



**City of Royal Oak**

City Clerk's Office  
203 S Troy Street  
Royal Oak, MI 48067  
(248) 246-3050

**PEDDLER'S LICENSE APPLICATION**  
Code of the City of Royal Oak, Chapter 526, Art. V

Name: \_\_\_\_\_ Email Address \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Driver's License # : \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Race: \_\_\_\_\_

Gender: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Employer's Name: (If Applicable) \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Goods/Materials To Be Sold: \_\_\_\_\_

Location of Sale(s) \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A:

Felony? \_\_\_\_\_ Misdemeanor? \_\_\_\_\_ Municipal Code Violation? \_\_\_\_\_

If so, please provide nature of offense, location, and punishment/penalty received: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- YOU WILL HAVE TO OBTAIN A CRIMINAL BACKGROUND CHECK FROM THE MICHIGAN STATE POLICE DEPARTMENT BY GOING TO INTERNET SITE: [WWW.MICHIGAN.GOV/ICHAT](http://WWW.MICHIGAN.GOV/ICHAT). YOU WILL HAVE TO ENTER A CREDIT OR DEBIT CARD NUMBER FOR THE \$10 FEE. PRINT THE RESULTS AND SUBMIT WITH YOUR APPLICATION.
- PROVIDE PASSPORT PHOTO (COLOR) TAKEN WITHIN THE PAST 60 DAYS – 2 x 2 INCH SIZE (Head & Shoulders)
- PROVIDE COPY OF DRIVER'S LICENSE OR STATE I.D.
- \$50.00 FEE MUST ACCOMPANY APPLICATION AND LOCATION INFORMATION MUST BE COMPLETED ON REVERSE SIDE OF APPLICATION. There is a service fee of \$1.95 for credit/debit card transactions. Payments made with cash or check is free of charge.

Date: \_\_\_\_\_

Signature of Applicant

\_\_\_\_\_  
APPROVED \_\_\_\_\_ DISAPPROVED PERMITS ARE VALID FOR 90 DAYS AFTER ISSUANCE.

POLICE CHIEF: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY CLERK: \_\_\_\_\_ DATE: \_\_\_\_\_

FEE PAID: \$50.00 Date \_\_\_\_\_ Cash  \_\_\_\_\_ CC  \_\_\_\_\_ Check # \_\_\_\_\_ Receipt # \_\_\_\_\_ Clerk \_\_\_\_\_

LICENSE #: \_\_\_\_\_ DATE ISSUED: \_\_\_\_\_ CLERK \_\_\_\_\_

**Peddler's license must be in possession of applicant during all hours of peddling (10:00 a.m. – 7:00 p.m.) or license is subject to cancellation.**

**FIXED STANDS:**

<u>Location Address:</u>	<u>Property Owner Approval Attached</u>	<u>Site Plan Submitted</u>	<u>Site Plan Approved</u>

**COMPLAINTS:**

<u>Date</u>	<u>Nature of Complaint</u>	<u>Location</u>