CITY OF ROYAL OAK, MICHIGAN

ADOPTED BUDGET

FY 2024-2025



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Royal Oak

ANNUAL BUDGET FISCAL YEAR 2024-2025

EXPLORE OUR BUDGET

The City of Royal Oak's Digital Budget Book provides our community with an easy to use, interactive and engaging version of our annual publication. Use this site to browse all the departments, funds and projects that support our City.

BUDGET OVERVIEW

- City Manager's Transmittal Letter
- Organizational Chart
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- Budget Appropriation Explained
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Royal Oak

BUDGET OVERVIEW

FISCAL YEAR 2024-2025 ANNUAL BUDGET

The City of Royal Oak's budget serves as a financial and policy plan that guides decisions made during each fiscal year. It also serves to communicate to its citizens the goals for the upcoming year as well as the activities that will be carried out and the resources that will be used to accomplish those activities. The City's annual budget is a short-term plan subject to change based on circumstances that influence its execution, such as shifting priorities, changes in the financial environment and/or unforeseen events.

BUDGET OVERVIEW LINKS

- City Manager's Transmittal Letter
- Organizational Chart
- Principal Officials
- GFOA Distinguished Budget Presentation Award
- Strategic Plan
- Budget Process Overview & Calendar
- Budget Appropriation Explained
- Budget Organization
- Operating Funds Structure
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- Additional Community Profile Information compiled by SEMCOG

BUDGET STAFF

- Todd Fenton, Interim City Manager
- Debra Peck Lichtenberg, Finance Director
- Anthony C. DeCamp, Assistant Finance Director
- Rebecca Chase, Accountant
- Amy Phipps, Budget Analyst
- Lisa Genord, Financial Analyst



Royal Oak

CITY MANAGER'S TRANSMITTAL LETTER

FISCAL YEAR 2024-2025 ANNUAL BUDGET

Dear Mayor, Commissioners and Residents of Royal Oak,

I am pleased to present the annual City of Royal Oak budget for the fiscal year 2024 – 2025. The annual budget is one of our most significant policy documents. It demonstrates our commitment to community priorities, shared values, and supports the critical work staff does every day. This budget message provides a brief overview of the approach used to develop the budget.

YEAR IN REVIEW AND PREVIEW

Royal Oak remains one of the region's most desired cities for businesses and families to call home. The following paragraphs highlight just a few examples.

In this year alone, over $200 million in new construction projects are under way or nearing completion. A new five story LEED certified building will be opening at the corner of 11 Mile and Main in Summer 2024. Its anchor tenant, Dassault Systemes, a French software company, will be moving its headquarters into two floors of the building, making this move the largest metro Detroit office lease in 2023 according to Crain's Detroit Business. Two hotels are also nearing completion, one located at Woodward Corners and the other at an outlot at Meijer on Coolidge Highway. Demolition and redevelopment of the Pasquales site on Woodward is underway and Oakland Community College's $70 million state-of-the-art culinary institute will be opening in 2025.

In 2023, Royal Oak was named by eCities as one of five Honored Communities for the city's successes and efforts in contributing to Michigan's growth. The designation was given as part of the annual eCities study conducted by iLabs, the University of Michigan-Dearborn's Office of Engagement and Impact.

The City of Royal Oak was also honored by eCities as a five-star community along with 89 other communities across the state. Communities that have seen the strongest growth in business development over the past five years, while controlling the costs of doing business in town, are designated as five- and four-star communities.

Several major road improvements and capital improvement projects were conducted this past year. They include:

- In 2023, the city successfully completed installation of a 4-to-3 lane conversion along Rochester Road from N. Main Street to 13 Mile Road. The newly converted road is functioning well, and now includes pedestrian refuge islands and three roadside rain gardens. The Michigan Chapter of the American Public Works Association awarded the Rochester Road Resurfacing & Traffic Calming project “Project of the Year” in the category of “Transportation $1 million to $4 million."

- The city also resurfaced sections of Normandy Road, Lincoln Avenue and Vinsetta Boulevard in 2023, and included traffic calming elements such as bump-outs and pedestrian refuge islands.

- In summer 2024, Crooks Road will be resurfaced from N. Main Street to 13 Mile Road with partial funding from the State of Michigan Transportation Improvement Program. Northwood Boulevard will receive much-needed road resurfacing work, along with traffic calming speed humps and a new water main. 2024 is the last year of the current 10-year road millage program, which includes improvements on local city streets by concrete road patching, asphalt resurfacing, concrete road reconstruction and joint sealing projects.

Many organizational accomplishments were realized over the past year. These included:

- Community Development Department Review. The city commissioned a comprehensive operation and organizational assessment of the city’s development and permitting processes. Current processes can be difficult to navigate and can be burdened by paperwork, among other issues that hamper economic development and drive developers away. City staff will be looking to implement best practices identified in the report during the next fiscal year to streamline approvals and promote a business-friendly approach to development.

- Department of Public Services Department Review. Based upon the success of the community development operational assessment, city staff will be

recommending a similar study for the Department of Public Services. The city is committed to best practices and making sure its departments are built to serve the public effectively and efficiently.

BY THE NUMBERS

The overall budget is $267,155,115 which is a 4.6% increase over the 2023 - 2024 budget across all funds. This budget incorporates the millage funds for seniors, parks, and the animal shelter which were approved by voters in November 2022, as well as the road millage renewal approved by voters in November 2023. The allocations made by the City Commission in late February 2023 for the American Rescue Plan Act (ARPA) funds have also been included for projects that are scheduled for 2024 - 2025.

Overall, our revenue is decreasing due to the recognition of a significant portion of ARPA grant revenue in fiscal year 2022-23 compared to the smaller amount recognized in 2023-24, offset by increases in property tax revenue resulting from higher taxable values. The budget also takes into account new and increased fees which will be presented to the City Commission for approval in May. While most fees remain the same, there are always a few changes to align the charges with the cost of providing services.

Expenditures are increasing, in large part due to the increase in the cost for labor, goods, materials, and services. Personnel costs are increasing by 4.0% for the upcoming year, and health-care costs have also been increased by 5%. The adopted budget provides a sound financial plan to provide the best possible municipal services with the resources available. While the revenue growth, along with leveraging funds from ARPA, address a variety of critical items, the number of competing priorities provide some challenges. The forecasted budget projection reaffirms that we are currently in a strong financial position, but adjustments will be needed in future years to maintain the alignment between the commission's priorities and the city's financial resources.

FUND BALANCE

The FY 2024-25 budget reflects a continuation of funding reserves at levels exceeding the minimum required in the City's Fund Balance Policies. Royal Oak's reserve policy sets the minimum reserve at 10% of operating costs for the General Fund. Further, the goal for non-Enterprise Fund that transfers to the General Fund cannot reduce the non-capital assets by more than 20% percent in any fiscal year.

- The FY 2024-25 budget for the City's General Fund maintains an unassigned fund balance reserve of $10.5 million, which exceeds the policy minimum requirement of 10%.

- The Water and Sewer Fund working capital is projected to be approximately $11.4 million by the end of the 2024-25 fiscal year, which includes operational and maintenance capital expenses to ensure there are adequate budgets to fund necessary operations in the event of an emergency.

STATEMENT OF OVERALL POSITION

The budget is the financial plan that provides resources required to carry out the priorities identified in the City's Strategic Plan, ARPA Implementation Plan and other planning documents. These planning documents also provided the direction for City staff to develop the FY 2024-25 budget. For planning purposes, this budget is predicated on the following goals:

1. Advancing high-priority initiatives. The city commission has approved several plans and initiatives (e.g. S-CAP, Aging in Place, Human Right Ordinance, etc.) which encompass objectives that create a welcoming and inclusive community, provide housing opportunities for a variety of individuals, combat climate change and protect the natural environment.
2. Commitment to reliable infrastructure. Careful planning outlines the means of maintaining, replacing, and enhancing the City's infrastructure. The capital improvement plan, along with the ARPA implementation strategy, address public infrastructure improvements and capital purchases that result in the efficient delivery of services that the community desires.
3. Build and enhance community amenities. The allocation of ARPA funds, along with grant opportunities from federal, state and county sources, enable the city to conduct improvements at the Senior Center, construct a new public restroom facility located at the Farmer's Market, build a new animal shelter facility, and explore the feasibility of a new joint YMCA/city community center. Combined, these efforts will provide more resources and services to seniors, youth and families in the area.
4. Enhancing communications. Expanding outreach, making residents aware of resources, and better communication with stakeholders is a priority. This also translates to a public-facing budget community tool, such as the one being utilized now through our partner, OpenGov. This will show the budget in an understandable format even to non-financial users. This overall approach brings about greater transparency and trust in the city's functions.

5. Achieve long-term fiscal health. Being prepared for future economic downturns and meeting current obligations is a focus of this spending plan. Many factors can add financial pressures for the city, including, but not limited to, aging population, pensions and health-care costs, and infrastructure maintenance and renewal. Sustainable decision making will ensure thoughtful consideration of alternatives and opportunities to minimize the financial consequences of depleted resources and/or unanticipated circumstances.

STRATEGIC PLAN

The Strategic Plan approved in 2022 continues to be the guiding document directing the work of staff for the years ahead. The entire Strategic Plan and progress on related items can be viewed through the Strategic Plan page in the online budget book. Staff has started a process to share updates quarterly and will be using OpenGov to help communicate progress with the community and the Commission. Additionally, the implementation of the eScribe agenda management system requires staff to specifically identify what portions of the strategic plan are being furthered with any staff requests to the commission.

SIGNIFICANT PROJECTS

Master Plan - This endeavor is a long-range policy guide for the physical arrangement and appearance of the City of Royal Oak that provides general direction on the City's future development pattern. It is the City's official statement of policy regarding such issues as land use, community character, and transportation which impact the physical environment. As a policy guide, it must be sufficiently flexible to provide guidance for changing conditions and unanticipated events.

The Master Plan provides policies and actions for community leaders to consider in the future. Some of the plan's recommendations will be implemented through amendments to the Zoning Ordinance text and map next fiscal year. Formulating a Master Plan is the first step in providing a sound and legal basis for revising the Zoning Ordinance and other regulatory ordinances, investing in public capital improvements, and guiding private land use decisions.

The revised and amended Master Plan is a physical plan. Although social and economic conditions are considered, the plan is a guide to the physical development of the community. The Master Plan provides a long-range viewpoint, depicting land use and community development within a time frame

20 years. It is comprehensive, covering the entire City and all the components that affect its physical makeup.

Green Infrastructure/Other significant capital projects – Many projects and initiatives are under way since the Sustainability – Climate Action Plan (S-CAP) was approved by the City Commission in May 2022. Since the plan has been in place, projects have been completed at City facilities, parks and in the community.

S-CAP efforts are successfully under way in the community. This includes the planting of 919 street trees. In 2023-24, more than 300 water lead lines have been replaced in residents' homes. The recently approved ARPA program (February 2023) will allow additional homes to be included. Contractors that are working for the City have the capacity to replace 250 to 300 lines annually, and this injection of additional federal funds will accelerate this process.

This year, Royal Oak offered free composting drop-offs at the Royal Oak Farmers Market from 8am until noon as a three-month trial to gain insight and interest on how best to serve Royal Oak residents, businesses, and organizations. The city is also be partnering with local businesses and organizations to offer educational resources, workshops, and participation in curbside options. For the composting pilot, over 3,104 lbs (approx 1.5 tons) of food scraps have been diverted from landfills.

Many projects are under way and planned for the coming years. This includes significant capital improvements that will be impactful and visible in the city. This will include the installation of electric vehicle (EV) charging stations at city facilities which will be available at public parking areas. City staff will be looking at converting the municipal fleet to EVs as the requisite charging infrastructure becomes available. The city is also investigating a municipal solar and battery storing project, and its partnership with DTE to convert all of the city's streetlights to LED has recently been completed. These are just a few of the examples of projects under way to support the objectives of the City's S-CAP.

INVESTING IN STAFF

Our staff are the largest asset to the city. Every day, they carry out the programs and deliver essential services that our residents expect. Through our Strategic Plan, the commission has supported an investment in the staff through recruitment, training and retention.

This budget reflects a 4.0% pay increase for staff without increasing full-time staff hires, bringing the city total to 369 FTE.

COMMITMENT TO FINANCIAL EXCELLENCE

The City has recently affirmed an AA rating (outlook stable) from the Fitch bond rating agency (April 2024). Sound financial management and policies pave the way for accomplishing the city's goals, such as maintaining a fund balance exceeding the 10% minimum of expenditures, building capital reserve funds for future investments in capital projects, and using one-time funds, such as the American Rescue Plan and other grants for one-time expenditures, not on-going expenses.

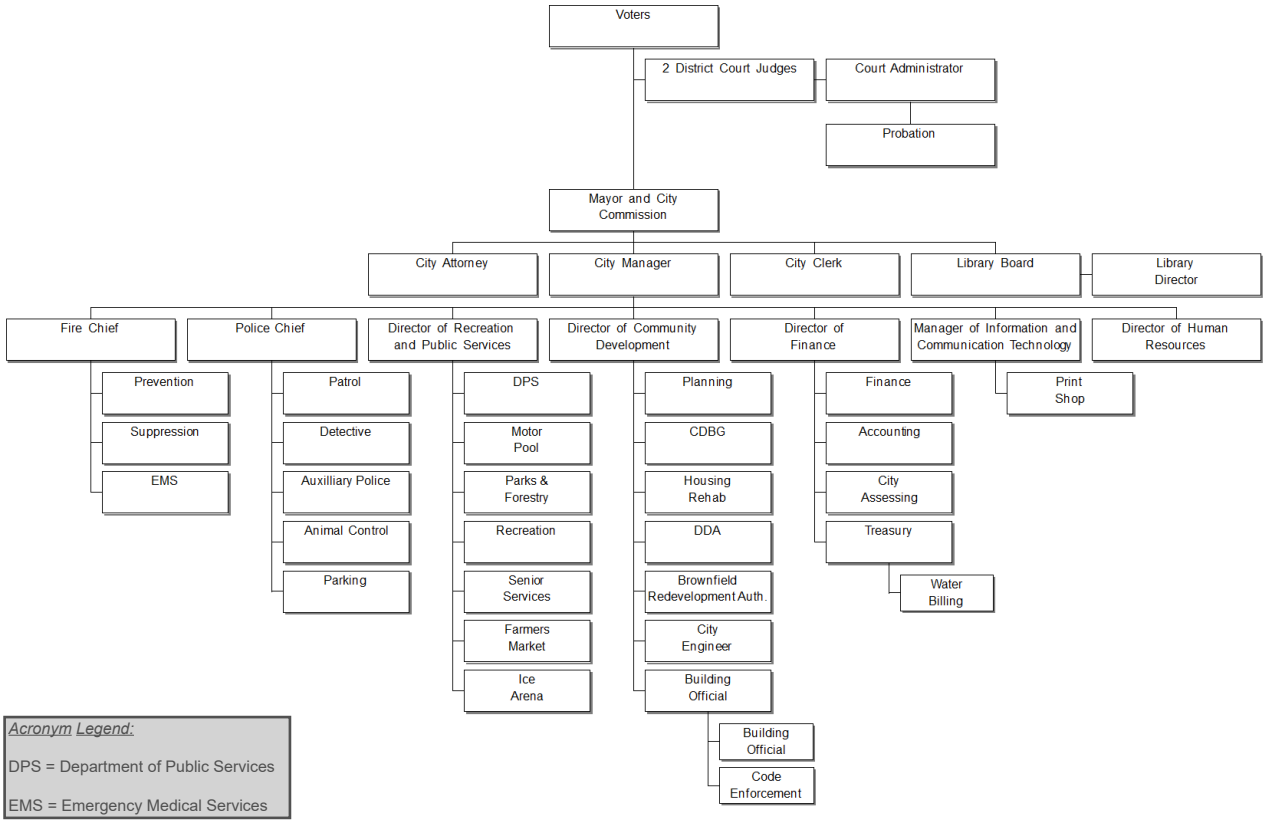
In closing, I believe this budget reflects the character of our city and the progress we hope to make over the next year toward accomplishing our goals. I would like to thank the Finance Department for championing new technology for the city and its leadership in embracing new processes to produce this budget. I also appreciate the department heads who have also adapted to this new process. Our staff at all levels make this city work every day, and I look forward to continuing to share our story with the commission and the community.

Respectfully submitted,
Todd E. Fenton
Interim City Manager

Royal Oak

ORGANIZATIONAL CHART

FISCAL YEAR 2024-2025 ANNUAL BUDGET

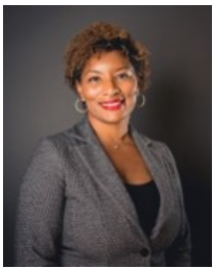


PRINCIPAL OFFICIALS



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Royal Oak



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Todd Fenton, Interim City Manager
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EXECUTIVE DIRECTORS

Director of Finance – Debra Peck Lichtenberg
City Clerk – Melanie Halas
Director of Human Resources–Dennis Van de Laar
Director of Recreation/Public Service – Aaron Filipski
Fire Chief – David Cummins
Chief of Police – Michael Moore
Treasurer – Jaynmarie Hubanks
Assessor - Anthony Switkowski
Assistant Finance Director - Anthony C. DeCamp
Director of Community Development - Tim Thwing
City Attorney – Niccolas Grochowski

DEPARTMENT HEADS

City Engineer – Holly Donoghue
Assistant Director of Community Development / Building Official - Jason Craig
Interim Information and Communication Technology Manager – Craig Dragna
Library Director – Sandy Irwin
Director of Planning – Joseph Murphy
Deputy Chief of Police – Keith Spencer
Deputy Chief of Police – Patrick Stanton
Deputy Chief of Fire – James Cook
Deputy City Clerk – Deanna Braswell

44TH DISTRICT COURT

District Court Judge – Derek Meinecke
District Court Judge - Andrew Kowalkowski
Court Administrator – Tami Bone

Royal Oak

STRATEGIC PLAN

FISCAL YEAR 2024-2025 ANNUAL BUDGET

As part of the annual budget process, the City Commission identifies goals and objectives to be accomplished. In March 2022, City staff and the City Commission engaged in a planning process to identify these goals and objectives. The result of that planning is the 2022-2025 Strategic Plan.

The 2022-2025 Strategic Plan is the guidebook that provides the direction for City staff to develop the FY 2024-2025 budget. The FY 2024-2025 budget is a result-driven document that focuses on the City's seven main goals as developed through the strategic planning process. Visit the City's website at Strategic Plan Progress Story to view the entire plan.



ROYAL OAK STRATEGIC GOALS



Welcoming, Engaged, and Livable Community

Royal Oak is a community that promotes diversity and inclusion; encourages people to participate, care, and respect each other; and offers a variety of housing that works for everyone.



Safe, Healthy, and Just City

Royal Oak values health, safety, and justice by ensuring access to services, spaces, and systems for all residents and visitors.



Environmental Leadership

Royal Oak protects the health and safety of the community and provides an exceptional quality of life by instituting aggressive policies and practices to combat climate change and protect the natural environment.



Vibrant Local Economy

Royal Oak pursues policies that encourage sustained business investment and development in the city, by providing employment, core services, and entertainment opportunities for residents and visitors.



Efficient and Effective Services

Royal Oak addresses the needs of our community in a timely and respectful manner while being responsible stewards of taxpayer dollars.



Long-Term Fiscal Health

Royal Oak responsibly manages its finances through sound fiscal policy and strategic planning.



Reliable Infrastructure

Royal Oak maintains, replaces, and enhances the city's infrastructure to promote efficient, environmentally responsible, and sustainable delivery of municipal services.

Royal Oak

BUDGET PROCESS OVERVIEW AND CALENDAR

FISCAL YEAR 2024-2025 ANNUAL BUDGET

The City of Royal Oak's budget process is governed by the City Charter and state statutes of Michigan. Chapter eight, "general finances section one" of the City Charter establishes July 1 through June 30 as the City's fiscal year.

BUDGET DOCUMENT

The City Charter, as approved by the voters on Nov. 8, 1921, and as amended throughout the years, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act (Public Act Two of 1968), mandate that the budget document present a complete financial plan for the ensuing fiscal year and shall present the following:

(a) An itemized statement of the appropriation recommended by the City Manager for current expenses and for permanent improvements for each department and each division thereof, for the ensuing fiscal year, with comparative statement, in parallel columns, of the appropriation and expenditures for the current and next preceding fiscal year and the increases and decreases in the appropriation recommended;

(b) An itemized statement of the taxes required and of the estimated revenue of the City, from all other sources, for the ensuing fiscal year, with comparative statements of the taxes and revenues for the current and next preceding fiscal year;

(c) A statement of the financial condition of the City and an inventory of all property owned by the City; and

(d) Such other information as may be required by the Commission.

BUDGET

As required by the City Manager, each department head must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under their direction.

The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present a balanced budget to the City Commission not later than 30 days before the end of each fiscal year. Prior to the adoption of the budget, a public hearing on the budget must be held to inform the public and solicit input and comments from residents. A public notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

BUDGET APPROPRIATION AND AMENDMENTS

The City's balanced budget is adopted by the City Commission on a functional basis. The General Fund and Special Revenue Funds are officially adopted. Estimated revenues, transfers in, and use of fund balance are equal to or greater than estimated expenditures and transfers out. The Finance Director is authorized by budget resolution to transfer up to 25 percent of Major Street Fund monies to the local street fund during the fiscal year and to make transfers within appropriation centers. All other transfers between funds may be made only by further action by the City Commission.

Please see the Budget Appropriation Explained section for more information.

The Commission may make additional appropriations during the fiscal year for unanticipated expenditures required of the City. The City Commission may also re-appropriate funds among appropriation centers. By way of an annual budget resolution, the City Commission authorizes the Finance Director to administratively adjust line-item budgets within a fund and appropriation centers.

BASIS FOR BUDGETING

The modified accrual basis of budgeting is utilized in the preparation of both the budget and the audited financial statements for all governmental fund types. Expenditures, with the exception of debt service expenditures, compensated absences, claims and judgments, are recorded at the time the liability is incurred. Revenues are recorded when received as cash, with the exception for material or available revenues that are accrued to properly show revenues earned and/or levied taxes.

The accrual basis of accounting is utilized for the internal service and enterprise funds budgets, which are not officially adopted but included in this document, and the audited financial statements.

The budget is prepared in accordance with Generally Accepted Accounting Principles (GAAP).

Budget Calendar Fiscal Year 2024-2025	
November	Finance department requests capital improvement plan submittals
December	Special city commissions strategic planning (goals & objectives) session (held every 3 years)
January	Finance department develops initial personnel costing and finalizes the draft capital improvement plan
January (mid)	Finance sends personnel costing detail to departments for review
January (late)	Motor pool and IT departments requested budgets are due to finance department and finance department distributes charges to various funds
February	Capital improvement plan adopted by planning commission
February (mid)	Deadline to submit department requested budgets to finance department
February to March	Finance department assembles departments' requested budgets, including budget narratives
March (early)	Departments and finance meet with city manager to present budgets
March (mid)	Finance department begins to perform 5-year projections based on department requested budgets
March (late)	City manager relays to the finance department any changes to the department requested budget
April	Finance department compiles proposed budget document/city managers recommended budget
April (mid)	Proposed budget documents are distributed to city commission and made available to the public (library and city's website)
April/May	Special city commission budget workshop meetings
May (early)	Finance department makes any city commission changes (developing out of city commission workshops) and if necessary, prepares changes for the final budget resolutions
May (2nd CC mtg.)	City commission conducts public hearing and adopts general appropriations act and establishes tax/millage rates
May (late)	Finance department finalizes adopted budget by updating the online budget book and pdf version posted to city's website
July – June	Finance department monitors budget and performs budget adjustments / amendments when appropriate

Royal Oak

BUDGET APPROPRIATION EXPLAINED

FISCAL YEAR 2024-2025 ANNUAL BUDGET

BUDGET APPROPRIATION

The City's balanced budget is adopted by the City Commission on a functional basis, with only the General Fund and Special Revenue Funds budgets being officially and legally adopted. A balanced budget is defined by the City Commission as a budget in which estimated revenues, transfers in, and use of fund balance are equal to or greater than estimated expenditures and transfers out. Sufficient approved funds must be available at that functional level (consistent with the budget resolution) for spending to be authorized. Because the budget is a fluid, working document, it may be necessary from time to time for budget amendments to be requested by administration and approved by City Commission to allow additional spending to be authorized and a balanced budget to be maintained at all times.

GENERAL FUND - FUND 101

General Fund revenue is budgeted by source and includes the following categories:

- Taxes
- Licenses and Permits
- Grants
- Charges and Services
- Fines and Forfeitures
- Interest and Rentals
- Contributions and Donations
- Reimbursements
- Other Revenue
- Transfers In
- Use of Fund Balance

General Fund expenditures are budgeted by service function, which is a higher-level grouping of General Fund departments. The functional categories and the departments included in each are listed below:

General Government

- Mayor/Commission – 101.101
- Court – 101.136
- Manager – 101.172
- Elections – 101.191
- Finance – 101.201
- Assessor – 101.209
- Attorney – 101.210
- Clerk – 101.215
- Human Resources – 101.226
- Administration – 101.248
- Treasurer – 101.253
- City Office Building – 101.265
- Building Maintenance – 101.267
- Community Engagement – 101.747

Community and Economic Development

- Community Development – 101.400
- Economic Development – 101.728

Public Safety

- Ordinance Enforcement – 101.372
- Animal Protection Services – 101.430

Public Works

- Electrical – 101.443
- Engineering – 101.447
- Street Lighting – 101.448

Recreation and Culture

- Parks & Forestry – 101.266
- Cable Communications – 101.834
- Community Promotion – 101.835
- Dream Cruise – 101.836
- Arts, Beats and Eats – 101.837

Transfer Out

- Transfers Out – 101.965

SPECIAL REVENUE FUNDS:

MAJOR STREET FUND - FUND 202

Major Street Fund revenue is budgeted by source and includes the following categories:

- Taxes and Permits
- Grants
- Interest
- Other Revenue
- Transfers In
- Use of Fund Balance

Major Street Fund expenditures are budgeted by service function, which is a higher-level grouping of Major Street Fund departments. The functional categories and the departments included in each are listed below:

Maintenance
- Streets Maintenance 202.467
- Streets Parkway Maintenance 202.469
- Streets Winter Maintenance 202.472

Traffic Control and Signal Services
- Streets Traffic Control 202.473
- Streets Signal Services 202.474

Administration
- Streets Administration 202.515

Construction
- Streets Construction 202.901

Transfers Out
- Transfers Out – 202.965

LOCAL STREETS FUND - FUND 203

Local Street Fund revenue is budgeted by source and includes the following categories:

- Taxes and Permits
- Grants
- Interest
- Other Revenue
- Transfers In
- Use of Fund Balance

Local Street Fund expenditures are budgeted by service function, which is a higher-level grouping of Local Street Fund departments. The functional categories and the departments included in each are listed below:

Maintenance

- Streets Maintenance 203.467
- Streets Parkway Maintenance 203.469
- Streets Winter Maintenance 203.472

Traffic Control and Signal Services

- Streets Traffic Control 203.473

Administration

- Streets Administration 203.515

Construction

- Streets Construction 203.901

Transfers Out

- Transfers Out – 203.965

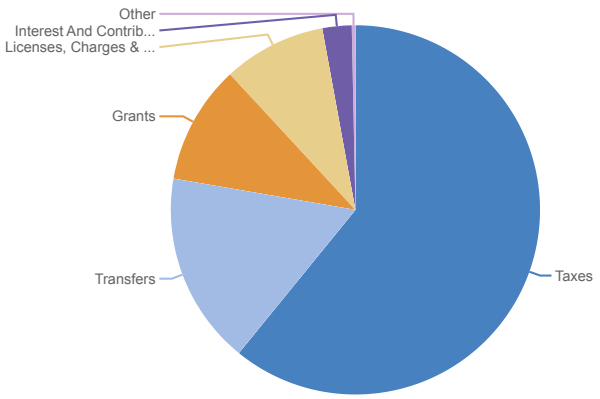
OTHER SPECIAL REVENUE FUNDS

The remaining Special Revenue Funds are appropriated at the fund level. This means that the revenue is budgeted at the total for all revenue, transfers in, and use of fund balance anticipated for the fund; and expenditures are appropriated for the total expenditures, transfers out and contribution to fund balance approved for the fund. The following fund budgets are adopted at this highest level:

- Public Safety Fund - 207
- Publicity Tax Fund - 211
- Solid Waste Fund - 226
- Brownfield Redevelopment Authority – 243
- DDA Tax Incremental Development Fund – 247
- DDA Operation Fund - 248
- Indigent Defense Fund - 260
- Library Millage Fund - 271
- Community Development Block Grant (CDBG) Fund - 274
- State Construction Code Fund – 282
- ROOTS Fund – 295
- Senior Citizen Services Fund – 296
- Animal Shelter Fund – 297
- Police Grants – 298
- Miscellaneous Grants - 299

General Fund & Special Revenue Funds - REVENUE ONLY proje...

Data Updated Jul 02, 2024, 2:51 AM



$69,898,109.00
Revenues in 2024

GENERAL FUND AND SPECIAL REVENUE FUNDS - SUMMARY OF REVENUE

The legally adopted budget of the City includes the following revenue items:

General Fund & Special Revenue Funds - REVENUE ONLY

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$54,032,448	$55,653,873	$61,239,617	$66,566,470	$66,648,270	$42,549,552	$66,242,340
Transfers	$20,206,095	$24,879,639	$25,537,643	$25,842,660	$30,110,129	$11,770,131	$29,456,180
Grants	$20,875,580	$18,874,215	$34,290,206	$18,570,680	$30,065,538	$7,275,763	$29,357,466
Licenses, Charges & Fines	$11,763,972	$12,909,611	$15,656,229	$14,024,260	$15,922,865	$6,286,710	$15,137,920
Use of Fund Balance	$0	$0	$0	$11,884,490	$22,820,786	$0	$0
Interest And Contributions	$1,024,853	$373,582	$3,109,229	$2,914,650	$4,441,060	$1,792,253	$4,517,843
Other	$677,973	$634,370	$1,095,145	$648,340	$721,090	$223,700	$589,086
TOTAL	**$108,580,921**	**$113,325,289**	**$140,928,069**	**$140,451,550**	**$170,729,738**	**$69,898,109**	**$145,300,835**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$70,260,780	$73,071,040	$75,993,740	$79,033,340	$82,194,510
Transfers	$34,916,171	$31,046,295	$31,971,585	$33,154,840	$33,346,455
Grants	$19,452,460	$20,118,830	$20,813,270	$21,537,030	$22,303,110
Licenses, Charges & Fines	$14,363,700	$14,748,330	$14,996,890	$15,263,010	$15,546,920
Use of Fund Balance	$5,514,101	$0	$0	$0	$0
Interest And Contributions	$3,128,868	$2,983,400	$3,013,310	$3,043,620	$3,074,310
Other	$617,040	$621,700	$626,580	$631,670	$636,990
TOTAL	**$148,253,120**	**$142,589,595**	**$147,415,375**	**$152,663,510**	**$157,102,295**

General Fund Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$21,268,784	$21,893,083	$25,216,670	$26,814,100	$27,059,000	$24,070,638	$27,188,900
Licenses, Charges & Fines	$7,413,574	$8,328,616	$10,021,592	$9,449,500	$9,969,300	$4,284,369	$9,734,255
Grants	$7,091,670	$7,457,984	$12,166,931	$7,807,750	$11,683,398	$2,842,165	$11,597,134
Interest And Contributions	$209,464	-$63,883	$757,133	$1,312,750	$1,420,750	$430,932	$1,286,070
Transfers	$1,414,866	$737,300	$839,576	$777,000	$1,222,315	$0	$942,515
Use of Fund Balance	$0	$0	$0	$2,862,269	$3,127,541	$0	$0
Other	$298,771	$295,573	$518,913	$318,050	$364,050	$108,199	$327,010
TOTAL	**$37,697,128**	**$38,648,673**	**$49,520,816**	**$49,341,419**	**$54,846,354**	**$31,736,303**	**$51,075,884**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$29,032,100	$30,193,380	$31,401,130	$32,657,180	$33,963,470
Licenses, Charges & Fines	$9,913,900	$9,964,660	$10,024,930	$10,094,430	$10,173,020
Grants	$7,914,880	$8,146,870	$8,385,780	$8,631,840	$8,885,240
Interest And Contributions	$1,060,280	$1,071,210	$1,082,270	$1,093,470	$1,104,820
Transfers	$787,000	$792,000	$797,000	$802,000	$807,000
Use of Fund Balance	$2,691,379	$0	$0	$0	$0
Other	$361,750	$362,950	$364,190	$365,460	$366,770
TOTAL	**$51,761,289**	**$50,531,070**	**$52,055,300**	**$53,644,380**	**$55,300,320**

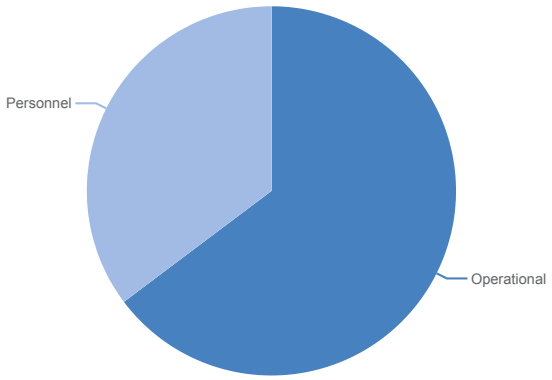
Special Revenue Funds (ALL) - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$32,763,664	$33,760,790	$36,022,946	$39,752,370	$39,589,270	$18,478,914	$39,053,440
Transfers	$18,791,229	$24,142,338	$24,698,067	$25,065,660	$28,887,814	$11,770,131	$28,513,665
Grants	$13,783,910	$11,416,231	$22,123,275	$10,762,930	$18,382,140	$4,433,598	$17,760,332
Licenses, Charges & Fines	$4,350,398	$4,580,995	$5,634,637	$4,574,760	$5,953,565	$2,002,341	$5,403,665
Use of Fund Balance	$0	$0	$0	$9,022,220	$19,693,244	$0	$0
Interest And Contributions	$815,389	$437,465	$2,352,096	$1,601,900	$3,020,310	$1,361,321	$3,231,773
Other	$379,203	$338,796	$576,232	$330,290	$357,040	$115,501	$262,076
TOTAL	**$70,883,793**	**$74,676,616**	**$91,407,253**	**$91,110,130**	**$115,883,383**	**$38,161,806**	**$94,224,951**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$41,228,680	$42,877,660	$44,592,610	$46,376,160	$48,231,040
Transfers	$34,129,171	$30,254,295	$31,174,585	$32,352,840	$32,539,455
Grants	$11,537,580	$11,971,960	$12,427,490	$12,905,190	$13,417,870
Licenses, Charges & Fines	$4,449,800	$4,783,670	$4,971,960	$5,168,580	$5,373,900
Use of Fund Balance	$2,822,722	$0	$0	$0	$0
Interest And Contributions	$2,068,588	$1,912,190	$1,931,040	$1,950,150	$1,969,490
Other	$255,290	$258,750	$262,390	$266,210	$270,220
TOTAL	**$96,491,831**	**$92,058,525**	**$95,360,075**	**$99,019,130**	**$101,801,975**

General Fund & Special Revenue Funds - EXPENDITURES ONLY ...

Data Updated Jul 02, 2024, 2:51 AM



$66,023,352.00
Expenses in 2024

GENERAL FUND AND SPECIAL REVENUE FUNDS - SUMMARY OF EXPENDITURES

The legally adopted budget of the City includes the following expenditure appropriations:

General Fund & Special Revenue Funds - EXPENDITURES ONLY

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational	$68,914,303	$77,805,668	$79,533,235	$89,791,130	$117,715,663	$42,743,229	$110,355,757
Personnel	$40,644,831	$43,375,029	$45,112,493	$49,709,952	$50,879,027	$23,280,123	$49,394,022
Increase in Fund Balance	$0	$0	$0	$950,468	$2,135,048	$0	$0
TOTAL	**$109,559,133**	**$121,180,698**	**$124,645,728**	**$140,451,550**	**$170,729,738**	**$66,023,352**	**$159,749,779**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational	$94,713,720	$87,382,804	$88,780,447	$90,157,941	$92,082,592
Personnel	$53,167,120	$55,329,670	$57,581,310	$59,929,200	$62,377,290
Increase in Fund Balance	$372,280	$0	$0	$0	$0
TOTAL	**$148,253,120**	**$142,712,474**	**$146,361,757**	**$150,087,141**	**$154,459,882**

General Fund Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational	$27,548,617	$34,457,898	$35,753,381	$37,448,790	$42,787,225	$18,146,155	$41,251,770
Personnel	$8,858,071	$9,941,779	$10,637,917	$11,892,629	$12,059,129	$5,360,176	$11,692,082
TOTAL	**$36,406,688**	**$44,399,677**	**$46,391,298**	**$49,341,419**	**$54,846,354**	**$23,506,331**	**$52,943,852**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational	$39,059,464	$40,010,800	$41,047,170	$42,346,560	$42,659,460
Personnel	$12,701,825	$13,214,670	$13,748,720	$14,304,960	$14,884,250
TOTAL	**$51,761,289**	**$53,225,470**	**$54,795,890**	**$56,651,520**	**$57,543,710**

Special Revenue Funds (ALL) - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational	$41,365,685	$43,347,770	$43,779,854	$52,342,340	$74,928,438	$24,597,074	$69,103,987
Personnel	$31,786,760	$33,433,251	$34,474,576	$37,817,322	$38,819,897	$17,919,947	$37,701,940
Increase in Fund Balance	$0	$0	$0	$950,468	$2,135,048	$0	$0
TOTAL	**$73,152,445**	**$76,781,021**	**$78,254,430**	**$91,110,130**	**$115,883,383**	**$42,517,021**	**$106,805,927**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational	$55,654,256	$47,372,004	$47,733,277	$47,811,381	$49,423,132
Personnel	$40,465,295	$42,115,000	$43,832,590	$45,624,240	$47,493,040
Increase in Fund Balance	$372,280	$0	$0	$0	$0
TOTAL	**$96,491,831**	**$89,487,004**	**$91,565,867**	**$93,435,621**	**$96,916,172**

NON-APPROPRIATED FUNDS

The remaining funds types of the City, including Debt Service, Capital Projects, Enterprise, Internal Service, and Fiduciary, are presented for planning and forecasting purposes. These funds are not legally appropriated; however, they are audited.

It should be noted that although these funds are not appropriated, the City Commission must approve key items that may impact these budgets, including:

- Property Tax Millage Rates
- Tax Administration Fees
- Water and Sewage Disposal Rates
- Purchasing Guidelines
- Street Fund Transfers
- PEG Fees

Please review the budget resolution section for more details of these items.

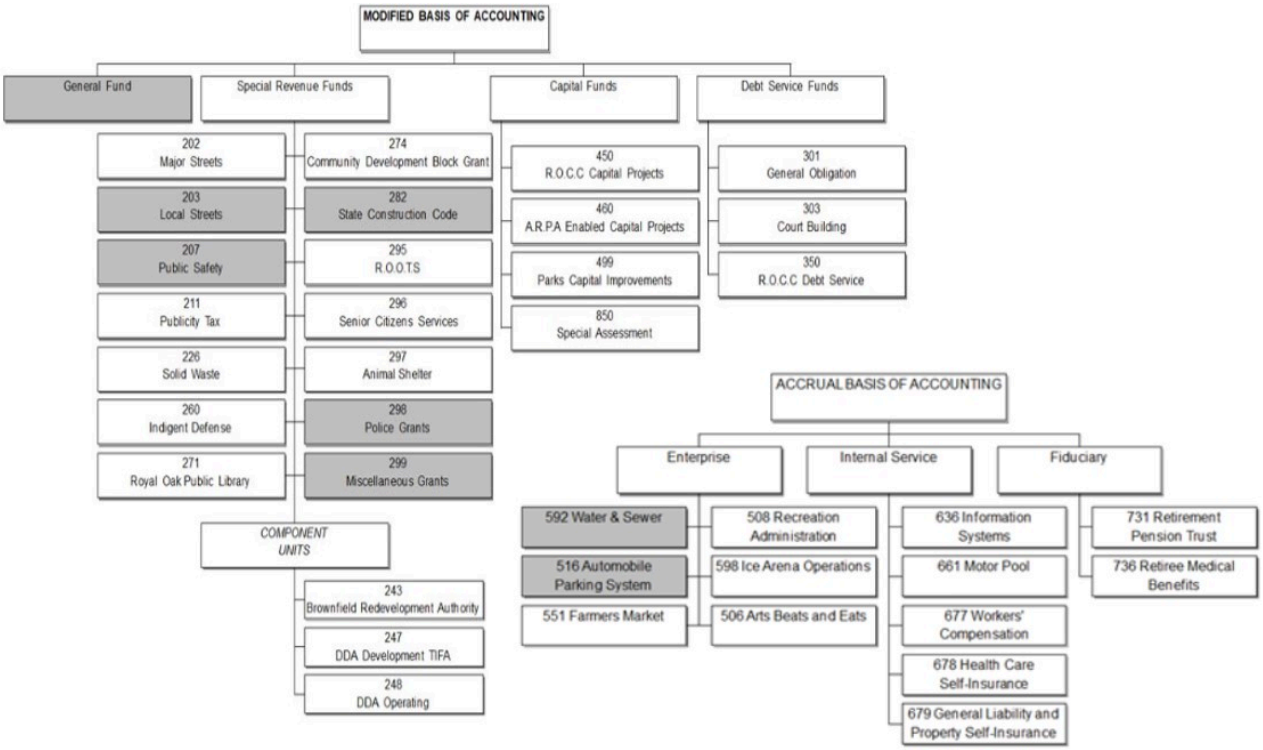
Royal Oak

OPERATING FUNDS STRUCTURE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

BASIS OF ACCOUNTING

The chart below lays out the organization of the City's operating funds, based on the method of accounting used and fund type. The major funds as of the last audited fiscal year are shaded. Major funds are those whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least ten percent of corresponding totals for all governmental or enterprise funds and at least five percent of the aggregate amount for all governmental and enterprise funds. Any other fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.



RELATIONSHIP BETWEEN FUNCTIONAL UNITS, MAJOR FUNDS, AND NON-MAJOR FUNDS

In addition to organizing activity by fund and department, activity is separately classified by function in the budget document. The chart below shows the relationship between the activity of each fund and the various functional categories they are also grouped in.

Relationship Between Functional Units, Major Funds and Non-Major Funds

Fund No.	Description	General Government	Community and Economic Development	Health and Welfare	Public Safety	Public Works	Recreation and Culture	Operations	Construction	Debt Service
GENERAL FUND										
101	* General fund	■	■		■	■	■			■
SPECIAL REVENUE FUNDS										
202	Major Streets fund					■			■	■
203	* Local Streets fund					■			■	■
207	* Public Safety fund			■	■					■
211	Publicity Tax fund						■			
226	Solid Waste fund					■				■
260	Indigent Defense fund	■								
271	Library Millage fund						■			■
274	Community Development Block Grant fund		■				■			
282	* State Construction Code fund				■					
295	R.O.O.T.S fund						■			
296	Senior Citizen Services fund						■			■
297	Animal Shelter fund									
298	* Police Grants fund				■					
299	* Miscellaneous Grants fund		■				■			
SPECIAL REVENUE FUNDS: COMPONENT UNITS										
243	Brownfield Redevelopment Authority fund		■							
247	DDA Development fund (tifa)		■							
248	DDA Operating fund		■							
DEBT SERVICE FUNDS										
303	Court Debt Service fund									■
350	ROCC Debt Service fund									■
CAPITAL PROJECTS FUNDS										
450	ROCC Capital Projects fund								■	
460	ARPA-Enabled Capital Projects fund								■	
499	Parks Improvement fund						■		■	
ENTERPRISE FUNDS										
506	Arts, Beats, and Eats fund						■			
508	Recreation fund						■			■
516	* Auto Parking fund							■		■
551	Farmers Market fund						■			
592	* Water & Sewer fund							■	■	■
598	Ice Arena fund						■			■
INTERNAL SERVICE FUNDS										
636	Information Technology fund							■		■
661	Motor Pool fund							■		■
677	Workers Compensation Insurance fund							■		
678	Health Care fund							■		
679	General Liability and Property Insurance fund							■		

* denotes major fund during fiscal year ending 6/30/23

■ denotes participation in functional unit by fund

Royal Oak

LONG-RANGE FINANCIAL PLANNING AND FORECASTING

FISCAL YEAR 2024-2025 ANNUAL BUDGET

LONG-RANGE PLANNING

The City's long-range financial plan aligns the strategic goals of City Council with the financial resources needed to deliver programs and services to meet the needs of the community. A five-year forecast is a planning tool that helps with fiscal management and accountability by showing historical and projected revenue and expenditures. This tool provides an opportunity not only to engage the community but also anticipate and adapt to economic conditions that impact the budgeting process. The City's financial forecast is based on City Commission priorities; historical revenue performance; expenditure trends; maintaining competitive salaries and benefits; and following the City's financial policies.

The City's budget serves as a roadmap to implement the Strategic Plan and outline a vision for the community, identifying priorities and providing a means to measure success in achieving the desired outcomes. The City's FY 2024-2025 budget projections for local revenues are based on the FY 2023-2024 actual revenues and historical trends. The City is well-positioned to weather economic downturns due to its strong management, adequate reserves and financial policies.

VISIT THE BUDGET HIGHLIGHTS SECTION FOR THE MAJOR DETAILS OF BUDGET CHANGES

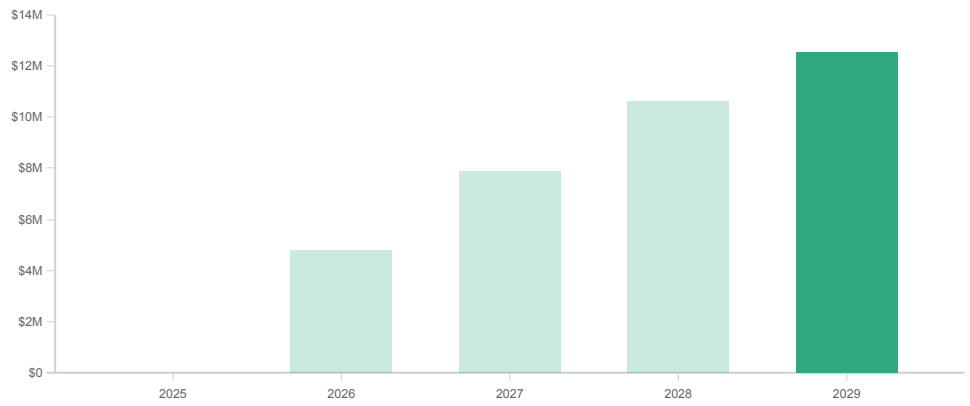
Factored into the financial planning model are anticipated future major capital projects and any ongoing associated operating costs. The Five-Year Capital Improvement Plan also includes funding for several projects that will leverage Federal, State and private grants, State revenue-sharing funds, dedicated millages and other cost sharing.

Going forward, City Commission will need to carefully address tax rates, user fees and other funding sources to identify the resources the City will have available to meet strategic goals and objectives. City departments continually review operations to find efficiencies and reduce departmental costs or seek out additional sources of revenue to mitigate any forecasted future revenue shortfall. These projections are based on past trends and anticipated future trends; however, it should be noted that these projections are not future commitments and are only presented for planning purposes and subject to change.

PROJECTED REVENUE AND EXPENDITURES - FISCAL YEAR 2024 - 2029

All Funds - FORECAST 2024-2029

Data Updated Apr 16, 2024, 1:52 AM



$12,517,339.00

Revenues Less Expenses in 2029

All Funds - Budget & Forecast: 2025-2029.

	2024-25 Managers Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Licenses, Charges & Fines	$88,018,202	$91,750,930	$95,533,620	$99,531,270	$103,756,180
Taxes	$70,463,780	$73,282,160	$76,213,300	$79,261,680	$82,431,980
Transfers	$42,850,671	$33,857,795	$34,783,085	$35,966,340	$36,157,955
Other	$27,428,140	$28,917,150	$30,513,580	$32,225,170	$34,060,280
Grants	$19,528,460	$20,197,110	$20,893,900	$21,620,080	$22,388,650
Interest And Contributions	$4,203,818	$4,068,750	$4,109,150	$4,150,060	$4,191,470
REVENUES TOTAL	**$252,493,071**	**$252,073,895**	**$262,046,635**	**$272,754,600**	**$282,986,515**
Expenses					
Operational					
Other Operating	$94,572,313	$98,360,310	$102,352,360	$106,536,010	$110,920,480
Transfers-Out	$36,950,890	$33,622,795	$34,548,085	$35,731,340	$35,922,955
Capital	$25,960,356	$20,704,077	$19,774,129	$19,376,638	$19,980,681
Debt Service	$12,022,940	$12,022,940	$12,022,940	$12,022,940	$12,022,940
Depreciation	$6,749,400	$6,749,400	$6,749,400	$6,749,400	$6,749,400
Supplies	$4,513,543	$4,751,920	$5,005,720	$5,276,330	$5,564,890
OPERATIONAL TOTAL	**$180,769,442**	**$176,211,442**	**$180,452,634**	**$185,692,658**	**$191,161,346**
Personnel	$68,370,450	$71,052,060	$73,841,170	$76,745,510	$79,769,830
EXPENSES TOTAL	**$249,139,892**	**$247,263,502**	**$254,293,804**	**$262,438,168**	**$270,931,176**
REVENUES LESS EXPENSES	**$3,353,179**	**$4,810,393**	**$7,752,831**	**$10,316,432**	**$12,055,339**

PROJECTED REVENUE AND EXPENDITURE ASSUMPTIONS - FISCAL YEAR 2024 - 2029

The following assumptions are the basis of the forecasts for the future periods shown throughout this budget document. Changes in any of these assumptions would impact the expected outcomes. These assumptions are reviewed and updated each year based on the economic conditions at that time.

ASSUMPTIONS USED IN CREATING FORECASTS FOR 2025-2029

REVENUE:

	PROPERTY TAXES	TAXES	4.00%	
	CABLE FRANCHISE/PEG	LICENSES, CHARGES & FINES	-7.50%	
	PERMIT FEES	LICENSES, CHARGES & FINES	5.00%	
	GRANTS	GRANTS	0.00%	
	STATE GRANTS	GRANTS	1.00%	
	STATE OF MICHIGAN (SSR, ACT 51, LCSA)	GRANTS	3.00%	
	INTEREST	INTEREST & CONTRIBUTIONS	1.00%	
	ADMINISTRATIVE CHARGEBACK/INDIRECT	OTHER	3.00%	
	FINES & FORFEITURES (EXCL PARKING)	LICENSES, CHARGES & FINES	-1.00%	
	CHARGES FOR SERVICES	LICENSES, CHARGES & FINES	5.00%	
	FINES & FORFEITURES - PARKING	LICENSES, CHARGES & FINES	-5.00%	
	INTEREST & RENTALS (MGMT. AGREEMENTS)	INTEREST & CONTRIBUTIONS	0.00%	
	OTHER	OTHER	0.00%	
	TRANSFERS IN	TRANSFERS	HARD ENTER	
	METRO ACT	LICENSES, CHARGES & FINES	5.00%	
	CONTRIBUTIONS/DONATIONS	INTEREST & CONTRIBUTIONS	3.00%	
207	LICENSES, CHARGES AND FINES	LICENSES, CHARGES & FINES	3.00%	
207	REIMBURSEMENTS	OTHER	3.00%	
271	LIBRARY PENAL FINES	GRANTS	-5.00%	
	SENIOR ACTIVITY FEES	LICENSES, CHARGES & FINES	2.00%	
	RECREATION ACTIVITY FEES	LICENSES, CHARGES & FINES	3.00%	INCL FARMERS MKT, ICE ARENA
	INFORMATION SYSTEMS CHARGES	OTHER	3.00%	
	MOTORPOOL VEHICLE RENTAL	OTHER	-1.00%	
	WORKERS COMP CONTRIBUTIONS	OTHER	2.00%	
	MEDICAL INS CONTRIBUTIONS	OTHER	5.00%	
	GENERAL INS CONTRIBUTIONS	OTHER	5.00%	
731/736	GAIN ON INVESTMENTS	INTEREST & CONTRIBUTIONS	7.25%	
731/736	RETIREMENT CONTRIBUTIONS	INTEREST & CONTRIBUTIONS	4.00%	SAME AS WAGES
	PARKING FEES	LICENSES, CHARGES & FINES	5.00%	
	WATER	LICENSES, CHARGES & FINES	5.00%	
	SEWER	LICENSES, CHARGES & FINES	5.00%	

EXPENDITURES:

WAGES & FICA	PERSONNEL SERVICES	4.00%	
HEALTH INSURANCE	PERSONNEL SERVICES	5.00%	
RETIREMENT - PENSION/OPEB	PERSONNEL SERVICES	5.00%	
RETIREMENT - DC/RHS	PERSONNEL SERVICES	4.00%	SAME AS WAGES
ALLOWANCES - FLAT $$	PERSONNEL SERVICES	0.00%	
OTHER EMPLOYEE BENEFITS	PERSONNEL SERVICES	2.00%	
CAPITAL OUTLAY	CAPITAL	HARD ENTER	
DEPRECIATION/AMORT	DEPRECIATION/AMORTIZATION	0.00%	
PRINCIPAL/INTEREST	DEBT	HARD ENTER	
TRANSFERS OUT	TRANSFERS OUT	HARD ENTER	
GENERAL OFFICE SUPPLIES	SUPPLIES	2.00%	
OPERATING SUPPLIES	SUPPLIES	4.00%	
ROAD CONSTRUCTION MATERIALS	SUPPLIES	10.00%	
WATER & SEWER MATERIALS	SUPPLIES	10.00%	
VEHICLE SUPPLIES	SUPPLIES	5.00%	
LIBRARY MATERIALS	SUPPLIES	5.00%	
CONTRACTED SERVICES	OTHER	5.00%	
PROFESSIONAL SERVICES	OTHER	3.00%	
GENERAL LIABILITY INSURANCE	OTHER	5.00%	
SOLID WASTE	OTHER	5.00%	
SEWAGE DISPOSAL	OTHER	5.00%	
WATER PURCHASES	OTHER	4.00%	
REPAIR & MAINTENANCE	OTHER	3.00%	
UTILITIES - OTHER	OTHER	3.00%	
UTILITIES - ELECTRIC	OTHER	5.00%	
TRAINING, CONFERENCES, TRAVEL, MEMBERSHIPS	OTHER	3.00%	
EQUIPMENT RENTALS	OTHER	3.00%	
EMPLOYEE BENEFIT REMITTANCES	OTHER	5.00%	
INTERNAL SERVICES - MOTORPOOL	OTHER	-1.00%	
INTERNAL SERVICES - ADMIN	OTHER	3.00%	
INTERNAL SERVICES - IT	OTHER	3.00%	
OTHER	OTHER	0.00%	

Royal Oak

COMMUNITY PROFILE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

VISION STATEMENT

To be a dynamic balance of progressive vision and traditional values offering an inviting, premier, and diverse community for all.

MISSION STATEMENT

Our mission is to provide a safe, healthy, and sustainable community.

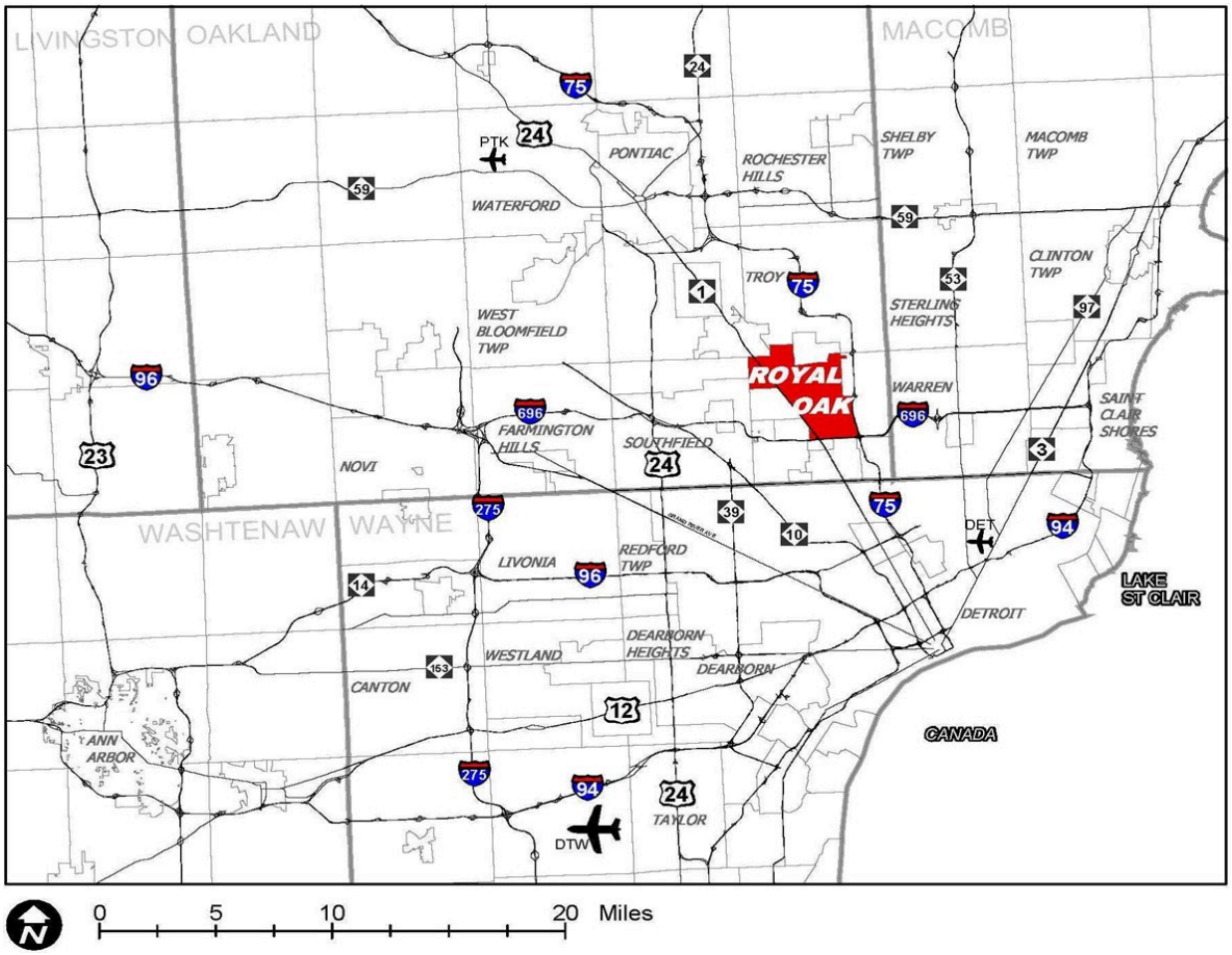
CITY OF ROYAL OAK

The City of Royal Oak is located in southeast Oakland County, Michigan. The City's 11.83 square miles has a population of approximately 58,211 according to the 2020 US census. Flanked by I-75 on the east border, I-696 on the south and Woodward Avenue (M-1) on the west side, the City has excellent highway access for residents and visitors alike. Approximately 15 to 20 miles northwest of downtown Detroit, businesses and residents have easy access to the Ambassador Bridge and the Detroit-Windsor tunnel, the busiest international crossings between the United States and Canada.

The City of Royal Oak has operated under the "council-manager" form of government since its incorporation on November 8, 1921. This form of government provides that the City Commission act as the legislative, or policymaking, body. The City Commission is composed of six commissioners and a mayor elected by the city at large on a nonpartisan ballot. Three commissioners are elected to four-year terms every two years to ensure experienced legislators at all times. The mayor is elected for a two-year term.

The City Commission enacts ordinances, resolutions and regulations governing the City. City Commission also appoints members of various statutory and advisory boards and commissions, and the City Manager.

The City Manager is the City's chief administrative officer and, as such, is held accountable for planning, coordinating, directing, and executing all the City's operations in a manner prescribed by law and conforming to the general policies and specific directives of the commission. The city manager also appoints and supervises most of the heads of departments of the City. See statistical section for additional City information.



PRINCIPAL EMPLOYERS

Principal Employers
Current Year and Nine Years Ago

		2014			2023		
Company Name	Product/Service	Employees	Rank	Percentage of Total	Employees	Rank	Percentage of Total
Corewell Health**	Hospital	10,386	1	30.59%	8,891	1	22.66%
Royal Oak Public Schools	Education	437	3	1.29%	711	2	1.81%
City of Royal Oak	Municipality	442	2	1.30%	496	3	1.26%
Henry Ford Health System	Medical Center				400	4	1.02%
Flex-n-Gate	Automotive supplier	380	5	1.12%	393 *	5	1.00%
Consumers Energy	Utility	315	8	0.93%	373	6	0.95%
Detroit Zoo	Zoo	350	6	1.03%	372 *	7	0.95%
Holiday Market	Retailer/grocery store	275	9	0.81%	270	8	0.69%
Oakland Community College	Education	407	4	1.20%	265 *	9	0.68%
Kroger	Retailer/grocery store				250	10	0.64%
Meijer	Retailer/grocery store	327	7	0.96%			
HHI - Form Tech Industries, LLC	Automotive supplier	250	10	0.74%			
Total		13,569		39.96%	12,421		31.66%

Note * indicates fiscal year 2022 or prior employee count, as information for fiscal year 2023 was not available at the time.
** formally William Beaumont Hospital

Sources: Royal Oak Finance Department

PRINCIPAL TAXPAYERS

Principal Property Taxpayers
Current Year and Nine Years Ago

	Assessment Year					
	2014			2023		
Taxpayer	Taxable Value	Rank	Percentage of Total	Taxable Value	Rank	Percentage of Total
Consumers Energy Company	$ 18,603,170	2	0.83%	$ 77,864,840	1	2.30%
DTE Electric Company	23,107,090	1	1.03%	33,644,740	2	1.00%
William Beaumont Hospital	17,191,430	3	0.77%	30,301,060	3	0.87%
The Griffin Singh, LLC				29,254,120	4	0.90%
Hyatt Place Detroit - Royal Oak				24,340,780	5	0.72%
Central Park Development Group, LLC				23,524,230	6	0.70%
Baker [College] of Royal Oak				19,632,920	7	0.58%
Trailhead RO, LLC				19,252,530	8	0.57%
Midtown Pointe, LLC				14,114,200	9	0.42%
Meijer	6,817,740	8	0.31%	7,627,460	10	0.23%
HHI FormTech Industries	15,177,340	4	0.68%			
Amber Equities, LLC	14,197,090	5	0.64%			
Flex-N-Gate	13,224,770	6	0.59%			
MacLean-Fogg	7,117,390	7	0.32%			
New Par / Verizon	6,696,530	9	0.30%			
Sears Holding	6,488,280	10	0.29%			
Total taxable value of ten largest taxpayers	128,620,830		5.76%	279,556,880		8.27%
Total taxable value of all other taxpayers	2,104,226,840		94.24%	3,100,013,120		91.73%
Total taxable value of all taxpayers	$ 2,232,847,670		100.00%	$ 3,379,570,000		100.00%

CITY OWNED PROPERTIES

5th & Williams Properties
Animal Shelter
Barricade Storage Building
City Buildings
City Hall - 203 S. Williams
Courthouse - Bldg
Courthouse - Land
Dept Of Public Service Bldg
Eagle Plaza
Farmers Mkt - Bldg
Farmers Mkt - Land
Fire Station #1 (Renovations)
Fire Station #1 (Troy St)
Fire Station #2 (Museum) (Webster)
Fire Station #3 (Rochester)
Fire Station #4 (Storage Bldg)
Fire Station #4 (Woodward)
Golf Course - Cart Storage Facility
Golf Course - Clubhouse
Golf Course - Pump House #1
Golf Course - Pump House #2
Ice Arena - Bldg (East Rink)
Ice Arena - Bldg (West Rink)
Ice Arena - Land
Land - 600 Fernwood
Land - Normandy Oaks
Land (For 606 Lloyd Property)
Land Under Roadways
Library
Lot - 11 Mile & Troy
Lot - 3rd & Williams
Lot - 600 S. Main
Lot - Crooks & Main
Lot - Farmers Mkt
Lot - Troy St.
Lot - Woodward at Harrison
Lot - Woodward S. of Harrison
Mahany/Meininger Center
Memorial Park-Concession Bldg
Memorial Park-Press Box
Memorial Park-Press Box
Memorial Park-Press Box
Memorial Park-Restroom Bldg
Memorial Park-Restroom Bldg
Memorial Park-Storage Bldg
Orson Starr House
Orson Starr House Garage
Park – 13 & Main (Not Dedicated)
Park - Barton North
Park - Barton South
Park - Bassett
Park - Centennial Commmons
Park - Clawson
Park - Cody
Park - Cummingston
Park - Dickinson
Park - Dondero
Park - Elks
Park - Fernwood
Park - Frank Wendland
Park - Franklin
Park - Fred Pieper / Optimist
Park - Fries
Park - Fulton
Park - Grant
Park - Gunn Dyer
Park - Hamer Finch Wilkins
Park - Huntington Woods
Park - Isabel & Myron Zucker
Park - Kenwood
Park - Lawson
Park - Lions Club
Park - Lockman
Park - Maddock
Park - Marais
Park - Mark Twain
Park - Marks
Park - Maudlin
Park - Meininger
Park - Memorial
Park - Miller
Park - Milt Hey / Hudson
Park - Normandy Oaks
Park - Pat Paruch
Park - Pioneer
Park - Quickstad
Park - Realtor
Park - Red Run
Park - Rotary
Park - Starr-Jaycee
Park - Sullivan
Park - Upton
Park - VFW
Park - Wagner
Park - Westwood
Park - Whittier
Park - Worden
Parking Deck - 2nd & Center
Parking Deck - 4th & Lafayette
Parking Deck - 5th & Lafayette
Parking Deck - 6th & Lafayette
Parking Structure - 11 Mile Rd.
Parking Structure - 4th & Lafayette
Parking Structure - Center St
Police Station
RO Club Maintenance Bldg
Rr R/W Forestdale & Cedar Hill
Rr R/W Woodsboro Park
Salt Shed
Salter Community Center
Soccer Dome
Vacant - Woodward & Hunter
Vacant/Closed Street - Batavia

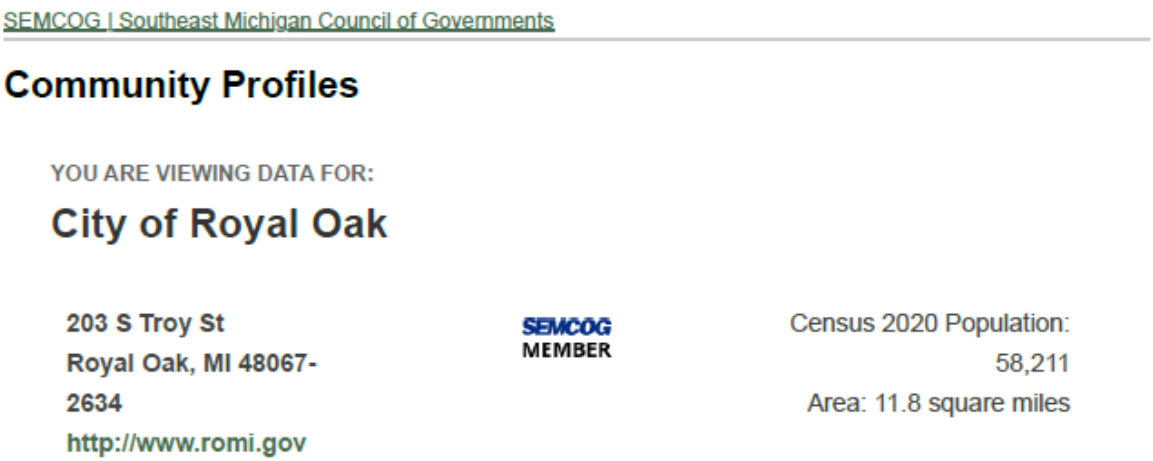
Royal Oak

ADDITIONAL COMMUNITY PROFILE INFORMATION COMPILED BY SEMCOG

FISCAL YEAR 2024-2025 ANNUAL BUDGET

SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG)

The Southeast Michigan Council of Governments (SEMCOG) supports local planning through its technical, data and intergovernmental resources. The work SEMCOG does improves the quality of the region's water, makes the transportation system safer and more efficient, revitalizes communities, and spurs economic development. One of the key functions of SEMCOG is to promote informed decision-making by improving Southeast Michigan and its local governments through insightful data analysis and direct assistance to members. Some of the key data points compiled by SEMCOG are shown below. Additional information is available directly from the SEMCOG website.



SEMCOG | Southeast Michigan Council of Governments

Community Profiles

YOU ARE VIEWING DATA FOR:

City of Royal Oak

203 S Troy St
Royal Oak, MI 48067-2634
http://www.romi.gov

SEMCOG MEMBER

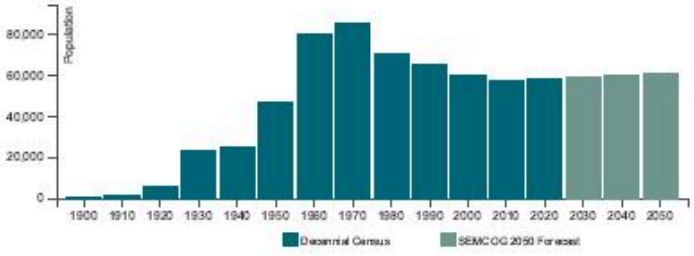
Census 2020 Population: 58,211
Area: 11.8 square miles

Population and Households

Link to American Community Survey (ACS) Profiles: **Select a Year** 2018-2022 **Social | Demographic**

Population and Household Estimates for Southeast Michigan, 2023

Population Forecast



Note for City of Royal Oak : Incorporated in 1927 from Village of Royal Oak. Population numbers prior to 1927 are of the village.

Population and Households

Population and Households	Census 2020	Census 2010	Change 2010-2020	Pct Change 2010-2020	SEMCOG Jul 2023	SEMCOG 2050
Total Population	58,211	57,236	975	1.7%	56,409	61,090
Group Quarters Population	225	404	-179	-44.3%	316	480
Household Population	57,986	56,832	1,154	2.0%	56,093	60,610
Housing Units	31,244	30,207	1,037	3.4%	31,482	-
Households (Occupied Units)	29,364	28,063	1,301	4.6%	29,399	30,234
Residential Vacancy Rate	6.0%	7.1%	-1.1%	-	6.6%	-
Average Household Size	1.97	2.03	-0.05	-	1.91	2.00

Source: **U.S. Census Bureau** and **SEMCOG 2050 Regional Development Forecast**

Components of Population Change

Components of Population Change	2000-2005 Avg.	2006-2010 Avg.	2011-2018 Avg.
Natural Increase (Births - Deaths)	256	252	288
Births	906	770	751
Deaths	650	518	463
Net Migration (Movement In - Movement Out)	-1,063	-10	177
Population Change (Natural Increase + Net Migration)	-807	242	465

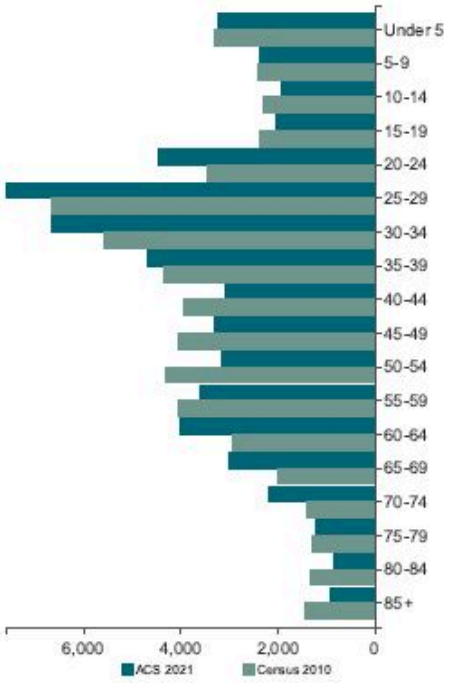
Source: **Michigan Department of Community Health Vital Statistics, U.S. Census Bureau,** and SEMCOG

Household Types

Household Types	Census 2010	ACS 2021	Change 2010-2021	Pct Change 2010-2021	SEMCOG 2050
With Seniors 65+	5,732	6,287	555	9.7%	-
Without Seniors	22,331	22,684	353	1.6%	-
Live Alone, 65+	2,999	3,139	140	4.7%	-
Live Alone, <65	8,620	9,070	450	5.2%	-
2+ Persons, With children	5,620	5,104	-516	-9.2%	-
2+ Persons, Without children	10,824	11,658	834	7.7%	-
Total Households	28,063	28,971	908	3.2%	-

Source: **U.S. Census Bureau, Decennial Census, 2017-2021 American Community Survey 5-Year Estimates**, and **SEMCOG 2050 Regional Development Forecast**

Population Change by Age, 2010-2021



Age Group	Census 2010	Change 2000-2010	ACS 2021	Change 2010-2021
Under 5	3,292	164	3,249	-43
5-9	2,433	-286	2,371	-62
10-14	2,294	-702	1,918	-376
15-19	2,387	-602	2,050	-337
20-24	3,462	120	4,463	1,001
25-29	6,670	201	7,604	934
30-34	5,578	-711	6,643	1,065
35-39	4,356	-1,001	4,680	324
40-44	3,949	-1,263	3,067	-882
45-49	4,057	-576	3,322	-735
50-54	4,310	761	3,162	-1,148
55-59	4,042	1,451	3,613	-429
60-64	2,936	1,106	4,005	1,069
65-69	1,993	152	3,029	1,036
70-74	1,394	-764	2,188	794
75-79	1,289	-1,003	1,224	-65
80-84	1,334	-173	858	-476
85+	1,460	300	922	-538
Total	57,236	-2,826	58,368	1,132
Median Age	37.8	0.9	35.8	-2

Source: **U.S. Census Bureau, Decennial Census**, and **2017-2021 American Community Survey 5-Year Estimates**

Race and Hispanic Origin

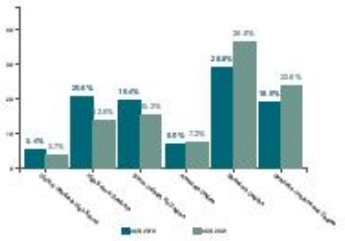
Race and Hispanic Origin	Census 2010	Percent of Population 2010	Census 2020	Percent of Population 2020	Percentage Point Change 2010-2020
Non-Hispanic	55,896	97.7%	56,071	96.3%	-1.3%
White	50,975	89.1%	49,324	84.7%	-4.3%
Black	2,399	4.2%	2,097	3.6%	-0.6%
Asian	1,339	2.3%	1,880	3.2%	0.9%
Multi-Racial	969	1.7%	2,467	4.2%	2.5%
Other	214	0.4%	303	0.5%	0.1%
Hispanic	1,340	2.3%	2,140	3.7%	1.3%
Total	57,236	100%	58,211	100%	0%

Source: U.S. Census Bureau Decennial Census

Highest Level of Education

Highest Level of Education*	ACS 2010	ACS 2021	Percentage Point Chg 2010-2021
Did Not Graduate High School	5.4%	3.7%	-1.7%
High School Graduate	20.6%	13.6%	-7%
Some College, No Degree	19.4%	15.2%	-4.2%
Associate Degree	6.9%	7.3%	0.4%
Bachelor's Degree	28.8%	36.6%	7.7%
Graduate / Professional Degree	18.9%	23.6%	4.7%

* Population age 25 and over

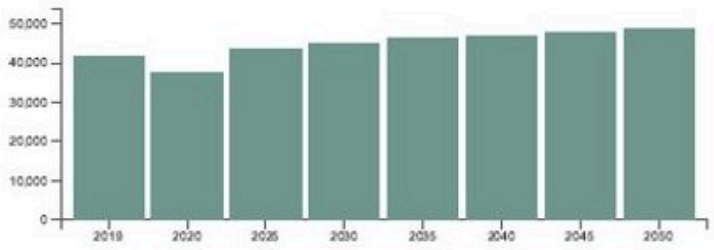


Source: U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates

Economy & Jobs

Link to American Community Survey (ACS) Profiles: **Select a Year** 2018-2022 **Economic**

Forecasted Jobs



Note: The base year for the employment forecast is 2019, as 2020 employment was artificially low due to the COVID recession.

Source: SEMCOG 2050 Regional Development Forecast

Forecasted Jobs by Industry Sector

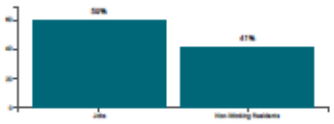
Forecasted Jobs By Industry Sector	2019	2020	2025	2030	2035	2040	2045	2050	Change 2019-2050	Pct Change 2019-2050
Natural Resources, Mining, & Construction	1,499	1,468	2,142	2,211	2,193	2,083	2,071	2,021	522	34.8%
Manufacturing	1,637	1,499	1,800	1,786	1,780	1,702	1,639	1,615	-22	-1.3%
Wholesale Trade	946	890	966	985	1,009	1,014	1,027	1,079	133	14.1%
Retail Trade	3,160	2,807	2,936	2,792	2,644	2,541	2,462	2,408	-752	-23.8%
Transportation, Warehousing, & Utilities	1,147	1,135	1,401	1,438	1,479	1,457	1,496	1,555	408	35.6%
Information & Financial Activities	5,979	5,298	6,177	6,309	6,420	6,529	6,651	6,714	735	12.3%
Professional and Technical Services & Corporate HQ	3,723	3,559	4,335	4,629	4,892	5,051	5,303	5,571	1,848	49.6%
Administrative, Support, & Waste Services	2,612	1,940	2,281	2,389	2,519	2,608	2,727	2,832	220	8.4%
Education Services	1,324	1,231	1,407	1,438	1,433	1,446	1,465	1,500	176	13.3%
Healthcare Services	12,751	12,159	13,208	13,697	14,306	14,731	15,229	15,644	2,893	22.7%
Leisure & Hospitality	4,895	3,581	4,921	5,038	5,134	5,222	5,297	5,354	459	9.4%
Other Services	1,942	1,711	1,868	1,993	2,065	2,093	2,163	2,202	260	13.4%
Public Administration	341	324	340	339	341	341	344	352	11	3.2%
Total Employment Numbers	41,956	37,602	43,782	45,044	46,215	46,818	47,874	48,847	6,891	16.4%

Note: The base year for the employment forecast is 2019, as 2020 employment was artificially low due to the COVID recession.

Source: **SEMCOG 2050 Regional Development Forecast**

Daytime Population

Daytime Population	ACS 2016
Jobs	33,183
Non-Working Residents	22,897
Age 15 and under	8,208
Not in labor force	13,072
Unemployed	1,617
Daytime Population	56,080



Source: **2012-2016 American Community Survey 5-Year Estimates** and **2012-2016 Census Transportation Planning Products Program (CTPP)**. For additional information, visit SEMCOG's **Interactive Commuting Patterns Map**

Note: The number of residents attending school outside Southeast Michigan is not available. Likewise, the number of students commuting into Southeast Michigan to attend school is also not known.

Where Workers Commute From 2016

Rank	Where Workers Commute From *	Workers	Percent
1	Royal Oak	6,241	18.8%
2	Detroit	1,925	5.8%
3	Troy	1,867	5.6%
4	Warren	1,683	5.1%
5	Sterling Heights	1,530	4.6%
6	Madison Heights	1,046	3.2%
7	Out of the Region, Instate	950	2.9%
8	Berkley	866	2.6%
9	Ferndale	845	2.5%
10	Southfield	822	2.5%
-	Elsewhere	15,408	46.4%
* Workers, age 16 and over employed in Royal Oak		**33,183**	**100%**

Source: **U.S. Census Bureau** - 2012-2016 CTPP/ACS Commuting Data and **Commuting Patterns in Southeast Michigan**

Where Residents Work 2016

Rank	Where Residents Work *	Workers	Percent
1	Royal Oak	6,241	17.3%
2	Detroit	4,242	11.8%
3	Troy	3,810	10.6%
4	Southfield	2,544	7.1%
5	Birmingham	1,669	4.6%
6	Auburn Hills	1,435	4%
7	Warren	1,336	3.7%
8	Farmington Hills	1,087	3%
9	Dearborn	945	2.6%
10	Madison Heights	836	2.3%
-	Elsewhere	11,911	33%
* Workers, age 16 and over residing in Royal Oak		**36,056**	**100%**

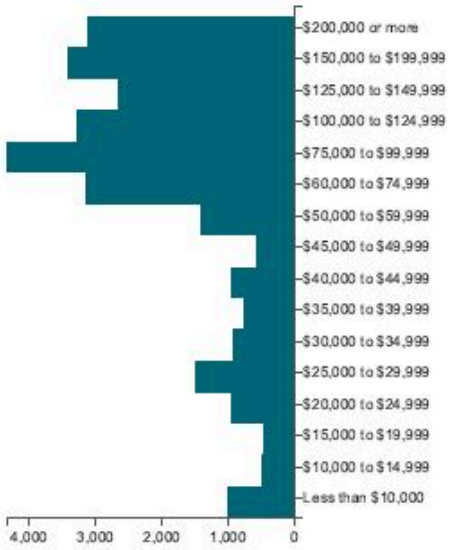
Source: **U.S. Census Bureau** - 2012-2016 CTPP/ACS Commuting Data and **Commuting Patterns in Southeast Michigan**

Household Income

Income (in 2021 dollars)	ACS 2010	ACS 2021	Change 2010-2021	Percent Change 2010-2021
Median Household Income	$74,788	$87,316	$12,528	16.8%
Per Capita Income	$46,097	$54,486	$8,389	18.2%

Source: **U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates**

Annual Household Income



Annual Household Income	ACS 2021
$200,000 or more	3,128
$150,000 to $199,999	3,405
$125,000 to $149,999	2,664
$100,000 to $124,999	3,278
$75,000 to $99,999	4,342
$60,000 to $74,999	3,131
$50,000 to $59,999	1,409
$45,000 to $49,999	582
$40,000 to $44,999	957
$35,000 to $39,999	755
$30,000 to $34,999	926
$25,000 to $29,999	1,481
$20,000 to $24,999	946
$15,000 to $19,999	471
$10,000 to $14,999	498
Less than $10,000	998
Total	**28,971**

Source: **U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates**

Poverty

Poverty	ACS 2010	% of Total (2010)	ACS 2021	% of Total (2021)	% Point Chg 2010-2021
Persons in Poverty	3,893	6.8%	3,636	6.3%	-0.6%
Households in Poverty	2,156	7.7%	1,898	6.6%	-1.1%

Source: **U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates**

Housing

Link to American Community Survey (ACS) Profiles: **Select a Year** 2018-2022 **Housing**

Building Permits 2000 - 2023

Year	Single Family	Two Family	Attach Condo	Multi Family	Total Units	Total Demos	Net Total
2000	12	0	0	0	12	15	-3
2001	17	0	6	0	23	8	15
2002	18	0	7	0	25	14	11
2003	37	0	5	8	50	20	30
2004	43	0	89	183	315	31	284
2005	97	0	0	42	139	38	101
2006	26	4	19	0	49	30	19
2007	22	0	0	0	22	11	11
2008	20	0	0	0	20	15	5
2009	4	0	0	42	46	10	36
2010	11	0	0	37	48	5	43
2011	29	0	0	36	65	14	51
2012	88	0	0	0	88	40	48
2013	133	0	0	24	157	55	102
2014	126	0	0	12	138	82	56
2015	134	0	0	160	294	91	203
2016	84	0	0	55	139	70	69
2017	101	2	40	78	221	82	139
2018	96	0	60	452	608	77	531
2019	89	0	26	235	350	77	273
2020	65	0	20	69	154	84	70
2021	69	0	0	75	144	76	68
2022	64	2	0	51	117	38	79
2023	35	0	0	4	39	35	4
2000 to 2023 totals	1,420	8	272	1,563	3,263	1,018	2,245

Source: **SEMCOG Development**

Note: Permit data for most recent years may be incomplete and is updated monthly.

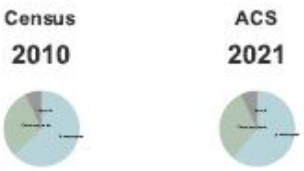
Housing Types

Housing Type	ACS 2010	ACS 2021	Change 2010-2021	New Units Permitted Since 2019
Single Unit	20,701	20,717	16	322
Multi-Unit	9,700	10,428	728	482
Mobile Homes or Other	162	54	-108	0
Total	30,563	31,199	636	804
Units Demolished				-310
Net (Total Permitted Units - Units Demolished)				494

Source: **U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates, SEMCOG Development**

Housing Tenure

Housing Tenure	Census 2010	ACS 2021	Change 2010-2021
Owner occupied	18,995	19,061	66
Renter occupied	9,068	9,910	842
Vacant	2,144	2,228	84
Seasonal/migrant	126	172	46
Other vacant units	2,018	2,056	38
Total Housing Units	30,207	31,199	992



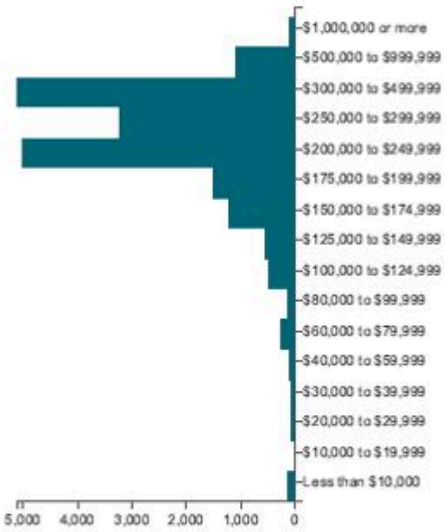
Source: **U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates**

Housing Value and Rent

Housing Value (in 2021 dollars)	ACS 2010	ACS 2021	Change 2010-2021	Percent Change 2010-2021
Median housing value	$230,152	$249,900	$19,748	8.6%
Median gross rent	$1,028	$1,190	$162	15.7%

Source: U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates

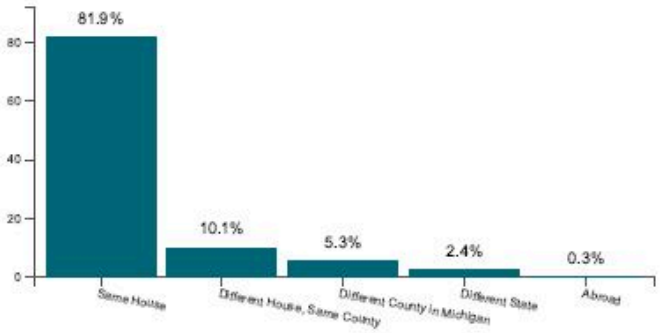
Housing Value



Housing Value	ACS 2021
$1,000,000 or more	95
$500,000 to $999,999	1,086
$300,000 to $499,999	5,115
$250,000 to $299,999	3,223
$200,000 to $249,999	5,019
$175,000 to $199,999	1,488
$150,000 to $174,999	1,225
$125,000 to $149,999	557
$100,000 to $124,999	482
$80,000 to $99,999	135
$60,000 to $79,999	273
$40,000 to $59,999	111
$30,000 to $39,999	60
$20,000 to $29,999	59
$10,000 to $19,999	18
Less than $10,000	115
Owner-Occupied Units	19,061

Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

Residence One Year Ago *



* This table represents persons, age 1 and over, living in City of Royal Oak from 2017-2021. The table does not represent person who moved out of City of Royal Oak from 2017-2021.

Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

Royal Oak

ADDITIONAL COMMUNITY PROFILE INFORMATION COMPILED BY SEMCOG

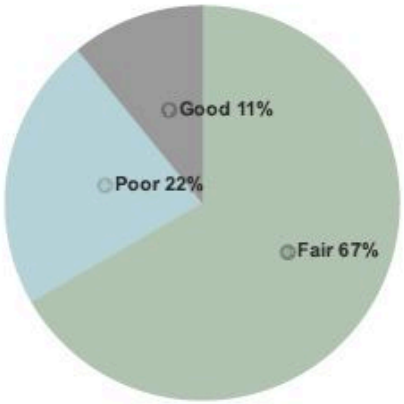
FISCAL YEAR 2024-2025 ANNUAL BUDGET

Transportation

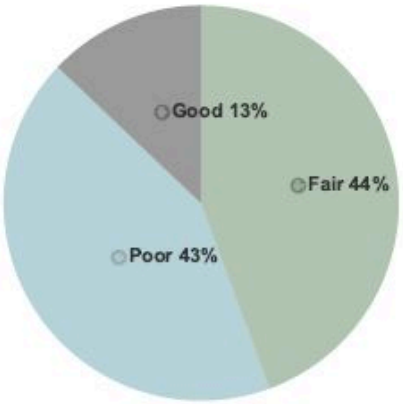
Miles of public road (including boundary roads): 248
Source: **Michigan Geographic Framework**

Pavement Condition (in Lane Miles)

Past Pavement Conditions
2007



Current Pavement Conditions
2020 - 2021



Note: Poor pavements are generally in need of rehabilitation or full reconstruction to return to good condition. Fair pavements are in need of capital preventive maintenance to avoid deteriorating to the poor classification. Good pavements generally receive only routine maintenance, such as street sweeping and snow removal, until they deteriorate to the fair condition.
Source: **SEMCOG**

Bridge Status

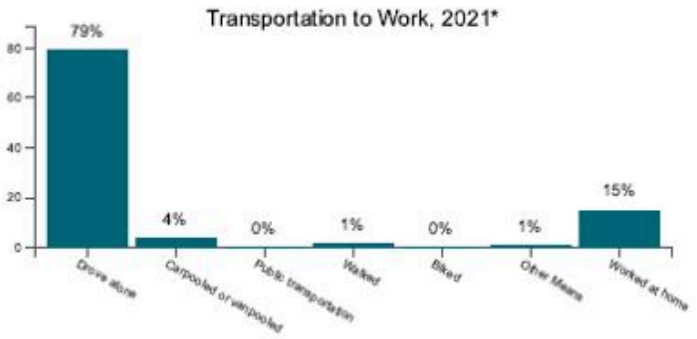
Bridge Status	2008	2008 (%)	2009	2009 (%)	2010	2010 (%)	Percent Point Chg 2008-2010
Open	23	100%	23	100%	42	100%	0%
Open with Restrictions	0	0%	0	0%	0	0%	0%
Closed*	0	0%	0	0%	0	0%	0%
Total Bridges	23	100.0%	23	100.0%	42	100.0%	0.0%
Deficient Bridges	7	30.4%	11	47.8%	12	28.6%	-1.9%

* Bridges may be closed because of new construction or failed condition.

Note: A bridge is considered deficient if it is structurally deficient (in poor shape and unable to carry the load for which it was designed) or functionally obsolete (in good physical condition but unable to support current or future demands, for example, being too narrow to accommodate truck traffic).

Source: Michigan Structure Inventory and Appraisal Database

Detailed Intersection & Road Data



* Resident workers age 16 and over

Transportation to Work

Transportation to Work	ACS 2010	% of Total (ACS 2010)	ACS 2021	% of Total (ACS 2021)	% Point Chg 2010-2021
Drove alone	29,047	88.6%	28,699	78.8%	-9.8%
Carpooled or vanpooled	1,643	5%	1,386	3.8%	-1.2%
Public transportation	207	0.6%	65	0.2%	-0.4%
Walked	641	2%	542	1.5%	-0.5%
Biked	164	0.5%	81	0.2%	-0.3%
Other Means	74	0.2%	244	0.7%	0.5%
Worked at home	1,025	3.1%	5,412	14.9%	11.8%
Resident workers age 16 and over	32,801	100.0%	36,429	100.0%	0.0%

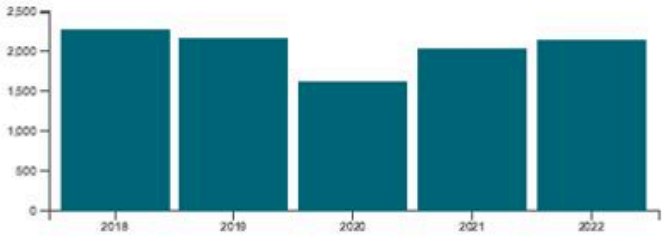
Source: **U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates**

Mean Travel Time to Work

Mean Travel Time To Work	ACS 2010	ACS 2021	Change 2010-2021
For residents age 16 and over who worked outside the home	22.5 minutes	21.3 minutes	-1.2 minutes

Source: U.S. Census Bureau, 2006-2010 and 2017-2021 American Community Survey 5-Year Estimates

Crashes, 2018-2022



Source: Michigan Department of State Police with the Criminal Justice Information Center and SEMCOG
Note: Crash data shown is for the entire city.

Crash Severity

Crash Severity	2018	2019	2020	2021	2022	Percent of Crashes 2018 - 2022
Fatal	2	1	1	3	4	0.1%
Serious Injury	17	17	11	7	18	0.7%
Other Injury	479	372	243	310	322	16.9%
Property Damage Only	1,778	1,776	1,352	1,703	1,804	82.3%
Total Crashes	2,276	2,166	1,607	2,023	2,148	100%

Crashes by Type

Crashes by Type	2018	2019	2020	2021	2022	Percent of Crashes 2018 - 2022
Head-on	15	12	11	17	7	0.6%
Angle or Head-on/Left-turn	417	433	289	384	402	18.8%
Rear-End	1,118	970	622	736	823	41.8%
Sideswipe	429	443	362	475	536	22%
Single Vehicle	163	140	137	177	186	7.9%
Backing	36	49	76	104	84	3.4%
Other or Unknown	98	119	110	130	110	5.5%

Crashes by Involvement

Crashes by Involvement	2018	2019	2020	2021	2022	Percent of Crashes 2018 - 2022
Red-light Running	62	79	58	70	73	3.3%
Lane Departure	175	172	200	227	234	9.9%
Alcohol	76	67	54	60	60	3.1%
Drugs	24	9	10	20	11	0.7%
Deer	1	5	2	2	5	0.1%
Train	0	0	0	0	0	0%
Commercial Truck/Bus	110	116	73	153	129	5.7%
School Bus	5	4	2	4	4	0.2%
Emergency Vehicle	13	11	13	12	16	0.6%
Motorcycle	13	15	17	11	17	0.7%
Intersection	529	539	388	453	415	22.7%
Work Zone	51	134	104	153	127	5.6%
Pedestrian	18	23	10	13	17	0.8%
Bicyclist	17	15	17	14	19	0.8%
Older Driver (65 and older)	413	438	295	373	427	19%
Young Driver (15 to 20)	327	312	226	311	296	14.4%
Distracted Driver	173	173	104	142	136	7.1%
Driveway	75	63	48	59	51	2.9%
Speeding	83	60	63	42	72	3.1%
Unbelted	28	26	15	22	22	1.1%
Secondary	27	11	12	8	9	0.7%

High Frequency Intersection Crash Rankings

Local Rank	County Rank	Region Rank	Intersection	Jurisdiction	Annual Avg 2018-2022
1	17	40	Woodward Ave @ 13 Mile Rd W		42
1	17	40	13 Mile Rd W @ Woodward Ave	State,City/Village	17.6
1	17	40	13 Mile Rd W @ Woodward Ave	State,City/Village	24.4
2	32	88	Woodward Ave @ 11 Mile Rd		34.8
2	32	88	Woodward Ave @ 11 Mile Rd	State,City/Village	15.2
2	32	88	Woodward Ave @ 11 Mile Rd	State,City/Village	19.6
3	47	125	Woodward Ave @ Coolidge Rd		31.8
3	47	125	Woodward Ave @ Coolidge Rd	State,City/Village	7.8
3	47	125	Woodward Ave @ Coolidge Rd	State,City/Village	8.2
3	47	125	Woodward Ave @ Coolidge Rd	State,City/Village	11.6
3	47	125	Woodward Ave @ Coolidge Rd	State,City/Village	4.2
4	52	136	Woodward Ave @ 14 Mile Rd E		31
4	52	136	14 Mile Rd W @ Woodward Ave	State,City/Village	12.2
4	52	136	14 Mile Rd E @ Woodward Ave	State,City/Village	18.8
5	68	172	Woodward Ave @ 12 Mile Rd W		28.8
5	68	172	12 Mile Rd W @ Woodward Ave	State,County	15.4
5	68	172	12 Mile Rd W @ Woodward Ave	State,County	13.4
6	71	179	14 Mile Rd W @ Crooks Rd	County,City/Village	28.4
7	113	334	12 Mile Rd W @ Stephenson Hwy N	County,City/Village	22.4
8	118	345	13 Mile Rd W @ Coolidge Rd		22.2
8	118	345	13 Mile Rd W @ Coolidge Rd	City/Village	11.2
8	118	345	13 Mile Rd W @ Coolidge Rd	City/Village	11
9	152	462	11 Mile Rd E @ Stephenson Hwy N	City/Village	19.8
10	160	484	E M 1 Service Drive @ 10 Mile Rd W	State	19.4

Note: Intersections are ranked by the number of reported crashes, which does not take into account traffic volume. Crashes reported occurred within 150 feet of the intersection.

Source: **Michigan Department of State Police with the Criminal Justice Information Center** and **SEMCOG**

High Frequency Road Segment Crash Rankings

Local Rank	County Rank	Region Rank	Segment	From Road - To Road	Jurisdiction	Annual Avg 2018-2022
1	41	120	13 Mile Rd W	Woodward Ave - Greenfield Rd	City/Village	45
2	59	164	Woodward Ave	Coolidge Rd - 12 Mile Rd W	State	40.8
3	100	292	E I 696	E I 696/Hilton Campbell Ramp - Bermuda Mohawk/E I 696 Ramp	State	34
4	108	314	Woodward Ave	Coolidge Rd - Webster Rd W	State	33
5	169	498	Woodward Ave	Catalpa Dr - 11 Mile Rd	State	27.8
6	172	505	Woodward Ave	Normandy Rd - 13 Mile Rd W	State	27.6
7	192	553	E I 696	Campbell Rd S - E I 696/I 75 Ramp	State	26.4
8	204	574	N I 75	N I 75/11 Mile Ramp - 11 Mile Rd E	State	25.8
9	210	597	14 Mile Rd W	Coolidge Rd - Woodward Ave	City/Village	25.4
10	224	647	13 Mile Rd W	Crooks Rd - Coolidge Rd	City/Village	24.2

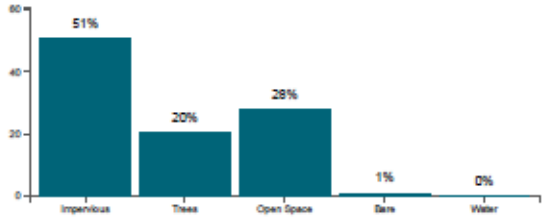
Note: Segments are ranked by the number of reported crashes, which does not take into account traffic volume.

2020 Land Use

Parcel Land Use	Acres 2015	Acres 2020	Change 2015-2020	Pct Change 2015-2020
Single-Family Residential	3,511.1	3,530.4	19.3	0.5%
Attached Condo Housing	160	172.5	12.4	7.8%
Multi-Family Housing	234.3	239.2	4.9	2.1%
Mobile Home	0	0	0	0%
Agricultural/Rural Residential	5	5	0	0%
Mixed Use	1	4.7	3.7	359.8%
Retail	194.6	195	0.4	0.2%
Office	106	106.6	0.6	0.6%
Hospitality	38.2	34.2	-4	-10.5%
Medical	144.2	145.2	1	0.7%
Institutional	310.4	248.8	-61.6	-19.8%
Industrial	133.3	138.2	4.9	3.7%
Recreational/Open Space	399.1	430.1	31	7.8%
Cemetery	104.5	104.5	0	0%
Golf Course	177	166.8	-10.2	-5.8%
Parking	41	54.4	13.4	32.7%
Extractive	0	0	0	0%
TCU	46.6	46.6	0	0%
Vacant	87.6	72.1	-15.5	-17.7%
Water	5.6	5.6	0	0%
Not Parceled	1,857.8	1,857.5	-0.3	0%
Total	7,557.4	7,557.4	0	0%

1. **Agricultural / Rural Res** includes any residential parcel containing 1 or more homes where the parcel is 3 acres or larger.
2. **Mixed Use** includes those parcels containing buildings with Hospitality, Retail, or Office square footage and housing units.
3. **Not Parceled** includes all areas within a community that are not covered by a parcel legal description.
4. Parcels that do not have a structure assigned to the parcel are considered vacant unless otherwise indicated, even if the parcel is part of a larger development such as a factory, school, or other developed series of lots.

2020 Land Cover



Source Data

SEMCOG - Detailed Data

Type	Description	Acres	Percent
Impervious	buildings, roads, driveways, parking lots	3,847.5	50.8%
Trees	woody vegetation, trees	1,540.5	20.3%
Open Space	agricultural fields, grasslands, turfgrass	2,122	28%
Bare	soil, aggregate piles, unplanted fields	58.6	0.8%
Water	rivers, lakes, drains, ponds	8.4	0.1%
Total Acres		7,577	

SEMCOG 2022 Tree Canopy

Type	Acres	Percent
Tree Canopy	2,529.1	33.4%

Tree canopy is the layer of tree leaves, needles, branches, and stems that provide tree coverage of the ground, viewed from an aerial perspective.

Royal Oak

OPERATING BUDGET SUMMARY

FISCAL YEAR 2024-2025 ANNUAL BUDGET

CITY FUNDS

The City's financial operations are budgeted and accounted for in numerous funds. A fund is a separate accounting unit. Funds are created by administration, as needed, to segregate the funding for a specific purpose or restriction. The Funds that comprise the overall budget, are listed below and illustrated in the Operating Funds Structure chart. The City Commission officially adopts budgets for the General Fund and Special Revenue Funds. Budgets for the remaining funds are set administratively based on tax rates and user fees approved by the City Commission. A list of all of the City's funds is provided below along with links to each Department/Fund page.

GENERAL FUND

The General Fund is the City's major operating fund, accounting for all financial resources of the City except those required to be accounted for in another fund. Property taxes from the City's general tax millage/levy and state-shared revenue are recorded in this fund. General administration and some public works functions are services provided from this fund. The modified accrual basis of budgeting is utilized in the preparation of the governmental fund types. Expenditures, with the exception of debt service expenditures, compensated absences, claims and judgments, are recorded at the time the liability is incurred. Revenues are recorded when received as cash, with the exception for material or available revenues that are accrued to properly show revenues earned and/or levied taxes.

GENERAL FUND DEPARTMENTS:

- Mayor/Commission – 101.101
- Court – 101.136
- Manager – 101.172
- Elections – 101.191
- Finance – 101.201
- Assessor – 101.209
- Attorney – 101.210
- Clerk – 101.215
- Human Resources – 101.226
- Administration - 101.248
- Treasurer – 101.253
- City Office Building - 101.265
- Parks & Forestry – 101.266
- Building Maintenance – 101.267
- Ordinance Enforcement – 101.372
- Community Development – 101.400
- Animal Protection Services – 101.430
- Electrical – 101.443
- Engineering – 101.447
- Street Lighting – 101.448
- Economic Development – 101.728
- Community Engagement – 101.747
- Cable Communications – 101.834
- Community Promotion – 101.835
- Dream Cruise – 101.836
- Arts, Beats and Eats – 101.837
- Transfers-Out – 101.965

OTHER GOVERNMENTAL FUNDS:

SPECIAL REVENUE FUNDS

Special Revenue funds are funds that are used to record transactions in which a funding source is legally restricted for specific expenditures. The modified accrual basis of budgeting is utilized in the preparation of the governmental fund types. Expenditures, with the exception of debt service expenditures, compensated absences, claims and judgments, are recorded at the time the liability is incurred. Revenues are recorded when received as cash, with the exception for material or available revenues that are accrued to properly show revenues earned and/or levied taxes. These include:

- Major Streets Fund - 202
- Local Streets Fund - 203
- Public Safety Fund - 207
- Publicity Tax Fund - 211
- Solid Waste Fund - 226
- Indigent Defense Fund - 260
- Library Millage Fund - 271
- Community Development Block Grant Fund - 274
- State Construction Code Fund – 282
- ROOTS Fund – 295
- Senior Citizen Services Fund – 296
- Animal Shelter Fund – 297
- Police Grants – 298
- Miscellaneous Grants - 299

DEBT SERVICE FUNDS

Debt Service funds are funds established to finance and account for the payment of interest and principal on all tax supported debt, serial, and term, including those payable for special assessments. These funds are not legally appropriated; however, they are audited. These include:

- General Obligation Debt Fund – 301
- Court Building Debt Service Fund – 303
- ROCC Debt Service Fund – 350

Please visit the Debt Information section for additional information on:

- *Description of Outstanding Long-Term Debt*
- *Legal Debt Limit*
- *Debt Obligation Policy*

CAPITAL PROJECTS FUNDS

These funds are not legally appropriated; however, they are audited.

- ROCC Capital Projects Fund - 450
- ARPA Enabled Capital Projects Fund - 460
- Parks Improvement Fund – 499

Please visit the 5-year Capital Improvement Plan for more information.

SPECIAL REVENUE FUNDS – COMPONENT UNITS

- Brownfield Redevelopment Authority – 243
- DDA Development Fund – 247
- DDA Operation Fund - 248

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Enterprise funds are established to finance and account for the acquisition, operation and maintenance of governmental facilities and services that are entirely or predominately self-supporting by user charges; or where the governing body has decided periodic determination of revenue earned, expenses incurred and/or net income is appropriate. The accrual basis of accounting is utilized for the internal service and enterprise funds budgets which are not officially adopted but included in this document. These funds are not legally appropriated; however, they are audited.

- Arts, Beats and Eats Fund - 506
- Recreation Fund - 508
- Auto Parking Fund - 516
- Farmers' Market Fund - 551
- Water & Sewer Fund - 592
- Ice Arena Fund - 598

INTERNAL SERVICE FUNDS

Internal service funds are established to finance and account for services and commodities furnished by a designated department or agency to other departments within a single government unit or to other governmental units. The accrual basis of accounting is utilized for the internal service and enterprise funds budgets which are not officially adopted but included in this document. These funds are not legally appropriated; however, they are audited.

- Information Technology Fund - 636
- Motor Pool Fund - 661
- Workers' Compensation Insurance Fund - 677
- Health Care Fund - 678
- General Liability and Property Insurance Fund - 679

FIDUCIARY FUNDS:

A fiduciary fund is any fund held by a governmental unit in a fiduciary capacity. The accrual basis of accounting is utilized for the internal service, enterprise and fiduciary funds budgets which are not officially adopted but included in this document. These funds are not legally appropriated; however, they are audited.

- Retirement (Pension) Fund – 731
- Retiree Health Care Fund - 736



Royal Oak

GENERAL FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the General Fund is to record all revenue not required by state statute or local law to be reported separately, and to show the legal expenditure of those monies.

OVERVIEW

The General Fund is the City's major operating fund, accounting for all financial resources of the City except those required to to be accounted for in another fund. Property taxes from the City's general tax millage/levy and state shared revenue are recorded in this fund. General administration and some public works functions are provided from this fund.

As the largest operating fund, revenue exceeds $51.7 million (including transfers-in from other funds). Over 95 percent of General Fund revenue is from property taxes, state/federal grants, fines and forfeitures, licenses and permits, and charges for services. Property tax revenue alone makes up approximately 56 percent of revenue. The base operating millage is authorized by the City Charter in chapter eight section 4.11(a). A secondary source of general fund revenue includes interest and rentals, contributions and donations, and other revenue.

STRATEGIC PLAN GOALS AND OBJECTIVES

Each General Fund department develops its own goals and objectives to align with the City's strategic planning initiatives. You will find these items outlined on the individual department pages.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

General Fund Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$21,268,784	$21,893,083	$25,216,670	$26,814,100	$27,059,000	$24,070,638	$27,188,900
Licenses, Charges & Fines	$7,413,574	$8,328,616	$10,021,592	$9,449,500	$9,969,300	$4,284,369	$9,734,255
Grants	$7,091,670	$7,457,984	$12,166,931	$7,807,750	$11,683,398	$2,842,165	$11,597,134
Interest And Contributions	$209,464	-$63,883	$757,133	$1,312,750	$1,420,750	$430,932	$1,286,070
Transfers	$1,414,866	$737,300	$839,576	$777,000	$1,222,315	$0	$942,515
Use of Fund Balance	$0	$0	$0	$2,862,269	$3,127,541	$0	$0
Other	$298,771	$295,573	$518,913	$318,050	$364,050	$108,199	$327,010
TOTAL	**$37,697,128**	**$38,648,673**	**$49,520,816**	**$49,341,419**	**$54,846,354**	**$31,736,303**	**$51,075,884**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$29,032,100	$30,193,380	$31,401,130	$32,657,180	$33,963,470
Licenses, Charges & Fines	$9,913,900	$9,964,660	$10,024,930	$10,094,430	$10,173,020
Grants	$7,914,880	$8,146,870	$8,385,780	$8,631,840	$8,885,240
Interest And Contributions	$1,060,280	$1,071,210	$1,082,270	$1,093,470	$1,104,820
Transfers	$787,000	$792,000	$797,000	$802,000	$807,000
Use of Fund Balance	$2,691,379	$0	$0	$0	$0
Other	$361,750	$362,950	$364,190	$365,460	$366,770
TOTAL	**$51,761,289**	**$50,531,070**	**$52,055,300**	**$53,644,380**	**$55,300,320**

BUDGET SUMMARY - EXPENDITURES

General Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Transfers-Out	$20,623,898	$25,798,854	$25,211,470	$25,906,430	$31,462,845	$12,622,354	$30,741,046
Other Operating	$4,009,299	$5,199,936	$7,453,894	$7,526,990	$7,138,510	$2,929,429	$6,641,604
Debt Service	$2,458,963	$2,459,646	$2,467,921	$2,454,800	$2,454,800	$1,925,494	$2,462,000
Capital	$41,305	$547,212	$99,002	$934,370	$1,104,370	$392,929	$769,230
Supplies	$415,153	$452,251	$521,093	$626,200	$626,700	$275,949	$637,890
OPERATIONAL TOTAL	**$27,548,617**	**$34,457,898**	**$35,753,381**	**$37,448,790**	**$42,787,225**	**$18,146,155**	**$41,251,770**
Personnel	$8,858,071	$9,941,779	$10,637,917	$11,892,629	$12,059,129	$5,360,176	$11,692,082
TOTAL	**$36,406,688**	**$44,399,677**	**$46,391,298**	**$49,341,419**	**$54,846,354**	**$23,506,331**	**$52,943,852**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Transfers-Out	$27,518,300	$28,360,500	$29,110,500	$30,110,500	$30,110,500
Other Operating	$7,245,074	$7,494,910	$7,756,070	$8,029,230	$8,314,910
Debt Service	$2,458,810	$2,458,810	$2,458,810	$2,458,810	$2,458,810
Capital	$1,165,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000
Supplies	$672,280	$696,580	$721,790	$748,020	$775,240
OPERATIONAL TOTAL	**$39,059,464**	**$40,010,800**	**$41,047,170**	**$42,346,560**	**$42,659,460**
Personnel	$12,701,825	$13,214,670	$13,748,720	$14,304,960	$14,884,250
TOTAL	**$51,761,289**	**$53,225,470**	**$54,795,890**	**$56,651,520**	**$57,543,710**

NET REVENUE > EXPENDITURES

General Fund - Revenue & Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$37,697,128	$38,648,673	$49,520,816	$49,341,419	$54,846,354	$31,736,303	$51,075,884
Expenses	$36,406,688	$44,399,677	$46,391,298	$49,341,419	$54,846,354	$23,506,331	$52,943,852
REVENUES LESS EXPENSES	**$1,290,440**	**-$5,751,003**	**$3,129,518**	**$0**	**$0**	**$8,229,972**	**-$1,867,968**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$51,761,289	$50,531,070	$52,055,300	$53,644,380	$55,300,320
Expenses	$51,761,289	$53,225,470	$54,795,890	$56,651,520	$57,543,710
REVENUES LESS EXPENSES	**$0**	**-$2,694,400**	**-$2,740,590**	**-$3,007,140**	**-$2,243,390**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Please see the detailed lists of significant items in each department section.

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

MAYOR AND CITY COMMISSION

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the mayor and City Commission is to govern the City of Royal Oak in such a manner as to provide a safe, healthy, and sustainable community.

OVERVIEW

As provided for in the City Charter, Royal Oak has a commission-manager form of government. The Commission consisting of a mayor and six commissioners has full power and authority, except as herein otherwise provided, to exercise all the powers conferred upon the city.

The Commission appoints the manager as the chief administrative officer of the City. The Commission selects the city manager based on their executive and administrative qualifications. The Commission constitutes the legislative and governing body of the city, possessing all the powers herein provided for, with power and authority to pass ordinances and adopt resolutions as they shall deem proper to exercise any or all these powers possessed by the city.

The members of the Commission are elected on a non-partisan ballot by the city at large. To be eligible for the office of mayor or commissioner, a person shall have been a resident of the City of Royal Oak at least one year immediately preceding election and be a registered voter. Three commissioners are elected to four-year terms every two years to ensure experienced legislators at all times. The mayor is elected for a two-year term.

The mayor is the presiding officer of the Commission. In the absence of the mayor, the mayor pro tempore is the presiding officer. Each elected official has one vote that can be cast on each motion. Appointed officials do not have a

vote. Four members of the Commission constitute a quorum and may conduct city business. Ordinance and resolutions require four affirmative votes to be approved.

City Commission meetings are held every second and fourth Monday of the month (with some exceptions) at 7:30 p.m. in the Commission chambers of City Hall at 203 S. Troy St. Meetings are open to the public and are broadcast through WROK. Members of the public can view meetings through the WROK YouTube page; the Telvue PEG.TV Ap through Apple TV, Amazon Firestick, ROKU; and on Comcast and WOW! cable services.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Ensure the proper governance of the City.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024: To complete the Master Plan update.*
- *Annually: To review the Strategic Plan, Aging In Place, Sustainability and Climate Action Plan (S-CAP) annually to ensure progress.*

Performance Measures:

- *Ongoing - annual review of plans*

BUDGET SUMMARY - EXPENDITURES

Mayor/Commission Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$29,771	$39,489	$19,231	$52,200	$52,200	$21,746	$48,600
Supplies	$339	$1,174	-$59	$600	$600	$0	$600
OPERATIONAL TOTAL	**$30,110**	**$40,663**	**$19,172**	**$52,800**	**$52,800**	**$21,746**	**$49,200**
Personnel	$4,743	$4,620	$4,183	$5,923	$5,923	$1,848	$5,030
TOTAL	**$34,852**	**$45,283**	**$23,355**	**$58,723**	**$58,723**	**$23,594**	**$54,230**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$54,700	$56,340	$58,030	$59,760	$61,540
Supplies	$600	$610	$620	$630	$640
OPERATIONAL TOTAL	**$55,300**	**$56,950**	**$58,650**	**$60,390**	**$62,180**
Personnel	$5,925	$6,160	$6,410	$6,670	$6,940
TOTAL	**$61,225**	**$63,110**	**$65,060**	**$67,060**	**$69,120**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Training & education is budgeted to increase 15% to provide elected officials the opportunity to attend training programs through the Michigan Municipal League.

- Meeting & conference charges are budgeted to increase 20% to include additional costs for strategic planning and Commissioners have expressed an increased interest in conference attendance.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

44TH DISTRICT COURT

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the 44th District Court is to interpret and apply the law with fairness, equality, and integrity and to promote public accountability for improved quality of life in Royal Oak and Berkley.

OVERVIEW

In January 2015, pursuant to law, the 45A District Court (Berkley) merged with and into the 44th District Court, creating one court to serve both the Royal Oak and Berkley communities.

The court is responsible for all civil, traffic and criminal cases that transpire within the boundaries of the cities of Royal Oak and Berkley.

The 44th District Court has two judges elected by the citizens of Royal Oak and Berkley. A portion of the judge's salaries are paid by the State of Michigan. The judges are responsible to handle all civil and criminal trials, preliminary hearings, formal hearings, appeals, exams, etc. The court also has three part-time magistrates who conduct arraignments, informal hearings, and small claims cases.

Both judges conduct programs that promote youth-awareness. The Justice 101 program educates younger children on the role of the court and includes visiting the court to observe and tour the facility. Teen court is for young adults and involves teens involved in minor infractions being heard and judged by a court of their peers.

Under general supervision of the chief judge, the court administrator serves as the executive officer for the 44th District Court. The court administrator is responsible for the administrative management of all non-judicial functions of the court. This includes personnel management, financial administration, facility

management, scheduling and case management, records management, jury utilization and other administrative duties.

The criminal division maintains records on all misdemeanor and felony offenses and is responsible for the processing, scheduling, and noticing of all criminal cases in the court.

The traffic division is responsible for maintaining records and processing all traffic civil infractions, parking violations, and code enforcement proceedings.

The civil division maintains records on general civil, landlord/tenant and small claims cases and is responsible for the scheduling, processing, and noticing of these cases.

The court services division is responsible to administer several programs: jury administration, comprehensive collections efforts and the supervision, counseling, and referral of defendants placed on probation.

Probation officers assist persons sentenced to probation with supervision and rehabilitation with a goal to eliminate re-offending. The probation component of the court services division performs alcohol screening assessments and pre-sentence investigations. Other services provided include assisting with securing training, schooling, and employment.

The 44th District Court's two judges each preside over a Hybrid Alcohol / Drug Treatment Court (HADTC) caseload. This specialty court is a two-year intensive supervision and rehabilitation program for individuals who have an alcohol or drug abuse problem and have a desire for a substance-free lifestyle. Participants are monitored closely to insure there is no alcohol or drug use. They participate in therapy and support group meetings and meet with a specially trained probation officer twice per month. The program consists of four phases and presently averages about 80 participants. Since 2013, the 44th District Court's HADTC program has shown significant success in rehabilitating participants, graduating over 300 people from the program.

Since 2014, the court has been working with individuals that commit traffic misdemeanors to help them restore their licenses. This program is known as Operation Drive. It is unique and the only court program in the state specifically designed to get defendants back on the road with a valid and legal license. We currently have approximately 500 participants in the program, and since we began keeping statistics in 2016, we have restored over 1,500 licenses.

Jury administration encompasses all aspects of the process of summonsing eligible citizens from the Royal Oak and Berkley communities when they are needed for jury trials. This includes notices, payments, responding to inquiries, and seeing to their needs while serving as a juror. The court is mindful that jury service, while essential to our system of law, does sometimes present an inconvenience to those summoned.

The court is responsible for collection of monies owed for all traffic tickets, parking tickets, misdemeanors, and code violations. Due to the court's continued aggressive collections program, the 44th District Court has one of the highest collections and case closure rates in the State of Michigan. There is a maxim that a fine is not a punishment until it is collected. This court believes that. Failure to aggressively pursue those who owe fines and costs can result in diminished respect for the rule of law and possible re-offending. The court utilizes several proven strategies to compel compliance.

The 44th District Court has implemented numerous technological initiatives to serve the community. In 2020, the court began utilizing virtual technology (Zoom and YouTube) to conduct courtroom proceedings. The court's webpage provides in-depth information about court services: filing civil cases, paying fines and costs, daily docket search, case look up, virtual courtroom links, court statistics and online request for a marriage ceremony. The court's Facebook page shares an array of judicial/legal information relevant to the citizens of Michigan. The court has implemented reminders application to remind parties via text message of hearing and payment dates. The court will be implementing E-filing for civil cases beginning in July of 2024.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goals:

1. To provide a fair venue for resolving traffic and ordinance, civil, criminal, small claims, and landlord/tenant legal disputes.
2. To provide a courteous, safe and customer-friendly environment for all persons entering the facility.
3. To provide efficient, courteous service to citizens summoned to jury duty, remaining mindful that we are taking people from their daily routines.
4. To utilize innovative strategies to compel compliance from persons who owe fines and costs.
5. To assist judges with sentencing by providing thorough reports and professional analysis which will provide persons sentenced to probation with a range of rehabilitation services designed to minimize re-offending.

6. To continue to look for opportunities to employ technology to better serve our customers.

Strategic Plan Alignment: Safe, Healthy, and Just City

Short-term Objectives & Performance Measures:

- For detailed information and performance measures, visit the court's website available at:

https://www.romi.gov/44th-District-Court

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

District Court Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$2,907,677	$3,175,555	$3,390,952	$3,964,859	$3,964,859	$1,567,911	$3,605,954
Operational							
Other Operating	$347,482	$411,019	$501,431	$453,000	$453,000	$190,096	$404,920
Supplies	$82,230	$69,783	$91,002	$96,000	$96,000	$43,816	$93,500
Capital	$0	$19,314	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$429,713**	**$500,116**	**$592,433**	**$549,000**	**$549,000**	**$233,912**	**$498,420**
TOTAL	**$3,337,390**	**$3,675,671**	**$3,983,385**	**$4,513,859**	**$4,513,859**	**$1,801,823**	**$4,104,374**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$4,025,261	$4,185,900	$4,353,230	$4,527,510	$4,709,020
Operational					
Other Operating	$442,900	$455,400	$468,310	$481,690	$495,580
Supplies	$96,000	$99,340	$102,800	$106,400	$110,130
Capital	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$538,900**	**$554,740**	**$571,110**	**$588,090**	**$605,710**
TOTAL	**$4,564,161**	**$4,740,640**	**$4,924,340**	**$5,115,600**	**$5,314,730**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

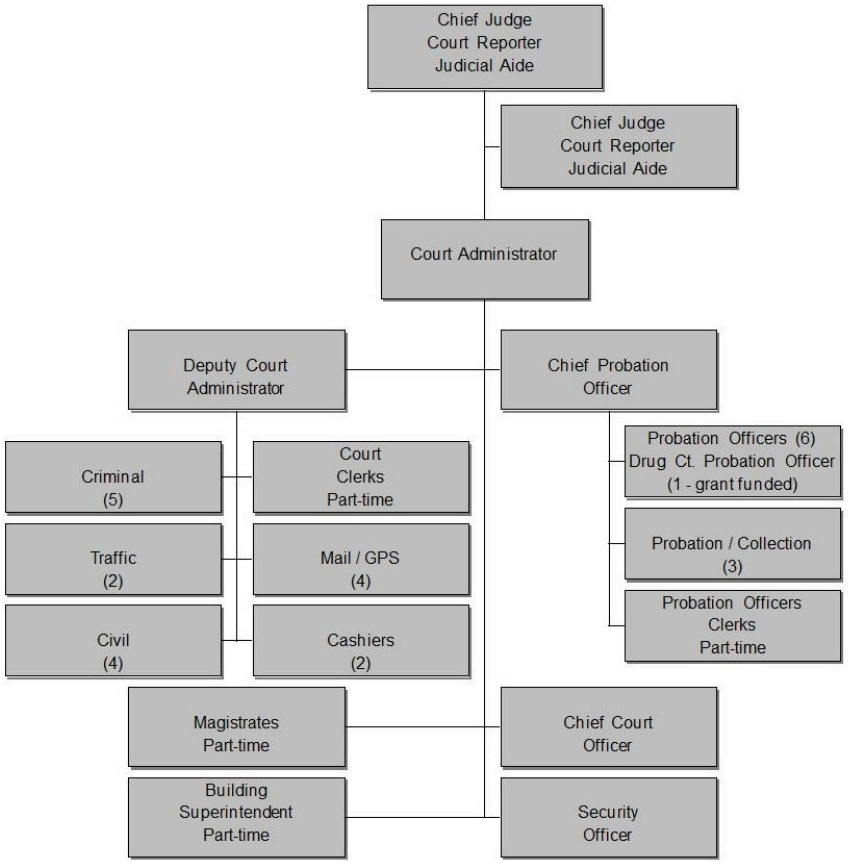
- A drug court probation officer is budgeted at $86,000 in fiscal year 2024-25 as grant funding is anticipated.

- Contracted worker services are budgeted at $60,000 for fiscal year 2024-25 to include an increased usage of interpreters and to cover the Sober Link alcohol testing for persons in phase I of the Hybrid Alcohol / Drug Treatment Court (HADTC) specialty court program. The HADTC program expenditures are reimbursed by the drug court grant.

- Computer / Telecom Equipment Leases & Rentals are decreasing $45,000 due to the elimination of the JIS Case Management System user fee being paid for by the State of Michigan effective October 1, 2023.

- Postage and mailing services are budgeted to increase $15,000 due to an anticipated increase in caseload mailings.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

District Court

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Court Officer	2	2	2	2	2	2	2
Deputy Court Administrator	1	1	1	1	1	1	1
Director of Court Services	1	1	1	1	0	0	0
Collections Clerk	1	1	1	1	1	1	1
Administrative Assistant	1	0	0	1	1	1	1
District Court Clerk	13	15	15	14	14	14	17
Building Superintendent	1	0	0	0	0	0	0
District Court Judge	2	2	2	2	2	2	2
Judicial Secretary/Recorder	2	2	2	2	2	2	2
Probation Officer	4	4	4	5	5	5	6
Court Administrator	1	1	1	1	1	1	1
Chief Probation Officer	0	0	0	0	1	1	1
AMOUNT	29	29	29	30	30	30	34

Position Detail	FY2024	FY2025
Amount		
Court Officer	2	2
Deputy Court Administrator	1	1
Director of Court Services	0	0
Collections Clerk	1	1
Administrative Assistant	1	1
District Court Clerk	18	18
Building Superintendent	0	0
District Court Judge	2	2
Judicial Secretary/Recorder	2	2
Probation Officer	7	7
Court Administrator	1	1
Chief Probation Officer	1	1
AMOUNT	36	36

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Royal Oak

CITY MANAGER'S OFFICE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the City Manager is to efficiently and effectively manage the delivery of the City's services as established by the Mayor and the City Commission's goals, objectives and policies and as prescribed by the City Charter.

OVERVIEW

The City Manager's office works with all elected officials, departments heads, and the community to implement the vision, Strategic Plan and other documents that guide the City into the future. The office works to develop the City Commission agenda, manages a variety of policy initiatives, analytical work, communication, programs and special projects. Staff also serve as a conduit between the community, non-profits, businesses, and other groups with the City and elected officials.

The City Manager is the chief administrative officer of the City. The manager is chosen by the commission based on their executive and administrative qualifications, in addition to other criteria described in the City Charter. The City Manager is responsible to the Commission for the proper administration of the affairs of the City and makes most appointments, including the heads of departments. The City Manager is required to be present at all meetings of the Commission and be present at meetings of its committees and to take part in discussions but has no vote. The City Manager oversees all departments within the City except for the City Attorney, City Clerk, Library Director, and the 44th District Court which are separated by the charter. The general operations, finances, and maintenance of city spaces and facilities all report through the City Manager's office.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Provide organizational leadership in the delivery of services.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 – FY 2026: Monitor the implementation of the City's Strategic Plan, Aging In Place Plan and the Sustainability and Climate Action Plan (S-CAP). Provides additional support and resources as needed.*
- *FY 2024 - FY 2026: Implement policy direction of the City Commission.*

Performance Measures:

- *Staff will provide quarterly updates regarding the Strategic Plan, Aging In Place Plan and the S-CAP.*

Long-term Goal 2: To proactively promote meaningful and open communication to internal and external audiences.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024: Complete a community engagement to learn more about how we can improve our communications strategies.*
- *FY 2024: Establish benchmark goals for social media engagement, and other communications collateral to assess how well it is reaching our intended audience.*
- *FY 2024 - FY 2026: Generate positive news coverage of Royal Oak.*
- *FY 2024 - FY 2026: Utilize the PEER Team to improve internal communications between city leadership and employees.*

Performance Measures:

- *Earlier this year the Positive Employee Engagement & Recognition (PEER) Team and HR began a bi-monthly newsletter, which features content from the City Manager's office.*

Long-term Goal 3: To maintain, replace and enhance Royal Oak's infrastructure, parks and facilities to promote efficient, environmentally responsible, and sustainable delivery of municipal services.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *FY 2024: Complete due diligence for the proposed new Royal Oak Animal Shelter.*
- *FY 2024 - FY 2025: To complete a new animal shelter.*
- *FY 2024 - FY 2026: To spend American Rescue Plan Act funds on improvements in accordance with City Commission priorities.*

Performance Measures:

- *Ongoing - Completion of projects as noted on the CIP schedule.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Manager Expenses

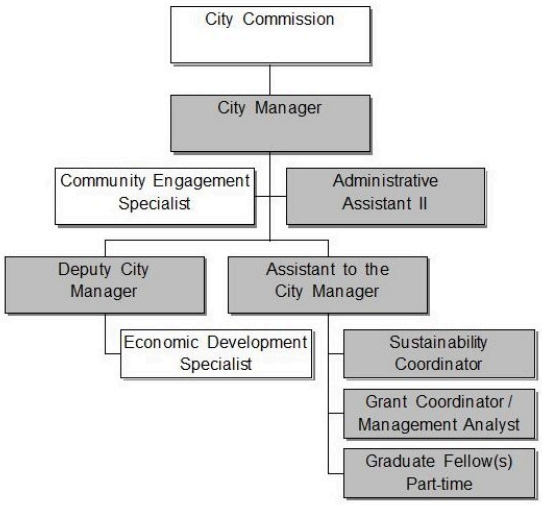
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$422,922	$718,119	$725,438	$872,630	$872,630	$425,287	$951,288
Operational							
Other Operating	$14,850	$297,113	$254,163	$212,100	$212,100	$23,794	$32,210
Supplies	$16,043	$6,851	$7,954	$9,750	$9,750	$10,031	$19,475
OPERATIONAL TOTAL	**$30,893**	**$303,964**	**$262,117**	**$221,850**	**$221,850**	**$33,825**	**$51,685**
TOTAL	**$453,815**	**$1,022,083**	**$987,555**	**$1,094,480**	**$1,094,480**	**$459,112**	**$1,002,973**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$933,080	$970,630	$1,009,690	$1,050,360	$1,092,680
Operational					
Other Operating	$91,000	$94,740	$98,640	$102,700	$106,940
Supplies	$9,750	$10,090	$10,440	$10,800	$11,170
OPERATIONAL TOTAL	**$100,750**	**$104,830**	**$109,080**	**$113,500**	**$118,110**
TOTAL	**$1,033,830**	**$1,075,460**	**$1,118,770**	**$1,163,860**	**$1,210,790**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Contracted worker services is budgeted to increase 60% due to increased sustainability-related services.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Manager

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Grant Coordinator / Mgmt Analyst	0	0	0	0	0	0	0
Deputy City Manager	0	0	0	0	0	1	1
Grant Coordinator / Energy and Sustainability Manager	1	1	1	1	1	1	1
Administrative Assistant II	0.2	1	1	1	1	1	1
Sustainability Coordinator	0	0	0	0	0	0	0
City Manager	1	1	1	1	1	1	1
Assistant to City Manager	1	1	1	1	1	1	1
AMOUNT	3.2	4	4	4	4	5	5

Position Detail	FY2024	FY2025
Amount		
Grant Coordinator / Mgmt Analyst	1	1
Deputy City Manager	1	1
Grant Coordinator / Energy and Sustainability Manager	0	0
Administrative Assistant II	1	1
Sustainability Coordinator	1	1
City Manager	1	1
Assistant to City Manager	1	1
AMOUNT	6	6

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Royal Oak

ELECTIONS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the elections division is to conduct elections in an effective and ethical manner, meeting the requirements of the federal and state election law and the City Charter.

OVERVIEW

The elections division of the city clerk's office maintains the city's qualified voter file (QVF) for the State of Michigan and is responsible for the conduct of elections in the city.

This division provides service to the community by maintaining a permanent absentee voter list and permanent ballot list which automatically mails either absentee applications or ballots to those voters, as requested. Promoting the new election changes with the passage of ballot proposal 22-2 approved by voters in November of 2022. A successful pilot of nine days early voting was implemented in November of 2023 with a partnership including the City of Madison Heights and Oakland County. This will now be in effect for all elections going forward.

For an election cycle, the division sends ID cards to new voters, mails out absentee applications and/or ballots to those who have requested them, and orders election supplies. The division tests all equipment and verifies testing with an accuracy test conducted with the Election Commission prior to every election. The division prepares tabulators, ADA equipment, ballot boxes and supply boxes for each precinct.

The city clerk's office uploads election information onto laptops used at the precincts. Staff verifies candidate and ordinance petitions to be placed on the ballots. Voter lists are prepared as requested by candidates, including specific election data and daily lists that are sent to them electronically. Training is

conducted for all election workers prior to every election to assure compliance with all applicable election laws.

The clerk oversees all election day activities to make sure elections run smoothly. Election results are processed and sent via modem to the county. Once election results have been tabulated, voter history is uploaded into the QVF software system.

Voter registration drives are conducted with cooperation of Royal Oak High School (ROHS). We also help ROHS with their mock elections by providing voting booths for students. Students are also hired for higher turnout-elections, such as even-year elections. This gives them a better understanding of the election process.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Successful implementation of ongoing early voting this year by keeping informed of relevant legislation and procedures. Continue to work with the Secretary of State and legislators to improve election processes and transparency.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Continuing partnership with Oakland County to tabulate absentee ballots. Absentee ballot results are now available on the website prior to 9pm due to partnering with them.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Public outreach to improve transparency in elections.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Using community engagement for all social media platforms, including our website, to make sure information given to voters is correct.*
- *FY 2025: Continue having audits conducted by Oakland County Elections and the State Bureau of Elections to show transparency and results of elections.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Expand our pool of election inspectors for upcoming elections

Strategic Plan Alignment: Welcoming, Engaged and Livable Community

Short-term Objectives:

- *FY 2025: Using community engagement for all social media platforms, including our website, to contact prospective election workers.*

Performance Measures:

- *Ongoing*

Long-term Goal 4: Creating innovative programs and solutions for the best service delivery.

Strategic Plan Alignment: Efficient and Effective Services

Short-term Objectives:

- *FY 2025: Networking with other clerk and legislators, and attending relevant election meetings.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Elections Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$363,421	$267,785	$365,776	$485,927	$485,927	$179,740	$440,332
Operational							
Supplies	$70,805	$47,820	$58,501	$126,000	$126,000	$16,071	$126,000
Other Operating	$5,345	$18,606	$87,675	$100,400	$100,400	$15,796	$118,400
Capital	$22,555	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$98,705**	**$66,426**	**$146,175**	**$226,400**	**$226,400**	**$31,867**	**$244,400**
TOTAL	**$462,126**	**$334,211**	**$511,951**	**$712,327**	**$712,327**	**$211,607**	**$684,732**

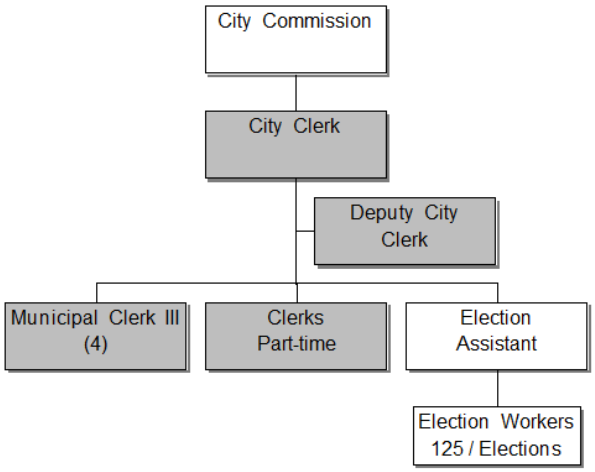
	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$549,643	$572,210	$595,690	$620,150	$645,610
Operational					
Supplies	$146,000	$150,720	$155,600	$160,650	$165,890
Other Operating	$140,800	$145,950	$151,320	$156,920	$162,770
Capital	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$286,800**	**$296,670**	**$306,920**	**$317,570**	**$328,660**
TOTAL	**$836,443**	**$868,880**	**$902,610**	**$937,720**	**$974,270**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Increase in requested personnel costs, including additional overtime costs, due to increased staffing needs for early voting sites (for clerk satellite office on site), which will need to be open nine days prior to every scheduled election.

- Increase in budgeted election supplies, such as absentee ballot envelopes, elections supplies, absentee ballot applications, etc.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Elections

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Elections Assistant	0	0	0	0	0	0	0
AMOUNT	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Position Detail	FY2024	FY2025
Amount		
Elections Assistant	1	1
AMOUNT	**1**	**1**

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Royal Oak

FINANCE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Finance Department is to provide accurate and timely financial services for the City of Royal Oak in the most efficient manner possible.

OVERVIEW

The Director of Finance has the responsibility of the administration of the financial affairs of the City as they relate to the keeping of accounts and financial records and the disbursement of City funds.

The short-term and long-term financial planning, cost allocation, labor contract costing, budget preparation and capital improvement plan coordination are performed by the Finance Department. The budget is prepared in accordance with the City charter and the state's Uniform Budgeting Act. The budget function includes all the personnel costing, cost allocation, monitoring, amendments, forecasts, and various financial reports.

The department accounts for approximately 50 funds and 125 cost centers, utilizing 15 different banking institutions. All account records are kept by the Finance Department showing all the financial transactions of the City including cash receipts, cash disbursements, revenues accrued, and liabilities incurred, and all transactions affecting the acquisition, custody, and disposition of City property and make such reports of the financial transactions and conditions of the City as required by law, ordinance, or resolution. The ACFR (Annual Comprehensive Financial Report) and compliance (financial) reports for state and federal purposes are prepared by the department as well.

Centralized accounts payable and payroll processing functions are performed within the department.

The department supports other City departments with their purchases by providing assistance with bid and quotation solicitation and review of responses for the procurement of goods and services and purchase order processing. The procurement process is largely centralized to assist the various departments City-wide and includes one purchasing agent position within the Finance Department.

In accordance with the City ordinance, the Director of Finance serves as the secretary, treasurer and chief administrative officer for the retirement system and the custodian of its assets. The department is responsible for the preparation of estimated and final pension benefit calculations, monthly pension benefit payments, day-to-day administration of the system and provides all of the data for the actuarial valuations. The Director of Finance also serves as the administrator to other retiree benefit plans.

The sale of municipal bonds and the maintenance of bond service payments are administered within the department along with the development of utility (water and sewage disposal) rates, various financial reports, certain aspects of risk management and assistance with grant reporting.

The Director of Finance is responsible for the other fiscal-related functions such as the Treasury and Assessing Departments.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Accurately and promptly record all financial transactions to provide the best financial information to the City Commission, City Manager, residents, and other users; continue to earn the GFOA Certificate of Achievement for Excellence in Financial Reporting.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *Annually: Produce a budget document that complies with and qualifies for the GFOA Distinguished Budget Presentation Award*
- *Annually: Produce an Annual Comprehensive Financial Report that complies with and qualifies for the GFOA Certificate of Achievement for Excellence in Financial Reporting*

Performance Measures:

- *Ongoing - the City has received the GFOA Distinguished Budget Presentation Award for the past 16 years.*
- *Ongoing - the City has received the GFOA Certificate of Achievement for Excellence in Financial Reporting for many years*

Long-term Goal 2: Leverage the City's current financial software to implement paperless processes for vendor payments, purchase orders, procurement and other functions.

Strategic Plan Alignment: Long-Term Fiscal Health

Short-term Objectives:

- *FY 2024 - 2025: Implement OpenGov procurement module for streamlined bid processes and access to wider contractor networks to ensure favorable and responsible pricing on purchases.*
- *FY 2024 - 2025: Implement electronic routing and approval of invoices and purchase orders for more efficient vendor payment processing.*

Performance Measures:

- *Ongoing - Electronic invoice approval has been beta-tested with the Library. Finance anticipates rolling this out to all departments in the fall of 2024.*
- *Ongoing - OpenGov procurement module installation completed early 2024, with training and utilization beginning in late 2024.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Finance Expenses

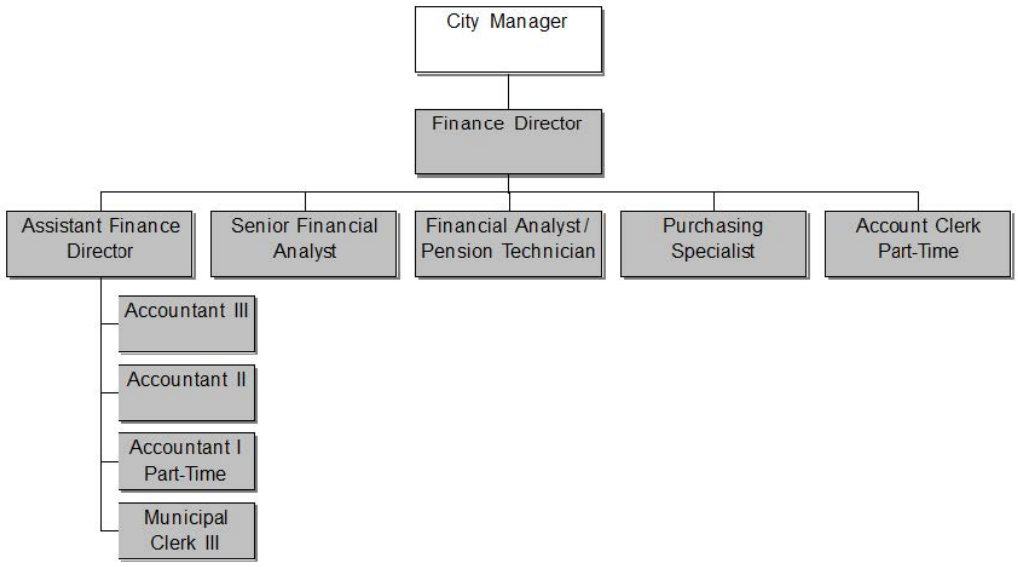
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$879,403	$1,030,884	$1,046,850	$1,076,526	$1,076,526	$525,983	$1,114,773
Operational							
Other Operating	$29,193	$32,353	$42,195	$44,850	$44,850	$13,420	$37,200
Supplies	$6,888	$4,246	$5,793	$6,000	$6,000	$3,486	$7,920
OPERATIONAL TOTAL	**$36,082**	**$36,599**	**$47,989**	**$50,850**	**$50,850**	**$16,906**	**$45,120**
TOTAL	**$915,484**	**$1,067,483**	**$1,094,839**	**$1,127,376**	**$1,127,376**	**$542,889**	**$1,159,893**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$1,182,730	$1,231,040	$1,281,370	$1,333,770	$1,388,330
Operational					
Other Operating	$40,200	$41,900	$43,670	$45,520	$47,450
Supplies	$6,000	$6,150	$6,300	$6,450	$6,620
OPERATIONAL TOTAL	**$46,200**	**$48,050**	**$49,970**	**$51,970**	**$54,070**
TOTAL	**$1,228,930**	**$1,279,090**	**$1,331,340**	**$1,385,740**	**$1,442,400**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Increase in budgeted personnel costs due to pay scale and standard cost-of-living increases.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Finance

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Accountant III	0	0	1	1	1	1	1
Director of Finance	1	1	1	1	1	1	1
Accountant II	1	1	0	0	1	1	1
Administrative Assistant / Pension Specialist	1	1	1	1	1	0	0
Financial Analyst – Senior	1	1	1	1	1	1	1
Purchasing Specialist	1	1	1	1	1	1	1
Asst. Finance Director	1	1	1	1	1	1	1
Finance - MC III	1	1	1	1	1	1	1
Financial Analyst / Pension Technician	0	0	0	0	0	1	1
AMOUNT	**7**	**7**	**7**	**7**	**8**	**8**	**8**

Position Detail	FY2024	FY2025
Amount		
Accountant III	1	1
Director of Finance	1	1
Accountant II	1	1
Administrative Assistant / Pension Specialist	0	0
Financial Analyst – Senior	1	1
Purchasing Specialist	1	1
Asst. Finance Director	1	1
Finance - MC III	1	1
Financial Analyst / Pension Technician	1	1
AMOUNT	**8**	**8**

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Royal Oak

ASSESSING DEPARTMENT

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the assessor's office is to annually provide the residents and property owners of Royal Oak with fair and equitable assessments; provide information to the public that is accurate and reliable and mindful; provide information to other City departments efficiently and allowing them to better perform their duties; provide all of these services in a professional and courteous manner which complies with the Charter of the City of Royal Oak and the constitution and laws of the State of Michigan.

OVERVIEW

The assessor's office uniformly and accurately values all taxable property in the City of Royal Oak. The office is responsible for preparing the assessment rolls and tax rolls of the city for all classes of property subject to taxation. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at 50 percent of true cash value.

Passed by the voters in March of 1994, Proposal A placed additional limits on values used to compute property taxes. Starting in 1995, property taxes were calculated using "taxable value". This value is capped by the inflation rate multiplier until a property transfers ownership. Prior to Proposal A, taxes were calculated on the "State Equalized Value" (SEV). This value represents market or true cash value and changed annually regardless of changes in ownership.

The office is a valuable source of information for the public, maintaining data on each parcel of property in the City. This includes plat maps and record cards for over 26,000 real property parcels. Additionally, an outside vendor, by contract, maintains approximately 2,000 personal property parcels. The total parcels include these ad valorem parcels, Industrial Facilities Tax (IFT), Tax Increment

Financing Authority (TIFA), Downtown Development Authority (DDA) and Brownfield Redevelopment Authority properties.

The assessor determines eligibility of qualified residents for the disabled veteran exemption. A Michigan resident who owns and occupies a residence must be deemed by the Veterans Administration as 100% totally and permanently disabled or have specially adapted housing or been rated as individually unemployable. If qualified, the veteran is exempt from the collection of taxes. The exemption must be applied for on an annual basis.

Another function of the assessor's office is to record, maintain and edit the status of each parcel of property in the City to determine whether it qualifies for a "principal residence exemption" for a portion of school tax. The office also analyzes deeds and affidavits on every transferred property within the City that would trigger an "uncapping" of taxable value in accordance with Proposal A.

The administration of land divisions and combinations is the responsibility of the City assessor while coordinating review efforts with planning, building, engineering, and treasury through completion with the Oakland County Land Division and the Land and Address Management System. The assessor assists and guides the property owner through the process. This procedure includes plat and condominium developments.

Change of assessment notices are mailed in February of each year and taxpayers are given the opportunity to protest their assessment before the City's board of review in March. The board of review is composed of six City residents, forming two boards working as one, appointed by the Commission for two-year terms. The board has the discretion and authority to make adjustments to an individual's assessment if warranted.

General property tax law also provides for a special meeting of the board of review to be held on specific days in July and December for the purpose of correcting clerical errors or mutual mistakes of fact.

With the legal assistance of quality, professional outside counsel, the assessor's office is able to settle, dismiss, and defend the tax tribunal appeals that are brought against the City.

On or before the first day of July of each year, the city assessor delivers a certified copy of the assessment roll on which the city tax has been apportioned and spread, with the warrant annexed to the city treasurer.

The assessments are utilized with the millage rates adopted by the various taxing authorities (Oakland County Operating, Oakland County Parks & Recreation, Zoological Authority, Art Institute Authority, Public Transportation Authority, Huron-Clinton Metropolitan Authority, Berkley, Clawson and Royal Oak Schools, Oakland Community College, Oakland Schools ISD) to generate tax revenues for the authorities within the city's boundaries.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal #1: Review and prepare for Michigan State Tax Commission Assessment Roll Audits (every five years).
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Develop and document land values and economic condition factors for each class of property.*
- *Maintain/update a published policy making the assessor's office reasonably accessible to taxpayers.*
- *Maintain and provide online access to records for taxpayers.*
- *Maintain personal property records and conduct an annual personal property canvass.*

Performance Measures:

- *To be completed annually.*

Long-term Goal #2: Update written procedures and records for all types of real and personal property exemptions.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Create and manage an adequate process for determining whether to grant or deny exemptions.*

Performance Measures:

- *Ongoing – During FY 2022, wrote procedures according to statutory requirements. Update exempt property applications as received.*

Long-term Goal #3: Create electronic computer sketches of all properties.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Commercial and Residential appraisers review old hand-drawn sketches of building(s) and create and load new computer-designed sketch in BS&A.*

Performance Measures:

- *Ongoing - Completed more than 4,000 sketches during FY 2023.*

Long-term Goal #4: Review all residential, commercial and industrial sales and update record cards.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Attempt to visit property and interview owner for verification of sale information.*
- *Ensure accurate record card information for correct values and uncappings.*

Performance Measures:

- *Ongoing - Completed more than 1,300 sale reviews in FY 22-23.*

Long-term Goal #5: Update photographs on residential property record cards.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Create computer-generated list of properties with old photographs.*
- *Update photographs that are needed for residential properties in a systematic manner.*

Performance Measures:

- *Ongoing - Completed more than 4,000 sale reviews and site visits in FY 22-23 and updated photographs.*

Long-term Goal #6: Provide continuous educational opportunities.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Provide continuous education for certified staff. Provide that support staff and board of review members are sufficiently trained to respond to taxpayer inquiries.*

Performance Measures:

- *Ongoing - Complete required hours annually to gain/retain certification levels, training, updates required and approved by the STC.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Assessing Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$522,326	$555,077	$603,871	$676,953	$676,953	$325,731	$639,025
PERSONNEL TOTAL	**$522,326**	**$555,077**	**$603,871**	**$676,953**	**$676,953**	**$325,731**	**$639,025**
Operational							
Supplies	$8,616	$2,392	$2,117	$2,580	$2,580	$1,299	$2,565
Other Operating	$136,565	$187,957	$98,713	$162,330	$162,330	$54,034	$111,970
OPERATIONAL TOTAL	**$145,181**	**$190,349**	**$100,829**	**$164,910**	**$164,910**	**$55,333**	**$114,535**
TOTAL	**$667,507**	**$745,427**	**$704,700**	**$841,863**	**$841,863**	**$381,064**	**$753,560**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$688,139	$716,450	$745,960	$776,690	$808,700
PERSONNEL TOTAL	**$688,139**	**$716,450**	**$745,960**	**$776,690**	**$808,700**
Operational					
Supplies	$3,370	$3,470	$3,570	$3,690	$3,810
Other Operating	$189,004	$194,850	$200,930	$207,270	$213,870
OPERATIONAL TOTAL	**$192,374**	**$198,320**	**$204,500**	**$210,960**	**$217,680**
TOTAL	**$880,513**	**$914,770**	**$950,460**	**$987,650**	**$1,026,380**

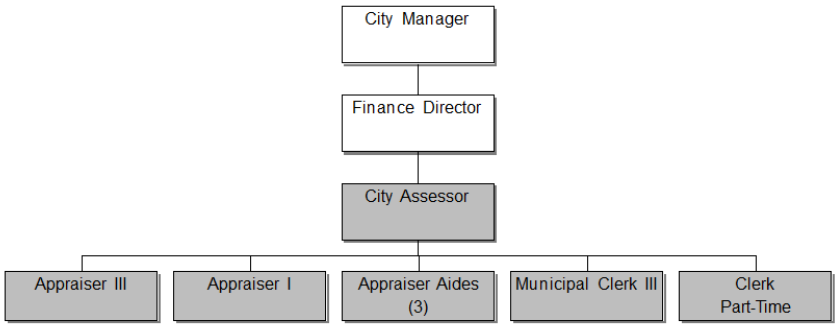
SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Sale values trend higher than assessments due to home updates performed without a permit, and complete review is the only means of correct assessments that keeps the city in compliance with State Tax Commission (STC) standards.

- The next STC AMAR (Audit of Minimum Assessing Requirements) review is scheduled for 2027 and the STC recommends that 20% of all parcels be reviewed annually and the city has 26,000 residential parcels.

- Appraisers share responsibilities for new construction, renovations, demolitions, and annual sales review for accurate assessments and proper taxable values.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Assessing

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Appraiser I	1	1	1	1	2	1	1
Appraiser III	1	1	1	1	1	1	1
Assessing - MC III	1	1	1	1	1	1	1
City Assessor	1	1	1	1	1	1	1
AMOUNT	**4**	**4**	**4**	**4**	**5**	**4**	**4**

Position Detail	FY2024	FY2025
Amount		
Appraiser I	1	1
Appraiser III	1	1
Assessing - MC III	1	1
City Assessor	1	1
AMOUNT	**4**	**4**

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

CITY ATTORNEY

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the City of Royal Oak City Attorney's Office is to promote responsible municipal government by providing highly professional legal counsel to the City Commission, City departments, boards and committees, and City employees in all legal matters relating to any official duties and municipal corporate affairs.

OVERVIEW

The City attorney's office is established by the Royal Oak Charter (chapter III, section 22). The City attorney is appointed by and is directly responsible to the City Commission. The attorney serves as the legal adviser and counsel for the City and for all officers and departments in all matters relating to their official duties and performs such other duties as may be imposed by the Commission, either by ordinance or resolution.

The City attorney prepares and reviews contracts, ordinances, resolutions, and agreements, and handles legal issues involving planning, zoning, building inspections, procurement, employment law, open meetings law, access to public records, authority matters, public safety and the U.S. and Michigan Constitutions. The attorney's office provides day-to-day legal advice on the business of the City, and manages all civil litigation for the City.

The City attorney's office is also an integral part of the criminal justice system, working with the police and code enforcement departments in the prosecution of all ordinance violations for misdemeanors and civil infractions in the 44th District Court.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Provide timely, effective and competent legal services to the City Commission, City boards and Commissions, and City staff.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - 2026: Continue to create document templates for City staff for use in their daily operations.*
- *FY 2024 - 2026: Reorganize the legal department and staff assignments to better assist with the increasing number of legal service requests made by the City Commission, City boards and commissions and City staff.*
- *FY 2024 - 2026: Reorganize the legal department and staff assignments to reduce the use of outside legal counsel on special legal projects.*
- *FY 2024 - 2026: Attend legal seminars and webinars to increase the City attorney's office staff's legal knowledge and skills to continuously improve the efficient and effective legal services to the City.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Enforce City codes and ordinances to protect the safety of the public.
Strategic Plan Alignment: Safe, Healthy and Just City
Short-term Objectives:

- *FY 2024 - 2026: Assist the Police, Fire and Code Enforcement departments with inquiries related to the state laws and City ordinances each is responsible for administering and enforcing.*
- *FY 2024 - 2026: Provide legal training to these departments when new laws or court decisions impact their operations.*
- *FY 2024 - 2026: Assist with reviewing and amending City code provisions to comply with the current state and federal law.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Attorney Expenses

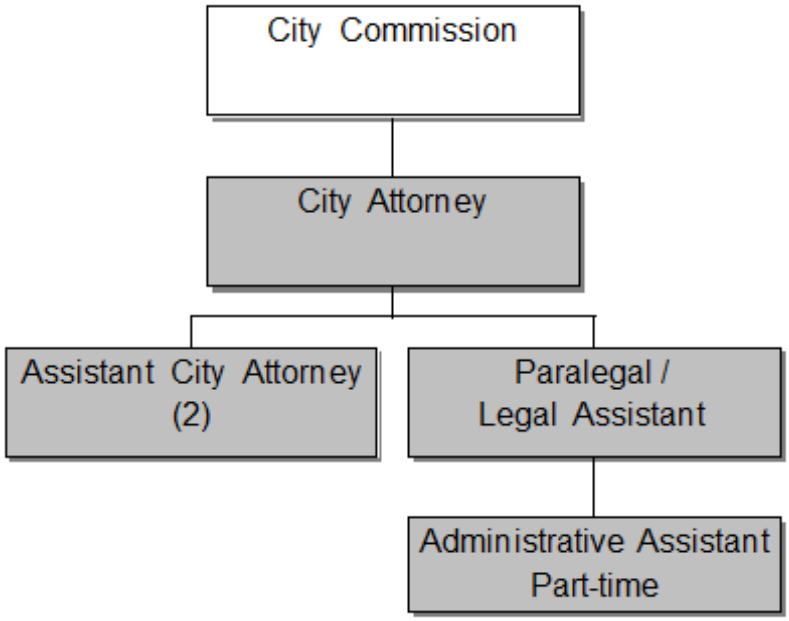
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$452,677	$571,131	$587,426	$648,977	$648,977	$238,108	$601,520
PERSONNEL TOTAL	**$452,677**	**$571,131**	**$587,426**	**$648,977**	**$648,977**	**$238,108**	**$601,520**
Operational							
Other Operating	$102,622	$113,984	$141,375	$108,850	$188,350	$93,763	$139,000
Supplies	$26,008	$19,527	$22,542	$20,000	$20,500	$8,661	$20,500
OPERATIONAL TOTAL	**$128,630**	**$133,511**	**$163,917**	**$128,850**	**$208,850**	**$102,424**	**$159,500**
TOTAL	**$581,307**	**$704,642**	**$751,343**	**$777,827**	**$857,827**	**$340,532**	**$761,020**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$665,787	$692,360	$720,010	$748,770	$778,700
PERSONNEL TOTAL	**$665,787**	**$692,360**	**$720,010**	**$748,770**	**$778,700**
Operational					
Other Operating	$157,750	$162,420	$167,230	$172,170	$177,260
Supplies	$24,500	$25,450	$26,440	$27,470	$28,540
OPERATIONAL TOTAL	**$182,250**	**$187,870**	**$193,670**	**$199,640**	**$205,800**
TOTAL	**$848,037**	**$880,230**	**$913,680**	**$948,410**	**$984,500**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Increase in budgeted personnel costs due to overall pay scale increases. During fiscal year 2024-25, eliminate the permanent part-time legal assistant position based on previous years' upgrade of administrative assistant to paralegal.
- Contracted Legal / Advisory Counsel – budgeted increase of 25% to assist with the increased volume of legal actions not covered by the City's self-insured program.
- Based on office reorganization goals, reduce reliance on contracted legal and advisory counsel to perform certain transactional work and other legal projects by 25%.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Attorney

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Assistant City Attorney	2	2	2	1	1	1	1
Chief Assistant City Attorney	0	0	0	1	1	1	1
Paralegal | Legal Assistant	0	0	0	0	0	0	0
Legal Administrative Assistant	0.8	1	1	1	1	1	1
City Attorney	1	1	1	1	1	1	1
AMOUNT	**3.8**	**4**	**4**	**4**	**4**	**4**	**4**

Position Detail	FY2024	FY2025
Amount		
Assistant City Attorney	2	2
Chief Assistant City Attorney	0	0
Paralegal | Legal Assistant	1	1
Legal Administrative Assistant	0	0
City Attorney	1	1
AMOUNT	**4**	**4**

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Royal Oak

CITY CLERK

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the City Clerk's office is to successfully serve the public and City Commission as prescribed by federal and state law and the City Charter, in addition to providing high-quality customer service to residents.

OVERVIEW

Pursuant to the City Charter, the City Clerk is the clerk of the City Commission and with the mayor, signs and attests all ordinances; and keeps a journal of record of the City Commission's proceedings. In addition, the City Clerk performs such other duties as are prescribed by the Charter, the general laws of the state, or by the City Commission.

Such duties include the posting of meeting notices, attends and transcribe minutes for official City Commission meetings and workshops in accordance with the Open Meetings Act. The office also prepares minutes for the following board / committee meetings: Charter Review Committee, Civil Service Board, Fire Civil Service Commission and Rules Committee. The Clerk's office is the keeper of official City records, processes freedom of information requests and serves as a notary public for City business.

The Clerk's office provides birth and death certificates, dog licenses, dog park passes, bike licenses, valet licenses, special event permits, parking station permits, solicitation/peddler permits, Dream Cruise permits, residential parking permits; processes SDD/SDM and Class C liquor license renewals, publishes legal notices, sends updates of all ordinances to general code for codification; processes applications from residents who want to serve on City boards and committees.

A do-not-knock list was established in December of 2012, which the City Clerk's office continues to track. We have been utilizing the electronic death registry

system through the State of Michigan in which death certificates are E-filed since 2014. All of the City Commission minutes were scanned in 2016 so that anyone can search any meeting minutes on the city's website.

We created online forms for birth and death certificates, dog licenses, dog park passes and residential parking permits. Anyone may now apply and pay for these items online and no longer need to come into the Clerk's office.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To effectively administer the clerk office license and permit process while providing excellent customer service.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Process permits in a timely manner and work closely with those departments which need to sign off on the permits.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: To provide efficient official record keeping by the use of technology, while keeping records safe and accessible.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives: To provide efficient official record keeping by use of technology, while keeping records safe and accessible.

- *FY 2025: Utilizing our document imaging system for all paper agreements, licensing, and vital records.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Ensure all online forms for permits and applications have fillable forms and online payment options
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Using Seamless docs to continue implementation of all new forms and payments.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Clerk Expenses

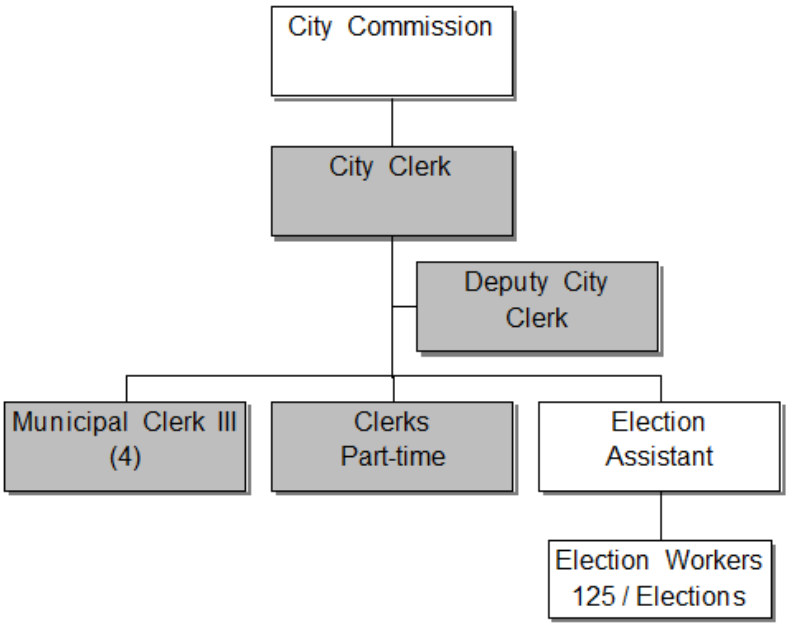
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$351,093	$357,792	$383,843	$474,435	$474,435	$208,389	$451,534
PERSONNEL TOTAL	**$351,093**	**$357,792**	**$383,843**	**$474,435**	**$474,435**	**$208,389**	**$451,534**
Operational							
Other Operating	$17,890	$20,004	$25,315	$38,000	$38,000	$9,289	$41,600
Supplies	$15,581	$11,468	$6,371	$21,350	$21,350	$5,420	$21,120
OPERATIONAL TOTAL	**$33,470**	**$31,472**	**$31,685**	**$59,350**	**$59,350**	**$14,709**	**$62,720**
TOTAL	**$384,563**	**$389,263**	**$415,528**	**$533,785**	**$533,785**	**$223,098**	**$514,254**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$532,740	$555,090	$578,390	$602,670	$628,030
PERSONNEL TOTAL	**$532,740**	**$555,090**	**$578,390**	**$602,670**	**$628,030**
Operational					
Other Operating	$54,500	$56,430	$58,450	$60,550	$62,760
Supplies	$21,500	$21,760	$22,020	$22,290	$22,560
OPERATIONAL TOTAL	**$76,000**	**$78,190**	**$80,470**	**$82,840**	**$85,320**
TOTAL	**$608,740**	**$633,280**	**$658,860**	**$685,510**	**$713,350**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Increase in budgeted personnel costs due to pay scale and standard cost-of-living increases.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Clerk

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
City Clerk - MC I	1	1	0	0	0	0	0
Deputy City Clerk	1	1	1	1	1	1	1
City Clerk	1	1	1	1	1	1	1
City Clerk - MC III	2	2	2	3	4	4	4
City Clerk – MCII	0	0	1	0	0	0	0
AMOUNT	**5**	**5**	**5**	**5**	**6**	**6**	**6**

Position Detail	FY2024	FY2025
Amount		
City Clerk - MC I	0	0
Deputy City Clerk	1	1
City Clerk	1	1
City Clerk - MC III	4	4
City Clerk – MCII	0	0
AMOUNT	**6**	**6**

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Royal Oak

HUMAN RESOURCES

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Human Resources (HR) department is to provide our customers – management, employees, retirees, applicants, and the public – with efficient, effective and courteous human resources services within legal, professional and ethical parameters.

OVERVIEW

The department coordinates and administers the recruitment, screening, selection, and on-boarding of new employees, consistent with federal and state laws and local civil service ordinance. It manages the classification, promotion, transfer, and evaluation of employees consistent with union contract provisions, civil service rules and City goals and objectives.

HR administers compensation and benefit plans for employees consistent with contract provisions and applicable laws, including leave benefits, tuition reimbursement, deferred compensation, and special pays. This includes 56 different health plans that provide health, dental, vision, life and supplemental insurance for all employees and retirees, including monthly billings, liaison duties with providers, and processing of employee/retiree status changes, including Medicare A, B & D (dependents and beneficiaries, etc.). The office maintains applicant, employee and retiree records.

HR assists in negotiating, interpreting, and administering nine union contracts, resolving grievances, and participating in Act 312 and grievance arbitration.

HR provides counseling and assistance to department heads and employees relevant to personnel issues and coordinates/facilitates training to meet department and City needs.

The department reports and/or monitors workers' compensation and unemployment compensation claims with third party administrators; ensures compliance with the Affordable Care Act, Family and Medical Leave Act, MIOSHA, accident/injury policies and procedures, and collective bargaining agreements; performs liaison duties with workers' compensation clinics for employee injuries, new hire physicals and DOT drug testing program and requirements.

HR develops, distributes and monitors City policies such as sexual harassment, EEO, ADA, Family and Medical Leave Act, workplace violence, employee assistance, drug free workplace, nepotism, etc. The human resources department staffs the Civil Service Board and Fire Civil Service Commission. It also provides representation to safety committees and the City-sponsored health and wellness center.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To provide support to the internal environment with tools to deliver services as efficiently and effectively as possible.
Strategic Plan Alignment: Safe, Healthy and Just City
Short-term Objectives:

- *FY 2024 - 2026: Develop retention and recruitment recommendations to the City Manager for key positions, identified by HR and departments, to anticipate near term retirements, and over time, develop a base succession plan for all levels of staff, providing opportunities for employee development.*
- *FY 2024 - 2026: Implement replacement of the existing application tracking and onboarding HR software.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Being an employer of choice that offers flexibility and creative operating solutions.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - 2026: Continue to enhance the city's benefit offerings through base benefit enhancements, new benefits and incentives.*
- *FY 2024 - 2026: Rewrite and recommend implementation of adjustment to existing personnel policies and recommend new policies to better serve the demands of the modern workplace.*
- *FY 2024 - 2026: Complete targeted compensation surveys for those departments or positions where difficulties in filling vacancies has been apparent.*

- *FY 2024 - 2026: Recommend methods to respond to the 2023 / 2024 conducted employee survey.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Human Resources Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$327,510	$364,621	$439,530	$460,852	$460,852	$214,382	$470,880
Operational							
Other Operating	$258,452	$246,057	$254,452	$242,300	$242,300	$113,353	$251,000
Supplies	$5,571	$1,400	$2,402	$2,600	$2,600	$910	$3,100
OPERATIONAL TOTAL	**$264,023**	**$247,456**	**$256,854**	**$244,900**	**$244,900**	**$114,263**	**$254,100**
TOTAL	**$591,534**	**$612,078**	**$696,384**	**$705,752**	**$705,752**	**$328,645**	**$724,980**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$568,414	$589,770	$612,010	$635,150	$659,230
Operational					
Other Operating	$274,500	$285,920	$297,900	$310,470	$323,660
Supplies	$4,100	$4,180	$4,260	$4,340	$4,420
OPERATIONAL TOTAL	**$278,600**	**$290,100**	**$302,160**	**$314,810**	**$328,080**
TOTAL	**$847,014**	**$879,870**	**$914,170**	**$949,960**	**$987,310**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Increase in budgeted personnel costs due to cost of living and pay scale increases and to allow for the addition of part-time clerical employee.

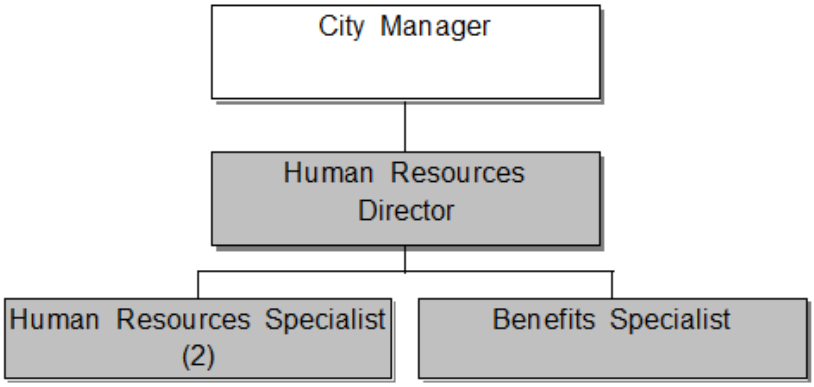
- Tuition Reimbursement is budgeted to significantly increase due tuition reimbursement policy revisions effective July 1, 2024, which will allow for more employees to participate in furthering their education relative to their job function / responsibilities.

- Training & Education and Travel Costs are both budgeted to increase to allow for staff to attend more larger HR conferences, both local and national.

- Civil Service Examinations is budgeted to significantly increase due to the need for two Public Safety assessment centers in fiscal year 2024 - 2025 relative to two expected senior officer retirements in late fiscal year 2023 - 2024.

- Miscellaneous Contracted Services budget remains unchanged from fiscal year 2023-24, however, for fiscal year 2024-25 it does include a $15,000 annual expense for new recruitment software.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Human Resources

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Benefits Specialist	1	1	1	1	1	1	1
Recruitment Coordinator	0	1	0	0	0	0	0
Administrative Assistant I	0	0	0	0	1	1	1
Human Resource Specialist	1	1	2	2	1	1	1
Human Resource Director	1	1	1	1	1	1	1
AMOUNT	**3**	**4**	**4**	**4**	**4**	**4**	**4**

Position Detail	FY2024	FY2025
Amount		
Benefits Specialist	1	1
Recruitment Coordinator	0	0
Administrative Assistant I	0	0
Human Resource Specialist	2	2
Human Resource Director	1	1
AMOUNT	**4**	**4**

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Royal Oak

ADMINISTRATION

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The general administration cost center records charges that are general fund responsibilities but are not specifically assigned to any user due to their subjective nature.

OVERVIEW

Administrative charges for non-specific items are recorded here to monitor total cost. Numerous general costs are expended through this cost center, such as property and general liability insurance costs, information technology service charges, audit services, a portion of bank services charges, tax correction/adjustments. Also included in this cost center is the revenue sharing payment to Municipal Parking Services (MPS) related to parking violations.

Beginning in fiscal year 2017-18, the principal and interest payments for the General Fund's portion of the Other Post-Employment Benefits (OPEB) and pension bonds are expended in this cost center.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Administration Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$1,144	$264	$2,068	$0	$0	$48	$0
PERSONNEL TOTAL	**$1,144**	**$264**	**$2,068**	**$0**	**$0**	**$48**	**$0**
Operational							
Other Operating	$1,049,478	$1,705,109	$2,998,646	$3,181,550	$2,543,570	$813,813	$2,492,189
Debt Service	$2,458,963	$2,459,646	$2,457,921	$2,454,800	$2,454,800	$1,925,494	$2,462,000
OPERATIONAL TOTAL	**$3,508,441**	**$4,164,755**	**$5,456,567**	**$5,636,350**	**$4,998,370**	**$2,739,307**	**$4,954,189**
TOTAL	**$3,509,585**	**$4,165,018**	**$5,458,635**	**$5,636,350**	**$4,998,370**	**$2,739,355**	**$4,954,189**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$1,000	$1,020	$1,040	$1,060	$1,080
PERSONNEL TOTAL	**$1,000**	**$1,020**	**$1,040**	**$1,060**	**$1,080**
Operational					
Other Operating	$2,547,025	$2,655,120	$2,768,080	$2,886,150	$3,009,560
Debt Service	$2,458,810	$2,458,810	$2,458,810	$2,458,810	$2,458,810
OPERATIONAL TOTAL	**$5,005,835**	**$5,113,930**	**$5,226,890**	**$5,344,960**	**$5,468,370**
TOTAL	**$5,006,835**	**$5,114,950**	**$5,227,930**	**$5,346,020**	**$5,469,450**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Miscellaneous contracted services is budgeted at $1,280,000 for MPS's share of parking violation estimated revenue and payment to MPS for estimated ticket processing costs.
- Information systems service charges allocated to the General Fund – budgeted at $871,180, which is a 2.5 percent increase from the fiscal year 2023-24 budget.
- The pension and OPEB bonds principal and interest allocated to the General Fund continues to be budgeted in this cost center.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

TREASURER

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the treasurer's office is to effectively and efficiently collect, secure, invest, and disburse all City monies, which includes tax billing, water billing, accounts receivables, special assessments, parking funds, and numerous miscellaneous receivables and disbursements.

OVERVIEW

All taxes, special assessments, related property liens, and other charges accruing to the City are collected by the City treasurer. All money received by any officer or employees of the City for or in connection with the business of the City is paid to the City treasurer and deposited to one of the approved banking institutions. The treasury office collects and redistributes property taxes for all of the various taxing authorities within the City including Oakland County, Oakland County Parks & Recreation, the Zoological Authority, the Huron-Clinton Metropolitan Authority, Berkley, Clawson and Royal Oak Schools, Oakland Community College, and Oakland Schools ISD.

In addition, the office handles all accounts receivable billings, water/sewer, utility billing and collection of receipts, rehab loan billing and accounting, parking passes and permits, the collection, balancing and accounting for City revenues collected by the cashier and the reconciliation and posting of all revenues collected at off-site locations including the Library, DPW, Recreation, Ice Arena, Farmers' Market, and Police and Fire departments.

The treasurer is responsible for cash management: investing and tracking investments of City funds, the strategic planning of investments to cover regular monthly planned expenditures, such as accounts payable, payroll and retirement, as well as cash flow planning for less-regular expenditures, such as large construction contract or semi-annual bond payments.

The office has continued to add value to the City's investment portfolio through diversification and has worked diligently to improve the yield of the investments while maintaining the safety of principal. This department consistently looks for ways to offer better services and a more effective use of funds through a greater use of bank products and services and improved technology.

Royal Oak property owners have the option of paying tax bills and water bills online with a credit card, debit card or e-check from the City website. The City's current online payment processor is "Invoice Cloud." In addition, permits, miscellaneous invoiced amounts, and special assessments can be paid online. These electronic payment programs have been tremendously popular. Almost 4,800 property owners, or more than 1/3 of the owners without a tax escrow, use electronic payments to pay their tax bill. Over 9,000 water customers, or over 38% of the total customer base, use electronic payments to pay their water utility bill.

For improved customer service, treasury has worked to expand the acceptance of bill pay and other services for receivables payments. Currently, customers can pay Community Development Block Grant (CDBG) rehab loans by bill pay or ACH processing. City clerk customers can use Seamless-Docs online to pay for birth and death records, dog licenses, business licenses and other charges.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Provide accurate and timely treasury services.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Develop treasury processes to improve workflow and/or reduce costs.*
- *FY 2025: Expand and improve upon 24/7 online access to bills and payments required by residents.*
- *FY 2024 - 2026: Provide accurate and up-to-date information to title/mortgage servicing companies at a reasonable price.*
- *FY 2024 - 2026: Have staff regularly attend available online and other classes related to their function offered by Michigan Municipal Treasurers Association (MMTA), BS&A Software, and The Association of Public Treasurers of the United States and Canada (APTUSC).*
- *FY 2024 - 2026: Improve efficiencies in handling non-tax/water receivables with other departments.*

Performance Measures:

- *Ongoing - Improvements to processes and accessibility*

Long-term Goal 2: Maximize investment returns while being mindful of cashflow needs.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *FY 2024 - 2026: Increase investment returns while preserving capital safety.*
- *FY 2024 - 2026: Manage cash flow to coincide with cyclical cash needs, capital plans and long-range planning.*
- *FY 2024 - 2026: Decrease overall investment risk by increasing the approved pool of vendors and investment options.*

Performance Measures:

- *Ongoing - Monitoring of market changes and review of results compared to market indicators.*

Long-term Goal 3: Provide a resource desk for visitors to City Hall and calls for service.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:

- *FY 2025: Train the cashier to triage multi-department questions while providing a welcoming, engaged, and informed face to the public.*
- *FY 2025: Assist in development of a welcome package for new homeowners and residents with general navigational information.*
- *FY 2024 - 2026: Increase online information for new residents, realtors, and title companies on tax year and water billing cycles and notifications for ownership or tenancy changes.*
- *FY 2024 - 2026: Develop resource material for tax and water customers in multiple languages.*

Performance Measures:

- *Ongoing - Development of clearer and more consistent communication with the public*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Treasury - Expenditures

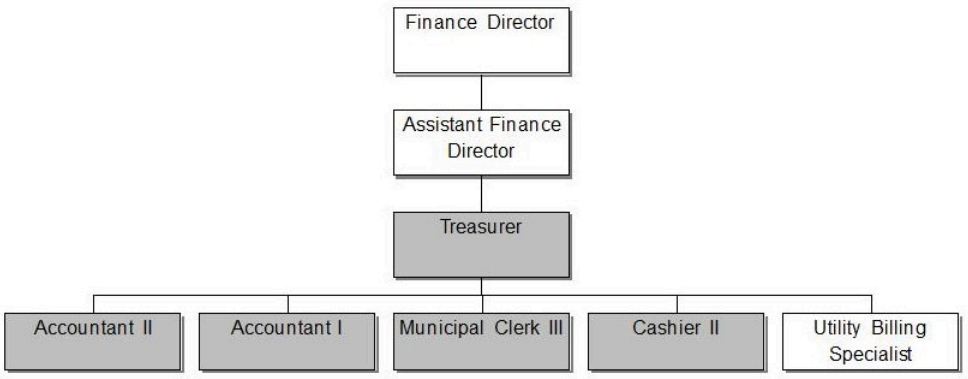
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$463,919	$497,731	$418,588	$456,277	$456,277	$220,302	$462,232
PERSONNEL TOTAL	**$463,919**	**$497,731**	**$418,588**	**$456,277**	**$456,277**	**$220,302**	**$462,232**
Operational							
Other Operating	$35,400	$32,035	$64,240	$50,500	$50,500	$31,720	$53,450
Supplies	$6,381	$7,222	$3,188	$4,200	$4,200	$994	$3,000
OPERATIONAL TOTAL	**$41,781**	**$39,257**	**$67,428**	**$54,700**	**$54,700**	**$32,714**	**$56,450**
TOTAL	**$505,700**	**$536,988**	**$486,016**	**$510,977**	**$510,977**	**$253,016**	**$518,682**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$502,607	$523,060	$544,330	$566,490	$589,580
PERSONNEL TOTAL	**$502,607**	**$523,060**	**$544,330**	**$566,490**	**$589,580**
Operational					
Other Operating	$55,380	$56,530	$57,700	$58,920	$60,150
Supplies	$4,200	$4,280	$4,360	$4,440	$4,530
OPERATIONAL TOTAL	**$59,580**	**$60,810**	**$62,060**	**$63,360**	**$64,680**
TOTAL	**$562,187**	**$583,870**	**$606,390**	**$629,850**	**$654,260**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Personnel costs are budgeted to increase in FY 2025 due to vacancy in FY 2024.
- Postage and mailing services for tax bills are expected to increase $4880 due to paper stock and USPS increases.
- Training and education costs are proposed to increase due to sending two staff members to the Michigan Municipal Treasurers Association (MMTA) conference in 2024-25.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Treasury

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Accountant I	1	1	2	2	1	1	1
Accountant II	1	1	0	0	1	1	1
Treasurer - MC I / MC II	0	0	0	0	0	0	0
Cashier III	1	1	1	1	1	1	1
City Treasurer	1	1	1	1	1	1	1
Treasurer - MC III	0	0	0	0	0	0	0.5
Treasurer - MC I / MCII	0	0	0	1	1	1	0
Cashier II	0	0	0	0	0	0	0
AMOUNT	**4**	**4**	**4**	**5**	**5**	**5**	**4.5**

Position Detail	FY2024	FY2025
Amount		
Accountant I	2	1
Accountant II	0	1
Treasurer - MC I / MC II	0	0
Cashier III	0	0
City Treasurer	1	1
Treasurer - MC III	0.5	0.5
Treasurer - MC I / MCII	0	0
Cashier II	1	1
AMOUNT	**4.5**	**4.5**

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Royal Oak

CITY OFFICE BUILDING

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The City office building cost center records the operating, repair and maintenance charges for the City Hall.

OVERVIEW

The City office building budget includes City Hall building costs, under the City engineer, for all departments.

Building costs primarily involve external vendors. The largest operating costs are utilities (electric, gas, and water), postage, janitorial service, and supplies. Repairs and maintenance costs include building trades (HVAC, plumbing, electrical, elevator).

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- $15,000 increase in postage and mailing services to better reflect actual spending due to rising costs.
- $5,000 decrease in heating and cooling repair and maintenance services due a one-time charge in fiscal year 2023-24 to replace compressors.

There are no other significant items to note.

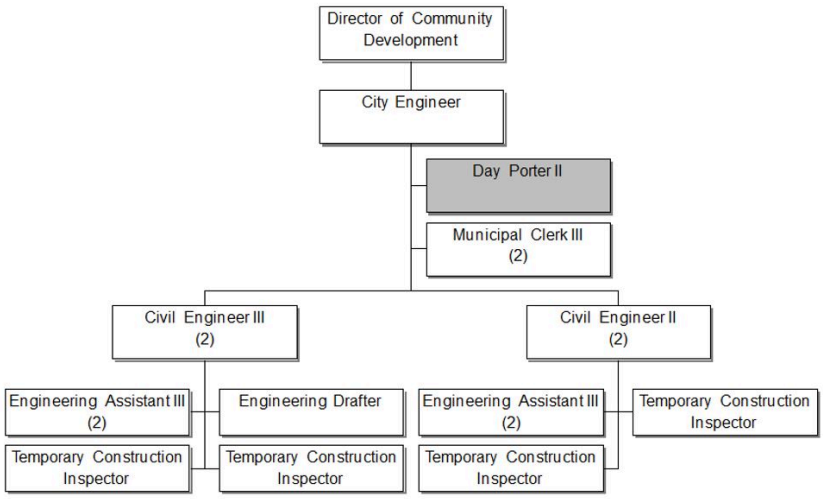
BUDGET SUMMARY - EXPENDITURES

City Office Building Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$238,399	$169,116	$218,718	$211,400	$326,400	$142,659	$253,590
Supplies	$9,696	$11,627	$16,371	$13,500	$13,500	$4,644	$14,800
OPERATIONAL TOTAL	**$248,095**	**$180,743**	**$235,089**	**$224,900**	**$339,900**	**$147,303**	**$268,390**
Personnel							
Expenditure	$69,066	$73,340	$73,987	$83,263	$83,263	$36,613	$82,661
PERSONNEL TOTAL	**$69,066**	**$73,340**	**$73,987**	**$83,263**	**$83,263**	**$36,613**	**$82,661**
TOTAL	**$317,161**	**$254,084**	**$309,076**	**$308,163**	**$423,163**	**$183,916**	**$351,051**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$260,105	$269,000	$278,240	$287,880	$297,900
Supplies	$14,800	$15,390	$16,000	$16,640	$17,300
OPERATIONAL TOTAL	**$274,905**	**$284,390**	**$294,240**	**$304,520**	**$315,200**
Personnel					
Expenditure	$86,179	$89,620	$93,180	$96,900	$100,750
PERSONNEL TOTAL	**$86,179**	**$89,620**	**$93,180**	**$96,900**	**$100,750**
TOTAL	**$361,084**	**$374,010**	**$387,420**	**$401,420**	**$415,950**

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Office Building

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Day Porter II	1	1	1	1	1	1	1
AMOUNT	1	1	1	1	1	1	1

Position Detail	FY2024	FY2025
Amount		
Day Porter II	1	1
AMOUNT	1	1

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

PARKS AND FORESTRY

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Parks and Forestry Division is to build and maintain all City-owned parks, playgrounds, athletic fields, open spaces, and the public trees; maintaining the urban forest, so they are a source of pride and enjoyment for residents and visitors alike.

OVERVIEW

The Parks and Forestry Division of the Department of Public Service is responsible for the 51 parks, including a dog park on the east side, and playgrounds throughout the City of Royal Oak with a combined acreage exceeding 350 acres.

The division maintains baseball, volleyball, football, and soccer venues; basketball and tennis courts; picnic areas; and walking trails, signs, lighting, and parking.

Although the City's namesake, the original Royal Oak, no longer lives, the forestry section is responsible for over 23,000 trees.

These include trees in the parks, central business district, parkways and easement areas of roads, golf courses, cemetery and city-owned open spaces (e.g., around the library).

During the growing season, duties include removing dangerous or fallen branches and debris, cutting grass, controlling park weeds, and tending streetscapes and banners. When these services are performed on behalf of another department or fund, that cost center is charged directly for the costs incurred.

The City's Recreation Division (Fund 508) puts on all programs in the parks.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Expedite improvements at park and recreation facilities, as informed by the five-year Parks and Recreation Master Plan.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Construct significant improvements at two parks annually.*
- *Improve 2-3 field surfaces annually.*
- *Repair and/or resurface two tennis courts annually.*

Performance Measures:

- *Ongoing - projects have been included in the annual Capital Improvement Plan (CIP).*
- *Ongoing - FY2024-25 includes $200,000 for tennis and pickleball court repairs and improvements.*

Long-term Goal 2: Improve aesthetics and safety through implementation of an accessible and trackable maintenance reporting process for park users.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Install QR-code placards at locations within parks and recreation facilities that link directly to the City's mobile reporting process.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Support Sustainability and Climate Action Plan (S-CAP) green space goals through continual park reforestation.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Plant 50-100 trees in parks annually.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Parks & Forestry Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$488,676	$682,355	$724,017	$761,870	$826,870	$412,089	$768,888
Operational							
Supplies	$148,259	$140,392	$203,513	$187,300	$187,300	$83,872	$180,400
Other Operating	$318,547	$431,777	$713,642	$557,200	$695,270	$554,853	$951,905
Debt Service	$0	$0	$10,000	$0	$0	$0	$0
Capital	$18,750	$527,898	$99,002	$934,370	$1,104,370	$392,929	$769,230
OPERATIONAL TOTAL	**$485,556**	**$1,100,067**	**$1,026,157**	**$1,678,870**	**$1,986,940**	**$1,031,654**	**$1,901,535**
Increase in Fund Balance	$0	$0	$0	$0	$11,930	$0	$0
TOTAL	**$974,232**	**$1,782,422**	**$1,750,174**	**$2,440,740**	**$2,825,740**	**$1,443,743**	**$2,670,423**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$824,733	$858,160	$892,950	$929,170	$966,910
Operational					
Supplies	$198,000	$206,070	$214,480	$223,240	$232,350
Other Operating	$918,680	$806,700	$820,400	$834,830	$850,010
Debt Service	$0	$0	$0	$0	$0
Capital	$1,165,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000
OPERATIONAL TOTAL	**$2,281,680**	**$2,012,770**	**$2,034,880**	**$2,058,070**	**$2,082,360**
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$3,106,413**	**$2,870,930**	**$2,927,830**	**$2,987,240**	**$3,049,270**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- The Parks, Recreation, Forestry, Playgrounds and Animal Shelter millage, first levied in December 2022, is budgeted to raise approximately $2,519,000 in fiscal year 2024-25 to support critical park operations and capital improvements, currently funded through the Parks and Forestry Division of the Department of Public Services.

- Parks ground repair and maintenance supplies and equipment repair and maintenance supplies have each been increased $5,000 over their respective budgets in fiscal year 2023-24, due to more parks activity and more ground to cover. There is also some expectation of rising costs as well.

- $15,000 has been included in miscellaneous contracted services for soccer field fertilization as scheduled and as needed.

- $60,000 increase in water costs due to the addition of the large compound meter located at Centennial Commons Park for the splashpad zone and due to increased usage at Normandy Oaks Park.

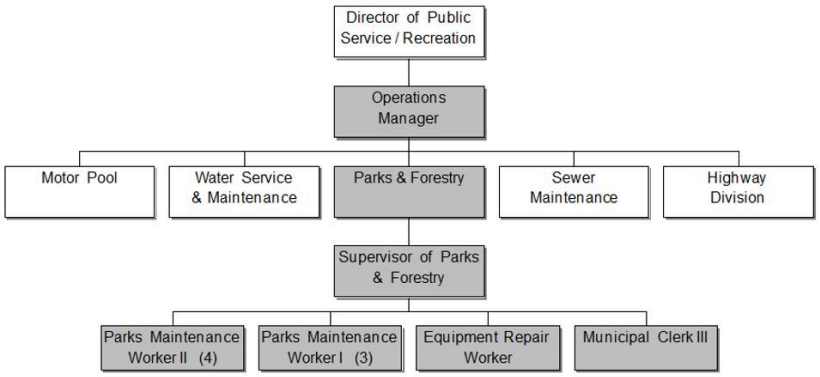
- $26,050 increase in electricity costs due to increased activity at Centennial Commons Park and due to including a 5% increase in anticipation of rate increases during fiscal year 2024-25.

- $55,430 increase in motor pool rental charges due to increased depreciation charges from recently replaced vehicles and equipment and due to expecting more usage.

- The following projects, totaling $1,165,000, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2024-25:

- $500,000 City facility assessments
- $200,000 Whittier and Upton Park pickleball courts
- $200,000 Memorial Park barrier netting
- $165,000 City-wide R.O.W. tree planting
- $80,000 Park drainage
- $20,000 Park bench and picnic table replacements

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Parks & Forestry

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Parks/Forestry MC III	1	1	1	1	1	1	1
Supervisor of Parks & Forestry	0	0	0	0	0	1	1
Equipment Repair Worker	1	1	1	1	1	1	1
Parks Maintenance Worker II	4	4	4	4	4	4	4
Parks Maintenance Worker	1	1	1	1	2	3	3
AMOUNT	7	7	7	7	8	10	10

Position Detail	FY2024	FY2025
Amount		
Parks/Forestry MC III	1	1
Supervisor of Parks & Forestry	1	1
Equipment Repair Worker	1	1
Parks Maintenance Worker II	4	4
Parks Maintenance Worker	3	3
AMOUNT	10	10

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Royal Oak

BUILDING MAINTENANCE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the building maintenance cost center is to provide quality building repairs in a timely manner and to perform all City operations as efficiently and effectively as possible.

OVERVIEW

The building maintenance budget is under the Director of Public Services. Personnel costs are for full-time DPS workers.

See also the General Fund's City Hall building (265) cost center for other charges for City Hall operations, repairs, and maintenance.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Improve service request communication and response times.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Implement an inter-departmental maintenance request portal for staff using existing software.*

Performance Measures:

- *Ongoing -*

BUDGET SUMMARY - EXPENDITURES

Building Maintenance Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$165,063	$217,483	$279,404	$311,551	$311,551	$129,584	$282,035
PERSONNEL TOTAL	**$165,063**	**$217,483**	**$279,404**	**$311,551**	**$311,551**	**$129,584**	**$282,035**
Operational							
Other Operating	$16,970	$18,564	$22,160	$24,150	$24,150	$12,075	$24,150
Supplies	$10,828	$18,414	$6,023	$12,760	$12,760	$10,273	$18,800
OPERATIONAL TOTAL	**$27,798**	**$36,978**	**$28,183**	**$36,910**	**$36,910**	**$22,348**	**$42,950**
TOTAL	**$192,862**	**$254,461**	**$307,587**	**$348,461**	**$348,461**	**$151,932**	**$324,985**

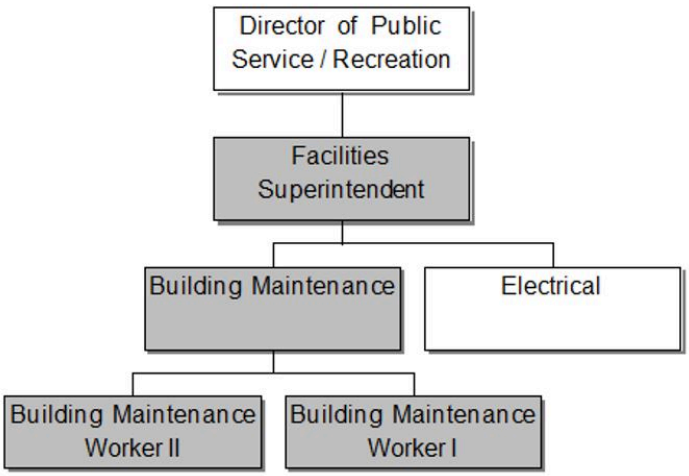
	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$352,250	$367,120	$382,630	$398,830	$415,740
PERSONNEL TOTAL	**$352,250**	**$367,120**	**$382,630**	**$398,830**	**$415,740**
Operational					
Other Operating	$31,830	$31,510	$31,190	$30,880	$30,570
Supplies	$12,700	$13,210	$13,740	$14,290	$14,870
OPERATIONAL TOTAL	**$44,530**	**$44,720**	**$44,930**	**$45,170**	**$45,440**
TOTAL	**$396,780**	**$411,840**	**$427,560**	**$444,000**	**$461,180**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Personnel costs are increasing due to having a higher allocation of the city's facilities superintendent and electrician costed to this department than in fiscal year 2023-24. Actual staff time charged will be allocated to the appropriate cost center during the year depending on the project.

- $7,680 increase in motor pool rental charges due to an increase in depreciation charges from adding a vehicle for the Facilities Superintendent.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Building Maintenance

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Bldg Maintenance Repair Worker I	1	1	1	1	1	1	1
Facilities Manager	0	0	0	0	0	1	1
Bldg Maintenance Repair Worker II	1	1	1	1	1	1	1
AMOUNT	2	2	2	2	2	3	3

Position Detail	FY2024	FY2025
Amount		
Bldg Maintenance Repair Worker I	1	1
Facilities Manager	1	1
Bldg Maintenance Repair Worker II	1	1
AMOUNT	3	3

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Royal Oak

ORDINANCE ENFORCEMENT

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the ordinance enforcement division of the building department is to enforce City of Royal Oak ordinances that address commercial and residential property maintenance, merchant licensing, and public health and safety issues; and to perform regular checks of all apartments, hotels, motels, and houses offered for rent within the city.

OVERVIEW

The ordinance enforcement division inspects commercial and residential buildings for property maintenance violations. Inspectors enforce local ordinances addressing problems such as blight, weeds, unlicensed/inoperable vehicles, and other issues that may have a negative effect on property values. The ordinance enforcement division learns of these issues by responding to complaints in addition to proactively seeking violations.

The building department consists of two divisions: building inspection and ordinance enforcement. The building inspection-related costs are reflected in the State Construction Code Fund.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Code Enforcement - Expenditures

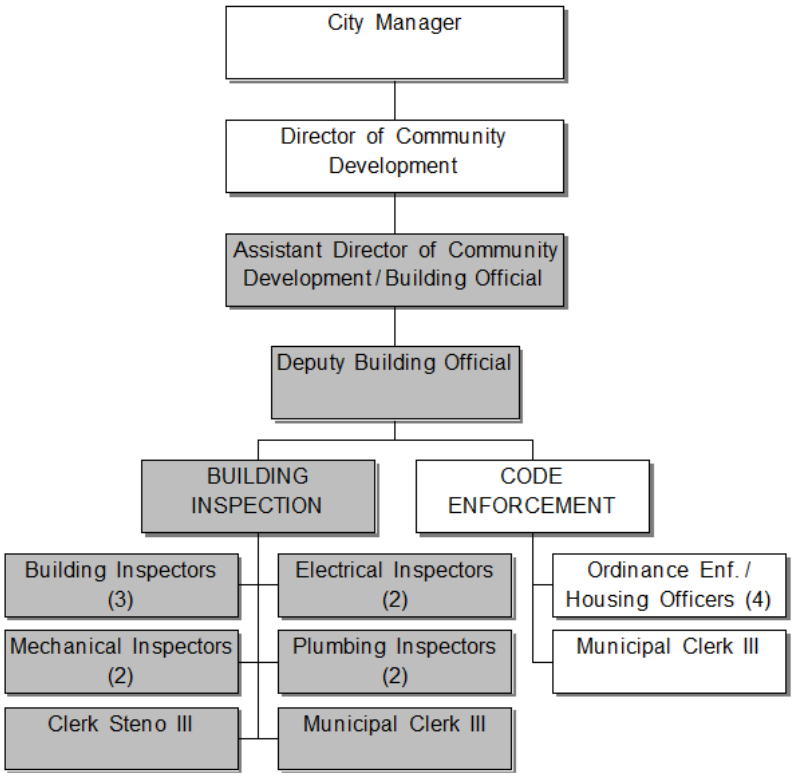
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$308,146	$297,771	$364,196	$335,086	$392,086	$185,199	$385,880
PERSONNEL TOTAL	**$308,146**	**$297,771**	**$364,196**	**$335,086**	**$392,086**	**$185,199**	**$385,880**
Operational							
Other Operating	$53,700	$44,436	$36,520	$35,900	$35,900	$16,510	$34,900
Supplies	$219	$939	$526	$1,000	$1,000	$68	$1,000
OPERATIONAL TOTAL	**$53,919**	**$45,376**	**$37,046**	**$36,900**	**$36,900**	**$16,578**	**$35,900**
TOTAL	**$362,065**	**$343,147**	**$401,242**	**$371,986**	**$428,986**	**$201,777**	**$421,780**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$345,585	$359,190	$373,340	$388,050	$403,360
PERSONNEL TOTAL	**$345,585**	**$359,190**	**$373,340**	**$388,050**	**$403,360**
Operational					
Other Operating	$35,780	$35,550	$35,330	$35,120	$34,910
Supplies	$1,000	$1,030	$1,060	$1,090	$1,120
OPERATIONAL TOTAL	**$36,780**	**$36,580**	**$36,390**	**$36,210**	**$36,030**
TOTAL	**$382,365**	**$395,770**	**$409,730**	**$424,260**	**$439,390**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- There are no significant notes for this cost center.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Code Enforcement

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Code Enforcement/Housing Officer	4	4	4	4	4	4	4
CS III – Inspection	0	0	0	0	0	0	0
Code Enforcement - MC III	1	1	1	1	1	1	1
AMOUNT	5	5	5	5	5	5	5

Position Detail	FY2024	FY2025
Amount		
Code Enforcement/Housing Officer	4	4
CS III – Inspection	0	0
Code Enforcement - MC III	1	1
AMOUNT	5	5

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

PLANNING AND ZONING

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the planning division of the Community Development Department is to proactively oversee the physical and economic development of the City, in particular those areas under private ownership.

OVERVIEW

In fulfilling this mission, the planning division provides administrative support to the City Commission and various advisory boards, most notably the Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Brownfield Redevelopment Authority, and the Community Development Block Grant program. The planning division also works closely with the business community and City residents, answering questions and addressing concerns in an effort to meet the needs of each within the context of the City's plans and ordinances.

The traditional role of the planning division, in the context of municipal government, involves foreseeing the various physical and economic development needs of a community and then providing for those needs through the preparation of various plans and ordinances, which may be considered for approval by elected and appointed officials.

In Royal Oak, this traditional role has been supplemented by the planning division's proactive role and participation in the actual implementation of many physical and economic development plans or projects. This proactive role has changed the nature of the division from a more passive one, concerned primarily with the preparation of plans, to one actively involved in every aspect of the City's physical and economic development.

The Planning Commission for the City of Royal Oak has been created and organized under the provisions of the Michigan Planning Enabling Act (PA No.

33 of 2008, as amended), and has the powers and duties therein specified. The Planning Commission meets monthly and is responsible for adopting and updating the City's Master Plan, reviewing, and recommending changes to the zoning ordinance (including the rezoning of property), granting special land use permits, reviewing appeals to the City's sign ordinance, and reviewing site plans for all development except one-family and two-family dwellings. Interested parties are advised that the Planning Commission requires submission of applications a minimum of six weeks prior to the meeting at which they are to be considered. This is to allow for the publication of public hearing notices required by state law and to provide ample time for staff to review applications and prepare written reports and recommendations for the Planning Commission.

All site plan applications are reviewed by a planner, as well as representatives from the building inspection, fire, engineering, and police departments. The petitioner is invited to make changes to the site plan based upon staff comments. Following any such changes, the site plan, along with written recommendations, are provided to the Planning Commission for formal review.

Special land use applications are reviewed by a planner and a written report is submitted to the Planning Commission describing the proposed use and how it may meet the requirements for granting a special land use permit in the City's zoning ordinance and state law. Applications for a special land use permit require a public hearing with notification published in a local newspaper and mailed to property owners within 300 feet of the site.

Applications for rezoning property are reviewed by a planner and a report is submitted to the Planning Commission describing the requested zoning district, how it may meet the requirements for a rezoning in the City's zoning ordinance and state law, and whether it is consistent with the future land use map of the City's Master Plan. Proposed text amendments to the City's zoning ordinance are typically prepared by staff in response to changes in state law, generally accepted planning, and zoning principles, or by the specific direction of the Planning Commission, City Commission, or City Attorney. For each proposed amendment, staff prepares draft language for review by the Planning Commission, whose recommendation is then forwarded to the City Commission. Rezoning and text amendments require a public hearing and public notification as previously noted.

A Zoning Board of Appeals has been created and organized under the Michigan Zoning Enabling Act (PA 110 of 2006, as amended) and is charged with hearing requests for variances and interpretations to specific zoning ordinance provisions. It meets monthly and all appeals require a public hearing and public

notification as previously noted. Staff prepares a written report of findings on all appeals detailing the City's zoning ordinance standards for which variances are being sought and how the request may meet required standards for granting a variance in the zoning ordinance and state law. Considerable staff time is spent to ensure that all information is accurate, and the appellant's intent is clear.

In addition to serving the above-referenced duties, the planning division spends a great deal of time assisting both residents and businesses with questions regarding land use, zoning, and economic development. Many if not most of these inquiries and contacts do not result in items which appear on an agenda but permit citizens and business owners to better understand City ordinances and policies.

The planning division also reviews plans submitted to the building inspection department for construction permits to ensure they comply with approved site plans. For major projects, this review can take as much time to complete as the original site plan review. If such building plans are found to comply with an approved site plan, then the division marks them as "approved" and returns them to the applicant or the building inspection department. If they are not, the petitioner is advised what is needed to bring the plans into compliance. No additional application or fee is required by the planning division to complete this type of review.

Other tasks or issues involve a great deal of planning division staff time, such as new and renewed sidewalk café applications, license agreements for occupying a right-of-way and a variety of other purposes, right-of-way variations, land divisions, liquor license requests, downtown bicycle racks, staff traffic committee meetings, zoning compliance inquiries, processing and reviewing Brownfield Redevelopment Plans, etc.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Assist the Planning Commission in the development of a new Master Plan.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:

- *FY 2024 - 2025: Ensure that the Planning Commission and City's consultant follow the established contractual timeline toward completion.*

Performance Measures:

- *Ongoing - Anticipate a full draft of the Master Plan available by late April 2024, with the finalized in document completed in FY 2024-2025,*

Long-term Goal 2: Assist the Planning Commission in the development of a new Zoning Ordinance / development code upon successful completion of the Master Plan.

Strategic Plan Alignment: Vibrant Local Economy

Short-term Objectives:

- *FY 2024: Assist the Planning Commission in soliciting a firm to write updated Zoning Ordinance / development code standards.*

Performance Measures:

- *Ongoing - During FY 2024, enter into contract with the selected firm and commence Zoning Ordinance updates.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Planning & Zoning Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$304,336	$333,199	$422,734	$378,701	$423,201	$222,088	$464,547
PERSONNEL TOTAL	**$304,336**	**$333,199**	**$422,734**	**$378,701**	**$423,201**	**$222,088**	**$464,547**
Operational							
Supplies	$1,070	$2,032	$2,698	$2,000	$2,000	$984	$1,500
Other Operating	$33,054	$30,707	$202,807	$137,000	$167,000	$24,938	$95,700
OPERATIONAL TOTAL	**$34,124**	**$32,739**	**$205,505**	**$139,000**	**$169,000**	**$25,922**	**$97,200**
TOTAL	**$338,461**	**$365,938**	**$628,240**	**$517,701**	**$592,201**	**$248,010**	**$561,747**

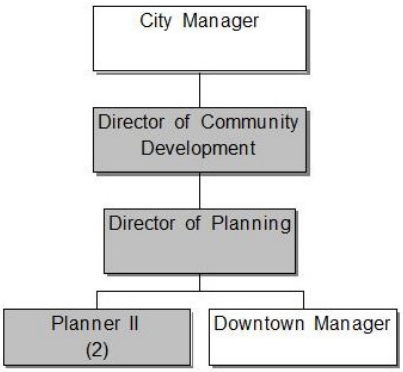
	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$424,237	$442,420	$461,390	$481,220	$501,900
PERSONNEL TOTAL	**$424,237**	**$442,420**	**$461,390**	**$481,220**	**$501,900**
Operational					
Supplies	$2,000	$2,040	$2,080	$2,120	$2,160
Other Operating	$222,000	$232,210	$242,920	$254,180	$265,990
OPERATIONAL TOTAL	**$224,000**	**$234,250**	**$245,000**	**$256,300**	**$268,150**
TOTAL	**$648,237**	**$676,670**	**$706,390**	**$737,520**	**$770,050**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Advertising and legal notices are budgeted to increase 50% due to increases in advertising and legal notice costs.

- Contracted workers services are budgeted for $200,000 (partial carryover from fiscal year 2023-24) to continue to develop the City's Master Plan and for a Zoning Board Ordinance Revision.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Planning

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Community Development Liaison	0.5	0.5	0	0	0	0	0
Planner III	1	0	2	2	0	0	0
Community Development Director	1	1	1	1	1	1	1
Planner II	1	1	1	0	2	2	2
Director of Planning	0	1	1	1	1	1	1
AMOUNT	3.5	3.5	5	4	4	4	4

Position Detail	FY2024	FY2025
Amount		
Community Development Liaison	0	0
Planner III	0	0
Community Development Director	1	1
Planner II	2	2
Director of Planning	1	1
AMOUNT	4	4

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Royal Oak

ANIMAL PROTECTION SERVICES

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of animal protection services is to capture dangerous, rabid and stray animals humanely and safely transport them to the animal shelter for safe keeping.

OVERVIEW

Animal protection services are supervised by the police department in the General Fund. The City contracts with our neighbor for the shared services of the City of Berkley animal control officer and truck.

That officer captures dangerous or rabid animals for observation and/or treatment. The officer also picks up stray dogs and cats and transports them to the Royal Oak Animal Shelter for feeding and care (see fund 297).

The officer also picks up dead animals from major streets with speeds over 35 mph. Residents and businesses are asked to pick up all other dead animals.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Animal Shelter (GF) - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$48,891	$50,358	$51,873	$53,430	$53,430	$22,262	$53,430
OPERATIONAL TOTAL	**$48,891**	**$50,358**	**$51,873**	**$53,430**	**$53,430**	**$22,262**	**$53,430**
TOTAL	**$48,891**	**$50,358**	**$51,873**	**$53,430**	**$53,430**	**$22,262**	**$53,430**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$55,030	$57,780	$60,670	$63,700	$66,890
OPERATIONAL TOTAL	**$55,030**	**$57,780**	**$60,670**	**$63,700**	**$66,890**
TOTAL	**$55,030**	**$57,780**	**$60,670**	**$63,700**	**$66,890**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Animal control services is budgeted to increase $1,600 based upon an assumed contract increase with the City of Berkley.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

ELECTRICAL

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the electrical division of the department of public service is to provide effective electrical service to City Hall.

OVERVIEW

The electrical cost center is under the Director of Public Services and records the electrician's personnel costs when servicing City Hall, certification, and tool costs. Other personnel time, costs, electric materials and supplies are charged directly to the requesting department when work is performed elsewhere.

BUDGET SUMMARY - EXPENDITURES

Electrical Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$44,459	$54,050	$52,519	$53,637	$53,637	$27,062	$68,249
PERSONNEL TOTAL	**$44,459**	**$54,050**	**$52,519**	**$53,637**	**$53,637**	**$27,062**	**$68,249**
Operational							
Supplies	$10,219	$7,119	$23,406	$14,460	$14,460	$16,595	$23,460
Other Operating	$43,370	$48,570	$79,438	$42,020	$42,020	$21,616	$42,630
OPERATIONAL TOTAL	**$53,589**	**$55,689**	**$102,843**	**$56,480**	**$56,480**	**$38,211**	**$66,090**
TOTAL	**$98,048**	**$109,739**	**$155,362**	**$110,117**	**$110,117**	**$65,273**	**$134,339**

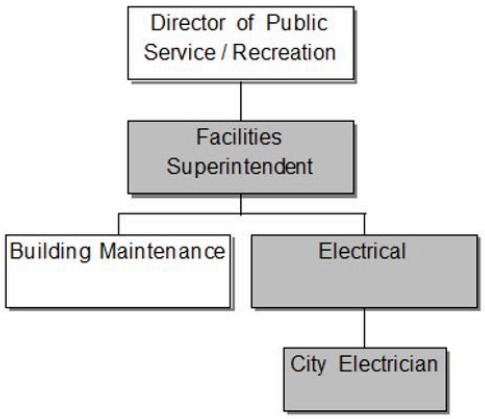
	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$65,902	$68,390	$70,990	$73,680	$76,470
PERSONNEL TOTAL	**$65,902**	**$68,390**	**$70,990**	**$73,680**	**$76,470**
Operational					
Supplies	$20,460	$21,270	$22,110	$23,000	$23,920
Other Operating	$43,550	$43,110	$42,680	$42,250	$41,830
OPERATIONAL TOTAL	**$64,010**	**$64,380**	**$64,790**	**$65,250**	**$65,750**
TOTAL	**$129,912**	**$132,770**	**$135,780**	**$138,930**	**$142,220**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Personnel costs are increasing relative to the fiscal year 2023-24 budget due to having a higher allocation of the city electrician costed to this department. Actual staff time charged will be allocated to the appropriate cost center during the year depending on the project.

- $6,000 increase in electrical and lighting supplies due to rising costs of supplies.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Electrical

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Electrician I	1	1	1	1	1	1	1
AMOUNT	1	1	1	1	1	1	1

Position Detail	FY2024	FY2025
Amount		
Electrician I	1	1
AMOUNT	1	1

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Royal Oak

ENGINEERING

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the engineering division is to develop and implement asset management plans and programs to allow for planning, design and inspection of public improvements in the City while also reviewing proposed work within the public right-of-way to ensure the best interests of the City are met.

OVERVIEW

The Royal Oak engineering division is committed to providing sound, efficient and proactive engineering practices and techniques to install and improve the City's transportation, pedestrian, water, sewer, and green infrastructure assets. Working closely with Royal Oak's other departments, the engineering staff strives to partner the needs of the various departments with those of our residents and property owners for overall commitment to a high quality of life that can be attributed to our community's infrastructure.

The division's fiscal year 2024-25 budget targets the management of available resources to meet departmental goals and responsibilities. Current budget resources are comprised primarily of dedicated non-general funding sources and fees. The engineers, engineering assistants, drafting and clerical staff recognize their responsibility to the community they serve. The division's employees are dedicated to efficiently managing infrastructure projects as well as community development requirements by assisting developers, contractors, residents, and other City personnel to provide timely and accurate directives and solutions. The Royal Oak engineering division reaffirms its commitment and looks forward to serving the Royal Oak community.

The engineering cost center in the General Fund covers the costs of communicating with the public and City staff, training, and administration, and performing community development duties for plan review and permits. It also covers oversight of the City Hall building. The engineering division contributes

fees from permits and plan reviews to the general fund to cover this cost center. The engineering staff charges most of their time to numerous budgets. Those charges can be direct or through capital projects, mostly affecting other funds such as the Major Street, Local Street, and the Water and Sewer Funds.

For City infrastructure projects, engineering provides or contracts for the evaluation, planning and design efforts to handle our many systems. Those systems include alleys, streets, on- and off-street parking including lots and decks, streetscapes, sidewalks, bike facilities, traffic evaluations, signs and signals, City buildings and parks, green infrastructure, and water and sewer mains.

The engineering division also oversees the traffic committee which actively reviews traffic and pedestrian safety, as well as parking issues and recommends and implements approved actions.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Effectively and efficiently review plans for private improvements and issue engineering permits.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:
- *Review plan submittals within three weeks or less.*

Performance Measures:
- *Ongoing-weekly checks to ensure this goal is met.*

Long-term Goal 2: Provide safe transportation systems to reduce and eliminate crashes.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Analyze traffic concerns, prepare recommendations for improvement, and present to Royal Oak Citizens Traffic Committee and City Commission for approval.*

Performance Measures:
- *Ongoing - Traffic Committee meets six times per year.*

Long-term Goal 3: Provide utility information to developers and designers planning upgrades in the City.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Reply to MISS DIG Design ticket requests within one week or less.*

Performance Measures:

- *Ongoing - No violations or complaints received about the City's response time.*

BUDGET SUMMARY - EXPENDITURES

Engineering (Gen Fund)

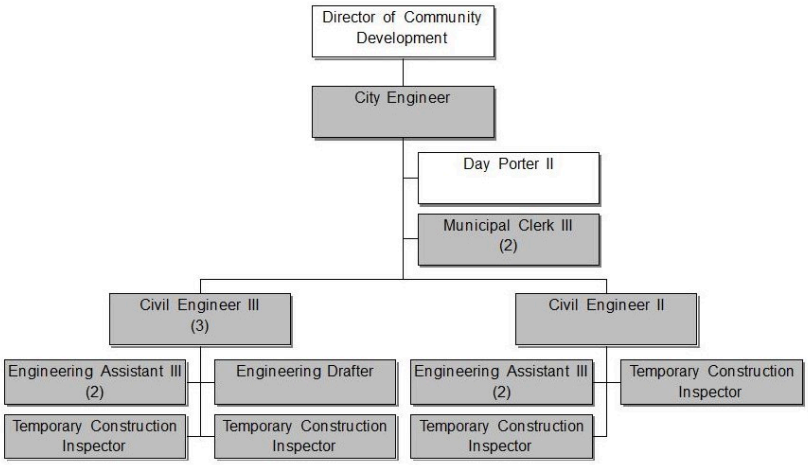
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$519,283	$556,812	$545,861	$539,954	$539,954	$278,681	$603,182
PERSONNEL TOTAL	**$519,283**	**$556,812**	**$545,861**	**$539,954**	**$539,954**	**$278,681**	**$603,182**
Operational							
Supplies	$5,844	$4,057	$4,401	$6,500	$6,500	$1,158	$6,250
Other Operating	$6,660	$9,649	$11,051	$9,720	$9,720	$3,743	$8,590
OPERATIONAL TOTAL	**$12,504**	**$13,707**	**$15,452**	**$16,220**	**$16,220**	**$4,901**	**$14,840**
TOTAL	**$531,787**	**$570,518**	**$561,313**	**$556,174**	**$556,174**	**$283,582**	**$618,022**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$626,108	$651,750	$678,470	$706,310	$735,310
PERSONNEL TOTAL	**$626,108**	**$651,750**	**$678,470**	**$706,310**	**$735,310**
Operational					
Supplies	$7,000	$7,220	$7,450	$7,680	$7,910
Other Operating	$10,860	$10,880	$10,900	$10,930	$10,960
OPERATIONAL TOTAL	**$17,860**	**$18,100**	**$18,350**	**$18,610**	**$18,870**
TOTAL	**$643,968**	**$669,850**	**$696,820**	**$724,920**	**$754,180**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Personnel costs are increasing due to having a higher allocation of engineering staff included in this cost center for the fy24-25 budget relative to the prior year. Actual staff time charged will be allocated to the appropriate fund and cost center during the year depending on the project. The fiscal year 2024-25 budget provides for cost-of-living adjustments and room for potential merit increases for those staff not currently at the top of their respective pay scale range,

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Engineering

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Engineering Drafter	1	1	1	1	1	1	1
Civil Engineer II	1	1	2	1	1	1	1
City Engineer	1	1	1	1	1	1	1
Civil Engineer III	1	1	1	1	2	2	2
Civil Engineer I	1	1	1	1	1	1	1
Engineering Assistant II	0	0	0	2	2	2	0
Civil Engineer IV	1	1	1	1	0	0	0
CS III - Engineering	1	1	0	0	0	0	0
Engineering Assistant III	2	2	2	2	2	2	4
Engineering Assistant IV	2	2	2	0	0	0	0
Engineering - MC III	1	1	1	2	2	2	2
AMOUNT	**12**	**12**	**12**	**12**	**12**	**12**	**12**

Position Detail	FY2024	FY2025
Amount		
Engineering Drafter	1	1
Civil Engineer II	1	1
City Engineer	1	1
Civil Engineer III	2	3
Civil Engineer I	1	0
Engineering Assistant II	0	0
Civil Engineer IV	0	0
CS III - Engineering	0	0
Engineering Assistant III	4	4
Engineering Assistant IV	0	0
Engineering - MC III	2	2
AMOUNT	**12**	**12**

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Royal Oak

STREET LIGHTING

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the street lighting cost center of the department of public service is to provide street lighting that is safe, effective and economical and that attracts residents, business and visitors to the City of Royal Oak.

OVERVIEW

The City pays DTE Energy electrical charges for our street lighting. The DDA pays for downtown street lighting electricity and the street lighting cost center pays for the balance. Electricity normally makes up nearly 92 percent of operating costs in this cost center.

DTE Energy owns certain streetlight poles and fixtures throughout Royal Oak; the city owns the majority.

When individual light poles and fixtures are damaged and/or destroyed, repair or replacement costs are charged to this cost center.

BUDGET SUMMARY - EXPENDITURES

Street Lighting Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$23,404	$18,229	$15,637	$25,320	$25,320	$9,234	$25,842
PERSONNEL TOTAL	**$23,404**	**$18,229**	**$15,637**	**$25,320**	**$25,320**	**$9,234**	**$25,842**
Operational							
Supplies	$3,451	$8,324	$8,880	$20,000	$20,000	$5,520	$20,000
Other Operating	$1,018,575	$1,117,811	$1,158,228	$1,156,750	$1,156,750	$497,853	$910,000
OPERATIONAL TOTAL	**$1,022,026**	**$1,126,135**	**$1,167,109**	**$1,176,750**	**$1,176,750**	**$503,373**	**$930,000**
TOTAL	**$1,045,430**	**$1,144,363**	**$1,182,745**	**$1,202,070**	**$1,202,070**	**$512,607**	**$955,842**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$28,193	$29,310	$30,460	$31,660	$32,900
PERSONNEL TOTAL	**$28,193**	**$29,310**	**$30,460**	**$31,660**	**$32,900**
Operational					
Supplies	$20,000	$20,800	$21,630	$22,500	$23,400
Other Operating	$820,000	$861,000	$904,050	$949,250	$996,720
OPERATIONAL TOTAL	**$840,000**	**$881,800**	**$925,680**	**$971,750**	**$1,020,120**
TOTAL	**$868,193**	**$911,110**	**$956,140**	**$1,003,410**	**$1,053,020**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- A $336,750 decrease is budgeted in electricity costs due to the LED conversion of DTE-owned streetlights to that was completed during fiscal year 2023-24. The city is hoping to offset a more significant increase in rates and maintenance costs by converting City-owned streetlights to LED as included in the annual Capital Improvement Plan (CIP) during fiscal year 2024-25.

- $400,000 has been budgeted for the LED Conversion project of city-owned streetlights, which is included in the streets maintenance cost center of the local streets fund (203-467) for fiscal year 2024-25.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

ECONOMIC DEVELOPMENT

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The chief role of the office of Economic Development is to position Royal Oak as a destination for new business opportunities, while providing strategic guidance and resources to existing businesses to facilitate growth and expansion.

OVERVIEW

This department seeks to remain independent of regulatory processes and is focused on business growth, retention and recruitment. It works in concert with community development to shepherd new business proposals and expansions while coordinating with the City Attorney to draft and review all contracts and development agreements related to the same.

This office cultivates and maintains proactive relationships with private and non-profit business development partners, academic institutions, and regional economic development entities such as the Michigan Economic Development Corporation and Oakland County Economic Development and Community Affairs. When necessary, it also provides recommendations to the City Commission and other bodies and boards on matters of economic development policy.

As Royal Oak undergoes a transformation of its downtown, fueled in part, by a substantial increase in its office base, this department remains involved in supporting the current proposed developments under way while marketing new business opportunities on both public and privately held sites with the national business and development communities. Continuing the city's relationships with organizations focused upon business and real estate development is critical to providing access to these networks.

The city's proactive investment in economic development has reinforced to the business, real estate, and retail communities Royal Oak's commitment to

attracting new business opportunities while fostering programs and initiatives designed to encourage growth for those who already call the city their home.

STRATEGIC PLAN AND GOALS AND OBJECTIVES

Long-term Goal 1: Being a leader in developing and applying economic development best practices.
Strategic Plan Alignment: Vibrant Local Economy / Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024 - 2026: Attend local and national economic development conferences to stay abreast of new economic development and urban planning methodologies.*
- *FY 2024 – 2026: Maintain membership with economic development organizations such as the Michigan Economic Developers Association (MEDA), the International Economic Development Council (IEDC), the Urban Land Institute (ULI) and ICSC (Innovating Commerce, Supporting Communities).*
- *FY 2024 – 2026: Share economic development and planning insights with City departments involved in the development process, as well as private and non-profit partners such as the Royal Oak Chamber of Commerce and the Downtown Development Authority.*
- *FY 2024 – 2026: Seek speaking and educational opportunities with economic development organizations to promote Royal Oak's economic development best practices.*

Performance Measures:

- *Completed - In FY 2024, a representative of this office was a speaker at Royal Oak Chamber of Commerce events, as well as the Michigan Retail Showcase.*
- *Completed - In FY 2023 / 24, a staff member accepted the position of Community Advancement Chair with ICSC Michigan to promote issues of local importance among municipalities as they pertain to retail and shopping center development.*
- *Ongoing - In FY 2023, this office attended economic development conferences hosted by MEDA, IEDC, ULI and IEDC and reported back to city staff best practices.*
- *Ongoing and completed - Staff has and will continue to present best practices during the city's Resident Academies to build knowledge within the community.*

Long-term Goal 2: Encourage and support commercial investment and remove internal barriers to innovative development.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:

- *FY 2024 – 2026: Conduct a monthly inventory of existing office, retail and industrial vacancies and post on romi.gov/business.*
- *FY 2024 – 2026: Communicate existing vacancies to business prospects looking to locate to Royal Oak.*
- *FY 2024 – 2026: Conduct a quarterly review of incentives and grants available at the federal, state and county level to determine the types of assistance available to businesses locating to or residing in Royal Oak.*
- *FY 2024 – 2026: Increase communication and collaboration with Community Development to identify internal processes that negatively impact real estate development.*
- *FY 2024 – 2026: Increase dialogue with businesses that have interacted with the City's Community Development departments to identify processes that are working and processes that may need to be revised or eliminated.*
- *FY 2024 – 2026: Determine impediments to developing the Woodward and 11 Mile Road corridors.*

Performance Measures:

- *Completed - In FY 2023, a community benefits guideline document was created and distributed for projects requiring city entitlements.*
- *Ongoing - Monthly real estate reports are compiled via CoStar, in addition to targeted reports (over 100) created for specific business prospects.*
- *Ongoing - Responded to over 5 individualized business requests for assistance with projects experiencing delays while navigating the entitlement process.*
- *Ongoing - Each month, staff reviews incentive and grant opportunities that may be applicable for Royal Oak businesses, non-profits, and even the city itself.*
- *Ongoing - The City's economic development website is updated monthly to provide notice of new real estate opportunities, incentives/grants, and the City's latest demographic and economic statistics.*
- *Ongoing - Staff has met with 75+ businesses along Woodward Avenue and 11 Mile Road to discuss development difficulties and continues to look for funding opportunities to facilitate development; staff has provided feedback to Community Development as it revises the City's Master Plan.*
- *Ongoing - With an additional staff person, this office has increased the amount of business retention visits, especially outside of downtown. Staff has met and assisted more than 150 businesses, partners, and stakeholders.*

Long-term Goal 3: Improve relationships between local businesses and cultural and entertainment event promoters.
Strategic Plan Alignment: Vibrant local economy / Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024 – 2026: Increase communication with businesses that may or may not benefit from an approved special event within the City, and review post-event the successes or difficulties the event caused for local businesses.*
- *FY 2024 – 2026: Explore alternating locations within the City for events.*
- *FY 2024 – 2026: Explore issuing a Request for Quote (RFQ) for event and program promoters.*

Performance Measures:

- *Ongoing - Staff has coordinated infrastructure improvements to Centennial Commons Park which has allowed such new events as Winter Blast, the downtown ice rink, and the Royal Oak Chamber of Commerce's Royal Oak Live.*
- *Ongoing - Staff is working with an event promoter to enact amendments that would extend two of the City's largest special events for multiple years, taking into account concerns that have been voiced by the business community.*
- *Ongoing - In FY 2025, staff will be exploring issuing a RFQ (Request for a Quote) for event and program promoters.*

Long-term Goal 4: To promote Royal Oak as a vibrant business destination locally and nationally.

Strategic Plan Alignment: Vibrant local economy / Welcoming, Engaged and Livable Community

Short-term Objectives:

- *FY 2024 – 2026: Utilize all available methods of communication to inform the public about the status of high-impact / highly visible projects.*
- *FY 2024 – 2026: Increase advertising of Royal Oak across all media.*
- *FY 2024 – 2026: Identify opportunities for award submissions, particularly with Royal Oak municipal projects.*
- *FY 2024 – 2026: Identify sponsorship opportunities for the City to promote itself to prospective businesses.*

Performance Measures:

- *Completed - The City received an award from CREW Detroit for the Royal Oak Civic Center project, which was named CREW's best new real estate project for 2022.*
- *Completed- In FY 2023, the City has placed targeted stories in Royal Oak Today, and advertisements in Site Selection Magazine, which was distributed at the 2023 Mackinac Policy Conference and the 2023 Brownfield Conference that was held in Detroit, Michigan*
- *Completed- The City was named a 2023 eCities Honored Community for its successes and efforts in contributing to the state's growth. The designation was given as part of the annual eCities study, conducted by iLabs, the University of Michigan-Dearborn's Office of Engagement and Impact.*
- *Ongoing - Staff has participated in podcasts for the Royal Oak Chamber of Commerce promoting the City as a premier business destination, in addition*

to over 25 interviews with local television and print media.

Long-term Goal 5: Anyone can find a quality home that fits their needs by way of value, accessibility, price and size.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024 – 2026: Consider new City investments with housing developers to fill housing market gaps.*
- *FY 2024 – 2026: Identify funding opportunities pertaining to affordable/attainable housing.*

Performance Measures:

- *Ongoing - Staff has identified funding opportunities through the American Rescue Plan Act (ARPA) that can be applied in pursuit of affordable housing projects.*
- *Ongoing - Staff is working with Community Development to identify projects and developers that can complete affordable housing projects in the City.*

Long-term Goal 6: Implementing the Sustainability and Climate Action Plan (S-Cap)
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *FY 2024 – 2026: Continuous evaluation on how best to support the plan through staffing and internal and community partnerships.*
- *FY 2024 – 2026: Promote the plan to developers that are building new projects or conducting significant rehabilitations in the City.*
- *FY 2024 – 2026: Develop partnerships with other organizations to help build resources that support implementation.*

Performance Measures:

- *Ongoing - Staff recently met with the U.S. Green Building Council as it looks to create an ordinance governing future Leadership in Energy and Environmental Design (LEED) projects.*
- *Ongoing - This office is promoting the Sustainability Climate Action Plan to businesses while on retention visits and provided a summary and presentation to the Royal Oak Chamber of Commerce.*
- *Ongoing - Staff will be coordinating with the manager's office a Sustainability Climate Action Plan implementation plan to be shared with all City departments.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Economic Development Expenses

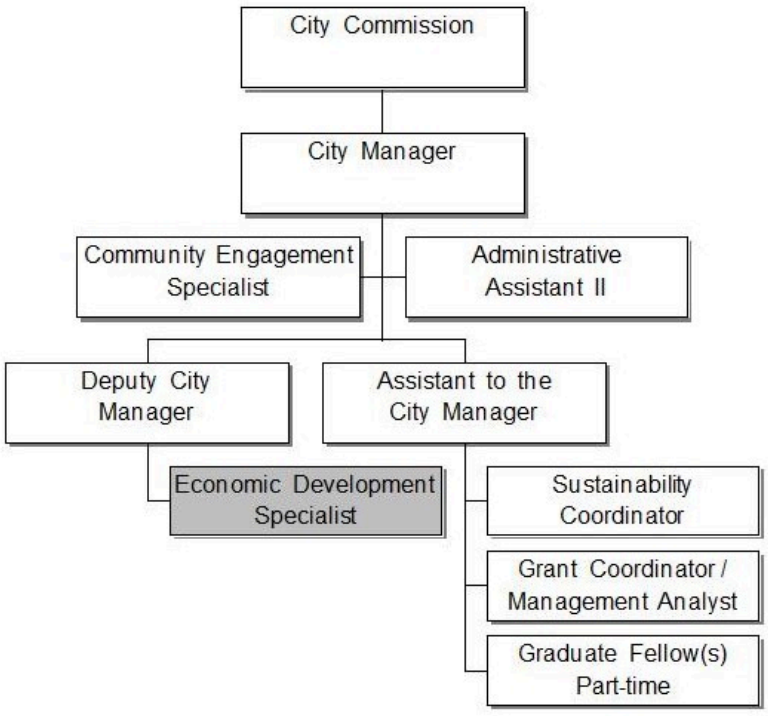
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$132,786	$3,727	$14,915	$100,432	$100,432	$46,276	$96,820
PERSONNEL TOTAL	**$132,786**	**$3,727**	**$14,915**	**$100,432**	**$100,432**	**$46,276**	**$96,820**
Operational							
Supplies	$18	$680	$10	$800	$800	$169	$400
Other Operating	$76,866	$22,622	$33,501	$38,000	$38,000	$18,384	$36,820
OPERATIONAL TOTAL	**$76,884**	**$23,302**	**$33,511**	**$38,800**	**$38,800**	**$18,553**	**$37,220**
TOTAL	**$209,670**	**$27,028**	**$48,426**	**$139,232**	**$139,232**	**$64,829**	**$134,040**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$103,872	$108,140	$112,590	$117,230	$122,060
PERSONNEL TOTAL	**$103,872**	**$108,140**	**$112,590**	**$117,230**	**$122,060**
Operational					
Supplies	$800	$820	$840	$870	$900
Other Operating	$193,000	$44,050	$45,130	$46,240	$47,390
OPERATIONAL TOTAL	**$193,800**	**$44,870**	**$45,970**	**$47,110**	**$48,290**
TOTAL	**$297,672**	**$153,010**	**$158,560**	**$164,340**	**$170,350**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- There are no significant notes for this cost center.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Economic Development

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Economic Development Manager	1	1	1	1	0	0	0
Economic Development Specialist	0	0	0	0	1	1	1
AMOUNT	1	1	1	1	1	1	1

Position Detail	FY2024	FY2025
Amount		
Economic Development Manager	0	0
Economic Development Specialist	1	1
AMOUNT	1	1

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Royal Oak

COMMUNITY ENGAGEMENT

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Community Engagement division is to support opportunities for meaningful, open and respectful dialogue, opening the lines of communication between elected officials, staff and the community.

OVERVIEW

The Community Engagement cost center provides the City's communications and community engagement functions. Both functions are critical for the City to build and maintain trust with the public. This enables the City to implement community plans more effectively.

In 2023, the City partnered with a communications firm to help improve and expand our communications efforts with a more strategic approach.

These programs include the Royal Oak Residents Academy, educational programs around the Sustainability and Climate Action Plans and the Aging In Place Plan and our future neighborhood engagement. This division also guides our communications efforts with the assistance of a consultant, and an array of digital tools such as the website, TextMyGov and social media to reach a variety of audiences.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To communicate with our residents effectively and through a variety of channels.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *To enhance and streamline the communications process.*
- *To increase the accessibility of communications channels to ensure a variety of residents and visitors can access information as measured through the City's accessibility score.*
- *To improve the number of subscribers for the City's communications tools.*
- *To expand the use of TextMyGov to new departments and potential uses.*

Performance Measures:

- *Ongoing - The City began using a tool that scans the website to identify deadlinks and accessibility challenges, based on an initial scan score of 68 (out of 100), which is relatively low. This serves as the starting point for improving the accessibility of the website.*
- *Operating Statistics:*
- *Civic Ready Subscribers:6,700*
- *Social Media Reach:25,000*
- *TextMyGov Metrics: 28,200 messages*
- *Website Accessibility Score: 68*

Long-term Goal 2: To support and improve community education programs, such as the Residents Academy and mini-academy or short-term programs supporting Sustainability and Climate Action Plan or the Aging In Place Plan.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024: Develop and offer 3-5 educational programs related to the goals of the Sustainability and Climate Action Plan.*
- *FY 2024: Develop programs as needed to support the aging in place plan.*
- *FY 2024: Continue to improve the Royal Oak Residents Academy by reviewing the learning outcomes shown by participants, and the feedback they receive on the quality of the program.*

Performance Measures:

- *Ongoing: Outcomes for these programs will be developed as the program is developed, but staff will primarily evaluate them using qualitative analysis and looking at either learning outcomes or behavior change.*
- *Based on the 2022 Residents Academy, staff heard that participants wanted some time to talk more with each other. This resulted in adjusting the schedule so that participants can get to know each other over dinner.*

Long-term Goal 3: Develop new neighborhood engagement programs to support neighborhood-level activities.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024: Host four neighborhood or area level community events that bring neighbors together.*
- *FY 2024: Identify neighborhood groups and build relationships with groups to ensure communication and assess potential programs in the future.*
- *FY 2024 - 2026: Support residents interested in forming neighborhood groups by providing guidance and connecting them with resources as appropriate.*

Performance Measures:

- *Ongoing - Neighborhood engagement is a new emphasis for the City of Royal Oak. In the past year, staff has worked to identify groups and update contact information.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Community Engagement Expenses

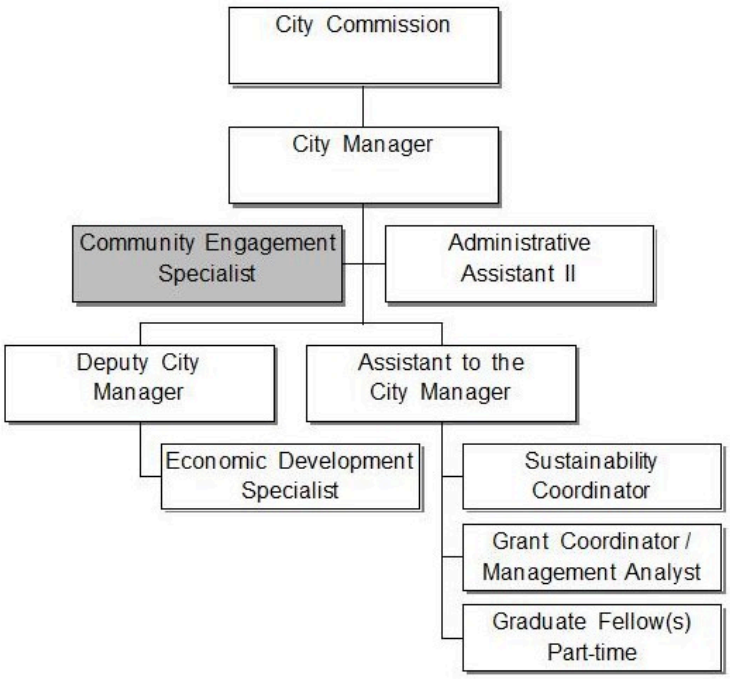
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$14,656	$65,616	$120,916	$304,400	$304,400	$113,412	$248,000
OPERATIONAL TOTAL	**$14,656**	**$65,616**	**$120,916**	**$304,400**	**$304,400**	**$113,412**	**$248,000**
Personnel	$91,610	$96,306	$98,459	$98,624	$98,624	$47,479	$98,800
TOTAL	**$106,266**	**$161,922**	**$219,375**	**$403,024**	**$403,024**	**$160,891**	**$346,800**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$334,000	$346,400	$359,410	$373,060	$387,370
OPERATIONAL TOTAL	**$334,000**	**$346,400**	**$359,410**	**$373,060**	**$387,370**
Personnel	$106,510	$110,650	$114,940	$119,400	$124,030
TOTAL	**$440,510**	**$457,050**	**$474,350**	**$492,460**	**$511,400**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Contracted worker services is budgeted to increase due to an increase in the amount allocated for the communications consultant, based on the approved contract, and the addition of quarterly 4-page spread in The Royal Oak Today.
- Postage & Mailing Services is budgeted to increase 30% to due to anticipated increase in election-related mailings in 2024.
- Additional funds are allocated for community programs like the Residents Academy, Juneteenth, and implementation of programs related to the Sustainability and Climate Action Plan and the Aging In Place Plan.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Community Engagement

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Community Engagement Specialist	1	1	1	1	1	1	1
AMOUNT	1	1	1	1	1	1	1

Position Detail	FY2024	FY2025
Amount		
Community Engagement Specialist	1	1
AMOUNT	1	1

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Royal Oak

CABLE COMMUNICATIONS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the cable communications department is to provide the residents of Royal Oak a clear view of the City's Commission, main committees, and departments, to enhance transparency and to increase residents' understanding of their government's processes, goals, objectives and accomplishments.

OVERVIEW

By law, cable TV providers must provide public, government and educational access channels on their systems. To support this, each company pays a franchise fee to the City. WROK is the City of Royal Oak's government access channel available to subscribers of WOW! and Comcast. Residents can also watch the real time live stream of WROK programming that is available on the City website. Additionally, WROK is available on ROKU, Apple TV and Amazon Fire TV via the TelVue PEG-TV app. Important City meetings are also streamed live to YouTube at: www.youtube.com/@WROKRoyalOak.

Residents can watch live coverage of the City Commission, Planning Commission, ZBA, DDA and Brownfield Redevelopment Authority meetings as well as summer concerts and assorted short programs. In addition to the many live programs that WROK produces throughout the year, the station also provides taped coverage of the many special events and meetings that dot the Royal Oak calendar.

WROK programming can be seen seven days a week. Programming runs 10:00 a.m. – 2:00 p.m., 4:00 p.m. – 8:00 p.m. and meetings are re-run at midnight. For the night owls, WROK also offers expanded playback on weekends starting at midnight. The programming runs on an automated video server.

In between program hours, residents can view the electronic bulletin board, which features the program schedule and provides information regarding a wide variety of City news and events.

The video needs of many City departments are supplied regularly by WROK, with special projects on request. The City clerk's office and the Community Development department rely on copies of each meeting that WROK produces for their recordkeeping. WROK also provides video support for Royal Oak's many safe community projects.

WROK and the City of Royal Oak do not regulate the cable companies that serve Royal Oak. That job is handled by the Michigan Public Service Commission in Lansing, which can be contacted at www.michigan.gov/mpsc.

To pay for WROK activities, the City of Royal Oak receives a franchise fee from the cable companies.

WROK, working under the Information Technology department, has a contract staff of one full-time cable coordinator and part-time production assistants. WROK also relies heavily on a crew of volunteers to fill assorted positions during productions. The staff of WROK are employees of Cable Access Management Company (CAMCO), not employees of the City of Royal Oak. CAMCO pays all employee-related expenses out of the contractual management fee in the cable TV budget.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

BUDGET SUMMARY - EXPENDITURES

Cable Communications Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Supplies	$0	$48,137	$12,398	$35,000	$35,000	$25,300	$31,000
Other Operating	$93,937	$131,690	$116,531	$119,320	$119,320	$40,320	$120,730
OPERATIONAL TOTAL	**$93,937**	**$179,827**	**$128,929**	**$154,320**	**$154,320**	**$65,620**	**$151,730**
TOTAL	**$93,937**	**$179,827**	**$128,929**	**$154,320**	**$154,320**	**$65,620**	**$151,730**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Supplies	$35,000	$36,400	$37,860	$39,370	$40,940
Other Operating	$124,260	$126,840	$129,520	$132,280	$135,140
OPERATIONAL TOTAL	**$159,260**	**$163,240**	**$167,380**	**$171,650**	**$176,080**
TOTAL	**$159,260**	**$163,240**	**$167,380**	**$171,650**	**$176,080**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- There are no significant notes for this cost center.

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Royal Oak

COMMUNITY PROMOTION

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Community Promotion cost center is to provide support to interdepartmental teams, the historical boards, and non-governmental organizations focused on serving residents whose missions further the goals and objectives of the City of Royal Oak.

OVERVIEW

Community Promotion is a cost center that incorporates support for non-governmental organizations that serve Royal Oak residents through services and events as well as the City's historical boards and interdepartmental teams. This includes support for youth assistance programs and Winter Blast events. The Green Team works to implement green initiatives within the City and the Positive Employee Engagement & Recognition (PEER) Team supports employee engagement efforts. The historical groups work with the City's historical districts, the Orson Starr House and the Fire House Museum.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To preserve the history of Royal Oak.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community.
Short-term Objectives:

- *FY 2024: To secure funding for a historical context study.*
- *FY 2024 – 2025: To evaluate a project to replace the side porch at Orson Starr House.*

Performance Measures:

- *To apply for and be awarded a grant for a historical context study.*
- *To begin work on a historical context study.*
- *To develop a project scope and budget for the Orson Starr House porch project.*

Long-term Goal 2: To foster a collaborative and engaged staff.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *To host at least two employee appreciation events/programs.*
- *To produce six employee newsletters.*

Performance Measures:

- *Over the past year, the PEER Team has held employee appreciation days, offering cider and donuts and paczkis.*
- *The PEER Team and Human Resource Department started producing a bi-monthly newsletter in late 2022.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Community Promotion Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$21,870	$32,839	$46,263	$39,712	$39,712	$18,003	$39,600
Operational							
Supplies	$84	$0	$2,695	$0	$0	$630	$800
Other Operating	$109,696	$313,974	$768,907	$337,670	$350,170	$101,285	$280,165
OPERATIONAL TOTAL	**$109,779**	**$313,974**	**$771,602**	**$337,670**	**$350,170**	**$101,915**	**$280,965**
Increase in Fund Balance	$0	$0	$0	$4,498	$4,498	$0	$0
TOTAL	**$131,650**	**$346,812**	**$817,865**	**$381,880**	**$394,380**	**$119,918**	**$320,565**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$43,210	$44,980	$46,790	$48,670	$50,640
Operational					
Supplies	$0	$0	$0	$0	$0
Other Operating	$450,210	$451,760	$453,340	$454,960	$456,630
OPERATIONAL TOTAL	**$450,210**	**$451,760**	**$453,340**	**$454,960**	**$456,630**
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$493,420**	**$496,740**	**$500,130**	**$503,630**	**$507,270**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Staff time allocated in this cost center is for staff to do routine maintenance on the Orson Starr House, and the Historical Museum. This includes things like mowing, snow removal and interior maintenance.

- The historical boards are budgeted from this cost center, and the groups have requested funds this year to help them conduct a historical context study and start looking at a side-porch project for the Orson Starr House.

Additionally, they would like to add the Orson Starr House to the national registry of historical sights.

- Funding for other groups such as Royal Oak Youth Assistance, MOGO bikes, Royal Oak Family Pride, Winter Blast, Winter Village, and internal staff teams that promote employee engagement and retention remains similar to years past.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

WOODWARD DREAM CRUISE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission for the Woodward Dream Cruise is to provide a safe family event for the thousands of visitors and residents of Royal Oak and to advertise the City of Royal Oak and attract people from around North America to it as a place to live and do business.

OVERVIEW

The Woodward Dream Cruise (WDC) is a “one-day” classic car event held annually on the third Saturday of August. The WDC event spans down Woodward Avenue. from Pontiac through Royal Oak in Oakland County, Michigan, all the way to Eight Mile Road.

The Woodward Dream Cruise is the world’s largest one-day automotive event, drawing more than 1 million people and 40,000 classic cars each year from around the globe. The WDC also welcomes vehicles of all models whose owners have either scrupulously maintained or customized their car to create a unique vehicle or statement.

The WDC was inaugurated in 1995. It is now the largest single-day classic car event in the world and brings in over $56 million annually for the Metro Detroit economy.

Each year, the celebration starts early in the week with these classic vehicles brought out onto the streets in preparation, and ancillary events are scheduled in the sponsoring communities of Ferndale, Pleasant Ridge, Royal Oak, Huntington Woods, Berkley, Bloomfield Township, Bloomfield Hills and Pontiac.

An interdisciplinary committee of the eight communities meets, at least monthly, to coordinate the event. This involves representatives of police, fire, public service, communications and recreation departments at a minimum.

Traffic and crowd control require regular and overtime services for up to seven days of Dream Cruise week. Woodward Avenue., a state highway, is closed all day Saturday for 18 miles.

This budget records the City's additional expenses for overtime, auxiliary staff, volunteers, events and other cruise-specific costs. Advertising revenue from sponsoring organizations offsets part of that cost.

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

There are no significant expenditure changes to note.

BUDGET SUMMARY - EXPENDITURES

Dream Cruise Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$5,561	$30,212	$29,071	$37,453	$37,453	$32,009	$34,065
Operational							
Supplies	$1,691	$32,186	$33,606	$35,000	$35,000	$30,377	$36,000
Other Operating	$2,500	$8,750	$2,500	$22,630	$22,630	$12,932	$14,080
OPERATIONAL TOTAL	**$4,191**	**$40,936**	**$36,106**	**$57,630**	**$57,630**	**$43,309**	**$50,080**
TOTAL	**$9,752**	**$71,148**	**$65,178**	**$95,083**	**$95,083**	**$75,318**	**$84,145**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$37,320	$38,790	$40,320	$41,910	$43,560
Operational					
Supplies	$36,000	$37,440	$38,940	$40,500	$42,120
Other Operating	$20,500	$21,080	$21,680	$22,310	$22,950
OPERATIONAL TOTAL	**$56,500**	**$58,520**	**$60,620**	**$62,810**	**$65,070**
TOTAL	**$93,820**	**$97,310**	**$100,940**	**$104,720**	**$108,630**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

ARTS, BEATS AND EATS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the Arts, Beats and Eats cost center is to account for the costs related to the permit parking zone the weekend of the event. The balance of the Arts, Beats and Eats fiscal activity is recorded in its own enterprise fund.

OVERVIEW

Arts, Beats and Eats is held in downtown Royal Oak over the Labor Day weekend. The event was formerly held in downtown Pontiac. Over one-quarter of a million visitors are expected to enjoy the 150 musical acts, 150 fine artists, and nearly 50 restaurants during the event.

BUDGET SUMMARY - EXPENDITURES

Arts, Beats & Eats (GF) - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$4,109	$21,053	$21,825	$25,320	$25,320	$18,025	$19,870
PERSONNEL TOTAL	**$4,109**	**$21,053**	**$21,825**	**$25,320**	**$25,320**	**$18,025**	**$19,870**
Operational							
Other Operating	$5,340	$13,124	$15,773	$15,540	$15,540	$11,189	$15,240
Supplies	$125	$6,460	$6,771	$8,800	$8,800	$5,671	$5,700
OPERATIONAL TOTAL	**$5,465**	**$19,584**	**$22,543**	**$24,340**	**$24,340**	**$16,860**	**$20,940**
TOTAL	**$9,574**	**$40,637**	**$44,368**	**$49,660**	**$49,660**	**$34,885**	**$40,810**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$25,470	$26,510	$27,590	$28,720	$29,890
PERSONNEL TOTAL	**$25,470**	**$26,510**	**$27,590**	**$28,720**	**$29,890**
Operational					
Other Operating	$16,340	$16,510	$16,680	$16,860	$17,040
Supplies	$8,500	$8,840	$9,190	$9,560	$9,940
OPERATIONAL TOTAL	**$24,840**	**$25,350**	**$25,870**	**$26,420**	**$26,980**
TOTAL	**$50,310**	**$51,860**	**$53,460**	**$55,140**	**$56,870**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- $800 increase in motor pool vehicle rental charges due to increased maintenance and operating costs.

There are no other significant items to note.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

TRANSFERS OUT

FISCAL YEAR 2024-2025 ANNUAL BUDGET

OVERVIEW

The purpose of the transfers out cost center is to provide a means of tracking the transfer of monies from the general fund to other City funds.

BUDGET SUMMARY - EXPENDITURES

Transfers Out (GF) - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Transfers-Out	$20,623,898	$25,798,854	$25,211,470	$25,906,430	$31,462,845	$12,622,354	$30,741,046
OPERATIONAL TOTAL	**$20,623,898**	**$25,798,854**	**$25,211,470**	**$25,906,430**	**$31,462,845**	**$12,622,354**	**$30,741,046**
TOTAL	**$20,623,898**	**$25,798,854**	**$25,211,470**	**$25,906,430**	**$31,462,845**	**$12,622,354**	**$30,741,046**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Transfers-Out	$27,518,300	$28,360,500	$29,110,500	$30,110,500	$30,110,500
OPERATIONAL TOTAL	**$27,518,300**	**$28,360,500**	**$29,110,500**	**$30,110,500**	**$30,110,500**
TOTAL	**$27,518,300**	**$28,360,500**	**$29,110,500**	**$30,110,500**	**$30,110,500**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- For fiscal year 2024-25, $24,500,000 is budgeted to be transferred to the Public Safety Fund. This transfer increases annually to $27,750,000 by fiscal year 2027-28.
- $2,210,500 is budgeted for the Royal Oak Civic Center (ROCC) project debt service payment.
- $500,000 is budgeted to be transferred to the Auto Parking Fund.
- $150,000 is budgeted to be transferred to the Senior Citizens Service Fund.

- $134,800 is budgeted to be transferred to the Animal Shelter Fund to support shelter operations as part of the new Parks, Forestry, Recreation, Playgrounds and Animal Shelter millage, first levied in December 2022.

- $23,000 is budgeted to be transferred to the Indigent Defense Fund to cover compliance expenditures related to the Michigan Indigent Defense Act.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

MAJOR STREETS FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the major street fund is to maintain the major streets system and rights-of-way in a manner to ensure safe vehicle and pedestrian traffic as well as to present an attractive roadside environment in accordance with Michigan Act 51 of Public Acts of 1951 as amended.

OVERVIEW

The City of Royal Oak owns more than 64 miles of major streets. These are the main arteries that move residents to and from local or neighborhood streets to larger, faster roads that are maintained by Oakland County or the State of Michigan.

The city engineer, as the street administrator, is responsible for evaluating, planning, designing, and constructing the road system and its traffic safety. This includes original construction, major replacement or resurfacing, traffic signs and signals. The engineer coordinates regularly with the Oakland County Road Commission, surrounding communities and the State Department of Transportation regarding the roads in the city for which the city is responsible. It also means meeting with subdivision and homeowner groups or associations, and other concerned citizens as situations warrant.

The department of public service maintains the system of roadways. Its responsibilities include patching roads, maintaining parkways, rights-of way, signs and signals, and controlling snow and ice.

The major street fund is made up of the following divisions:

Administration

The major street fund / administration cost center accounts for the cost of the overall planning, administration and oversight of all activities that affect traffic

conditions on the city's major street network. Audit and debt expenditures are included here. This cost center also accounts for any city commission authorized transfer-out to support the local street fund, as allowed by Act 51.

Routine Maintenance

The highway division of the department of public service (DPS) is responsible for routine maintenance of the city's 64.9 miles of the major street system. Routine maintenance includes joint/crack repairs, concrete slab replacement, curb replacement, asphalt overlays/repairs, street sweeping, catch basin repair, and storm sewer/catch basin cleaning.

Parkway Maintenance

This division of DPS maintains parkways in the city's major street system. Parkways or boulevards are the grassy areas between opposing lanes of roads. DPS crews weed, mow the grass, and trim trees and bushes. This cost center also includes costs associated with the routine maintenance of rain gardens which act as stormwater mitigation to help prevent flooding on major streets.

Winter Maintenance

The highway division of DPS is responsible for winter maintenance, such as snow and ice control, of the city's 64.9-mile major street system.

Traffic Control

DPS is responsible for implementing and maintaining traffic control for the city's major street system. This cost center focuses on traffic signage, pavement markings and traffic risk management. Additional services performed include guard rails and bridge inspections, traffic control signage means street, stop, parking, turn/no-turn, speed, school zone, pedestrian walk signs, etc. The DPS's sign shop provides replacement signs promptly and reduces the cost of carrying an extensive sign inventory.

Signal Services

The department of public service (DPS) is responsible for implementing and maintaining traffic control for the city's major street system. This cost center focuses on signal services. The major street system has 82 signals to maintain, each with its own controller and wiring plus possible pedestrian crossing signals. A DPS electrician handles signal maintenance. This cost center pays the city's share of maintenance cost for signals on state and county roads.

The city uses a two-stage review system to assess requested or proposed changes to the traffic control signage and signal timing. First, the city's staff traffic committee, representing the public services, police, fire, planning, and engineering departments, meets and provides recommendations on requested

changes. Those recommendations are then reviewed by a volunteer residents' traffic committee before being presented to the City Commission for final review and approval.

Construction
The purpose of the major street construction cost center is to track and fund major street projects.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Publish future road millage schedule (2025-2034) and explanation for greater comprehension.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Prepare mapping and information for the public.*

Performance Measures:

- *An information webpage was created (www.romi.gov/roadmillage) which explains the goals of the millage. A GIS map is provided on the webpage to show the schedule of major road work. Staff will work to update the map with the local road improvements and sidewalk upgrade plans prior to 2026.*

Long-term Goal 2: Provide a safe transportation system to reduce and eliminate crashes.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Upgrade all pedestrian crossing signals to be countdown numbers rather than flashing symbols to better inform pedestrians how much time is available to cross the road.*
- *Consider additional audible pedestrian signals as future grant opportunities.*
- *Incorporate 'Vision Zero' policies into the City's Master Plan.*

Performance Measures:

- *Ongoing- City Engineer is a representative on the Road Commission for Oakland County's Safety Action Plan Committee to help develop a traffic safety plan with Safe Streets for All (SS4A) grant funding. If aligned with the city's master plan, Royal Oak could adopt the plan once finalized.*
- *Completed - Traffic signals on 11 Mile Road, 13 Mile Road, Main Street, and Crooks Road have been upgraded and optimized.*
- *Completed - An audible pedestrian signal was installed at Normandy Road and Crooks Road to help visually impaired pedestrians cross the road. Final programming is anticipated in Spring 2023.*
- *Completed- Countdown pedestrian signal heads were installed at 24 intersections in 2023 to better inform pedestrians as they cross roadways.*

- *Ongoing - Several traffic signals have been programmed with a three-second lead time for pedestrians to begin crossing the road before vehicles get a green light, so they are more visible to motorists.*
- *Upcoming- Install two audible pedestrian signals on 13 Mile Road at Corewell Health William Beaumont Hospital and Shrine High School.*

Long-term Goal 3: (Routine Maintenance) Implement computerized maintenance management software to improve road maintenance tracking and planning and improve maintenance cycle to better allocate resources.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:
- *Deploy mobile tablets with maintenance crews to accurately log and collect road maintenance data.*
- *Review maintenance data and revise maintenance cycle to target areas for more frequent inspection and patching.*

Performance Measures:
- *Ongoing*

Long-term Goal 4: (Parkway Maintenance) Support Sustainability and Climate Action Plan (S-CAP) urban forestry initiatives through the implementation of a multi-year tree repopulation program.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:
- *Plant at least 100 trees along major roadways annually.*

Performance Measures:
- *Ongoing - annual tree-planting programs*

Long-term Goal 5: (Winter Maintenance) Clear major roads of ice and snow within 24 hours of a major snow event.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:
- *Regularly conduct post-storm debriefings.*
- *Conduct annual review of winter operations and revise action plans as needed.*

Performance Measures:
- *Ongoing*

Long-term Goal 6: (Traffic Control) Improve roadway aesthetics and safety through proactive traffic control signage replacement.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Develop multi-year signage inspection plan.*

Performance Measures:

- *Ongoing*

Long-term Goal 7: (Construction) Pursue state and federal grants for road improvements to supplement local funding.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Prepare applications for road projects that might qualify under the Transportation Alternatives Program (TAP), Highway Safety Improvement Program (HSIP), and Safe Routes to School Program.*

Performance Measures:

- *Ongoing - The city received funding for the following major road projects:*
  - *2024 - Crooks Road (North Main Street to 13 Mile Road)*
  - *2025 - 13 Mile Road (Rochester Road to Campbell Road)*
  - *2026 - Rochester Road (13 Mile Road to 14 Mile Road)*
  - *2027 - 11 Mile Road (North Main Street to Stephenson Highway)*

BUDGET SUMMARY - REVENUE

Major Streets Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Grants	$5,280,610	$5,633,442	$5,937,924	$5,825,000	$5,920,000	$1,993,776	$5,922,210
Taxes	$0	$0	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$2,247,092	$5,709,197	$0	$0
Transfers	$121,583	$1,000,266	$609,001	$40,000	$838,521	$0	$844,621
Licenses, Charges & Fines	$233,924	$250,577	$259,144	$257,000	$257,000	$0	$269,500
Interest And Contributions	$29,399	$35,969	$205,347	$141,190	$202,490	$110,397	$293,670
Other	$8,386	$59,518	$45,004	$10,000	$10,000	$2,650	$10,000
TOTAL	**$5,673,902**	**$6,979,773**	**$7,056,420**	**$8,520,282**	**$12,937,208**	**$2,106,823**	**$7,340,001**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Grants	$6,068,180	$6,371,590	$6,690,170	$7,024,680	$7,375,910
Taxes	$8,000,000	$8,320,000	$8,652,800	$8,998,910	$9,358,870
Use of Fund Balance	$0	$0	$0	$0	$0
Transfers	$760,500	$20,000	$20,000	$20,000	$20,000
Licenses, Charges & Fines	$269,500	$282,980	$297,130	$311,990	$327,590
Interest And Contributions	$62,290	$63,340	$64,410	$65,510	$66,630
Other	$10,000	$10,000	$10,000	$10,000	$10,000
TOTAL	**$15,170,470**	**$15,067,910**	**$15,734,510**	**$16,431,090**	**$17,159,000**

BUDGET SUMMARY - EXPENDITURES

Major Streets Fund Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$833,845	$731,619	$798,367	$921,152	$1,061,152	$366,292	$934,714
Operational							
Supplies	$437,251	$363,755	$277,109	$394,000	$399,000	$52,979	$330,700
Other Operating	$2,970,810	$4,463,409	$5,147,279	$724,660	$1,285,481	$3,990,897	$1,229,541
Debt Service	$183,744	$183,866	$183,739	$184,500	$184,500	$143,935	$184,500
Capital	$0	$0	$0	$6,295,970	$7,045,970	$0	$7,150,000
Transfers-Out	$0	$15,000	$0	$0	$2,961,105	$0	$2,961,105
OPERATIONAL TOTAL	**$3,591,804**	**$5,026,029**	**$5,608,127**	**$7,599,130**	**$11,876,056**	**$4,187,811**	**$11,855,846**
TOTAL	**$4,425,650**	**$5,757,649**	**$6,406,493**	**$8,520,282**	**$12,937,208**	**$4,554,103**	**$12,790,560**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$1,050,538	$1,093,560	$1,138,330	$1,184,990	$1,233,580
Operational					
Supplies	$375,000	$409,380	$447,060	$488,400	$533,720
Other Operating	$799,855	$818,640	$838,370	$859,130	$880,900
Debt Service	$183,740	$183,740	$183,740	$183,740	$183,740
Capital	$5,727,247	$7,132,779	$5,846,778	$7,153,500	$8,719,000
Transfers-Out	$7,034,090	$3,185,795	$3,345,085	$3,512,340	$3,687,955
OPERATIONAL TOTAL	**$14,119,932**	**$11,730,334**	**$10,661,033**	**$12,197,110**	**$14,005,315**
TOTAL	**$15,170,470**	**$12,823,894**	**$11,799,363**	**$13,382,100**	**$15,238,895**

NET REVENUE IN EXCESS OF EXPENDITURES

Major Streets - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$5,673,902	$6,979,773	$7,056,420	$8,520,282	$12,937,208	$2,106,823	$7,340,001
Expenses	$4,425,650	$5,757,649	$6,406,493	$8,520,282	$12,937,208	$4,554,103	$12,790,560
REVENUES LESS EXPENSES	**$1,248,252**	**$1,222,124**	**$649,927**	**$0**	**$0**	**-$2,447,280**	**-$5,450,559**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$15,170,470	$15,067,910	$15,734,510	$16,431,090	$17,159,000
Expenses	$15,170,470	$12,823,894	$11,799,363	$13,382,100	$15,238,895
REVENUES LESS EXPENSES	**$0**	**$2,244,016**	**$3,935,147**	**$3,048,990**	**$1,920,105**

EXPENDITURES BY DIVISION:

Major Streets - Administration Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Transfers-Out	$0	$15,000	$0	$0	$2,961,105	$0	$2,961,105
Debt Service	$183,744	$183,866	$183,739	$184,500	$184,500	$143,935	$184,500
Other Operating	$149,719	$148,339	$146,544	$155,420	$158,420	$76,487	$157,510
OPERATIONAL TOTAL	**$333,463**	**$347,205**	**$330,283**	**$339,920**	**$3,304,025**	**$220,422**	**$3,303,115**
TOTAL	**$333,463**	**$347,205**	**$330,283**	**$339,920**	**$3,304,025**	**$220,422**	**$3,303,115**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Transfers-Out	$7,034,090	$3,185,795	$3,345,085	$3,512,340	$3,687,955
Debt Service	$183,740	$183,740	$183,740	$183,740	$183,740
Other Operating	$174,955	$180,200	$185,610	$191,190	$196,940
OPERATIONAL TOTAL	**$7,392,785**	**$3,549,735**	**$3,714,435**	**$3,887,270**	**$4,068,635**
TOTAL	**$7,392,785**	**$3,549,735**	**$3,714,435**	**$3,887,270**	**$4,068,635**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Administration:

- Transfers-out to the local streets fund include $4,000,000, which is 50 percent of the estimated roads millage revenue in fiscal year 2024-25, and $3,034,090 which is 50 percent of the portion of revenues from the gasoline/vehicle registration (Act 51) tax that has been budgeted in this fund for fiscal year 2024-25.

Major Streets - Routine Maintenance - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$319,833	$260,333	$249,601	$268,221	$328,221	$127,723	$324,749
PERSONNEL TOTAL	**$319,833**	**$260,333**	**$249,601**	**$268,221**	**$328,221**	**$127,723**	**$324,749**
Operational							
Other Operating	$53,979	$58,251	$80,662	$68,810	$586,631	$522,848	$573,421
Supplies	$77,792	$66,762	$60,428	$76,000	$76,000	$24,364	$75,000
OPERATIONAL TOTAL	**$131,771**	**$125,014**	**$141,089**	**$144,810**	**$662,631**	**$547,212**	**$648,421**
TOTAL	**$451,604**	**$385,346**	**$390,690**	**$413,031**	**$990,852**	**$674,935**	**$973,170**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$368,129	$383,170	$398,820	$415,150	$432,160
PERSONNEL TOTAL	**$368,129**	**$383,170**	**$398,820**	**$415,150**	**$432,160**
Operational					
Other Operating	$78,120	$78,630	$79,180	$79,790	$80,440
Supplies	$78,000	$85,500	$93,730	$102,790	$112,740
OPERATIONAL TOTAL	**$156,120**	**$164,130**	**$172,910**	**$182,580**	**$193,180**
TOTAL	**$524,249**	**$547,300**	**$571,730**	**$597,730**	**$625,340**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Routine Maintenance:

- Personnel costs are increasing to allow room for potential merit increases for those staff not currently at the top of their respective pay scale range.
- $495,301 decrease in miscellaneous contracted services due to a one-time project completed during fiscal year 2023-24 that was ARPA-funded (LED conversion of DTE-owned streetlights).
- $8,690 decrease in motor pool rental charges due to decreased utilization anticipated for fiscal year 2024-25.

Major Streets - Parkway Maintenance Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$180,229	$169,152	$165,054	$182,329	$182,329	$90,148	$187,124
PERSONNEL TOTAL	**$180,229**	**$169,152**	**$165,054**	**$182,329**	**$182,329**	**$90,148**	**$187,124**
Operational							
Other Operating	$59,436	$62,846	$66,087	$104,770	$104,770	$82,825	$97,000
OPERATIONAL TOTAL	**$59,436**	**$62,846**	**$66,087**	**$104,770**	**$104,770**	**$82,825**	**$97,000**
TOTAL	**$239,665**	**$231,998**	**$231,142**	**$287,099**	**$287,099**	**$172,973**	**$284,124**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$200,759	$209,090	$217,740	$226,800	$236,210
PERSONNEL TOTAL	**$200,759**	**$209,090**	**$217,740**	**$226,800**	**$236,210**
Operational					
Other Operating	$107,340	$111,070	$115,000	$119,140	$123,500
OPERATIONAL TOTAL	**$107,340**	**$111,070**	**$115,000**	**$119,140**	**$123,500**
TOTAL	**$308,099**	**$320,160**	**$332,740**	**$345,940**	**$359,710**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Parkway Maintenance:

- $19,000 increase in miscellaneous contracted services for rain garden maintenance and incidental cleanups.
- $16,430 decrease in motor pool rental charges due to decreased utilization anticipated for fiscal year 2024-25.

Major Streets - Winter Maintenance Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Supplies	$303,230	$241,173	$127,248	$251,000	$251,000	$0	$176,000
Other Operating	$132,505	$121,821	$123,827	$139,830	$139,830	$122	$120,000
OPERATIONAL TOTAL	**$435,735**	**$362,994**	**$251,075**	**$390,830**	**$390,830**	**$122**	**$296,000**
Personnel							
Expenditure	$85,144	$83,790	$84,355	$111,466	$111,466	$12,418	$81,197
PERSONNEL TOTAL	**$85,144**	**$83,790**	**$84,355**	**$111,466**	**$111,466**	**$12,418**	**$81,197**
TOTAL	**$520,879**	**$446,784**	**$335,430**	**$502,296**	**$502,296**	**$12,540**	**$377,197**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Supplies	$221,000	$243,040	$267,280	$293,940	$323,260
Other Operating	$131,560	$130,240	$128,940	$127,650	$126,370
OPERATIONAL TOTAL	**$352,560**	**$373,280**	**$396,220**	**$421,590**	**$449,630**
Personnel					
Expenditure	$117,986	$122,830	$127,880	$133,120	$138,570
PERSONNEL TOTAL	**$117,986**	**$122,830**	**$127,880**	**$133,120**	**$138,570**
TOTAL	**$470,546**	**$496,110**	**$524,100**	**$554,710**	**$588,200**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Winter Maintenance:

- $30,000 decrease in road salt and ice melt compounds due to current inventory levels and usage during the past year.
- $8,270 decrease in motor pool rental charges due to lower utilization hours expected in fiscal year 2024-25.

Major Streets - Traffic Control Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$81,886	$136,004	$130,519	$100,420	$140,420	$23,142	$143,625
Supplies	$45,077	$34,769	$57,356	$48,000	$53,000	$26,217	$55,000
OPERATIONAL TOTAL	**$126,963**	**$170,772**	**$187,876**	**$148,420**	**$193,420**	**$49,359**	**$198,625**
Personnel							
Expenditure	$111,706	$69,779	$107,567	$103,075	$183,075	$75,368	$186,164
PERSONNEL TOTAL	**$111,706**	**$69,779**	**$107,567**	**$103,075**	**$183,075**	**$75,368**	**$186,164**
TOTAL	**$238,669**	**$240,551**	**$295,443**	**$251,495**	**$376,495**	**$124,727**	**$384,789**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$149,100	$154,640	$160,470	$166,620	$173,090
Supplies	$57,000	$61,080	$65,500	$70,300	$75,500
OPERATIONAL TOTAL	**$206,100**	**$215,720**	**$225,970**	**$236,920**	**$248,590**
Personnel					
Expenditure	$202,922	$211,210	$219,850	$228,840	$238,210
PERSONNEL TOTAL	**$202,922**	**$211,210**	**$219,850**	**$228,840**	**$238,210**
TOTAL	**$409,022**	**$426,930**	**$445,820**	**$465,760**	**$486,800**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Traffic Control:

- $20,900 increase in miscellaneous contracted services for annual centerline road striping.
- $20,720 decrease in motor pool rental charges due to lower utilization hours expected in fiscal year 2024-25.
- The following project was included in the annual Capital Improvement Plan (CIP) and has been budgeted in this cost center for fiscal year 2024-25:
  - $8,500 CAPXX60 Mast arm inspections

Major Streets - Signal Services - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$162,650	$174,521	$167,180	$150,460	$150,460	$49,845	$129,985
Supplies	$8,069	$12,859	$17,568	$19,000	$19,000	$1,471	$19,000
OPERATIONAL TOTAL	**$170,719**	**$187,380**	**$184,748**	**$169,460**	**$169,460**	**$51,316**	**$148,985**
Personnel							
Expenditure	$57,901	$63,699	$61,990	$65,444	$65,444	$24,248	$61,080
PERSONNEL TOTAL	**$57,901**	**$63,699**	**$61,990**	**$65,444**	**$65,444**	**$24,248**	**$61,080**
TOTAL	**$228,620**	**$251,079**	**$246,738**	**$234,904**	**$234,904**	**$75,564**	**$210,065**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$140,120	$145,290	$150,690	$156,340	$162,240
Supplies	$19,000	$19,760	$20,550	$21,370	$22,220
OPERATIONAL TOTAL	**$159,120**	**$165,050**	**$171,240**	**$177,710**	**$184,460**
Personnel					
Expenditure	$79,145	$82,320	$85,630	$89,070	$92,660
PERSONNEL TOTAL	**$79,145**	**$82,320**	**$85,630**	**$89,070**	**$92,660**
TOTAL	**$238,265**	**$247,370**	**$256,870**	**$266,780**	**$277,120**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Signal Services:

- Personnel costs are increasing to allow room for potential merit increases for those staff not currently at the top of their respective pay scale range.

Major Streets - Construction Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Capital	$0	$0	$0	$6,295,970	$7,045,970	$0	$7,150,000
Other Operating	$2,330,635	$3,761,626	$4,432,459	$4,950	$4,950	$3,235,628	$8,000
Supplies	$3,083	$8,192	$14,509	$0	$0	$927	$5,700
OPERATIONAL TOTAL	**$2,333,718**	**$3,769,819**	**$4,446,968**	**$6,300,920**	**$7,050,920**	**$3,236,555**	**$7,163,700**
Personnel							
Expenditure	$79,032	$84,866	$129,799	$190,618	$190,618	$36,387	$94,400
PERSONNEL TOTAL	**$79,032**	**$84,866**	**$129,799**	**$190,618**	**$190,618**	**$36,387**	**$94,400**
TOTAL	**$2,412,750**	**$3,854,685**	**$4,576,768**	**$6,491,538**	**$7,241,538**	**$3,272,942**	**$7,258,100**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Capital	$5,727,247	$7,132,779	$5,846,778	$7,153,500	$8,719,000
Other Operating	$18,660	$18,570	$18,480	$18,400	$18,320
Supplies	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$5,745,907**	**$7,151,349**	**$5,865,258**	**$7,171,900**	**$8,737,320**
Personnel					
Expenditure	$81,597	$84,940	$88,410	$92,010	$95,770
PERSONNEL TOTAL	**$81,597**	**$84,940**	**$88,410**	**$92,010**	**$95,770**
TOTAL	**$5,827,504**	**$7,236,289**	**$5,953,668**	**$7,263,910**	**$8,833,090**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Construction:

- The following construction projects, totaling $5,727,247 were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2024-25:
  - CAP2407 Crooks Road resurfacing - $1,122,747
  - CAP2314 2023 RCOC traffic signal upgrade (13 Mile Road and Greenfield Road) - $82,000
  - CAP2439 Main Street and 12 Mile guardrail replacement-$25,000
  - CAP2416 downtown asphalt resurfacing - $410,500
  - CAP2506 13 Mile Road resurfacing (MDOT) - $671,000
  - CAP2507 Coolidge highway resurfacing - $860,000
  - CAP2508 2025 North Main Street resurfacing-$510,000
  - CAP2509 2025 13 Mile Road resurfacing (Woodward to Crooks) - $1,600,000
  - CAP2513 audible pedestrian signal on 13 Mile Road - $40,000
  - CAP2514 2025 downtown road improvements - $350,000
  - CAPXX25 joint sealing improvements - $56,000

OTHER SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Using the State of Michigan's estimated revised distribution formula projections based on the funding law, revenues from the gasoline/vehicle registration (Act 51) tax are budgeted at $6.068 million, an increase of $145,970 relative to estimated revenue for fiscal year 2023-24.

- The fiscal year 2024-25 budget assumes all road millage revenue will be recorded and expended in the major streets fund. The maximum authorized streets millage levy of 2.5000 mills is budgeted to generate approximately $8.0 million.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

No employees are assigned directly to the Major Streets Fund cost center. All personnel costs are allocated from engineering, public services and other cost centers.

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

LOCAL STREETS FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the local street fund is to maintain the local streets system and rights-of-way in a manner to ensure safe vehicle and pedestrian traffic as well as to present an attractive roadside environment in accordance with Michigan Act 51 of Public Acts of 1951 as amended.

OVERVIEW

The City of Royal Oak owns more than 148 miles of local streets. These are the neighborhood roads that move residents to and from their residences to major streets or other larger, faster roads that are maintained by Oakland County or the State of Michigan.

The city engineer, as the street administrator, is responsible for evaluating, planning, designing, and constructing the road system and its traffic safety. This includes original construction, major replacement or resurfacing, and traffic signs. The engineer meets with neighborhood groups wishing to upgrade their streets to inform them and guide them in obtaining special assessment funding.

The department of public service maintains the system of roadways. Their responsibilities include patching roads, maintaining parkways, rights-of way, signs, and controlling snow and ice on the roads.

Administration

The local street fund / administration cost center accounts for the cost of the overall planning, administration and oversight of all activities that affect traffic conditions on the city's local street network. Audit expenditures are included.

Routine Maintenance

The highway division of the department of public service (DPS) is responsible for daily routine maintenance of the city's 148-mile local street system. Routine

maintenance includes joint and crack sealing, concrete slab replacement, some limited asphalt overlays/repairs that are implemented through construction projects managed by the engineering department, street sweeping and storm sewer/catch basin cleaning. Dust control is applied when paid by residents and is performed by the highway division.

Parkway Maintenance

This division of DPS maintains parkways in the city's local street system. Parkways or boulevards are the grassy areas between opposing lanes of roads. DPS crews weed, mow the grass, and trim trees and bushes. This cost center also includes costs associated with the routine maintenance of raingardens which act as stormwater mitigation to help prevent flooding on local streets.

Winter Maintenance

The highway division of DPS is responsible for winter maintenance, such as snow and ice control, of the city's 148-mile local street system.

Traffic Control

DPS is responsible for implementing and maintaining traffic control for the city's local street system. This cost center focuses on traffic signage, pavement markings and traffic risk management. Traffic control signage means street, stop, parking, turn/no-turn, speed, school zone, pedestrian walk signs, etc. DPS's own sign shop provides replacement signs promptly and reduces the cost of carrying an extensive sign inventory.

The city uses a two-stage review system to assess requested or proposed changes to the traffic control signage and signal timing. First, the city's staff traffic committee, representing the public services, police, fire, planning, and engineering departments, meets and provides recommendations on requested changes. Those recommendations are then reviewed by a volunteer residents' traffic committee before being presented to the City Commission for final review and approval.

Construction

The purpose of the local street construction cost center is to track and fund local street projects.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Publish future road millage schedule (2025-2034) and explanation for greater comprehension.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Prepare mapping and information for the public.*

Performance Measures:

- *An information webpage was created (www.romi.gov/roadmillage) which explains the goals of the millage. A GIS map is provided on the webpage to show the schedule of major road work. Staff will work to update the map with the local road improvements and sidewalk upgrade plans prior to 2026.*

Long-term Goal 2: (Routine Maintenance) Implement computerized maintenance management software to improve road maintenance tracking and planning and improve maintenance cycle to better allocate resources.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Deploy mobile tablets with maintenance crews to accurately log and collect road maintenance data.*
- *Review and revise maintenance cycle to target areas for more frequent inspection and patching.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: (Parkway Maintenance) Support Sustainability and Climate Action Plan (S-CAP) urban forestry initiatives through the implementation of a multi-year tree repopulation program.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Plant at least 500 trees along local programs.*

Performance Measures:

- *Ongoing - annual tree-planting program.*

Long-term Goal 4: (Winter Maintenance) Improve communication related to snow emergency maintenance operations.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Develop multi-media messaging that explains neighborhood snow removal policies and practices.*

Performance Measures:

- *Ongoing*

Long-term Goal 5: (Traffic Control) Improve roadway aesthetics and safety through proactive traffic control signage replacement.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Develop multi-year signage inspection plan.*

Performance Measures:

- *Ongoing*

Long-term Goal 6: (Construction) Pursue state and federal grants for road improvements to supplement local funding.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Apply for 2024 funding from the Road Commission for Oakland County to assist with local road improvements.*

Performance Measures:

- *Ongoing - The city received grant funds to assist with local road improvement projects in 2020-2023.*

Long-term Goal 7: (Construction) Program and improve local roads using funding from the city's road millage (2015 - 2024) to achieve an average Pavement Surface Evaluations & Rating (PASER) of 5.0 for local roads.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Complete 2024 construction projects within budget.*
- *Adjust 2024 construction projects as needed to stay within budget.*

Performance Measures:

- *Ongoing - current average PASER for local roads is based on 2023 rating data is 5.36.*
- *2024 construction projects have been awarded with construction to begin in April 2024. Of all the local streets included in the original millage goals, the city will have completed 99% of the planned improvements by the end of 2024.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Local Streets Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$6,625,259	$6,829,816	$7,194,490	$7,716,600	$7,716,600	$934,182	$7,740,000
Transfers	$225,076	$366,007	$884,636	$974,800	$3,324,633	$131	$3,408,833
Grants	$1,880,985	$2,013,709	$2,254,496	$2,133,600	$2,133,600	$690,535	$2,047,750
Use of Fund Balance	$0	$0	$0	$4,408,338	$1,432,895	$0	$0
Interest And Contributions	$402,939	$29,867	$348,044	$49,230	$274,840	$249,049	$281,170
Other	$6,781	$10,534	$10,030	$0	$0	$187	$1,000
Licenses, Charges & Fines	$0	$7,621	$0	$0	$0	$0	$0
TOTAL	**$9,141,040**	**$9,257,555**	**$10,691,696**	**$15,282,568**	**$14,882,568**	**$1,874,084**	**$13,478,753**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$0	$0	$0	$0	$0
Transfers	$7,308,890	$3,385,795	$3,545,085	$3,712,340	$3,887,955
Grants	$2,240,570	$2,348,250	$2,461,180	$2,579,620	$2,703,850
Use of Fund Balance	$945,880	$0	$0	$0	$0
Interest And Contributions	$52,800	$53,330	$53,860	$54,400	$54,940
Other	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$0	$0	$0	$0	$0
TOTAL	**$10,548,140**	**$5,787,375**	**$6,060,125**	**$6,346,360**	**$6,646,745**

BUDGET SUMMARY - EXPENDITURES

Local Streets Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$1,502,126	$1,598,455	$1,587,638	$1,696,478	$1,696,478	$728,750	$1,613,637
Operational							
Transfers-Out	$0	$15,000	$0	$0	$0	$0	$0
Supplies	$106,737	$108,129	$105,087	$115,300	$115,300	$35,444	$141,300
Debt Service	$1,607,711	$1,632,713	$1,606,253	$1,581,750	$1,581,750	$251,074	$331,750
Other Operating	$7,215,424	$5,855,978	$8,758,074	$1,868,290	$1,468,290	$5,642,949	$1,325,170
Capital	$0	$0	$0	$10,020,750	$10,020,750	$0	$7,787,100
OPERATIONAL TOTAL	**$8,929,872**	**$7,611,820**	**$10,469,414**	**$13,586,090**	**$13,186,090**	**$5,929,467**	**$9,585,320**
TOTAL	**$10,431,998**	**$9,210,274**	**$12,057,052**	**$15,282,568**	**$14,882,568**	**$6,658,217**	**$11,198,957**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$1,715,195	$1,785,130	$1,858,000	$1,933,880	$2,012,900
Operational					
Transfers-Out	$0	$0	$0	$0	$0
Supplies	$109,300	$119,160	$129,960	$141,800	$154,770
Debt Service	$303,790	$303,790	$303,790	$303,790	$303,790
Other Operating	$1,400,855	$1,412,600	$1,425,360	$1,439,160	$1,454,060
Capital	$7,019,000	$2,882,500	$3,035,000	$2,118,000	$1,042,000
OPERATIONAL TOTAL	**$8,832,945**	**$4,718,050**	**$4,894,110**	**$4,002,750**	**$2,954,620**
TOTAL	**$10,548,140**	**$6,503,180**	**$6,752,110**	**$5,936,630**	**$4,967,520**

REVENUE IN EXCESS OF EXPENDITURES

Local Streets - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$9,141,040	$9,257,555	$10,691,696	$15,282,568	$14,882,568	$1,874,084	$13,478,753
Expenses	$10,431,998	$9,210,274	$12,057,052	$15,282,568	$14,882,568	$6,658,217	$11,198,957
REVENUES LESS EXPENSES	**-$1,290,958**	**$47,281**	**-$1,365,356**	**$0**	**$0**	**-$4,784,133**	**$2,279,796**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$10,548,140	$5,787,375	$6,060,125	$6,346,360	$6,646,745
Expenses	$10,548,140	$6,503,180	$6,752,110	$5,936,630	$4,967,520
REVENUES LESS EXPENSES	**$0**	**-$715,805**	**-$691,985**	**$409,730**	**$1,679,225**

EXPENDITURES BY DIVISION:

Local Streets - Administration Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Debt Service	$1,607,711	$1,632,713	$1,606,253	$1,581,750	$1,581,750	$251,074	$331,750
Other Operating	$157,936	$175,123	$216,609	$207,610	$207,610	$105,811	$207,770
Transfers-Out	$0	$15,000	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$1,765,647**	**$1,822,836**	**$1,822,863**	**$1,789,360**	**$1,789,360**	**$356,885**	**$539,520**
TOTAL	**$1,765,647**	**$1,822,836**	**$1,822,863**	**$1,789,360**	**$1,789,360**	**$356,885**	**$539,520**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Debt Service	$303,790	$303,790	$303,790	$303,790	$303,790
Other Operating	$205,415	$211,530	$217,830	$224,320	$231,010
Transfers-Out	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$509,205**	**$515,320**	**$521,620**	**$528,110**	**$534,800**
TOTAL	**$509,205**	**$515,320**	**$521,620**	**$528,110**	**$534,800**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Administration:

- $1,282,290 decrease in budgeted debt service costs due to debt becoming fully mature during fiscal year 2023-24.

Local Streets - Routine Maintenance Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$645,305	$556,175	$538,827	$565,451	$565,451	$274,156	$590,948
PERSONNEL TOTAL	**$645,305**	**$556,175**	**$538,827**	**$565,451**	**$565,451**	**$274,156**	**$590,948**
Operational							
Other Operating	$339,904	$307,632	$355,840	$737,320	$337,320	$130,735	$328,100
Supplies	$59,438	$59,020	$61,041	$62,000	$62,000	$22,788	$66,000
Capital	$0	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$399,342**	**$366,652**	**$416,882**	**$799,320**	**$399,320**	**$153,523**	**$394,100**
TOTAL	**$1,044,648**	**$922,827**	**$955,709**	**$1,364,771**	**$964,771**	**$427,679**	**$985,048**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$645,092	$671,260	$698,500	$726,870	$756,440
PERSONNEL TOTAL	**$645,092**	**$671,260**	**$698,500**	**$726,870**	**$756,440**
Operational					
Other Operating	$351,360	$348,340	$345,370	$342,460	$339,600
Supplies	$66,000	$72,330	$79,280	$86,920	$95,310
Capital	$400,000	$0	$0	$0	$0
OPERATIONAL TOTAL	**$817,360**	**$420,670**	**$424,650**	**$429,380**	**$434,910**
TOTAL	**$1,462,452**	**$1,091,930**	**$1,123,150**	**$1,156,250**	**$1,191,350**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Routine Maintenance:

- Personnel costs are increasing due to having higher allocations of DPS staff costed to this department and less in parkway maintenance and winter maintenance during fiscal year 2024-25 to better reflect actual time worked. This budget also allows for potential merit increases for those staff not currently at the top of their respective pay scale range.

- $13,940 increase in motor pool rental charges due to an increase in utilization hours anticipated for fiscal year 2024-25.

- The following projects were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2024-25:
  - $400,000 to convert city-owned streetlights to LED (ARPA expenditure - FY2023-24 carryover project)

Local Streets - Parkway Maintenance

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$343,292	$530,693	$524,489	$735,300	$735,300	$204,184	$665,000
OPERATIONAL TOTAL	**$343,292**	**$530,693**	**$524,489**	**$735,300**	**$735,300**	**$204,184**	**$665,000**
Personnel							
Expenditure	$379,370	$483,951	$501,378	$535,362	$535,362	$158,405	$439,748
PERSONNEL TOTAL	**$379,370**	**$483,951**	**$501,378**	**$535,362**	**$535,362**	**$158,405**	**$439,748**
TOTAL	**$722,662**	**$1,014,644**	**$1,025,866**	**$1,270,662**	**$1,270,662**	**$362,589**	**$1,104,748**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$695,900	$706,040	$716,930	$728,610	$741,120
OPERATIONAL TOTAL	**$695,900**	**$706,040**	**$716,930**	**$728,610**	**$741,120**
Personnel					
Expenditure	$488,812	$508,810	$529,650	$551,360	$573,970
PERSONNEL TOTAL	**$488,812**	**$508,810**	**$529,650**	**$551,360**	**$573,970**
TOTAL	**$1,184,712**	**$1,214,850**	**$1,246,580**	**$1,279,970**	**$1,315,090**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Parkway Maintenance:

- Personnel costs are increasing relative to the fiscal year 2023-24 budget, due to having less allocations of DPS staff costed to this department and more in routine maintenance to better reflect actual time worked between the departments. This budget also allows for potential merit increases for those staff not currently at the top of their respective pay scale range.

- $285,000 has been budgeted in miscellaneous contracted services for the Spring/Fall residential tree-planting program .

- $24,400 decrease in motor pool rental charges due to less utilization anticipated for fiscal year 2024-25.

Local Streets - Winter Maintenance Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$63,671	$84,755	$50,302	$95,830	$95,830	$8,908	$45,000
Supplies	$34,713	$27,296	$14,559	$40,300	$40,300	$140	$25,300
OPERATIONAL TOTAL	**$98,384**	**$112,051**	**$64,861**	**$136,130**	**$136,130**	**$9,048**	**$70,300**
Personnel							
Expenditure	$63,403	$85,003	$47,365	$122,071	$122,071	$18,085	$76,677
PERSONNEL TOTAL	**$63,403**	**$85,003**	**$47,365**	**$122,071**	**$122,071**	**$18,085**	**$76,677**
TOTAL	**$161,787**	**$197,053**	**$112,226**	**$258,201**	**$258,201**	**$27,133**	**$146,977**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$52,660	$52,130	$51,610	$51,090	$50,580
Supplies	$30,300	$33,310	$36,620	$40,260	$44,260
OPERATIONAL TOTAL	**$82,960**	**$85,440**	**$88,230**	**$91,350**	**$94,840**
Personnel					
Expenditure	$85,263	$88,720	$92,310	$96,060	$99,940
PERSONNEL TOTAL	**$85,263**	**$88,720**	**$92,310**	**$96,060**	**$99,940**
TOTAL	**$168,223**	**$174,160**	**$180,540**	**$187,410**	**$194,780**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Winter Maintenance:

- Personnel costs are decreasing to better reflect actual time worked and due to having a milder winter season in fiscal year 2023-24.
- $10,000 decrease in road salt and ice melt compounds based on usage and inventory levels.
- $43,1700 decrease in motor pool rental charges due to less utilization hours expected in fiscal year 2024-25.

Local Streets - Traffic Control Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$152,499	$207,727	$192,276	$189,903	$189,903	$81,263	$166,965
PERSONNEL TOTAL	**$152,499**	**$207,727**	**$192,276**	**$189,903**	**$189,903**	**$81,263**	**$166,965**
Operational							
Other Operating	$54,391	$72,511	$66,073	$72,060	$72,060	$22,618	$52,000
Supplies	$11,069	$11,542	$13,096	$13,000	$13,000	$11,524	$17,000
OPERATIONAL TOTAL	**$65,460**	**$84,054**	**$79,170**	**$85,060**	**$85,060**	**$34,142**	**$69,000**
TOTAL	**$217,958**	**$291,781**	**$271,446**	**$274,963**	**$274,963**	**$115,405**	**$235,965**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$189,867	$197,750	$205,970	$214,530	$223,440
PERSONNEL TOTAL	**$189,867**	**$197,750**	**$205,970**	**$214,530**	**$223,440**
Operational					
Other Operating	$61,830	$61,210	$60,600	$59,990	$59,390
Supplies	$13,000	$13,520	$14,060	$14,620	$15,200
OPERATIONAL TOTAL	**$74,830**	**$74,730**	**$74,660**	**$74,610**	**$74,590**
TOTAL	**$264,697**	**$272,480**	**$280,630**	**$289,140**	**$298,030**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Traffic Control:

- $10,230 decrease in motor pool rental charges due to less utilization hours expected in fiscal year 2024-25.

Local Streets - Construction Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Capital	$0	$0	$0	$10,020,750	$10,020,750	$0	$7,787,100
Other Operating	$6,256,231	$4,685,264	$7,544,761	$20,170	$20,170	$5,170,693	$27,300
Supplies	$1,517	$10,271	$16,390	$0	$0	$992	$33,000
OPERATIONAL TOTAL	**$6,257,748**	**$4,695,535**	**$7,561,151**	**$10,040,920**	**$10,040,920**	**$5,171,685**	**$7,847,400**
Personnel							
Expenditure	$261,548	$265,598	$307,792	$283,690	$283,690	$196,841	$339,299
PERSONNEL TOTAL	**$261,548**	**$265,598**	**$307,792**	**$283,690**	**$283,690**	**$196,841**	**$339,299**
TOTAL	**$6,519,296**	**$4,961,133**	**$7,868,943**	**$10,324,610**	**$10,324,610**	**$5,368,526**	**$8,186,699**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Capital	$6,619,000	$2,882,500	$3,035,000	$2,118,000	$1,042,000
Other Operating	$33,690	$33,350	$33,020	$32,690	$32,360
Supplies	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$6,652,690**	**$2,915,850**	**$3,068,020**	**$2,150,690**	**$1,074,360**
Personnel					
Expenditure	$306,161	$318,590	$331,570	$345,060	$359,110
PERSONNEL TOTAL	**$306,161**	**$318,590**	**$331,570**	**$345,060**	**$359,110**
TOTAL	**$6,958,851**	**$3,234,440**	**$3,399,590**	**$2,495,750**	**$1,433,470**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Construction:

- The following construction projects, totaling $6,619,000, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2024-25:
  - CAP2405 2024 concrete street repair improvements - $790,000
  - CAP2410 2024 road improvements (due to water main construction) - $ 1,375,000
  - CAPXX15 2024 asphalt resurfacing improvements - $1,842,000
  - CAP2435 2024 road reconstruction improvments - $1,215,000
  - CAP2436 special assessment paving of Massoit Road - $71,500
  - CAP2510 2025 local road construction improvements - $566,500
  - CAP2512 Benjamin Avenue traffic calming - $50,000
  - CAP2535 2025 local road construction improvements - $425,000
  - CAPXX02 sidewalk improvement program - $100,000
  - CAPXX25 joint sealing improvements - $84,000
  - CAPXX55 special assesssment paving projects - $100,000

OTHER SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Using the State of Michigan's estimated revised distribution formula projections based on the road funding law, revenues from the gasoline/vehicle registration (Act 51) tax are budgeted to be approximately $2.023 million for local streets, a nearly $48,660 increase relative to estimated revenue in fiscal year 2023-24.

- The fiscal year 2024-25 budget assumes that all of the road millage revenue will be received and recorded in the major streets fund and 50 percent of that amount ($4 million) has been budgeted as a transfer to local streets.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

No employees are assigned directly to the Local Streets Fund cost center. All personnel costs are allocated from engineering, public services and other cost centers.

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

PUBLIC SAFETY FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENTS

The Royal Oak Police Department's mission is to keep the City of Royal Oak a safe community.

Th Royal Oak Fire Department's mission is to protect and preserve life, property and the environment through a dedicated and highly trained professional team.

The mission of the ambulance service is to provide quality emergency transport and medical services within Royal Oak.

OVERVIEW

The public safety fund collects the public safety millage, authorized by voters in November 2012 and renewed for a third five-year term in 2022. The city budgets to levy 3.6498 mills of the original 3.9750 mills authorized amount (maximum millage reduced by Headlee Act to 3.6498) during fiscal year 2024-25. This will be the third year of a renewal. The renewal millage is approved for five years. Revenues generated by the police, fire and ambulance functions are accounted for in this fund. For the purposes of the multi-year forecasts, it is assumed that a renewal will be requested again at the end of this five-year approved period. Therefore, this revenue source is included in all years presented. The public safety fund includes three departments: police, fire, and ambulance services.

Police

ROPD is organized into two divisions: staff services and patrol operations. The staff services division includes criminal investigations, the records section, the animal shelter, and the auxiliary police unit. The patrol operations division includes all patrol shifts, police dispatchers and cadets. Additionally, there is a professional standards section that reports directly to the chief of police.

A complete 911-emergency police and fire dispatch function is housed and supervised within the police department. Services include responding to calls for service, traffic education and enforcement, emergency management, investigation and prosecution of criminal offenses, school liaison program, crime prevention, school crossing and maintaining a detention facility.

Since April 2023, the patrol division operates on 12-hour shifts. There are four patrol platoons led by a lieutenant and staffed by patrol sergeants, patrol officers, K-9 officers, and 911 dispatchers. Part-time police cadets staff the front desk which allows for an additional police officer on the road.

The Criminal Investigation Division (CID) is commanded by a lieutenant, who supervises a sergeant, detectives, and officers assigned to various task forces.

Royal Oak participates in the following task forces, Narcotic Enforcement Team, Drug Enforcement Administration Task Force, Troy Special Investigations Unit, CHIEF Hotel Interdiction Unit, and Secret Service Financial Crimes Task Force. The Royal Oak Police Department also has a school liaison officer assigned to Royal Oak High School.

The records section collects, analyzes, and reports performance data, processes handgun permits and maintains evidence. The records section reports to the deputy chief of staff services.

23 volunteer auxiliary police officers assist the department in a variety of ways, including acting as extra “eyes and ears” while patrolling on Thursday, Friday, and Saturday evenings, performing home vacation checks, and working special events such as the Woodward Dream Cruise, Arts, Beats and Eats, Winter Blast, and the Art of Fire Festival. Additionally, auxiliary officers are available to assist patrol operations on an emergency call-out basis for downed wires, flooding, etc.

The police chief is the city’s emergency manager. In separate cost centers, the chief is responsible for the animal control division, Royal Oak Animal Shelter, auto parking and grant activity in the police grants fund.

Fire

The fire department staffs three strategically located fire stations to provide the shortest possible response time to all areas of the city. Operations are funded primarily through general fund tax revenue along with a public safety millage.

Fire operations in this one cost center are organized into two divisions, fire prevention and fire suppression.

The fire prevention division provides risk management services. It leads inspections, investigations, test alarm panels and sprinkler systems, plan reviews, and fire code enforcement. The division works with several other departments in the City of Royal Oak on plan reviews and annual business license renewals.

The fire suppression division responds to fire emergencies and medical emergencies, as well as special tactical operations for hazardous materials and technical rescue. Members of the suppression division also respond to calls for lift assistance, odor investigations, and downed power lines.

The department currently provides transporting advanced life support (ALS) services to the City of Royal Oak and its immediate OakWay neighbors for medical care and transport to area hospitals. Costs of ambulance rescue services are tracked in the ambulance service cost center, so they can be evaluated against ambulance service revenue. As part of the OakWay mutual aid pact, the suppression firefighters are first responders to our city and provide assistance to ten other neighboring fire departments.

The department responds to hazardous material incidents with an in-house initial response. If additional resources are needed the city activates the OakWay Haz-Mat Team.

The department provides technical rescue response to the City of Royal Oak via the OakWay Technical Rescue Team. The city also coordinates with Birmingham, Madison Heights, and Ferndale to form Squad 4 of the Oakland County Technical Rescue Regional Response Team.

A fire department's ISO rating is a determination by the Insurance Services Office to rate how well a fire department is able to serve the community, and is scored between 1 and 10, with a lower number indicating a better score. The city's ISO rating, which is based on manpower, stations, equipment, training, and water supply, is currently at 3.

All fire department calls are dispatched by the 911 public safety answering point (PSAP) at the police department's dispatch center.

The department is responsible for the daily maintenance of all emergency response vehicles and equipment. The shift personnel maintain the stations' buildings and grounds.

Daily training is conducted to keep the quality of our service high and employee injuries low.

Grants are recorded in the grants fund.

Fire apparatus are purchased by the motor pool and rented to the fire department. Those rental rates in this budget include charges for debt and/or capital replacement plus repair and maintenance costs.

The fire department currently has a CPR program for the public. This function is performed by the firefighters to the public for a nominal fee. The fire department also has a lockbox program for its residents, which provides firefighters easy access into homes in case of fires or medical runs.

Ambulance

The fire department currently provides transporting advanced life support (ALS) ambulances and one ALS engine to the City of Royal Oak and its immediate neighbors for medical care and transport to area hospitals. Costs of ambulance rescue services are tracked in this ambulance service cost center so they can be evaluated against ambulance service revenue. The costs of billing and collecting ambulance services are included in this fund.

The fire department's EMS calls are dispatched by the 911 public safety answering point (PSAP) at the police department's dispatch center.

Ambulances are purchased by the motor pool and rented to the fire department. Those rental rates in this budget include charges for debt and/or capital replacement plus repair and maintenance costs.

STRATEGIC PLAN GOALS AND OBJECTIVES

POLICE

Long-term Goal 1: Become an accredited police agency through the Michigan Association of Chiefs of Police (MACP).
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024: Provide annual required proofs of compliance.*
- *FY 2025: Provide annual required proofs of compliance.*

Performance Measures:

- *FY 2026: Become a re-accredited law enforcement agency (every 3 years).*

Long-term Goal 2: Create and strengthen partnerships with community groups to maximize proactive police efforts.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024: Develop a youth police academy.*
- *FY 2024 - FY 2025: Develop a co-responder program, partnering with Oakland Community Health Network (OCHN), to deploy mental health clinicians in the field with our police officers.*
- *FY 2024 - FY 2026: Expand the Crisis Intervention Team (CIT) program to safely connect those experiencing mental health crisis to resources.•*

Performance Measures:

- *Ongoing - Policy development, multi-jurisdictional interlocal agreements, and mental health clinician on-boarding.*
- *Ongoing – There are currently 22 CIT-certified patrol officers; working toward certifying 4 more police officers.*
- *Ongoing – The first youth police academy is scheduled to begin in July 2024.*

Long-term Goal 3: To provide exceptional police service in the most efficient and cost-effective manner possible.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024: Continue with the 12-hour patrol shift schedule beyond the one-year trial period.*
- *FY 2024 - FY 2026: Expand the cadet program to assist with administrative tasks to keep sworn officers on the road and to create a pipeline to recruiting.*

Performance Measures:

- *Ongoing – During FY 2024, recruiting at local colleges, high schools, and vocational schools to promote our cadet program to increase the number of cadets and future Royal Oak Police Officers.*

Long-term Goal 4: Train and develop police officers to fill anticipated leadership vacancies.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024: Identify and move patrol officers into field training roles to prepare for leadership vacancies in the future.*
- *FY 2024: Create a supervisor training matrix to prompt and seek out development opportunities.*
- *FY 2024 – FY 2026: Create a mentorship program to identify and develop future leaders.*

Performance Measures:

- *Ongoing - During FY 2024, trained an additional 6 patrol officers as field training officers.*

- *Ongoing – During FY 2024, 2 sergeants completed police staff and command school, and 2 Sergeants completed Police Executive Training.*
- *Ongoing – FY 2024, develop the mentorship program policy and procedures.*

FIRE

Long-term Goal 1: Provide the highest quality emergency services delivery.
Strategic Plan Alignment: Efficient & Effective Services
Short-term Objectives:
- *FY 2024 - FY 2026: Reduce turn-out time to 90 seconds or less, reported as annual performance measure.*

Performance Measures:
- *Ongoing - Monitor all calls for service while tracking reliance on mutual aid partners.*

Long-term Goal 2: Seek additional funding opportunities for department services.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:
- *FY 2024 - FY 2026: Continue assigning two personnel the additional duty of seeking out grant opportunities and continue application processes, The first successful grant application was completed n March 2024.*

Performance Measures:
- *Ongoing - Annually review all fire department fees; any recommendations for adjustment will be made at the first City Commission meeting in June.*
- *Ongoing - The number of new fire department grant applications and awards will be tracked by the department and integrated with the work of the City's grant coordinator. Data is available but not used as a performance measure.*

Long-term Goal 3: Utilize technology to maximize the efficiency, effectiveness and safety of fire operations.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:
- *FY 2024 - FY 2026: All fire department personnel continue to obtain continuing education credits by utilizing the new Vector training software platform.*
- *FY 2024 - FY 2026: Review and create updated training calendar to maximize training benefits and capture maximum credit toward the City's Insurance Services Office (ISO) rating.*

Performance Measures:
- *Ongoing - Maintain record of all classes taken and credits obtained during the year and use data to identify training gaps needed for safety.*
- *Ongoing - Achieve 100 percent participation with training software and provide number of classes taken / continuing education (CE) credits awarded for fiscal year 2024-25.*

Long-term Goal 4: Limit fire loss through increased comprehensive fire safety inspections.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - FY 2026: Inspection sites, inspections performed, and number of re-inspections shall be made available and updated regularly on department webpage*

Performance Measures:

- *Ongoing - All initial inspections, re-inspections, plan reviews, hazardous material storage permits, food truck inspections and fire investigations will be tracked and reported in annual budget document as an enhanced department measure.*

Long-term Goal 5: Promote physical fitness for all personnel, especially those who perform firefighting activities.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - FY 2026: Conduct annual physical ability testing.*
- *FY 2024 - FY 2026: Track and maintain employee scores to guide physical training needs.*

Performance Measures:

- *Ongoing - Monitor program participation rate and individual times/scores.*
- *Ongoing - Provide and maintain equipment to increase physical abilities.*

Long-term Goal 6: Maintain safe working conditions using well-maintained equipment.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *FY 2024 - FY 2026: Daily inspection of all fire department vehicles and emergency equipment.*
- *FY 2024 - FY 2026: Maintain daily log of mechanical issues to be made available to Motor Pool.*

Performance Measures:

- *Ongoing - Conduct annual review of all fire department equipment and apparatus.*
- *Ongoing - Maintain and provide data regarding days of service lost to maintenance issues. Data to be provided prospectively as a new department measure.*
- *Ongoing - Any requests for equipment or alterations to the Vehicle Replacement Plan will be made during the annual Capital Improvement Plan (CIP) process.*

AMBULANCE

Long-term Goal 1: Maintain and enhance working relationships with area hospitals and mutual aid partners to provide the best and most efficient patient care.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - FY 2026: Attend and participate in weekly meetings with Oakland County Medical Control Authority (OCMCA).*
- *FY 2024 - FY 2026: Participate in quarterly medical training conducted by Beaumont Hospital.*
- *FY 2024 - FY 2026: Attend and participate in Oakway Emergency Medical Services (EMS) Coordinator monthly meetings.*

Performance Measures:

- *Ongoing - Maintain meeting agendas and attendance records of Oakland County Medical Control Authority (OCMCA) meetings.*
- *Ongoing - Record continuing education credits for attendees of Beaumont Quarterlies.*
- *Ongoing - Maintain meeting agendas and attendance records for monthly Oakway Emergency Medical Services (EMS) Coordinator meetings.*
- *Ongoing - Additional scheduled training shall be reported to the City Manager after every City Commission meeting.*

Long-term Goal 2: Maintain compliance with State of Michigan and Oakland County standards and protocols for the agency and emergency responders.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *FY 2024 - FY 2026: Create a continuing education credit report accessible for all department employees to track license renewal needs.*
- *FY 2024 - FY 2026: Create county and state document template for the annual state certification process to aid in personnel transitions.*

Performance Measures:

- *Ongoing - Maintain accurate training records for production to the state for individual license audits.*
- *Ongoing - Maintain and produce statistics and documents for annual state agency license renewal.*
- *Ongoing - Emergency Medical Services (EMS) Coordinator shall facilitate and lead annual state inspection process.*

Long-term Goal 3: Improve Emergency Medical Services (EMS) service to residents through technology and a commitment to customer service.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - FY 2026: Use Emergency Medical Services (EMS) survey data to monitor department and employee performance and create a feedback loop to continually improve service and identify needs.*

Performance Measures:

- *Ongoing - Continue to provide annual numerical department performance scores against national averages as part of the annual budget process.*
- *Ongoing - Maintain quarterly records of departmental and individual performance scores, which began in fiscal year 2023-24.*
- *Ongoing - Monitor and address trends as they emerge year to year.*

Long-term Goal 4: Reduce reliance on outside agencies for Emergency Medical Services (EMS) coverage.

Strategic Plan Alignment: Reliable Infrastructure

Short-term Objectives:

- *FY 2024 - FY 2026: Recruit and staff all budgeted positions.*
- *FY 2024 - FY 2026: Maximize resources to meet increasing Emergency Medical Services (EMS) demands*.

Performance Measures:

- *Ongoing - Provide statistical data as part of the annual budget process.*
- *Ongoing - Emergency Medical Services (EMS) call volumes and billing information data points shall be made available and updated regularly on department webpage.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY

Public Safety Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Transfers	$18,040,000	$22,040,000	$22,631,540	$23,630,000	$24,130,000	$11,770,000	$23,630,000
Taxes	$10,534,984	$10,860,372	$11,440,460	$12,337,700	$12,353,490	$1,490,772	$12,387,790
Grants	$3,868,104	$125,253	$11,063,363	$127,900	$6,935,560	$137,680	$6,919,134
Licenses, Charges & Fines	$1,344,757	$1,764,280	$1,759,056	$1,398,300	$1,642,300	$755,794	$1,565,800
Use of Fund Balance	$0	$0	$0	$913,998	$11,549,865	$0	$0
Other	$188,768	$93,911	$354,033	$184,290	$217,790	$90,210	$149,710
Interest And Contributions	$6,172	$8,685	$169,722	$30,200	$300,200	$70,891	$210,310
TOTAL	**$33,982,785**	**$34,892,502**	**$47,418,173**	**$38,622,388**	**$57,129,205**	**$14,315,347**	**$44,862,744**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Transfers	$25,140,000	$26,650,000	$27,410,000	$28,420,000	$28,430,000
Taxes	$13,195,580	$13,723,240	$14,272,000	$14,842,710	$15,436,230
Grants	$137,500	$141,630	$145,880	$150,260	$154,770
Licenses, Charges & Fines	$1,594,300	$1,637,210	$1,681,450	$1,727,040	$1,774,040
Use of Fund Balance	$842,622	$0	$0	$0	$0
Other	$129,290	$132,750	$136,390	$140,210	$144,220
Interest And Contributions	$193,000	$194,930	$196,880	$198,850	$200,840
TOTAL	**$41,232,292**	**$42,479,760**	**$43,842,600**	**$45,479,070**	**$46,140,100**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Revenue:

- The public safety millage is budgeted to generate approximately $13.18 million based upon the millage rate of 3.6498 mills (the maximum authorized levy reduced by Headlee Act). Fiscal year 2024-25 will be the third year of the five-year millage renewal. A transfer of $24.5 million from the general fund is budgeted in fiscal year 2024-25 to offset the remaining police, fire, and ambulance functions' expenditures. The forecast assumes the millage will be levied at the maximum level each year. By the last year of the forecast, the general fund transfers out is estimated at $27.7 million.

- The transfer from the DDA remains budgeted at $540,000 for policing services in the downtown area.

BUDGET SUMMARY - EXPENDITURES

Public Safety Fund Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$24,961,567	$26,449,178	$27,145,738	$29,301,148	$30,073,788	$14,102,485	$29,631,007
PERSONNEL TOTAL	**$24,961,567**	**$26,449,178**	**$27,145,738**	**$29,301,148**	**$30,073,788**	**$14,102,485**	**$29,631,007**
Operational							
Other Operating	$3,854,063	$4,379,099	$4,452,034	$4,779,690	$4,804,690	$2,503,984	$4,845,566
Debt Service	$3,757,965	$3,760,153	$3,977,852	$3,762,000	$3,762,000	$2,943,336	$3,762,000
Transfers-Out	$0	$0	$36,750	$0	$17,659,177	$0	$17,659,176
Supplies	$374,072	$384,377	$627,047	$624,850	$674,850	$283,240	$676,280
Capital	$143,361	$462,866	$325,216	$154,700	$154,700	$88,170	$25,000
OPERATIONAL TOTAL	**$8,129,461**	**$8,986,495**	**$9,418,899**	**$9,321,240**	**$27,055,417**	**$5,818,730**	**$26,968,022**
TOTAL	**$33,091,028**	**$35,435,673**	**$36,564,636**	**$38,622,388**	**$57,129,205**	**$19,921,215**	**$56,599,029**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$31,408,670	$32,688,490	$34,020,880	$35,411,260	$36,862,210
PERSONNEL TOTAL	**$31,408,670**	**$32,688,490**	**$34,020,880**	**$35,411,260**	**$36,862,210**
Operational					
Other Operating	$4,838,005	$4,921,550	$5,009,200	$5,101,150	$5,197,550
Debt Service	$3,760,100	$3,760,100	$3,760,100	$3,760,100	$3,760,100
Transfers-Out	$0	$0	$0	$0	$0
Supplies	$642,100	$667,200	$693,280	$720,390	$748,580
Capital	$583,417	$1,103,000	$483,000	$408,000	$408,000
OPERATIONAL TOTAL	**$9,823,622**	**$10,451,850**	**$9,945,580**	**$9,989,640**	**$10,114,230**
TOTAL	**$41,232,292**	**$43,140,340**	**$43,966,460**	**$45,400,900**	**$46,976,440**

REVENUE IN EXCESS OF EXPENDITURES

Public Safety Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$33,982,785	$34,892,502	$47,418,173	$38,622,388	$57,129,205	$14,315,347	$44,862,744
Expenses	$33,091,028	$35,435,673	$36,564,636	$38,622,388	$57,129,205	$19,921,215	$56,599,029
REVENUES LESS EXPENSES	**$891,757**	**-$543,171**	**$10,853,537**	**$0**	**$0**	**-$5,605,868**	**-$11,736,285**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$41,232,292	$42,479,760	$43,842,600	$45,479,070	$46,140,100
Expenses	$41,232,292	$43,140,340	$43,966,460	$45,400,900	$46,976,440
REVENUES LESS EXPENSES	**$0**	**-$660,580**	**-$123,860**	**$78,170**	**-$836,340**

EXPENDITURES BY DEPARTMENT

Police Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$14,983,008	$15,857,035	$16,588,305	$17,565,400	$18,506,340	$8,405,759	$18,408,168
PERSONNEL TOTAL	**$14,983,008**	**$15,857,035**	**$16,588,305**	**$17,565,400**	**$18,506,340**	**$8,405,759**	**$18,408,168**
Operational							
Supplies	$318,189	$351,322	$443,485	$447,760	$503,160	$196,197	$486,500
Other Operating	$2,383,359	$2,612,152	$2,562,501	$2,910,440	$2,924,440	$1,545,350	$2,946,336
Debt Service	$2,166,491	$2,167,764	$2,386,476	$2,169,000	$2,169,000	$1,696,868	$2,169,000
Capital	$0	$16,712	$125,083	$99,700	$99,700	$88,170	$0
Transfers-Out	$0	$0	$36,750	$0	$17,659,177	$0	$17,659,176
OPERATIONAL TOTAL	**$4,868,039**	**$5,147,949**	**$5,554,296**	**$5,626,900**	**$23,355,477**	**$3,526,585**	**$23,261,012**
Increase in Fund Balance	$0	$0	$0	$0	$197,100	$0	$0
TOTAL	**$19,851,047**	**$21,004,984**	**$22,142,601**	**$23,192,300**	**$42,058,917**	**$11,932,344**	**$41,669,180**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$18,765,099	$19,536,570	$20,341,340	$21,180,980	$22,056,930
PERSONNEL TOTAL	**$18,765,099**	**$19,536,570**	**$20,341,340**	**$21,180,980**	**$22,056,930**
Operational					
Supplies	$376,500	$391,150	$406,370	$422,200	$438,630
Other Operating	$2,793,630	$2,851,210	$2,911,410	$2,974,350	$3,040,160
Debt Service	$2,166,600	$2,166,600	$2,166,600	$2,166,600	$2,166,600
Capital	$408,000	$408,000	$408,000	$408,000	$408,000
Transfers-Out	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$5,744,730**	**$5,816,960**	**$5,892,380**	**$5,971,150**	**$6,053,390**
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$24,509,829**	**$25,353,530**	**$26,233,720**	**$27,152,130**	**$28,110,320**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Police:

- Personnel costs are budgeted to increase for cost of living and merit increases.
- Uniform Clothing & Gear is budgeted to decrease by $74,000 due to the purchase new uniforms, including exterior ballistic vests, in fiscal year 2023 - 2024.
- Building Repair and Maintenance is budgeted to increase by $10,000 to include to a new service contract to maintain PD equipment.
- Heating / Cooling Repair & Maintenance Services is budgeted to increase by $15,000 to include to new building management software to control the HVAC system.
- Communication systems parts and supplies is budgeted to decrease by $50,000 due to a next generation 911 contract at a reduced cost of $10,000

per year.

- Capital Improvement Plan includes:
  - $375,500 for PD technology - annual fee for year one of a five-year contract
  - $32,500 for license plate recognition - annual fee for year one of a six-year contract
  - $25,000 for PD property room audit

Fire Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$9,574,694	$10,073,534	$10,115,964	$11,146,319	$11,068,819	$5,317,547	$10,734,842
PERSONNEL TOTAL	**$9,574,694**	**$10,073,534**	**$10,115,964**	**$11,146,319**	**$11,068,819**	**$5,317,547**	**$10,734,842**
Operational							
Supplies	$105,406	$76,824	$156,238	$157,350	$157,350	$58,755	$156,780
Other Operating	$1,290,839	$1,551,925	$1,606,704	$1,600,250	$1,600,250	$849,154	$1,593,440
Debt Service	$2,224,449	$2,221,690	$1,591,375	$1,593,000	$1,593,000	$1,246,468	$1,593,000
Capital	$80,859	$428,984	$200,133	$55,000	$55,000	$0	$25,000
OPERATIONAL TOTAL	**$3,701,552**	**$4,279,422**	**$3,554,451**	**$3,405,600**	**$3,405,600**	**$2,154,377**	**$3,368,220**
TOTAL	**$13,276,246**	**$14,352,956**	**$13,670,414**	**$14,551,919**	**$14,474,419**	**$7,471,924**	**$14,103,062**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$12,155,554	$12,646,770	$13,159,660	$13,695,200	$14,254,450
PERSONNEL TOTAL	**$12,155,554**	**$12,646,770**	**$13,159,660**	**$13,695,200**	**$14,254,450**
Operational					
Supplies	$225,300	$234,140	$243,320	$252,860	$262,800
Other Operating	$1,737,925	$1,761,730	$1,786,880	$1,813,420	$1,841,380
Debt Service	$1,593,500	$1,593,500	$1,593,500	$1,593,500	$1,593,500
Capital	$96,100	$695,000	$75,000	$0	$0
OPERATIONAL TOTAL	**$3,652,825**	**$4,284,370**	**$3,698,700**	**$3,659,780**	**$3,697,680**
TOTAL	**$15,808,379**	**$16,931,140**	**$16,858,360**	**$17,354,980**	**$17,952,130**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Fire:

- Personnel costs – budget includes cost of living and merit increases.

- Capital Improvement Plan includes:
  - $20,000 for Fire Station #1 fire panel
  - $20,000 for Fire Station #2 deck replacement
  - $25,000 for Fire Station #2 window treatments
  - $20,000 for Fire Station #3 deck replacement
  - $111,000 for fire extrication equipment
  - $79,300 for two additional stretchers

Ambulance Services Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$533,247	$574,761	$491,147	$629,429	$558,929	$411,387	$528,807
PERSONNEL TOTAL	**$533,247**	**$574,761**	**$491,147**	**$629,429**	**$558,929**	**$411,387**	**$528,807**
Operational							
Other Operating	$281,587	$331,008	$330,165	$311,140	$336,140	$139,180	$348,690
Supplies	$37,118	$63,303	$63,720	$74,000	$74,000	$41,218	$74,000
Capital	$62,503	$17,170	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$381,207**	**$411,481**	**$393,885**	**$385,140**	**$410,140**	**$180,398**	**$422,690**
TOTAL	**$914,454**	**$986,242**	**$885,032**	**$1,014,569**	**$969,069**	**$591,785**	**$951,497**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$533,987	$552,940	$569,560	$586,740	$604,540
PERSONNEL TOTAL	**$533,987**	**$552,940**	**$569,560**	**$586,740**	**$604,540**
Operational					
Other Operating	$348,700	$351,920	$355,320	$358,910	$362,700
Supplies	$81,300	$84,550	$87,930	$91,450	$95,110
Capital	$79,317	$0	$0	$0	$0
OPERATIONAL TOTAL	**$509,317**	**$436,470**	**$443,250**	**$450,360**	**$457,810**
TOTAL	**$1,043,304**	**$989,410**	**$1,012,810**	**$1,037,100**	**$1,062,350**

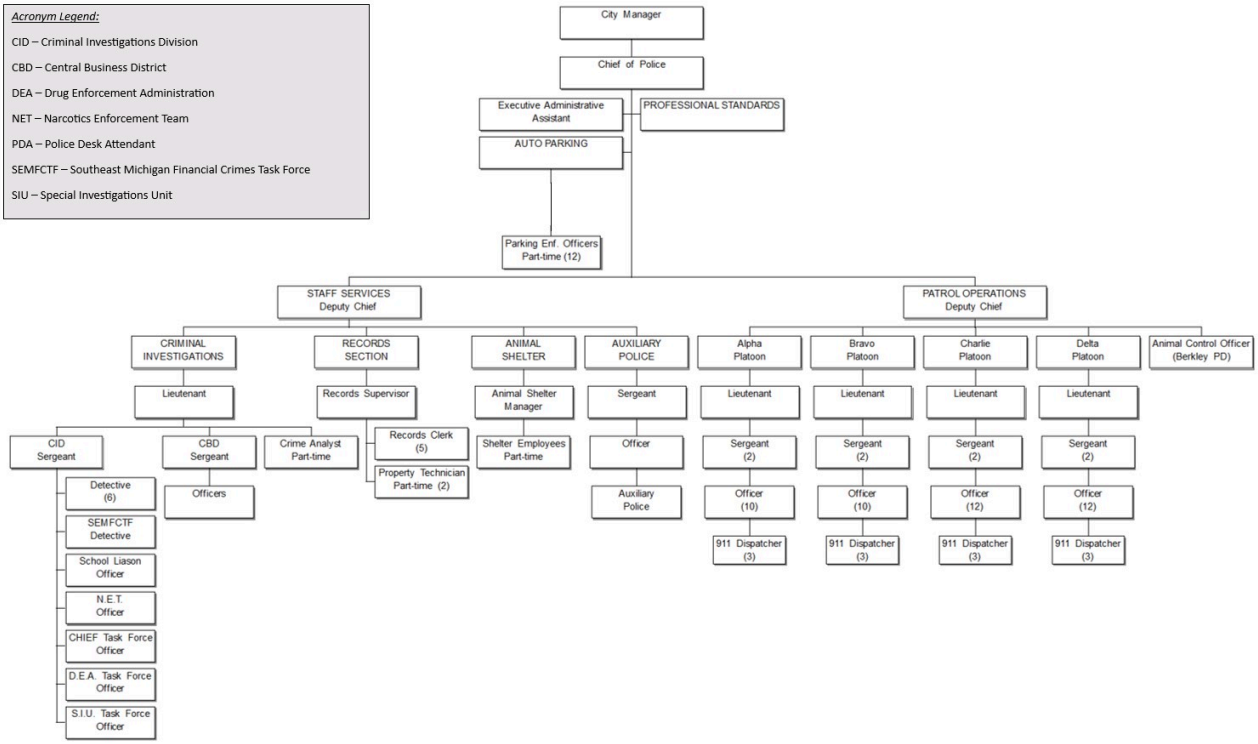
SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Ambulance:

- Equipment Repair & Maintenance is budgeted to increase $16,000 to include the addition of two new stretchers to the equipment warranty.

DEPARTMENTAL ORGANIZATIONAL CHART

POLICE:



COST CENTER POSITION DETAIL - HOME BASE

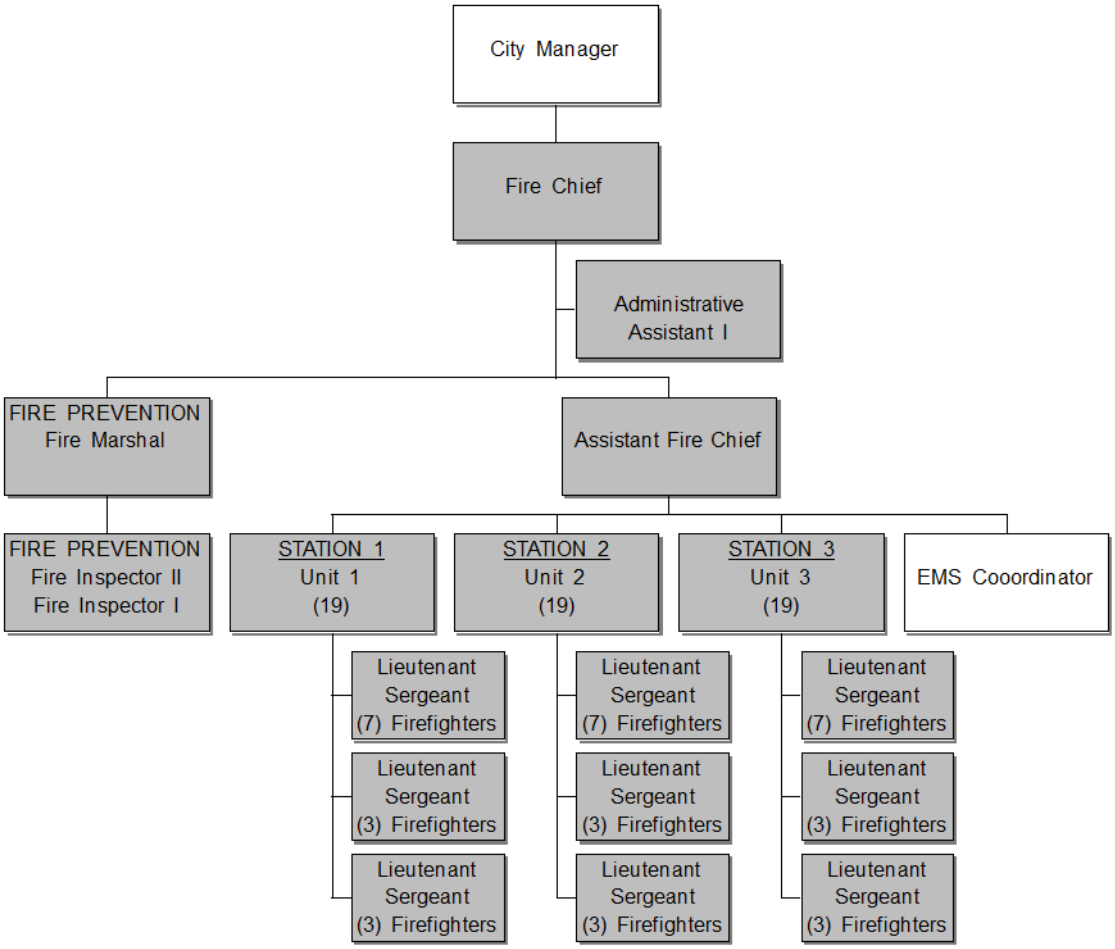
FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Police

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Police Chief	1	1	1	1	1	1	1
Police Records Supervisor	1	1	1	1	1	1	1
Police Sergeant	13	13	13	13	13	13	13
911 Dispatcher	12	12	12	12	12	12	12
Police Records - MC I	0	0	0	0	0	0	0
Police Records - MC III	1	1	1	1	1	1	1
Police Officer	51	51	51	51	51	51	51
Detective	7	7	7	7	7	7	7
Administrative Asst II - Police	1	1	1	1	1	1	1
Deputy Chief of Police	2	2	2	2	2	2	2
Police Records - MC II	2	4	4	4	4	4	4
Police Lieutenant	5	5	5	5	5	5	5
Detective Bureau - MC II	1	0	0	0	0	0	0
CS III - Detective Bureau	1	0	0	0	0	0	0
AMOUNT	**98**	**98**	**98**	**98**	**98**	**98**	**98**

Position Detail	FY2024	FY2025
Amount		
Police Chief	1	1
Police Records Supervisor	1	1
Police Sergeant	13	13
911 Dispatcher	12	12
Police Records - MC I	1	1
Police Records - MC III	1	1
Police Officer	51	51
Detective	7	7
Administrative Asst II - Police	1	1
Deputy Chief of Police	2	2
Police Records - MC II	4	4
Police Lieutenant	5	5
Detective Bureau - MC II	0	0
CS III - Detective Bureau	0	0
AMOUNT	**99**	**99**

FIRE:


City Manager
Fire Chief
Administrative Assistant I
FIRE PREVENTION Fire Marshal
Assistant Fire Chief
FIRE PREVENTION Fire Inspector II Fire Inspector I
STATION 1 Unit 1 (19)
STATION 2 Unit 2 (19)
STATION 3 Unit 3 (19)
EMS Cooordinator
Lieutenant Sergeant (7) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (7) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (7) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (3) Firefighters

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Fire

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Fire Lieutenant	6	6	6	6	6	6	6
Firefighter	33	33	33	33	33	33	39
Fire Prevention Inspector II	1	1	1	1	1	1	1
Fire Sergeant	9	9	9	9	9	9	9
Fire Marshal	1	1	1	1	1	1	1
Administrative Assistant I	0	0	0	0	0	0	1
Fire Prevention Inspector I	0	0	0	0	0	0	1
Fire Captain	3	3	3	3	3	3	3
Fire Chief	1	1	1	1	1	1	1
Assistant Fire Chief	1	1	1	1	1	1	1
AMOUNT	55	55	55	55	55	55	63

Position Detail	FY2024	FY2025
Amount		
Fire Lieutenant	6	6
Firefighter	39	39
Fire Prevention Inspector II	1	1
Fire Sergeant	9	9
Fire Marshal	1	1
Administrative Assistant I	1	1
Fire Prevention Inspector I	1	1
Fire Captain	3	3
Fire Chief	1	1
Assistant Fire Chief	1	1
AMOUNT	63	63

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Ambulance Service

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Fire ALS Coordinator	1	1	1	1	1	1	1
AMOUNT	1	1	1	1	1	1	1

Position Detail	FY2024	FY2025
Amount		
Fire ALS Coordinator	1	1
AMOUNT	1	1

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

PUBLICITY TAX FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the publicity tax fund is to inform prospective and existing residents and businesses about the advantages, programs and services that the City of Royal Oak City offers.

OVERVIEW

This fund collects the ad valorem publicity tax, authorized by State Act 59 of 1925, plus contributions from other city funds. The city is budgeting to levy 0.0129 mill for fiscal year 2024-25.

The City's departments publish the Insight magazine quarterly. It focuses on the recreational and cultural activities available for the next season.

Additionally, Insight highlights many varied, on-going and special events and services. For instance, library seminars, assessment notices and snow emergency procedures in the winter; yard waste procedures and the ice show in the spring; tax bills, the art fair, and kids park programs in the summer; and senior trips, elections, leaf pickup and the holiday hockey tournament in the fall.

Copy preparation, editing and final makeup are coordinated by the superintendent of recreation and his staff. A local printer assists and completes the final document.

Magazines are mailed to all residents and businesses. Copies are displayed prominently in city hall and given out to attract new home buyers. Planners distribute copies to entice prospective developers and businesspersons.

BUDGET SUMMARY - REVENUE

Publicity Tax Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$44,861	$45,051	$45,277	$50,000	$50,000	$43,917	$46,000
Transfers	$15,000	$20,000	$16,700	$25,000	$37,500	$0	$35,000
Grants	$1,183	$1,272	$1,457	$1,400	$1,400	$272	$462
Interest And Contributions	$109	$41	$593	$770	$770	$457	$1,150
Other	$0	$1,498	$1,495	$0	$0	$506	$506
TOTAL	**$61,153**	**$67,862**	**$65,522**	**$77,170**	**$89,670**	**$45,152**	**$83,118**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$48,000	$49,920	$51,920	$54,000	$56,160
Transfers	$35,000	$37,500	$37,500	$37,500	$37,500
Grants	$1,400	$1,440	$1,480	$1,520	$1,570
Interest And Contributions	$500	$510	$520	$530	$540
Other	$0	$0	$0	$0	$0
TOTAL	**$84,900**	**$89,370**	**$91,420**	**$93,550**	**$95,770**

BUDGET SUMMARY - EXPENDITURES

Publicity Tax Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$40,315	$50,190	$58,707	$51,020	$63,520	$29,822	$60,795
Supplies	$0	$0	$15	$0	$0	$0	$0
OPERATIONAL TOTAL	**$40,315**	**$50,190**	**$58,722**	**$51,020**	**$63,520**	**$29,822**	**$60,795**
Personnel	$17,133	$19,174	$19,495	$21,652	$21,652	$9,895	$20,925
Increase in Fund Balance	$0	$0	$0	$4,498	$4,498	$0	$0
TOTAL	**$57,449**	**$69,365**	**$78,217**	**$77,170**	**$89,670**	**$39,717**	**$81,720**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$61,830	$63,070	$64,330	$65,620	$66,930
Supplies	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$61,830**	**$63,070**	**$64,330**	**$65,620**	**$66,930**
Personnel	$23,070	$24,050	$25,050	$26,080	$27,170
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$84,900**	**$87,120**	**$89,380**	**$91,700**	**$94,100**

REVENUE IN EXCESS OF EXPENDITURES

Publicity Tax Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$61,153	$67,862	$65,522	$77,170	$89,670	$45,152	$83,118
Expenses	$57,449	$69,365	$78,217	$77,170	$89,670	$39,717	$81,720
REVENUES LESS EXPENSES	**$3,705**	**-$1,503**	**-$12,695**	**$0**	**$0**	**$5,435**	**$1,398**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$84,900	$89,370	$91,420	$93,550	$95,770
Expenses	$84,900	$87,120	$89,380	$91,700	$94,100
REVENUES LESS EXPENSES	**$0**	**$2,250**	**$2,040**	**$1,850**	**$1,670**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- The millage is budgeted to decrease slightly from 0.0149 mill to 0.0128 mill based upon the allowable maximum amount of tax revenue the levy can generate according to Michigan legislation.
- The small transfers from funds that advertise in Insight magazine are each increasing from $5,000 to $7,000.
- Personnel costs in this fund include the partial allocation of the Recreation Superintendent (7.5 percent) and one municipal clerk (12 percent).

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

SOLID WASTE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the solid waste fund is to provide residents and businesses with regular pickup and disposal of refuse, yard waste and recyclable materials.

OVERVIEW

Curbside refuse, recycling and yard waste services to homes and businesses are administered by the Department of Public Services.

To provide economical service, the city partners with the South Oakland County Resource Recovery Authority (SOCRRA). SOCRRA is a multi-community, public enterprise delivering services for Royal Oak's recycling, yard waste and composting needs.

SOCRRA privatizes collection with a third-party waste hauler on a 10-year contract ending in 2027. Household refuse and recycling material is picked-up weekly. Yard waste is collected seasonally April through mid-December.

Materials which are not disposable or recyclable curbside, including household hazardous waste and construction material, may be dropped off by appointment at the SOCRRA drop-off site on Coolidge Highway, north of 14 Mile Road.

Recycling is encouraged, as it reuses valuable raw resources, reduces landfill needs, and saves residents money. The City has implemented a business recycling program.

The DPS leaf pickup program vacuums up leaves raked onto city streets. Pickup begins at the end of October after leaves start dropping. Solid waste funding is also used for the removal and disposal of dead trees from public property.

A total millage rate of 2.3512 mills is budgeted. This is 0.4148 mill lower than the combined maximum authorized amount of 2.7660 mills (voted local millage of 0.9148 and 1.8512 mills levied under authority of PA 298 of 1917 (MCL 123.261).

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Increase the percentage of recycled materials as a proportion of the City's waste stream through targeted communication strategies.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Develop a recycling-related communication campaign.*
- *Increase monthly average of recycled materials to 18 percent of the waste stream.*

Performance Measures:

- *Ongoing - currently at 15.5 percent*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Solid Waste Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$7,306,191	$7,555,361	$7,378,564	$7,899,200	$7,979,200	$7,746,618	$7,921,000
Interest And Contributions	$24,037	$15,176	$159,998	$155,020	$275,020	$133,348	$366,200
Grants	$183,911	$206,650	$243,799	$210,900	$77,900	$44,235	$75,075
Use of Fund Balance	$0	$0	$0	$421,902	$571,902	$0	$0
Other	$37,946	$39,602	$83,288	$50,000	$23,000	$4,489	$25,000
Licenses, Charges & Fines	$52	$4,821	$0	$0	$0	$0	$0
TOTAL	**$7,552,137**	**$7,821,610**	**$7,865,649**	**$8,737,022**	**$8,927,022**	**$7,928,690**	**$8,387,275**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$8,531,000	$8,872,240	$9,227,130	$9,596,220	$9,980,070
Interest And Contributions	$297,890	$300,870	$303,880	$306,920	$309,990
Grants	$240,000	$247,200	$254,620	$262,260	$270,130
Use of Fund Balance	$0	$0	$0	$0	$0
Other	$40,000	$40,000	$40,000	$40,000	$40,000
Licenses, Charges & Fines	$0	$0	$0	$0	$0
TOTAL	**$9,108,890**	**$9,460,310**	**$9,825,630**	**$10,205,400**	**$10,600,190**

BUDGET SUMMARY - EXPENDITURES

Solid Waste Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$6,470,215	$6,754,297	$7,001,461	$7,349,840	$7,499,840	$3,563,968	$7,380,405
Debt Service	$225,157	$225,311	$240,153	$228,000	$228,000	$176,381	$228,000
Capital	$0	$1,126,001	$70,572	$0	$12,500	$11,983	$22,000
Supplies	$32,162	$35,309	$238,658	$41,500	$41,500	$10,371	$42,500
Transfers-Out	$346,500	$24,000	$3,000	$5,000	$7,500	$0	$7,000
OPERATIONAL TOTAL	**$7,074,034**	**$8,164,918**	**$7,553,845**	**$7,624,340**	**$7,789,340**	**$3,762,703**	**$7,679,905**
Personnel	$942,871	$968,308	$977,752	$1,112,682	$1,137,682	$595,634	$1,132,397
TOTAL	**$8,016,905**	**$9,133,225**	**$8,531,597**	**$8,737,022**	**$8,927,022**	**$4,358,337**	**$8,812,302**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$7,577,315	$7,905,350	$8,250,020	$8,612,150	$8,992,610
Debt Service	$226,500	$226,500	$226,500	$226,500	$226,500
Capital	$15,000	$0	$0	$0	$0
Supplies	$62,438	$64,680	$67,000	$69,420	$71,930
Transfers-Out	$7,000	$7,500	$7,500	$7,500	$7,500
OPERATIONAL TOTAL	**$7,888,253**	**$8,204,030**	**$8,551,020**	**$8,915,570**	**$9,298,540**
Personnel	$1,220,637	$1,270,330	$1,322,100	$1,376,050	$1,432,220
TOTAL	**$9,108,890**	**$9,474,360**	**$9,873,120**	**$10,291,620**	**$10,730,760**

REVENUE IN EXCESS OF EXPENDITURES

Solid Waste Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$7,552,137	$7,821,610	$7,865,649	$8,737,022	$8,927,022	$7,928,690	$8,387,275
Expenses	$8,016,905	$9,133,225	$8,531,597	$8,737,022	$8,927,022	$4,358,337	$8,812,302
REVENUES LESS EXPENSES	**-$464,769**	**-$1,311,615**	**-$665,947**	**$0**	**$0**	**$3,570,353**	**-$425,027**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$9,108,890	$9,460,310	$9,825,630	$10,205,400	$10,600,190
Expenses	$9,108,890	$9,474,360	$9,873,120	$10,291,620	$10,730,760
REVENUES LESS EXPENSES	**$0**	**-$14,050**	**-$47,490**	**-$86,220**	**-$130,570**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- The maximum authorized combined millage that can be levied is 2.7660 mills; however, it is recommended to continue to temporarily levy a lower millage of 2.3512 mills (0.4148 mil lower than the maximum allowed).

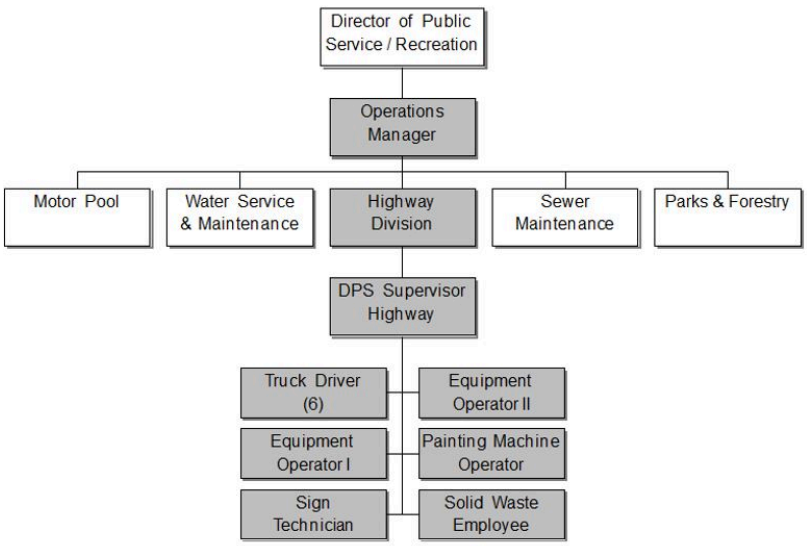
- Personnel costs are increasing due to having a slightly higher percentages of allocated DPS staff budgeted to this fund than in fiscal year 2023-24. The budget provides for cost-of-living adjustments and room for potential merit increases for those staff not currently at the top of their respective pay scale range as well as providing room for possible retirements in the upcoming year.

- SOCRRA has contracted with GFL for 10 years through 2027 and has tentatively recommended that member communities use a 3 percent increase in their SOCRRA charges and a continuation of the $1 per month per household surcharge for planning purposes in fiscal year 2024-25. The increase is primarily due to increases in collection and disposal costs due to fuel and CPI escalators. This will result in an increase of approximately $184,000 relative to the 2023-24 fiscal year-end projected balance.

- $15,000 has been included in fiscal year 2024-25 for the purchase of additional refuse and recycling carts to have available for residents to purchase.

- $15,270 decrease in motor pool rental charges due to less utilization expected in fiscal year 2024-25.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Solid Waste

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Director of Rec & Public Srvc	1	1	1	1	1	1	1
Sign Technician	1	1	1	1	1	1	1
Truck Driver	6	6	6	6	6	6	6
Solid Waste Employee	0	1	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	1	1
Deputy Director of Public Srvc	0	0	0	0	0	0	0
Painting Machine Operator	1	1	1	1	1	1	1
Operations Manager	0	0	0	0	0	0	0
DPS Supervisor - Highway	1	1	1	1	1	1	1
Equipment Operator I	3	3	3	3	3	3	3
AMOUNT	14	15	15	15	15	15	15

Position Detail	FY2024	FY2025
Amount		
Director of Rec & Public Srvc	1	1
Sign Technician	1	1
Truck Driver	6	6
Solid Waste Employee	1	1
Equipment Operator II	1	1
Deputy Director of Public Srvc	0	0
Painting Machine Operator	1	1
Operations Manager	0.5	0.5
DPS Supervisor - Highway	1	1
Equipment Operator I	3	3
AMOUNT	15.5	15.5

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Royal Oak

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Royal Oak Brownfield Redevelopment Authority (BRA) is to encourage the redevelopment of eligible "Brownfield" properties by providing financial assistance for remediation of environmental contamination at such properties.

OVERVIEW

The Brownfield Redevelopment Act 381 of 1996, (as amended) provides for creative financing with economic and environmental benefit. The Act allows for a municipality to adopt plans and capture incremental local and school property taxes from redeveloped contaminated properties, to pay for the environmental clean-up costs associated with those properties.

The BRA meets on an as-needed basis to review applications for new brownfield plans. Once an application is received by the planning division, a meeting of the BRA is scheduled as soon as possible, pending publication of required public hearing notices required by state law. The BRA then meets to review each plan and submits a recommendation to the city commission.

The City of Royal Oak currently has eight active brownfield plans:
1) 802 S. Main St. [Huntington Bank]
2) 426 E. Lincoln Ave. [CART Investments]
3) 520 N. Main St. [Genisys Credit Union]
4) 25766 Woodward Ave. [Kramar Jewelry]
5) 30712 Woodward Ave. [Starbucks]

6) 1210 to 1232 Morse Ave. [Harrison Lofts]
7) 31786 Woodward Ave. [Shell / Barrel & Vines]
8) 30955 Woodward Ave. [Woodward Corners]

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Brownfield Redevelopment Authority Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$665,196	$416,445	$406,756	$587,870	$328,980	$366,372	$479,650
Interest And Contributions	$1,919	$2,677	$20,925	$16,580	$16,580	$11,957	$34,050
Use of Fund Balance	$0	$0	$0	$0	$92,400	$0	$0
TOTAL	**$667,114**	**$419,122**	**$427,682**	**$604,450**	**$437,960**	**$378,329**	**$513,700**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$476,000	$495,040	$514,850	$535,450	$556,880
Interest And Contributions	$32,350	$32,670	$33,000	$33,330	$33,660
Use of Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$508,350**	**$527,710**	**$547,850**	**$568,780**	**$590,540**

BUDGET SUMMARY - EXPENDITURES

Brownfield Redevelopment Authority Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$553,576	$433,817	$511,704	$604,450	$437,960	$5,969	$481,350
OPERATIONAL TOTAL	**$553,576**	**$433,817**	**$511,704**	**$604,450**	**$437,960**	**$5,969**	**$481,350**
TOTAL	**$553,576**	**$433,817**	**$511,704**	**$604,450**	**$437,960**	**$5,969**	**$481,350**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$508,350	$527,710	$547,850	$568,780	$590,540
OPERATIONAL TOTAL	**$508,350**	**$527,710**	**$547,850**	**$568,780**	**$590,540**
TOTAL	**$508,350**	**$527,710**	**$547,850**	**$568,780**	**$590,540**

REVENUE IN EXCESS OF EXPENDITURES

Brownfield Redevelopment Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$667,114	$419,122	$427,682	$604,450	$437,960	$378,329	$513,700
Expenses	$553,576	$433,817	$511,704	$604,450	$437,960	$5,969	$481,350
REVENUES LESS EXPENSES	**$113,539**	**-$14,695**	**-$84,023**	**$0**	**$0**	**$372,360**	**$32,350**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$508,350	$527,710	$547,850	$568,780	$590,540
Expenses	$508,350	$527,710	$547,850	$568,780	$590,540
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- There are no significant notes for this fund.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

DOWNTOWN DEVELOPMENT AUTHORITY (DDA) - DEVELOPMENT FUND & OPERATING FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The DDA's mission is to promote economic growth and revitalization in downtown Royal Oak. The DDA will accomplish this mission by (1) improving and maintaining a solid and user-friendly infrastructure; (2) marketing downtown Royal Oak to consumers and businesses and (3) encouraging preservation of Royal Oak's downtown. By fulfilling its mission, the DDA will enhance the viability of not only the downtown, but the entire City of Royal Oak.

OVERVIEW

The authority is authorized by the city to impose an ad valorem tax on all taxable property in the downtown district for the purposes provided by Act 197 of 1975. The tax cannot exceed two mills on the value of taxable property in the downtown district. The levy is proposed at its authorized Headlee maximum.

Tax incremental financing (TIF) allows an authority like the DDA, to "capture" incremental tax revenues that result from growth in the district.

The DDA is under the supervision and control of a board consisting of the City Manager and eight or ten members as determined by the City Commission. Members are appointed by the City Manager, subject to approval by the City Commission.

The authority's goals are to pay into the debt retirement fund for all outstanding series of bonds issued pursuant to the plan; establish a reserve account for payment of principal and interest on bonds issued pursuant to this plan; to provide the initial stage and second stage public improvements costs that are not financed from the proceeds of bonds; pay administrative and operating costs of the DDA; and to acquire property, clear land, make preliminary plans and improvements necessary for the development of the downtown area.

The development plan, created by the DDA, prioritizes needed physical improvements like façade improvements, buildings, parking lots and decks, streetscapes and infrastructure.

Additionally, marketing themes have been developed to enhance the City's renewed physical appearance. These include advertising, signage and banners, street lighting, tree and floral arrangements. This fund provides extra police officers for the district to enhance existing public safety efforts.

Additional funding for improvements can come from other state and federal programs.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Downtown safety goal: to protect downtown Royal Oak's residents, businesses, and visitors.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - FY 2026: Develop a downtown plan which enumerates the collective vision for downtown Royal Oak and addresses business development, liquor license policy, special events, land use, office space, hotels and downtown parks.*
- *FY 2024 - FY 2026: Continue the funding of three downtown police officers.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Downtown promotion goal: to promote downtown Royal Oak as a premier destination for shopping, dining, entertainment, living and working.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-Term Objective:

- *FY 2024 - FY 2026: Continue the marketing of downtown.*
- *FY 2024 - FY 2026: Develop a communication workplan (strategy) to plan, manage and coordinate the DDA's marketing and outreach efforts.*

- *FY 2024 - FY 2026: Bolster usage of the Social District through marketing and events.*
- *FY 2024 - FY 2026: Continue to support temporary street closings for special events downtown.*
- *FY 2024 - FY 2026: Fund training or recruitment events which supply downtown businesses with workforce talent.*
- *FY 2024 - FY 2026: Continue supporting downtown local businesses through marketing campaigns and special events.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Downtown infrastructure goal: to provide a downtown that is clean and well maintained.
Strategic Plan Alignment: Reliable Infrastructure.
Short-term Objective:

- *FY 2024 - FY 2026: Continue funding façade improvement program and expand marketing to promote use by property owners and businesses.*
- *FY 2024 - FY 2026: Continue to provide downtown maintenance/enhancement services.*
- *FY 2024 - FY 2026: Investigate and improve streetscape design elements and components, including light fixtures, tree grates and other technology improvements.*
- *FY 2024 - FY 2026: Continue to complete streetscape improvements and repairs. Create an improvement program for public alleys in the downtown.*

Performance Measures:

- *Ongoing - Number of trash receptacles replaced throughout the downtown.*
- *Ongoing - Number of trees and trees grates repaired and/or replaced throughout the downtown.*

Long-term Goal 4: Downtown development goal: to encourage development in downtown through economic development programs, attraction efforts, and Tax Increment Financing (TIF) reimbursement.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objective:

- *FY 2024 - FY 2026: Reimburse Tax Increment Financing (TIF) revenue to approved development projects.*
- *FY 2024 - FY 2026: Identify and improve targeted business base.*
- *FY 2024 - FY 2026: Identify ways to improve the customer base, such as “cohesive business hours."*
- *FY 2024 - FY 2026: Purchase revenue-producing property.*

Performance Measures:

- *Ongoing – Reduce square footage of vacant space*

Long-term Goal 5: Downtown parking goal: to provide adequate and safe parking for downtown residents, employees and visitors.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - FY 2026: Continue to provide funding to cover the 2nd Street parking structure(s) annual debt service.*
- *FY 2024 - FY 2026: Conduct parking analysis / study to evaluate parking supply versus demand after the completion of the new city hall and police station.*
- *FY 2024 - FY 2026: Collaborate with City leadership to continue analyzing and improving the parking experience in downtown.*

Performance Measures:

- *Completed – Downtown Parking Analysis/Study.*
- *Ongoing*

Long-term Goal 6: Downtown public goal: to keep the public informed of the Downtown Development Authority's (DDA) activities.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:

- *FY 2024 - FY 2026: Hold monthly Downtown Development Authority (DDA) board meetings.*
- *FY 2024 - FY 2026: Conduct regular meetings with stakeholders to receive feedback on policies, projects and events occurring downtown.*

Performance Measures:

- *Ongoing - Hold at least two informational meetings per year.*

Long-term Goal 7: Downtown placement goal: to create welcoming and beautiful public spaces that encourage residents and visitors to gather as a community.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:

- *FY 2024 - FY 2026: Investigate and improve streetscape design elements and components, including light fixtures, tree grates and other technology improvements.*
- *FY 2024 - FY 2026: Fund the purchase and installation of holiday lights downtown.*
- *FY 2024 - FY 2026: Plan and fund the installation of plazas or other placemaking spaces.*

Performance Measures:

- *Ongoing - Completion of plaza improvements on 5th Avenue.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

DEVELOPMENT FUND

BUDGET SUMMARY - REVENUE

DDA Development Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$4,988,289	$5,377,609	$6,117,400	$6,800,000	$6,800,000	$4,251,600	$6,141,000
Interest And Contributions	$14,382	$14,814	$113,189	$80,720	$200,720	$77,264	$218,990
Use of Fund Balance	$0	$0	$0	$384,936	$336,986	$0	$0
Other	$35,480	$64,000	$59,250	$50,000	$70,250	$10,000	$50,000
Transfers	$0	$100,000	$10,000	$10,000	$10,000	$0	$10,000
TOTAL	**$5,038,151**	**$5,556,423**	**$6,299,839**	**$7,325,656**	**$7,417,956**	**$4,338,864**	**$6,419,990**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$6,364,000	$6,618,560	$6,883,300	$7,158,630	$7,444,980
Interest And Contributions	$208,040	$210,120	$212,220	$214,340	$216,480
Use of Fund Balance	$914,755	$0	$0	$0	$0
Other	$50,000	$50,000	$50,000	$50,000	$50,000
Transfers	$10,000	$11,000	$12,000	$13,000	$14,000
TOTAL	**$7,546,795**	**$6,889,680**	**$7,157,520**	**$7,435,970**	**$7,725,460**

BUDGET SUMMARY - EXPENDITURES

DDA Development Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$5,188,685	$2,218,887	$2,675,548	$5,276,740	$5,369,040	$1,608,389	$3,630,564
Transfers-Out	$2,723,701	$4,855,030	$2,446,673	$1,863,600	$1,863,600	$780,981	$2,863,600
Capital	$28,067	$0	$0	$0	$0	$0	$0
Supplies	$17	$758	$12	$1,000	$1,000	$940	$1,200
OPERATIONAL TOTAL	**$7,940,471**	**$7,074,676**	**$5,122,232**	**$7,141,340**	**$7,233,640**	**$2,390,310**	**$6,495,364**
Personnel	$267,490	$157,566	$168,754	$184,316	$184,316	$84,573	$176,310
TOTAL	**$8,207,960**	**$7,232,241**	**$5,290,987**	**$7,325,656**	**$7,417,956**	**$2,474,883**	**$6,671,674**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$3,650,080	$3,777,510	$3,910,200	$4,048,390	$4,192,330
Transfers-Out	$2,203,500	$1,863,000	$1,863,000	$1,863,000	$1,863,000
Capital	$1,500,000	$150,000	$150,000	$0	$0
Supplies	$1,000	$1,040	$1,080	$1,120	$1,160
OPERATIONAL TOTAL	**$7,354,580**	**$5,791,550**	**$5,924,280**	**$5,912,510**	**$6,056,490**
Personnel	$192,215	$200,000	$208,100	$216,560	$225,350
TOTAL	**$7,546,795**	**$5,991,550**	**$6,132,380**	**$6,129,070**	**$6,281,840**

REVENUE IN EXCESS OF EXPENDITURES - DDA DEVELOPMENT FUND

DDA Development Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$5,038,151	$5,556,423	$6,299,839	$7,325,656	$7,417,956	$4,338,864	$6,419,990
Expenses	$8,207,960	$7,232,241	$5,290,987	$7,325,656	$7,417,956	$2,474,883	$6,671,674
REVENUES LESS EXPENSES	**-$3,169,809**	**-$1,675,818**	**$1,008,853**	**$0**	**$0**	**$1,863,981**	**-$251,684**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$7,546,795	$6,889,680	$7,157,520	$7,435,970	$7,725,460
Expenses	$7,546,795	$5,991,550	$6,132,380	$6,129,070	$6,281,840
REVENUES LESS EXPENSES	**$0**	**$898,130**	**$1,025,140**	**$1,306,900**	**$1,443,620**

OPERATING FUND

BUDGET SUMMARY - REVENUE

DDA Operating Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$50,577	$49,338	$50,894	$53,100	$53,100	$40,154	$50,000
Interest And Contributions	$375	$359	$3,827	$3,390	$3,390	$2,239	$6,330
TOTAL	**$50,953**	**$49,697**	**$54,721**	**$56,490**	**$56,490**	**$42,393**	**$56,330**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$53,100	$55,220	$57,430	$59,730	$62,120
Interest And Contributions	$1,888	$1,910	$1,930	$1,950	$1,970
TOTAL	**$54,988**	**$57,130**	**$59,360**	**$61,680**	**$64,090**

BUDGET SUMMARY - EXPENDITURES

DDA Operating Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$36,804	$36,913	$42,305	$35,187	$35,187	$20,743	$46,184
Operational							
Other Operating	$12,942	$4,692	$22,445	$17,520	$17,520	$930	$5,100
Supplies	$85	$156	$507	$2,000	$2,000	$2,145	$2,300
OPERATIONAL TOTAL	**$13,027**	**$4,848**	**$22,952**	**$19,520**	**$19,520**	**$3,075**	**$7,400**
Increase in Fund Balance	$0	$0	$0	$1,783	$1,783	$0	$0
TOTAL	**$49,831**	**$41,761**	**$65,257**	**$56,490**	**$56,490**	**$23,818**	**$53,584**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$30,888	$32,060	$33,280	$34,540	$35,840
Operational					
Other Operating	$22,100	$23,000	$23,940	$24,930	$25,970
Supplies	$2,000	$2,070	$2,140	$2,210	$2,280
OPERATIONAL TOTAL	**$24,100**	**$25,070**	**$26,080**	**$27,140**	**$28,250**
Increase in Fund Balance	$0	$0	$0	$0	$0

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
TOTAL	$54,988	$57,130	$59,360	$61,680	$64,090

REVENUE IN EXCESS OF EXPENDITURES - DDA OPERATING FUND

DDA Operating Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$50,953	$49,697	$54,721	$56,490	$56,490	$42,393	$56,330
Expenses	$49,831	$41,761	$65,257	$56,490	$56,490	$23,818	$53,584
REVENUES LESS EXPENSES	$1,122	$7,936	-$10,536	$0	$0	$18,575	$2,746

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$54,988	$57,130	$59,360	$61,680	$64,090
Expenses	$54,988	$57,130	$59,360	$61,680	$64,090
REVENUES LESS EXPENSES	$0	$0	$0	$0	$0

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Design Committee – budgeted at $60,000 to include:
  - Façade Grants = $40,000
  - Mural Grants = $20,000 (new as of Spring 2023)

- Promotion Committee – budgeted at $1,300,400 to include:
  - Spooktacular = $20,000
  - Small Business Saturday = $30,000
  - Arts, Beats, & Eats = $150,000
  - Taco Fest = $85,000
  - Winter Blast = $85,000
  - Summer Concert Series = $88,000
  - RO Live! = $100,000
  - RO in Bloom = $10,000
  - St. Patrick’s Day Parade = $4,000
  - Royal Oak Pride = $75,000
  - Farmers' Market Sights & Sounds = $16,000
  - Art Contests = $10,000
  - Other special events & sponsorships = $90,000
  - Shop Royal - Shopping Week = $25,000
  - TBD = $50,000
  - Public Relations / Advertising / Promotions= $462,400

- Business Development Committee - budgeted at $448,000 to include:
  - Social District and related activities = $15,000
  - Arts, Beats and Eats retail dollars = $105,000
  - Shopping Spree Giveaways = $25,000

- Mom Dads & Grads BOGO Event = $105,000
- Holiday BOGO Event= $105,000
- Workforce Development Program = $25,000
- Business Talent Workshop = $10,000
- Volunteer Recruitment = $5,000
- TBD = $58,000

- Miscellaneous contracted services - budgeted at $3,070,150 to include:
  - Holiday Lights – Downtown and Centennial Commons = $345,000
  - Placemaking improvements at the Fifth St. Plaza = $1,500,000
  - Downtown maintenance services = $496,650
  - Tree and Tree Grate Replacement = $300,000
  - Small Placemaking (Locations TBD) = $80,000
  - Refuse Enclosure Pad at Williams St. Parking Lot = $8,000
  - Road Paving / Downtown = $340,500

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

INDIGENT DEFENSE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The Michigan Indigent Defense Commission's (MIDC) mission is to ensure indigent defense services are delivered throughout the state in a fair, cost-effective and constitutional manner. Royal Oak mirrors this mission with its program by maintaining the eight adopted standards of the MIDC; continuing to provide indigent defense clients at the 44th District Court with a roster of diverse and qualified attorneys; and managing costs associated with the grant funds.

OVERVIEW

First adopted by the state of Michigan in 2013, the Michigan Indigent Defense Commission Act (PA 93 of 2013) established a new state oversight body to review and implement state-wide standards for the provision of criminal defense services for indigent defendants. Following the adoption of the first four standards in May of 2017, the MIDC first appropriated funding for local courts during the State of Michigan's fiscal year 2018-19. Royal Oak established its program at this time.

Royal Oak's grant amount from the state has seen growth from that time as the City experiences higher caseloads at the 44th District Court and the roster of attorneys has grown to more than 50. Both of these enable Royal Oak to provide highly competent qualified legal representation to indigent defendants and maintain compliance with MIDC standards, which have now grown to nine:

- Education and Training of Defense Counsel
- Initial Interview
- Investigation and Experts
- Counsel at First Appearance and Other Critical States
- Independence from the Judiciary
- Indigent Defense Workloads
- Qualification and Review

• Attorney Compensation
• Indigency and Contribution

Royal Oak manages the MIDC grant through the office of the City Manager with one staff member who acts as the project manager. It is the responsibility of the project manager to complete the budget | grant application process including execution of the grant agreement; file quarterly financial and compliance reports to the MIDC; coordinate and communicate with the City's managed assigned counsel coordinator (MACC); review and process MIDC-rostered attorney billing for defense services which include: shifts covering arraignments, operation drive, and violations of probation; and hourly billing for initial interviews and all critical stages. The MACC is selected by the City Manager with approval by the City Commission*. Responsibilities of the MACC include scheduling roster attorneys to all shift work; reviewing and approving, submittal of attorney invoices to the project manager; communicating with court administration to provide quarterly numbers for grant reporting; and updating roster of attorneys. *Employment is through an employment agreement; the MACC is not a direct employee of the city of Royal Oak.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Indigent Defense Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Grants	$517,471	$268,635	$484,392	$677,160	$1,099,900	$387,281	$899,000
Transfers	$22,670	$22,470	$22,870	$26,160	$22,870	$0	$22,870
TOTAL	**$540,141**	**$291,105**	**$507,262**	**$703,320**	**$1,122,770**	**$387,281**	**$921,870**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Grants	$1,100,000	$1,111,000	$1,122,110	$1,133,330	$1,156,400
Transfers	$23,000	$0	$0	$0	$0
TOTAL	**$1,123,000**	**$1,111,000**	**$1,122,110**	**$1,133,330**	**$1,156,400**

BUDGET SUMMARY - EXPENDITURES

Indigent Defense Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$486,445	$598,406	$542,807	$700,000	$1,099,450	$324,909	$837,000
Supplies	$0	$0	$2,255	$3,320	$23,320	$0	$2,300
OPERATIONAL TOTAL	**$486,445**	**$598,406**	**$545,062**	**$703,320**	**$1,122,770**	**$324,909**	**$839,300**
TOTAL	**$486,445**	**$598,406**	**$545,062**	**$703,320**	**$1,122,770**	**$324,909**	**$839,300**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$1,100,000	$1,111,000	$1,122,110	$1,133,330	$1,144,660
Supplies	$23,000	$23,230	$23,460	$23,690	$23,930
OPERATIONAL TOTAL	**$1,123,000**	**$1,134,230**	**$1,145,570**	**$1,157,020**	**$1,168,590**
TOTAL	**$1,123,000**	**$1,134,230**	**$1,145,570**	**$1,157,020**	**$1,168,590**

REVENUE IN EXCESS OF EXPENDITURES

Indigent Defense Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$540,141	$291,105	$507,262	$703,320	$1,122,770	$387,281	$921,870
Expenses	$486,445	$598,406	$545,062	$703,320	$1,122,770	$324,909	$839,300
REVENUES LESS EXPENSES	**$53,696**	**-$307,301**	**-$37,799**	**$0**	**$0**	**$62,372**	**$82,570**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$1,123,000	$1,111,000	$1,122,110	$1,133,330	$1,156,400
Expenses	$1,123,000	$1,134,230	$1,145,570	$1,157,020	$1,168,590
REVENUES LESS EXPENSES	**$0**	**-$23,230**	**-$23,460**	**-$23,690**	**-$12,190**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- State Grant Revenue – budgeted and anticipated increase in state funding provided by the 2024 state grant award from the Michigan Indigent Defense Commission (MIDC).

- Contracted Legal / Advisory Counsel – budgeted increase due to increase in legal counsel hourly rate.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

LIBRARY MILLAGE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The Royal Oak Public Library provides opportunities for all to learn, connect, create and innovate.

OVERVIEW

The Royal Oak Public Library provides opportunities for all to learn, connect, create, and innovate.

The Public Library of the City of Royal Oak is administered by a library board of nine members whose duties are fixed by ordinance and whose members are appointed for fixed terms by the Mayor with City Commission approval. The board appoints the Library Director and subordinate employees of the library and determines their compensation within the budget adopted by the City Commission. The total amount expended by the board in any one year for compensation of employees, purchases and other expenses cannot exceed the appropriation allowed for library purposes in the annual budget.

The Library staff continue to be successful in developing a library collection, programs and overall environment that is diverse, interesting, and welcoming to everyone in the community. The Library has reached and, in some cases, exceeded pre-pandemic levels of service.

In FY 2024-25, the Library will embark on an update to the strategic plan. Based on the results of the plan, future goals and objectives will be identified and will align with the City's strategic plan goals.

A dedicated one mill secures the operating funds restricted for Royal Oak Public Library purposes through June 2033, which was approved by the citizens in August 2022. For fiscal year 2024-2025, the City will be levying 0.9968 mils, which is a decrease of 0.0032 mils.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Continuously upgrade and maintain the physical space and functionality of the library to meet the evolving needs of the community.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community / Environmental Leadership / Reliable Infrastructure
Short-term Objectives:

- *FY 2024 - 2026: Review the 2020 Facilities Assessment Report to identify and prioritize future capital projects.*

Performance Measures:

- *FY 2023-24: Waterproof the boiler room– in progress*
- *FY 2023-24: Exterior building concrete and railing repairs*
- *FY 2023-24: Library Board of Trustees approved a 6-year capital improvements plan*
  - *FY 2024-25: Replace the roof.*
  - *FY 2024-25: Utilizing the City's American Rescue Plan Act (ARPA) funds, solar panels will be installed on the Library's roof.*
  - *FY 2024-25: Replace security camera system*
  - *FY 2025-26: Install an automated materials return*
  - *FY 2026-27: Replace the HVAC system and the metal fence around the chiller*
  - *FY 2027-28: Upgrades to plumbing, restrooms, and electrical systems*
  - *FY 2028-29: Exterior and interior improvements, including removing/replacing the 11 Mile Rd canopy; improved signage; repairing/replacing the stone retaining wall; replacing the garage door.*
  - *FY 2029-30: Replacing windows.*

Long-term Goal 2: Invest in and make accessible innovative technologies.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community / Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - 2026: Expand technology in all areas of the library.*
- *FY 2024 - 2026: Build programming centered on leveraging new technologies.*
- *FY 2024 - 2026: Provide training for both the staff and the public.*

Performance Measures:

- *Ongoing - Increase technology and electronics available to lend to the public in the Library of Things.*

- *Ongoing - Offer quarterly programs in the makerspace.*
- *Ongoing - Offer access via appointment to the equipment in the makerspace, including the new Digital Imaging and Audio Lab.*

Long-term Goal 3: Secure stable funding.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:
- *FY 2024 - 2026: Optimize existing funding.*
- *FY 2024 - 2026: Explore new sources of revenue.*

Performance Measures:
- *Completed - With the passage of the 10-year millage starting in July 2023, the Library has achieved the primary objective in this long-term goal.*
- *Ongoing – Seek grants and other sources of funding*

Long-term Goal 4: Ensure best practices in library governance, management and curation in all areas of the library.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community / Efficient and Effective Services / Safe, Healthy, and Just City
Short-term Objectives:
- *FY 2024 - 2026: Employ and retain happy, welcoming staff and provide for their ongoing professional development.*
- *FY 2024 - 2026: Review the Library Use study and develop changes to services provided based on the feedback received.*
- *FY 2024 - 2026: Continually maintain and enhance the library's physical and digital collections.*
- *FY 2024 - 2026: Increase the monetary investment in the library's physical and digital collections.*
- *FY 2024 - 2026: Review the collection for outdated and worn materials, using industry standards for guidance.*
- *FY 2024 - 2026: Provide at least one quarterly program that promotes physical and mental health.*
- *FY 2024 - 2026: Increase outreach and service to senior living facilities as well as homebound residents.*

Performance Measures:
- *Ongoing - Per policy, all staff to receive at least three hours of professional development annually.*
- *Ongoing - Increase the budget for physical and digital materials by at least two percent annually.*
- *Ongoing - Increase annual lending transactions by at least two percent.*
- *Ongoing - Expand the home delivery service for homebound residents.*
- *Ongoing - Visit senior living facilities once per quarter.*
- *Ongoing - FY 2023-24: The library will move from a primarily part-time staff to a primarily full-time staff.*

- *Ongoing - FY 2023-24: Institute a home delivery service for homebound residents.*
- *Ongoing - FY 2023-24: Visit senior living facilities once per quarter.*
- *Ongoing - FY 2024-26: Reduce the physical collection inventory by at least five percent, withdrawing outdated and worn materials to make room for new materials on the shelves. The collection inventory should become level within the next three years.*

BUDGET SUMMARY - REVENUE

Library Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$2,548,308	$2,626,797	$2,765,417	$3,637,700	$3,637,700	$3,524,170	$3,610,000
Grants	$260,726	$229,321	$232,360	$206,970	$207,890	$124,388	$164,855
Interest And Contributions	$34,051	$37,998	$127,508	$71,650	$71,650	$50,488	$163,720
Transfers	$0	$0	$0	$0	$22,000	$0	$2,051
Licenses, Charges & Fines	$10,950	$59,797	$8,359	$7,200	$7,200	$5,116	$8,980
Use of Fund Balance	$0	$0	$0	$0	$0	$0	$0
Other	$888	$3,576	$1,350	$1,000	$1,000	$402	$800
TOTAL	**$2,854,922**	**$2,957,489**	**$3,134,995**	**$3,924,520**	**$3,947,440**	**$3,704,564**	**$3,950,406**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$3,842,000	$3,995,680	$4,155,510	$4,321,730	$4,494,600
Grants	$213,350	$212,970	$212,850	$212,980	$213,340
Interest And Contributions	$151,120	$153,130	$155,170	$157,260	$159,380
Transfers	$362,000	$0	$0	$0	$0
Licenses, Charges & Fines	$10,100	$10,430	$10,780	$11,140	$11,520
Use of Fund Balance	$82,875	$0	$0	$0	$0
Other	$1,000	$1,000	$1,000	$1,000	$1,000
TOTAL	**$4,662,445**	**$4,373,210**	**$4,535,310**	**$4,704,110**	**$4,879,840**

BUDGET SUMMARY - EXPENDITURES

Library Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$522,369	$460,172	$501,042	$573,000	$582,150	$260,895	$576,550
Supplies	$400,529	$414,230	$383,453	$462,580	$500,280	$239,808	$481,600
Debt Service	$643,890	$643,554	$646,001	$358,000	$358,015	$279,270	$358,000
Capital	$491,496	$89,600	$184,565	$95,000	$95,000	$0	$73,000
Transfers-Out	$13,100	$29,595	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$2,071,384**	**$1,637,150**	**$1,715,061**	**$1,488,580**	**$1,535,445**	**$779,973**	**$1,489,150**
Personnel	$1,282,237	$1,478,039	$1,584,986	$1,817,553	$1,820,188	$850,943	$1,774,942
Increase in Fund Balance	$0	$0	$0	$618,387	$591,807	$0	$0
TOTAL	**$3,353,622**	**$3,115,189**	**$3,300,047**	**$3,924,520**	**$3,947,440**	**$1,630,916**	**$3,264,092**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$621,600	$643,670	$666,600	$690,430	$715,230
Supplies	$589,125	$617,650	$647,580	$678,980	$711,930
Debt Service	$359,000	$359,000	$359,000	$359,000	$359,000
Capital	$1,057,848	$170,000	$1,321,524	$223,391	$283,417
Transfers-Out	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$2,627,573**	**$1,790,320**	**$2,994,704**	**$1,951,801**	**$2,069,577**
Personnel	$2,034,872	$2,117,950	$2,204,440	$2,294,500	$2,388,320
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$4,662,445**	**$3,908,270**	**$5,199,144**	**$4,246,301**	**$4,457,897**

REVENUE IN EXCESS OF EXPENDITURES

Library Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$2,854,922	$2,957,489	$3,134,995	$3,924,520	$3,947,440	$3,704,564	$3,950,406
Expenses	$3,353,622	$3,115,189	$3,300,047	$3,924,520	$3,947,440	$1,630,916	$3,264,092
REVENUES LESS EXPENSES	**-$498,700**	**-$157,700**	**-$165,052**	**$0**	**$0**	**$2,073,648**	**$686,314**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$4,662,445	$4,373,210	$4,535,310	$4,704,110	$4,879,840
Expenses	$4,662,445	$3,908,270	$5,199,144	$4,246,301	$4,457,897
REVENUES LESS EXPENSES	**$0**	**$464,940**	**-$663,834**	**$457,809**	**$421,943**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

Revenues:

- Tax/millage revenue looks strong
- Penal fines decreased by 10.5%

Staffing:

- Multiple full-time staff are eligible to move up a step / level in their positions on their hiring anniversary dates

- Part-time wages are increasing due to anticipated cost-of-living hourly rate increases

Materials:
- 9% increase to the print book budget
- $5,000 increase in the audio-visual budget to begin an adult video game collection
- Adding PressReader for online newspapers & magazines in multiple languages and eliminating digital subscriptions to the Wall Street Journal and the Washington Post
- 19% increase to the eMaterials budget due to the high costs and the extensive use

Library Programs:
- The programming budget is increasing from $38,000 to $49,750 to provide more robust programming to the community.

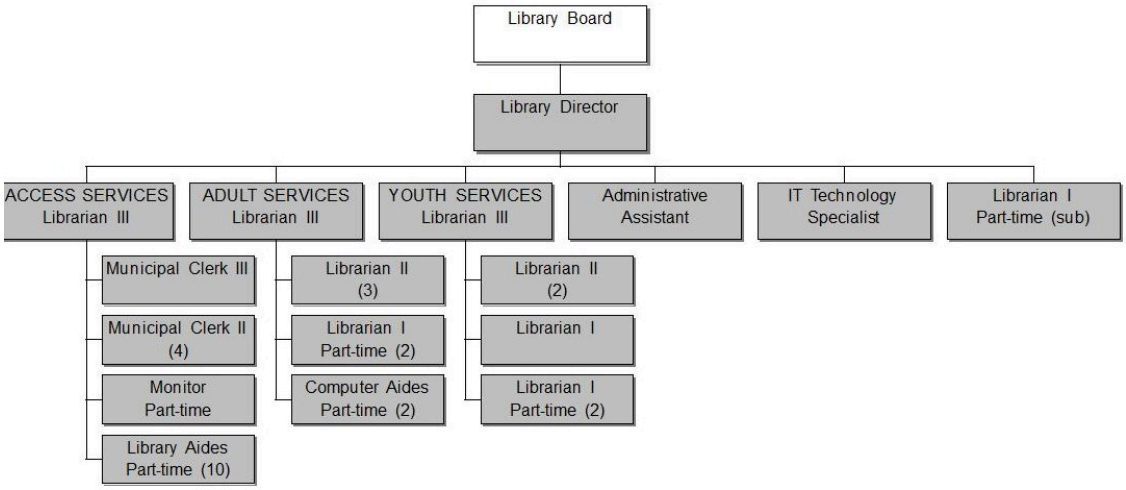
Repair and Maintenance:
- $15,000 Increase in elevator repair costs

Training and Education and Travel Costs:
- Budget remains unchanged and will be proposing a staff in-service day

Dues & Memberships:
- Adding professional membership costs (basic membership) to all full-time librarians in the American Library Association and the Michigan Library Association.

Capital Improvement Plan includes:
- Replacing the roof; adding solar panels
- $25,000 mandatory elevator compliance cost
- Replacing the security camera system
- Strategic Planning

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Library

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Library Technology Specialist	0	0	1	1	1	1	1
Librarian I	0	0	0	1	1	2	4
Librarian III	3	3	3	3	3	3	3
Librarian II	2	2	2	1	1	1	1
Library Director	1	1	1	1	1	1	1
Library - MC II	1	1	1	1	1	1	1
Administrative Assistant I	0	0	0	0	0	0	0
Library - MC III	1	1	1	1	1	1	1
Library - MC I	0	0	0	0	0	3	3
AMOUNT	**8**	**8**	**9**	**9**	**9**	**13**	**15**

Position Detail	FY2024	FY2025
Amount		
Library Technology Specialist	1	1
Librarian I	5	1
Librarian III	3	3
Librarian II	1	5
Library Director	1	1
Library - MC II	1	4
Administrative Assistant I	1	1
Library - MC III	1	1
Library - MC I	3	0
AMOUNT	**17**	**17**

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Royal Oak

COMMUNITY DEVELOPMENT BLOCK GRANT

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

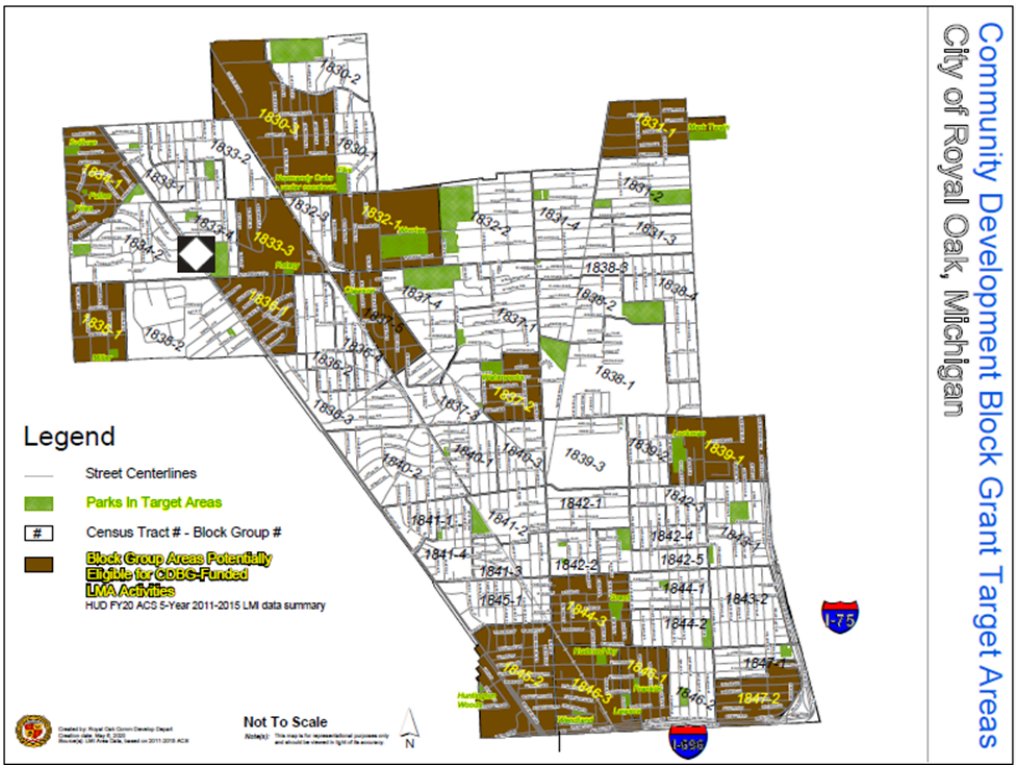
The mission of the Community Development Block Grant program is to develop viable urban communities by providing the following, principally for persons of low and moderate income: decent housing, a suitable living environment and expanded economic opportunities.

OVERVIEW

Funding for CDBG fund operations comes from Federal Housing and Urban Development grants.

The City Commission appoints a rehabilitation board of appeals to review community development matters including applications of CDBG-funded projects. The board makes recommendations to the City Commission. The planning department staff oversees implementation of the grant and compliance with all associated federal requirements.

Historically, the City's housing rehabilitation program receives the largest share of the CDBG program's annual grant amount. Large-scale capital projects, such as road improvements, tree planting, and park improvements have also received significant CDBG funds.



Housing Rehabilitation Program

The mission of the housing rehabilitation program is to upgrade and conserve the existing housing stock of the City of Royal Oak meeting federal HUD regulations for eligibility.

The housing rehabilitation loan program provides low-interest financing for necessary home repairs to eligible low- and moderate-income homeowners.

The City of Royal Oak has operated a successful housing rehabilitation program since 1976, upgrading and conserving the existing single-family housing stock in the City.

It is funded by Community Development Block Grant Program (CDBG) through the U.S. Dept. of Housing and Urban Development (HUD). Annually this revolving loan program makes new loans using new CDBG grants and repayments on existing loans.

Two kinds of loan are available: monthly installment loans at three percent interest for homeowners with incomes no greater than 80 percent of the Detroit area median income, and deferred loans for homeowners at 50 percent of the median income. Additionally, homeowners may be eligible for a forgivable loan, not to exceed $15,000, for exterior rehabilitation activities. The loan is forgiven in equal parts over a 10-year period, as long as the loan recipient stays in the home. Loans are required to address local property maintenance standards,

HUD's minimum housing quality standards, and any identified lead-based paint hazards.

As a full-service program, the city provides housing and credit counseling, loan underwriting, property inspections, specifications, and contractor solicitation.

Planning staff coordinates funding requests and provides reports and information on these Community Development Block Grant programs.

The department also prepares documents such as the Impediments to Fair Housing, the Five-Year Consolidated Plan, the Annual Action Plan, Comprehensive Annual Performance Evaluation Report, and other interim reports required by HUD for the rehab program.

Rehabilitation Board of Appeals: The Rehabilitation Board of Appeal is comprised of seven citizen members, empowered to grant or deny appeals from the eligibility requirements of the housing assistance program or actions of the administration of the rehabilitation loan committee. The decision of the board is final. Action to set aside guidelines and eligibility is on the basis of demonstrated hardship. The board also studies and recommends CDBG-related priorities to the City Commission. Board members are appointed by the commission to three-year terms and meet the fourth Tuesday of each month.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Increase the availability of decent, safe and affordable housing.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-term Objectives:

- *FY 2024 - 2026: Increase the number of housing rehabilitation loans annually to 20 households.*

Performance Measures:

- *Ongoing - During FY 2024, review advertising methods that garner an increase in the loan application request.*

Long-term Goal 2: Reduce the health risks of lead-based paint (LBP).
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-term Objectives:

- *FY 2024 - 2026: Conduct lead-based paint (LBP) inspections on rehabilitation projects under federal standards.*

Performance Measures:

- *Ongoing - During FY 2024, conduct required lead-based paint (LBP) inspections, deliver results to occupants, contractor-initiated abatement, or safe work practices, and final clearance testing.*

Long-term Goal 3: Identify, design, and implement unique projects in Community Development Block Grant (CDBG)-eligible neighborhoods.
Strategic Plan Alignment: Reliable Infrastructure.
Short-term Objectives:
- *FY 2024 - 2026: Annually review the condition of parks, tree coverage, transportation systems, sidewalks, etc. in comparison to the city's Capital Improvement Plan (CIP) and eligibility requirements of the national CDBG program.*

Performance Measures:
- *Ongoing - During FY 2024, conduct one large-scale renovation to one CDBG-eligible park.*

Long-term Goal 4: Promote and ensure fair housing choice for all residents.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-term Objectives:
- *FY 2024 - 2026: Annually contract for fair housing testing services.*

Performance Measures:
- *Ongoing – During FY 2024, conduct fair housing testing to determine discrimination on the basis of disability, ethnicity, race, gender-identity, familial status, age, disability status, etc.*

Long-term Goal 5: Provide support services to those experiencing homelessness or those at risk of becoming homeless so they may gain life skills and self-sufficiency.
Strategic Plan Alignment: Safe, Healthy, and Just City.
Short-term Objectives:
- *FY 2024 - 2026: Annually contract with public service agencies to provide such services.*

Performance Measures:
- *Ongoing – During FY 2024, contract with public service agencies to provide rental assistance to 50-60 individuals.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

CDBG Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Grants	$1,386,746	$2,399,086	$1,127,359	$1,465,000	$1,445,080	$608,131	$1,255,880
Licenses, Charges & Fines	$9,472	$2,820	$2,800	$340,760	$1,206,565	$5,200	$1,206,765
Other	$10,790	$1,243	$7,412	$5,000	$5,000	-$795	$5,000
TOTAL	**$1,407,008**	**$2,403,149**	**$1,137,571**	**$1,810,760**	**$2,656,645**	**$612,536**	**$2,467,645**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Grants	$1,430,080	$1,430,080	$1,430,080	$1,430,080	$1,430,080
Licenses, Charges & Fines	$194,200	$359,610	$371,970	$384,890	$398,360
Other	$0	$0	$0	$0	$0
TOTAL	**$1,624,280**	**$1,789,690**	**$1,802,050**	**$1,814,970**	**$1,828,440**

BUDGET SUMMARY - EXPENDITURES

CDBG Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$1,114,191	$2,140,146	$703,762	$1,532,080	$1,877,980	$275,039	$1,203,670
Transfers-Out	$0	$0	$204,522	$0	$500,000	$322,920	$323,000
Supplies	$22	$1,639	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$1,114,213**	**$2,141,785**	**$908,284**	**$1,532,080**	**$2,377,980**	**$597,959**	**$1,526,670**
Personnel	$292,795	$261,364	$229,287	$278,665	$278,665	$128,407	$276,855
Increase in Fund Balance	$0	$0	$0	$15	$0	$0	$0
TOTAL	**$1,407,008**	**$2,403,149**	**$1,137,571**	**$1,810,760**	**$2,656,645**	**$726,366**	**$1,803,525**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$1,417,387	$1,574,050	$1,577,290	$1,580,680	$1,584,240
Transfers-Out	$0	$0	$0	$0	$0
Supplies	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$1,417,387**	**$1,574,050**	**$1,577,290**	**$1,580,680**	**$1,584,240**
Personnel	$206,893	$215,640	$224,760	$234,290	$244,200
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$1,624,280**	**$1,789,690**	**$1,802,050**	**$1,814,970**	**$1,828,440**

REVENUE IN EXCESS OF EXPENDITURES

CDBG - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$1,407,008	$2,403,149	$1,137,571	$1,810,760	$2,656,645	$612,536	$2,467,645
Expenses	$1,407,008	$2,403,149	$1,137,571	$1,810,760	$2,656,645	$726,366	$1,803,525
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**-$113,830**	**$664,120**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$1,624,280	$1,789,690	$1,802,050	$1,814,970	$1,828,440
Expenses	$1,624,280	$1,789,690	$1,802,050	$1,814,970	$1,828,440
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- R.O.S.E.S (Royal Oak Senior Essential Services) Program – budgeted for $35,000 and provides supportive services for residents who qualify. The program is administered by the city's Recreation Department.

- $55,000 budgeted for to support several local organizations that provide homeless and rent assistance and emergency shelter programs in the city.

- Park Improvements / Other Community Projects are budgeted to include:
  - $600,000 for Clawson Park Improvements

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

STATE CONSTRUCTION CODE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the inspection division of the building division is to effectively administer the Michigan construction codes and local ordinances to ensure public health, safety and welfare.

OVERVIEW

Pursuant to the provisions of Section 9 of Act No. 230 of the Michigan Public Act of 1972 (MCLA § 125.1509), the Royal Oak building official is designated as the enforcing agency to discharge the responsibilities of the act. The city's building division assumes responsibility for the administration and enforcement of the act within the corporate limits.

The building inspection division issues permits for commercial and residential construction projects and performs related building, mechanical, electrical and plumbing inspections throughout the construction process to ensure compliance with state construction codes and local ordinances. Fees are intended to cover the costs of this special revenue fund.

The building division of the community development department consists of two areas: building inspection and code enforcement.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

State Construction Code Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$2,695,342	$2,301,728	$3,352,816	$2,324,100	$2,558,100	$1,101,515	$2,085,120
Interest And Contributions	$29,757	$34,178	$393,161	$277,100	$675,000	$247,403	$704,570
Other	$87,973	$64,900	$14,061	$30,000	$30,000	$7,794	$20,000
TOTAL	**$2,813,072**	**$2,400,807**	**$3,760,037**	**$2,631,200**	**$3,263,100**	**$1,356,712**	**$2,809,690**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$2,137,500	$2,244,360	$2,356,570	$2,474,370	$2,598,060
Interest And Contributions	$569,340	$575,030	$580,780	$586,590	$592,460
Other	$25,000	$25,000	$25,000	$25,000	$25,000
TOTAL	**$2,731,840**	**$2,844,390**	**$2,962,350**	**$3,085,960**	**$3,215,520**

BUDGET SUMMARY - EXPENDITURES

State Construction Code Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$1,077,411	$1,231,086	$1,211,611	$1,722,162	$1,722,162	$654,624	$1,337,896
Operational							
Other Operating	$448,428	$500,134	$485,223	$588,100	$672,900	$320,987	$653,320
Supplies	$6,825	$11,850	$19,266	$21,000	$21,000	$5,787	$16,500
Transfers-Out	$3,000	$4,000	$3,000	$5,000	$7,500	$0	$7,000
OPERATIONAL TOTAL	**$458,254**	**$515,984**	**$507,488**	**$614,100**	**$701,400**	**$326,774**	**$676,820**
Increase in Fund Balance	$0	$0	$0	$294,938	$839,538	$0	$0
TOTAL	**$1,535,665**	**$1,747,069**	**$1,719,099**	**$2,631,200**	**$3,263,100**	**$981,398**	**$2,014,716**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$1,781,277	$1,854,580	$1,930,950	$2,010,520	$2,093,430
Operational					
Other Operating	$628,190	$647,800	$668,270	$689,640	$711,960
Supplies	$21,000	$21,720	$22,470	$23,240	$24,040
Transfers-Out	$7,000	$7,500	$7,500	$7,500	$7,500
OPERATIONAL TOTAL	**$656,190**	**$677,020**	**$698,240**	**$720,380**	**$743,500**
Increase in Fund Balance	$294,373	$0	$0	$0	$0
TOTAL	**$2,731,840**	**$2,531,600**	**$2,629,190**	**$2,730,900**	**$2,836,930**

REVENUE IN EXCESS OF EXPENDITURES

State Construction Code Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$2,813,072	$2,400,807	$3,760,037	$2,631,200	$3,263,100	$1,356,712	$2,809,690
Expenses	$1,535,665	$1,747,069	$1,719,099	$2,631,200	$3,263,100	$981,398	$2,014,716
REVENUES LESS EXPENSES	**$1,277,408**	**$653,737**	**$2,040,938**	**$0**	**$0**	**$375,314**	**$794,974**

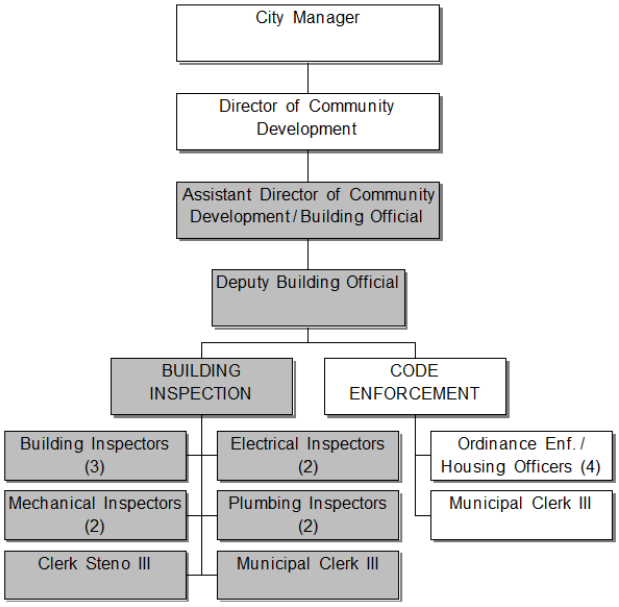
	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$2,731,840	$2,844,390	$2,962,350	$3,085,960	$3,215,520
Expenses	$2,731,840	$2,531,600	$2,629,190	$2,730,900	$2,836,930
REVENUES LESS EXPENSES	**$0**	**$312,790**	**$333,160**	**$355,060**	**$378,590**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Personnel costs – budget remains unchanged and continues to include three inspector position vacancies.

- Printing and document duplicating – budgeted decrease due to the completion of the multi-year document duplication / scanning project.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Building

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Deputy Building Official	1	1	1	1	1	1	1
Mechanical Inspector	1	2	2	2	2	2	2
Building Inspectors	3	3	3	3	3	3	3
Community Development Liaison / Planer II	0.5	0.5	0	0	0	0	0
Plumbing Inspector	1	2	2	2	2	2	2
Assistant C.D. Director / Building Official	1	1	1	1	1	1	1
CS III Inspection	1	1	1	1	1	1	1
Inspection - MC III	1	1	1	1	1	1	1
Electrical Inspector	1	2	2	2	2	2	2
AMOUNT	**10.5**	**13.5**	**13**	**13**	**13**	**13**	**13**

Position Detail	FY2024	FY2025
Amount		
Deputy Building Official	1	1
Mechanical Inspector	2	2
Building Inspectors	3	3
Community Development Liaison / Planer II	0	0
Plumbing Inspector	2	2
Assistant C.D. Director / Building Official	1	1
CS III Inspection	1	1
Inspection - MC III	1	1
Electrical Inspector	2	2
AMOUNT	**13**	**13**

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Royal Oak

ROOTS FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The ROOTS (Royal Oak Opportunity to Serve) fund is intended to account for contributions for certain committees and certain public purposes within the city.

OVERVIEW

This fund records the receipt and disbursement of the monies/property.

BUDGET SUMMARY - REVENUE

ROOTS Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Interest And Contributions	$4,958	$8,252	$21,448	$0	$125,000	$159,306	$179,330
Transfers	$22,000	$22,000	$35,000	$62,000	$62,000	$0	$30,000
Use of Fund Balance	$0	$0	$0	$0	$0	$0	$0
TOTAL	**$26,958**	**$30,252**	**$56,448**	**$62,000**	**$187,000**	**$159,306**	**$209,330**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Interest And Contributions	$142,410	$17,580	$17,760	$17,940	$18,120
Transfers	$0	$0	$0	$0	$0
Use of Fund Balance	$36,590	$0	$0	$0	$0
TOTAL	**$179,000**	**$17,580**	**$17,760**	**$17,940**	**$18,120**

BUDGET SUMMARY - EXPENDITURES

ROOTS Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$26,549	$27,457	$82,636	$62,000	$175,070	$6,728	$182,330
Capital	$0	$0	$0	$0	$0	$15,000	$27,000
Transfers-Out	$20,254	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$46,803**	**$27,457**	**$82,636**	**$62,000**	**$175,070**	**$21,728**	**$209,330**
Increase in Fund Balance	$0	$0	$0	$0	$11,930	$0	$0
TOTAL	**$46,803**	**$27,457**	**$82,636**	**$62,000**	**$187,000**	**$21,728**	**$209,330**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$179,000	$54,000	$54,000	$54,000	$54,000
Capital	$0	$0	$0	$0	$0
Transfers-Out	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$179,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$179,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**

REVENUE IN EXCESS OF EXPENDITURES

ROOTS Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$26,958	$30,252	$56,448	$62,000	$187,000	$159,306	$209,330
Expenses	$46,803	$27,457	$82,636	$62,000	$187,000	$21,728	$209,330
REVENUES LESS EXPENSES	**-$19,845**	**$2,795**	**-$26,188**	**$0**	**$0**	**$137,578**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$179,000	$17,580	$17,760	$17,940	$18,120
Expenses	$179,000	$54,000	$54,000	$54,000	$54,000
REVENUES LESS EXPENSES	**$0**	**-$36,420**	**-$36,240**	**-$36,060**	**-$35,880**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Fiscal year 2024-25 includes $52,000 for Commission for the Arts programming expenditures and $2,000 for Veteran's Events Committee.
- $125,000 has been included for arboretum maintenance, improvements and tree plantings in fiscal year 2024-25. This is funded by a grant received from the Fred A. and Barbara M. Erb Family Foundation via the Royal Oak Civic Foundation. The first half of the award was received and is included in fiscal year 2023-24 activity.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

SENIOR CITIZEN SERVICES FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The City of Royal Oak offers older adults opportunities for lifelong education, fitness, nutrition and leisure activities. Supportive services that promote independence and quality of life are available for residents who are 50 and over or permanently disabled adults.

OVERVIEW

Administrative offices and the bulk of programs are located at the Mahany/Meininger Center (the M/M). Additional activities are held at the Salter Center and other sites.

The coordinator of senior citizen activity is responsible for all cost centers and reports to the superintendent of recreation. Programs include a wide range of activities supported by an equally diverse group of fees, donations and grants.

The Mahany/Meininger Center has a resource center that provides brochures from businesses with products and services for older adults. The fees to display brochures are $10 monthly or $100 yearly.

Health and wellness programs are offered at the Salter Center for individuals 50 years of age and over. Pickle ball, while easy for beginners, can also develop into an intense competition for high-level players, is played one evening and two days a week. Bounce volleyball numbers are increasing daily. Daily walking is very popular.

The recreation specialist plans, publicizes and schedules activities, classes, plus one-day and extended trips tailored to senior citizens' interests. Three trips per

month are scheduled on average.

The M/M Community Center staff continue program growth even with safety and barriers as standard practice in the building. A chef was hired in August 2022 for Tim's Kitchen and congregate meals have returned. Some programs offered to the community include American Sign Language, Martial Arts, Piano Keyboarding, DSO, DIA, Detroit Zoo and Lunch and Learns for educational purposes. Dances with a live band have been reinstated. Bingo was held in the parking lot and now has moved indoors during colder weather.

Center Operations CDBG (274.759) – Certain eligible costs are covered by federal reimbursement and recorded in the block grant fund (274.759). The CDBG fund pays a subsidy for R.O.S.E.S. personnel serving low-income residents. $35,000 has been budgeted for support in fiscal year 2024-25.

Building maintenance (296.750) - This budget covers utilities, janitorial, heating & cooling, and other building maintenance, and repair items of the M/M Center. M/M rental fees partially fund this budget.

R.O.S.E.S. (296.686) - Royal Oak Senior Essential Services is a local program hiring contract workers to provide home chores, minor home repairs and personal care to adults age 62 and over, and permanently disabled adults. R.O.S.E.S. enables older adults who reside in Royal Oak to remain independent in their own homes, shorten hospital stays, lower health-care costs, and reduce the need for institutionalization.

R.O.S.E.S. workers are independent contractors and have agreed to work at an affordable per-hour or per-job rate dependent upon the service rendered. The R.O.S.E.S. budget pays half of the wages for part-time R.O.S.E.S. aides, paid by client administrative fees and donations. The remainder of the R.O.S.E.S. aides' wages is paid by the CDBG budget.

A.G.E. (296.687) – The specialty-trained Adjacent Generational Exchange staffer manages the volunteer program, funded by a Corewell Health grant and pays a volunteer coordinator to recruit, train, and place volunteers to serve mature adults' needs. In the community, volunteers provide older persons with meals delivered to homes, assistance and transportation.

One A.G.E. staff member counsels older adults in Medicare D prescription drug coverage. They received assistance in plan eligibility, benefit comparisons, low-income assistance and enrollment assistance. This program runs from Oct. 15 to Dec. 7 annually, by appointment only.

Transportation (296.688) – The five day-a-week transportation program continues to provide essential mobile service for 11,358 one-way trips to doctor appointments, grocery shopping and programs at the M/M center. This service promotes independence for residents age 62 or older, and adults who are permanently disabled. Door-to-door service is available to those with mobility problems who need to be personally escorted to the buses.

We assist the City of Pleasant Ridge to provide bus transportation to older residents of Pleasant Ridge once a week and one special trip per month. The City of Royal Oak receives Pleasant Municipal and Community Credits to provide this service. A partnership with the Royal Oak Middle School provides transportation every Friday for mentally and physically disabled students' social outings.

The city currently operates six vehicles rented in collaboration with SMART. This budget provides for part-time personnel (11 drivers, one dispatcher), maintenance and insurance for vans. This budget is funded by Corewell Health, SMART municipal and community credit funds, and rider donations.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Senior Services Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Taxes	$0	$0	$623,687	$670,200	$670,200	$81,129	$678,000
Licenses, Charges & Fines	$55,902	$189,350	$252,462	$247,400	$282,400	$134,716	$267,500
Transfers	$321,800	$500,000	$350,000	$0	$292,590	$0	$382,590
Interest And Contributions	$210,490	$168,299	$13,204	$207,930	$287,930	$18,716	$119,773
Grants	$0	$0	$0	$0	$227,610	$231,366	$231,366
Use of Fund Balance	$0	$0	$0	$83,455	$0	$0	$0
Other	$340	$15	$0	$0	$0	$58	$60
TOTAL	**$588,533**	**$857,664**	**$1,239,353**	**$1,208,985**	**$1,760,730**	**$465,985**	**$1,679,289**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Taxes	$719,000	$747,760	$777,670	$808,780	$841,130
Licenses, Charges & Fines	$244,200	$249,080	$254,060	$259,150	$264,330
Transfers	$354,981	$0	$0	$0	$0
Interest And Contributions	$229,711	$229,890	$230,070	$230,250	$230,440
Grants	$11,500	$11,850	$12,210	$12,580	$12,960
Use of Fund Balance	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0
TOTAL	**$1,559,392**	**$1,238,580**	**$1,274,010**	**$1,310,760**	**$1,348,860**

BUDGET SUMMARY - EXPENDITURES

Senior Services Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$238,488	$326,352	$339,134	$370,840	$413,340	$196,204	$381,195
Capital	$291,117	$32,202	$0	$167,000	$533,200	$600	$610,200
Debt Service	$56,289	$56,328	$56,288	$56,600	$56,600	$44,095	$56,600
Supplies	$11,001	$35,297	$52,414	$38,750	$55,750	$23,158	$45,400
Transfers-Out	$3,000	$4,000	$3,000	$5,000	$7,500	$0	$7,000
OPERATIONAL TOTAL	**$599,895**	**$454,179**	**$450,837**	**$638,190**	**$1,066,390**	**$264,057**	**$1,100,395**
Personnel	$391,465	$399,475	$575,838	$570,795	$612,795	$296,288	$612,833
Increase in Fund Balance	$0	$0	$0	$0	$81,545	$0	$0
TOTAL	**$991,360**	**$853,655**	**$1,026,675**	**$1,208,985**	**$1,760,730**	**$560,345**	**$1,713,228**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$376,230	$387,660	$399,530	$411,880	$424,710
Capital	$375,044	$0	$0	$0	$0
Debt Service	$56,600	$56,600	$56,600	$56,600	$56,600
Supplies	$42,500	$44,140	$45,840	$47,600	$49,430
Transfers-Out	$7,000	$7,500	$7,500	$7,500	$7,500
OPERATIONAL TOTAL	**$857,374**	**$495,900**	**$509,470**	**$523,580**	**$538,240**
Personnel	$624,111	$649,130	$675,160	$702,250	$730,420
Increase in Fund Balance	$77,907	$0	$0	$0	$0
TOTAL	**$1,559,392**	**$1,145,030**	**$1,184,630**	**$1,225,830**	**$1,268,660**

REVENUE IN EXCESS OF EXPENDITURES

Senior Services Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$588,533	$857,664	$1,239,353	$1,208,985	$1,760,730	$465,985	$1,679,289
Expenses	$991,360	$853,655	$1,026,675	$1,208,985	$1,760,730	$560,345	$1,713,228
REVENUES LESS EXPENSES	**-$402,828**	**$4,010**	**$212,678**	**$0**	**$0**	**-$94,360**	**-$33,939**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$1,559,392	$1,238,580	$1,274,010	$1,310,760	$1,348,860
Expenses	$1,559,392	$1,145,030	$1,184,630	$1,225,830	$1,268,660
REVENUES LESS EXPENSES	**$0**	**$93,550**	**$89,380**	**$84,930**	**$80,200**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- The Senior Services millage, first levied in December 2022, is estimated to raise approximately $719,000 in revenues during fiscal year 2024-25 to help provide funding for services, activities and programs for older persons.

- Transfers-in budgeted in fiscal year 2024-25 include $150,000 from the general fund to help support ongoing operations and meal services, and $204,981 from the ARPA-enabled capital projects fund that includes $50,000

for a new generator (if approved), and $154,981 for the remaining portion of the grant funding match (Oakland County Senior Center ARPA grant).

- R.O.S.E.S. program – temporary wages have increased to accommodate having a second part-time coordinator.

- A.G.E. program – no significant changes to note.

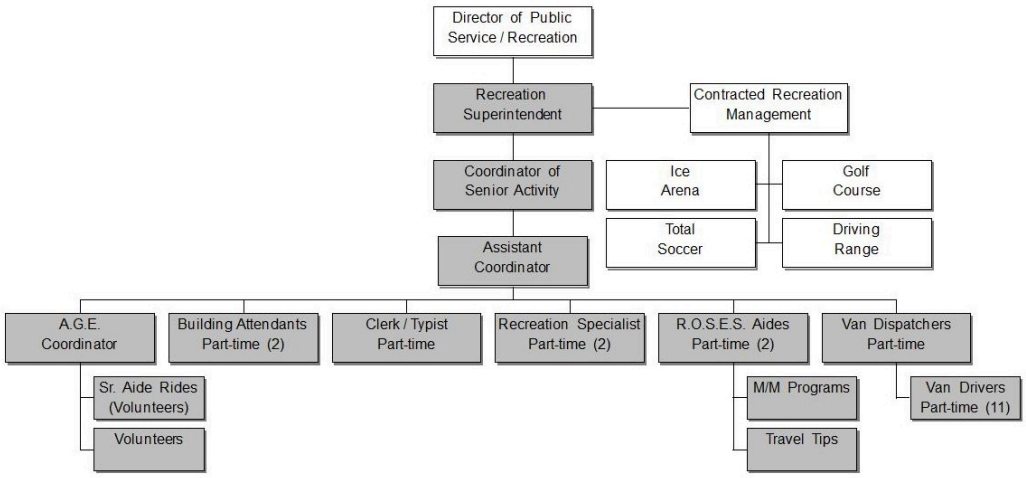
- Senior Transportation program – temporary wages have increased slightly due to more activity. Motor pool rental charges are budgeted to increase $3,690 due to rising fuel costs.

- Senior Center operations – personnel costs have increased to provide cost-of living adjustments and potentially provide room for a merit increase for staff not at the top of their respective pay scale and includes an additional $5,000 in temporary wages to hire an assistant for the chef/baker throughout the year as needed. $1,000 increase in both office supplies and program supplies to accommodate additional supplies needed and to account for rising food costs.

- Building maintenance – no significant changes to note aside from capital items noted below.

- The following projects, totaling $375,044, were included in the annual Capital Improvement Plan (CIP) and are budgeted in this fund for fiscal year 2024-25:
  - $91,594 for bathroom remodel (part of County matching grant / ARPA expenditure)
  - $47,700 for flooring replacement (part of County matching grant / ARPA expenditure)
  - $15,750 for HVAC replacements (part of County matching grant / ARPA expenditure)
  - $50,000 for generator (ARPA expenditure, if approved)
  - $80,000 for lighting upgrades
  - $50,000 for ceiling tile replacement
  - $40,000 for new reception workstations

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Senior Services

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Assistant Coordinator	0	0	0	0	1	1	1
Coordinator of Sr Citizen Activity	1	1	1	1	1	1	1
AMOUNT	1	1	1	1	2	2	2

Position Detail	FY2024	FY2025
Amount		
Assistant Coordinator	1	1
Coordinator of Sr Citizen Activity	1	1
AMOUNT	2	2

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

ANIMAL SHELTER FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the animal shelter is to provide a safe haven for animals lost or given up by their owners; to reunite lost animals with their human companions; and to provide the best possible adoptions of available animals into the home best suited to their personalities.

OVERVIEW

The Royal Oak Animal Shelter is operated as a city service under management of the Royal Oak Police Department. The shelter charges fees for its services including rent and spay/neutering costs. This covers some of the cost of operation.

The shelter pays for a full-time animal shelter manager, limited part-time help, and trains volunteers to work with and care for all animals throughout their stay. The shelter uses its own website which is an excellent way to match animals considered suitable for pets with their new owners.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Maintain facilities and staff to promote reunification of lost or abandoned domestic pets and to provide humane animal care to facilitate adoptions.
Strategic Plan Alignment: Safe, Healthy, and Just City.
Short-term Objectives:

- *FY 2024 - 2026: Monthly review of animals experiencing long-term housing and exploration of innovative options to reduce extended housing.*
- *FY 2024 - 2026: Maintain comprehensive list of adoptable animals and increase adoption efforts through regular promotions.*

Performance Measures:

- *Ongoing - Maintain capacity at 90 percent or less, month over month, for FY 2024-2025.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Animal Shelter Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Transfers	$10,000	$42,000	$138,320	$297,700	$147,700	$0	$147,700
Interest And Contributions	$43,987	$42,705	$44,876	$44,280	$44,280	$8,699	$42,060
Other	$1,850	$0	$0	$0	$0	$0	$0
TOTAL	**$55,837**	**$84,705**	**$183,196**	**$341,980**	**$191,980**	**$8,699**	**$189,760**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Transfers	$134,800	$150,000	$150,000	$150,000	$150,000
Interest And Contributions	$43,029	$44,310	$45,640	$47,000	$48,400
Other	$0	$0	$0	$0	$0
TOTAL	**$177,829**	**$194,310**	**$195,640**	**$197,000**	**$198,400**

BUDGET SUMMARY - EXPENDITURES

Animal Shelter Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$44,953	$45,923	$83,128	$115,533	$115,533	$49,105	$103,430
Operational							
Other Operating	$28,426	$24,882	$79,082	$34,600	$34,600	$36,380	$33,420
Capital	$0	$0	$0	$150,000	$0	$0	$0
Supplies	$5,020	$8,466	$13,175	$11,000	$11,000	$4,722	$11,000
OPERATIONAL TOTAL	**$33,445**	**$33,348**	**$92,257**	**$195,600**	**$45,600**	**$41,102**	**$44,420**
Increase in Fund Balance	$0	$0	$0	$30,847	$30,847	$0	$0
TOTAL	**$78,399**	**$79,271**	**$175,385**	**$341,980**	**$191,980**	**$90,207**	**$147,850**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$130,959	$136,290	$141,860	$147,660	$153,690
Operational					
Other Operating	$33,870	$35,350	$36,910	$38,530	$40,220
Capital	$0	$0	$0	$0	$0
Supplies	$13,000	$13,520	$14,060	$14,620	$15,200
OPERATIONAL TOTAL	**$46,870**	**$48,870**	**$50,970**	**$53,150**	**$55,420**
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$177,829**	**$185,160**	**$192,830**	**$200,810**	**$209,110**

REVENUE IN EXCESS OF EXPENDITURES

Animal Shelter Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$55,837	$84,705	$183,196	$341,980	$191,980	$8,699	$189,760
Expenses	$78,399	$79,271	$175,385	$341,980	$191,980	$90,207	$147,850
REVENUES LESS EXPENSES	**-$22,561**	**$5,434**	**$7,811**	**$0**	**$0**	**-$81,508**	**$41,910**

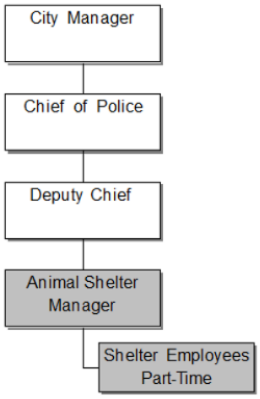
	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$177,829	$194,310	$195,640	$197,000	$198,400
Expenses	$177,829	$185,160	$192,830	$200,810	$209,110
REVENUES LESS EXPENSES	**$0**	**$9,150**	**$2,810**	**-$3,810**	**-$10,710**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Personnel costs – Budgeted increase due to pay scale and standard cost-of-living increases

- Transfer in from the General Fund – budgeted for $134,800 to eliminate the fund from going into a negative position. This transfer is assumed in the forecasted years as well.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Animal Shelter

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Animal Shelter Manager	0	0	0	0	0	0	1
AMOUNT	**0**	**0**	**0**	**0**	**0**	**0**	**1**

Position Detail	FY2024	FY2025
Amount		
Animal Shelter Manager	1	1
AMOUNT	**1**	**1**

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Royal Oak

POLICE GRANTS FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

OVERVIEW

The police grants fund accounts for the receipt and disbursement of all police grants and forfeitures.

BUDGET SUMMARY - REVENUE

Police Grants Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Grants	$313,329	$148,126	$155,494	$115,000	$333,200	$215,934	$244,600
Interest And Contributions	$11,792	$12,299	$30,734	$21,400	$40,000	$15,639	$39,460
Other	$0	$0	$308	$0	$0	$0	$0
TOTAL	**$325,121**	**$160,426**	**$186,536**	**$136,400**	**$373,200**	**$231,573**	**$284,060**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Grants	$95,000	$95,950	$96,910	$97,880	$98,860
Interest And Contributions	$34,220	$34,570	$34,920	$35,280	$35,640
Other	$0	$0	$0	$0	$0
TOTAL	**$129,220**	**$130,520**	**$131,830**	**$133,160**	**$134,500**

BUDGET SUMMARY - EXPENDITURES

Police Grants Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Supplies	$86,641	$107,072	$36,396	$54,260	$59,660	$12,930	$41,000
Other Operating	$98,774	$59,258	$40,927	$42,140	$56,140	$29,700	$42,900
OPERATIONAL TOTAL	**$185,415**	**$166,330**	**$77,324**	**$96,400**	**$115,800**	**$42,630**	**$83,900**
Personnel	$129,381	$56,152	$49,678	$40,000	$60,300	$32,208	$40,810
Increase in Fund Balance	$0	$0	$0	$0	$197,100	$0	$0
TOTAL	**$314,796**	**$222,481**	**$127,001**	**$136,400**	**$373,200**	**$74,838**	**$124,710**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Supplies	$41,000	$42,640	$44,340	$46,120	$47,960
Other Operating	$42,250	$43,310	$44,410	$45,530	$46,690
OPERATIONAL TOTAL	**$83,250**	**$85,950**	**$88,750**	**$91,650**	**$94,650**
Personnel	$45,970	$47,790	$49,680	$51,660	$53,710
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$129,220**	**$133,740**	**$138,430**	**$143,310**	**$148,360**

REVENUE IN EXCESS OF EXPENDITURES

Police Grant Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$325,121	$160,426	$186,536	$136,400	$373,200	$231,573	$284,060
Expenses	$314,796	$222,481	$127,001	$136,400	$373,200	$74,838	$124,710
REVENUES LESS EXPENSES	**$10,325**	**-$62,056**	**$59,535**	**$0**	**$0**	**$156,735**	**$159,350**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$129,220	$130,520	$131,830	$133,160	$134,500
Expenses	$129,220	$133,740	$138,430	$143,310	$148,360
REVENUES LESS EXPENSES	**$0**	**-$3,220**	**-$6,600**	**-$10,150**	**-$13,860**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- There are no significant notes for this fund.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

MISCELLANEOUS GRANTS FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

OVERVIEW

The miscellaneous grants fund accounts for city grants, receipts and disbursements (except for grants that are recorded in a fund that is already dedicated).

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Miscellaneous Grants Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Interest And Contributions	$978	$26,115	$699,197	$502,200	$502,200	$205,273	$570,990
Grants	$90,845	$390,736	$622,631	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$562,500	$0	$0	$0
Transfers	$13,100	$29,595	$0	$0	$0	$0	$0
TOTAL	**$104,922**	**$446,446**	**$1,321,829**	**$1,064,700**	**$502,200**	**$205,273**	**$570,990**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Interest And Contributions	$50,000	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$0	$0
Transfers	$0	$0	$0	$0	$0
TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**

BUDGET SUMMARY - EXPENDITURES

Miscellaneous Grants Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$82,450	$420,331	$635,004	$194,700	$126,200	$70,052	$0
Transfers-Out	$0	$0	$0	$870,000	$0	$0	$0
Supplies	$14,814	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$97,264**	**$420,331**	**$635,004**	**$1,064,700**	**$126,200**	**$70,052**	**$0**
Increase in Fund Balance	$0	$0	$0	$0	$376,000	$0	$0
Personnel	$6,681	$0	$0	$0	$0	$0	$0
TOTAL	**$103,945**	**$420,331**	**$635,004**	**$1,064,700**	**$502,200**	**$70,052**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$50,000	$0	$0	$0	$0
Transfers-Out	$0	$0	$0	$0	$0
Supplies	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**
Increase in Fund Balance	$0	$0	$0	$0	$0
Personnel	$0	$0	$0	$0	$0
TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**

REVENUE IN EXCESS OF EXPENDITURES

Miscellaneous Grants Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$104,922	$446,446	$1,321,829	$1,064,700	$502,200	$205,273	$570,990
Expenses	$103,945	$420,331	$635,004	$1,064,700	$502,200	$70,052	$0
REVENUES LESS EXPENSES	**$978**	**$26,115**	**$686,825**	**$0**	**$0**	**$135,221**	**$570,990**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$50,000	$0	$0	$0	$0
Expenses	$50,000	$0	$0	$0	$0
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- American Rescue Plan Act (ARPA) revenue and related expenditures were recorded in this fund during fiscal year 2023-2024 and are no longer budgeted in this fund in fiscal year 2024-2025.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

Royal Oak

GENERAL OBLIGATION DEBT FUNDS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

OVERVIEW

Please visit the Debt Information section of the budget for more details on outstanding debt issuances, legal debt margin and related information.

BUDGET SUMMARY - REVENUE

Debt Service Fund Types ALL - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Transfers	$2,670,603	$2,670,883	$2,665,280	$2,670,570	$2,670,570	$1,122,354	$2,670,570
Interest And Contributions	$633,070	$629,309	$382	$0	$0	$255	$0
Taxes	$614,622	$607,220	$1,892	$0	$0	$0	$0
Grants	$6,794	$7,252	$7,746	$0	$0	$0	$0
TOTAL	**$3,925,089**	**$3,914,664**	**$2,675,301**	**$2,670,570**	**$2,670,570**	**$1,122,609**	**$2,670,570**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Transfers	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
Interest And Contributions	$0	$0	$0	$0	$0
Taxes	$0	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0
TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**

BUDGET SUMMARY - EXPENDITURES

Debt Service Funds ALL - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Debt Service	$3,303,846	$3,300,183	$2,664,780	$2,670,570	$2,670,570	$1,122,354	$2,670,570
Other Operating	$632,982	$629,303	$8	$0	$0	$4	$0
OPERATIONAL TOTAL	**$3,936,828**	**$3,929,486**	**$2,664,788**	**$2,670,570**	**$2,670,570**	**$1,122,358**	**$2,670,570**
TOTAL	**$3,936,828**	**$3,929,486**	**$2,664,788**	**$2,670,570**	**$2,670,570**	**$1,122,358**	**$2,670,570**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Debt Service	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
Other Operating	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**
TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**

REVENUE IN EXCESS OF EXPENDITURES - ALL DEBT SERVICE FUNDS

Debt Service Funds ALL - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$3,925,089	$3,914,664	$2,675,301	$2,670,570	$2,670,570	$1,122,609	$2,670,570
Expenses	$3,936,828	$3,929,486	$2,664,788	$2,670,570	$2,670,570	$1,122,358	$2,670,570
REVENUES LESS EXPENSES	**-$11,739**	**-$14,823**	**$10,513**	**$0**	**$0**	**$251**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
Expenses	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

BUDGET SUMMARY - BY FUND

B.A. - Fire Debt Service - Revenue & Expenditure Summary

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues							
Interest And Contributions	$632,975	$629,300	$0	$0	$0	$0	$0
REVENUES TOTAL	**$632,975**	**$629,300**	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses							
Operational							
Debt Service	$632,975	$629,300	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$632,975**	**$629,300**	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$632,975**	**$629,300**	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Interest And Contributions	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses					
Operational					
Debt Service	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

Court Debt Service Fund - Revenue & Expenditure Summary

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues							
Transfers	$464,240	$465,052	$459,449	$461,070	$461,070	$460,688	$461,070
REVENUES TOTAL	**$464,240**	**$465,052**	**$459,449**	**$461,070**	**$461,070**	**$460,688**	**$461,070**
Expenses							
Operational							
Debt Service	$464,240	$465,052	$459,449	$461,070	$461,070	$460,688	$461,070
OPERATIONAL TOTAL	**$464,240**	**$465,052**	**$459,449**	**$461,070**	**$461,070**	**$460,688**	**$461,070**
EXPENSES TOTAL	**$464,240**	**$465,052**	**$459,449**	**$461,070**	**$461,070**	**$460,688**	**$461,070**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Transfers	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses					
Operational					
Debt Service	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

General Obligation Debt Fund - Revenue & Expenditure Summary

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$621,511	$614,480	$10,020	$0	$0	$255	$0
Expenses							
Operational							
Other Operating	$632,982	$629,303	$8	$0	$0	$4	$0
OPERATIONAL TOTAL	**$632,982**	**$629,303**	**$8**	**$0**	**$0**	**$4**	**$0**
EXPENSES TOTAL	**$632,982**	**$629,303**	**$8**	**$0**	**$0**	**$4**	**$0**
REVENUES LESS EXPENSES	**-$11,471**	**-$14,823**	**$10,013**	**$0**	**$0**	**$251**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$0	$0	$0	$0	$0
Expenses					
Operational					
Other Operating	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

ROCC Debt Service - Revenue & Expenditure Summary

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues							
Transfers	$2,206,363	$2,205,831	$2,205,831	$2,209,500	$2,209,500	$661,666	$2,209,500
REVENUES TOTAL	**$2,206,363**	**$2,205,831**	**$2,205,831**	**$2,209,500**	**$2,209,500**	**$661,666**	**$2,209,500**
Expenses							
Operational							
Debt Service	$2,206,631	$2,205,831	$2,205,331	$2,209,500	$2,209,500	$661,666	$2,209,500
OPERATIONAL TOTAL	**$2,206,631**	**$2,205,831**	**$2,205,331**	**$2,209,500**	**$2,209,500**	**$661,666**	**$2,209,500**
EXPENSES TOTAL	**$2,206,631**	**$2,205,831**	**$2,205,331**	**$2,209,500**	**$2,209,500**	**$661,666**	**$2,209,500**
REVENUES LESS EXPENSES	**-$269**	**$0**	**$500**	**$0**	**$0**	**$0**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Transfers	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
REVENUES TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**
Expenses					
Operational					
Debt Service	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
OPERATIONAL TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**
EXPENSES TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- There are no significant notes for these funds.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE



Royal Oak

CAPITAL PROJECT FUNDS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

OVERVIEW

Please visit the Capital Projects section of the budget for more information on capital planning and the City's Five-Year Capital Improvement Plan.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Capital Projects Fund Types ALL - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Transfers	$0	$3,023,460	$204,522	$0	$22,695,571	$322,920	$22,415,775
Use of Fund Balance	$0	$0	$0	$0	$628,450	$0	$0
Other	$193,770	$386,037	$805,900	$300,000	$300,000	$470,988	$394,950
Interest And Contributions	$1,088,543	$51,696	$99,625	$10,000	$39,000	-$3,847	$71,640
Grants	$175,524	$0	$0	$0	$22,830	$0	$0
Licenses, Charges & Fines	$14,641	$10,461	$836	$0	$0	$0	$0
TOTAL	**$1,472,477**	**$3,471,654**	**$1,110,883**	**$310,000**	**$23,685,851**	**$790,061**	**$22,882,365**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Transfers	$0	$0	$0	$0	$0
Use of Fund Balance	$6,810,751	$0	$0	$0	$0
Other	$300,000	$225,100	$225,000	$224,900	$224,800
Interest And Contributions	$10,000	$10,100	$10,200	$10,300	$10,400
Grants	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$0	$0	$0	$0	$0
TOTAL	**$7,120,751**	**$235,200**	**$235,200**	**$235,200**	**$235,200**

BUDGET SUMMARY - EXPENDITURES

Capital Project Fund Types ALL - Expenditures.

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Transfers-Out	$1,135,602	$432,113	$989,593	$309,800	$8,627,260	$131	$8,428,741
Capital	$12,855,976	$6,499,966	$635,508	$0	$686,690	$0	$686,613
Other Operating	$6,684	$2,723	$257,837	$200	$800	$507,739	$524,543
OPERATIONAL TOTAL	**$13,998,263**	**$6,934,803**	**$1,882,938**	**$310,000**	**$9,314,750**	**$507,870**	**$9,639,897**
Increase in Fund Balance	$0	$0	$0	$0	$14,371,101	$0	$0
Personnel							
Expenditure	$121	$0	$0	$0	$0	$0	$0
PERSONNEL TOTAL	**$121**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL	**$13,998,384**	**$6,934,803**	**$1,882,938**	**$310,000**	**$23,685,851**	**$507,870**	**$9,639,897**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Transfers-Out	$5,899,781	$235,000	$235,000	$235,000	$235,000
Capital	$0	$0	$0	$0	$0
Other Operating	$1,220,970	$5,600,186	$1,405,990	$200	$200
OPERATIONAL TOTAL	**$7,120,751**	**$5,835,186**	**$1,640,990**	**$235,200**	**$235,200**
Increase in Fund Balance	$0	$0	$0	$0	$0
Personnel					
Expenditure	$0	$0	$0	$0	$0
PERSONNEL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL	**$7,120,751**	**$5,835,186**	**$1,640,990**	**$235,200**	**$235,200**

REVENUE IN EXCESS OF EXPENDITURES

Capital Project Funds ALL - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$1,472,477	$3,471,654	$1,110,883	$310,000	$23,685,851	$790,061	$22,882,365
Expenses	$13,998,384	$6,934,803	$1,882,938	$310,000	$23,685,851	$507,870	$9,639,897
REVENUES LESS EXPENSES	**-$12,525,907**	**-$3,463,149**	**-$772,055**	**$0**	**$0**	**$282,191**	**$13,242,468**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$7,120,751	$235,200	$235,200	$235,200	$235,200
Expenses	$7,120,751	$5,835,186	$1,640,990	$235,200	$235,200
REVENUES LESS EXPENSES	**$0**	**-$5,599,986**	**-$1,405,790**	**$0**	**$0**

BUDGET SUMMARY BY FUND

Parks Improvement Fund - Revenue & Expenditure Summary

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues							
Transfers	$0	$0	$204,522	$0	$686,690	$322,920	$686,693
Interest And Contributions	$1,015,531	$7,131	$21,153	$0	$29,000	$12,419	$36,640
Grants	$175,524	$0	$0	$0	$22,830	$0	$0
Other	$0	$0	$0	$0	$0	$50,385	$0
REVENUES TOTAL	**$1,191,055**	**$7,131**	**$225,675**	**$0**	**$738,520**	**$385,724**	**$723,333**
Expenses							
Operational							
Capital	$2,132,472	$352,112	$0	$0	$686,690	$0	$686,613
Other Operating	$940	$979	$216,337	$0	$600	$507,417	$500
Transfers-Out	$600,000	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$2,733,412**	**$353,091**	**$216,337**	**$0**	**$687,290**	**$507,417**	**$687,113**
Increase in Fund Balance	$0	$0	$0	$0	$51,230	$0	$0
Personnel	$121	$0	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$2,733,533**	**$353,091**	**$216,337**	**$0**	**$738,520**	**$507,417**	**$687,113**
REVENUES LESS EXPENSES	**-$1,542,478**	**-$345,960**	**$9,338**	**$0**	**$0**	**-$121,693**	**$36,220**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Transfers	$0	$0	$0	$0	$0
Interest And Contributions	$0	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses					
Operational					
Capital	$0	$0	$0	$0	$0
Other Operating	$0	$0	$0	$0	$0
Transfers-Out	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
Increase in Fund Balance	$0	$0	$0	$0	$0
Personnel	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

ARPA-enabled Capital Projects Fund - Revenue & Expenditur...

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues							
Transfers	$0	$0	$0	$0	$22,008,881	$0	$21,729,082
Use of Fund Balance	$0	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$22,008,881**	**$0**	**$21,729,082**
Expenses							
Operational	$0	$0	$0	$0	$7,689,010	$0	$7,912,555
Increase in Fund Balance	$0	$0	$0	$0	$14,319,871	$0	$0
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$22,008,881**	**$0**	**$7,912,555**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$13,816,527**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Transfers	$0	$0	$0	$0	$0
Use of Fund Balance	$6,810,751	$0	$0	$0	$0
REVENUES TOTAL	**$6,810,751**	**$0**	**$0**	**$0**	**$0**
Expenses					
Operational	$6,810,751	$5,599,986	$1,405,790	$0	$0
Increase in Fund Balance	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$6,810,751**	**$5,599,986**	**$1,405,790**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**-$5,599,986**	**-$1,405,790**	**$0**	**$0**

ROCC Capital Project Fund - Revenue & Expenditure Summary

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues							
Transfers	$0	$3,023,460	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$0	$628,450	$0	$0
Interest And Contributions	$25,019	$1,895	$24,861	$0	$0	$9,670	$25,000
REVENUES TOTAL	**$25,019**	**$3,025,355**	**$24,861**	**$0**	**$628,450**	**$9,670**	**$25,000**
Expenses							
Operational							
Capital	$10,723,505	$6,147,854	$635,508	$0	$0	$0	$0
Transfers-Out	$0	$0	$0	$0	$628,450	$0	$634,780
Other Operating	$5,504	$1,502	$41,105	$0	$0	$207	$499
OPERATIONAL TOTAL	**$10,729,009**	**$6,149,356**	**$676,612**	**$0**	**$628,450**	**$207**	**$635,279**
EXPENSES TOTAL	**$10,729,009**	**$6,149,356**	**$676,612**	**$0**	**$628,450**	**$207**	**$635,279**
REVENUES LESS EXPENSES	**-$10,703,991**	**-$3,124,001**	**-$651,751**	**$0**	**$0**	**$9,463**	**-$610,279**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Transfers	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$0	$0
Interest And Contributions	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses					
Operational					
Capital	$0	$0	$0	$0	$0
Transfers-Out	$0	$0	$0	$0	$0
Other Operating	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

General Capital Projects Fund - Revenue & Exp. Summary.

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$516	$0	$0	$0	$0	$0	$0
Expenses	$287,181	$0	$0	$0	$0	$0	$0
REVENUES LESS EXPENSES	**-$286,666**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$0	$0	$0	$0	$0
Expenses	$0	$0	$0	$0	$0
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

Special Assessment Funds - Revenue & Exp. Summary.

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$255,888	$439,168	$860,347	$310,000	$310,000	$394,667	$404,950
Expenses	$248,661	$432,356	$989,989	$310,000	$310,000	$246	$404,950
REVENUES LESS EXPENSES	**$7,228**	**$6,812**	**-$129,642**	**$0**	**$0**	**$394,421**	**$0**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$310,000	$235,200	$235,200	$235,200	$235,200
Expenses	$310,000	$235,200	$235,200	$235,200	$235,200
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

The City currently has two active capital project funds--the ARPA Enabled Capital Project Fund and the Parks Improvement Fund. The ROCC Capital Project Fund has now been fully expended and was formally closed out at the end of the 2022-23 fiscal year.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

ARTS, BEATS AND EATS FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the Arts, Beats and Eats cost center is to account for the city's personnel, contracted and supply costs of the festival. Personnel costs consist of police, fire and DPS employees.

OVERVIEW

Arts, Beats & Eats is held in downtown Royal Oak over the Labor Day weekend. The event was formerly held in downtown Pontiac. More than one-quarter of a million visitors are expected to enjoy the 150 musical acts, 150 fine artists and nearly 50 restaurants during the event.

BUDGET SUMMARY - REVENUE

Arts, Beats and Eats Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$185	$319,899	$294,027	$275,000	$343,000	$355,777	$355,780
Interest And Contributions	$5	$461	$5,880	$4,450	$10,350	$4,152	$12,270
Use of Fund Balance	$0	$0	$0	$20,830	$20,830	$0	$0
TOTAL	**$190**	**$320,360**	**$299,907**	**$300,280**	**$374,180**	**$359,929**	**$368,050**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$327,910	$344,310	$361,530	$379,610	$398,590
Interest And Contributions	$11,650	$11,770	$11,890	$12,010	$12,130
Use of Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$339,560**	**$356,080**	**$373,420**	**$391,620**	**$410,720**

BUDGET SUMMARY - EXPENDITURES

Arts, Beats and Eats Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Transfers-Out	$0	$100,000	$147,150	$140,000	$140,000	$0	$140,000
Other Operating	$1,211	$77,257	$80,229	$80,310	$154,210	$70,494	$100,495
Supplies	$0	$11,625	$11,772	$13,000	$13,000	$9,175	$10,000
OPERATIONAL TOTAL	**$1,211**	**$188,882**	**$239,151**	**$233,310**	**$307,210**	**$79,669**	**$250,495**
Personnel	$835	$44,848	$52,674	$66,970	$66,970	$50,391	$53,585
TOTAL	**$2,045**	**$233,729**	**$291,826**	**$300,280**	**$374,180**	**$130,060**	**$304,080**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Transfers-Out	$160,000	$176,000	$192,000	$208,000	$224,000
Other Operating	$104,710	$109,450	$114,430	$119,660	$125,150
Supplies	$13,000	$13,520	$14,060	$14,620	$15,200
OPERATIONAL TOTAL	**$277,710**	**$298,970**	**$320,490**	**$342,280**	**$364,350**
Personnel	$61,850	$64,300	$66,850	$69,500	$72,250
TOTAL	**$339,560**	**$363,270**	**$387,340**	**$411,780**	**$436,600**

REVENUE IN EXCESS OF EXPENDITURES

Arts, Beats and Eats Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$190	$320,360	$299,907	$300,280	$374,180	$359,929	$368,050
Expenses	$2,045	$233,729	$291,826	$300,280	$374,180	$130,060	$304,080
REVENUES LESS EXPENSES	**-$1,856**	**$86,630**	**$8,082**	**$0**	**$0**	**$229,869**	**$63,970**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$339,560	$356,080	$373,420	$391,620	$410,720
Expenses	$339,560	$363,270	$387,340	$411,780	$436,600
REVENUES LESS EXPENSES	**$0**	**-$7,190**	**-$13,920**	**-$20,160**	**-$25,880**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Due to the uncertain turnout for the event, the budget for fiscal year 2024-25 is based upon an average of revenues received from last two year's events held in 2022 and 2023.

- $16,000 increase in miscellaneous contracted services to cover overtime charges incurred for State Troopers that help work the event.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

Royal Oak

RECREATION FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the recreation department is to provide residents with an assortment of year-round recreation opportunities that are responsive to their needs, are enjoyable to their families and contribute to their physical and mental well-being.

OVERVIEW

The City of Royal Oak's recreation department does not discriminate against any program participant or applicant for participation because of actual or perceived race, color, religion, national origin, sex, age, height, weight, condition of pregnancy, marital status, physical or mental limitations, legal source of income, family responsibilities, sexual orientation, gender identity, or HIV status of person, that person's relatives, or that person's associates or for any other reason (s) prohibited by law. The City of Royal Oak will take affirmative action to ensure that all practices are free from such discrimination.

The department is challenged to provide a wide variety of leisure programs that stimulate the bodies and minds of city residents and business persons of all ages, including toddlers, youth, adults and older adults.

All recreation staff and contractors are responsible for marketing, registration, equipment, supplies, facilities, budget and evaluation.

Programs are operated in the city's two community centers and throughout its 51 parks and playgrounds. Separately, the ice arena and senior citizen services programs are two companion activities that operate from their own individual funds.

Working with all city departments, the superintendent also produces the city's quarterly newsletter "Royal Oak Insight."

The Royal Oak school district and the City of Royal Oak joined in the creation of a parks and recreation department in accordance with the provisions of Section 3 of Act 156, Public Acts for 1917. The superintendent of recreation is the liaison between the city and school district for the implementation of the in-kind service agreement as it relates to recreational facility usage.

Recreation is guided with the assistance of the parks and recreation advisory board to formulate an annual recreation program. The department of recreation and public service sponsors games, contests, exhibitions and other recreational events, and charges admission to any such events when deemed necessary and advisable to defray the expenses of the recreational program. In connection with all such events, the department rents concessions for the accommodation of patrons of such events.

Infant and Toddlers: Our Four Seasons Preschool is a state-licensed preschool program. Children participate in a 33-week curriculum at the Senior Community Center. Recently the department began to offer a seven-week summer program for returning and new students.

Youth Sports and Enrichment: Children can sign up for a 30-week dance program, sport camps, t-ball, golf, basketball, soccer, tennis, and lacrosse. Recently we have added art classes, young engineers, and story time with crafts.

Summer Day Camp: A nine-week, 50-hour camp. Children participate in sports, arts and crafts, swimming, special events and field trips. The camp will be held at Royal Oak High School with a camper to counselor ratio of one to ten.

Adult Sports Leagues/Programs: Softball, women's soccer, volleyball, pickle ball, and tennis.

Adult Enrichment: Programs include tai-chi, yoga, ballroom dance. In 2016, the department began offering cooking classes.

Adult Fitness: Classes include aerobics, kickboxing, Pilates, abs, glutes, and thighs.

Cultural Events: The 53rd Annual Royal Oak Art Fair will be held in July at Memorial Park. One hundred artists from all over the United States participate in this annual event. Other events include Halloween Fest and Toys for Tots Cornhole Tournament.

In 2018, the City of Royal Oak was considered the pickleball destination of Michigan with 21 newer pickleball courts; eight at Whittier Park, seven at Upton Park and six indoor courts at the Jack and Patti Salter Center.

The department will continue to promote the adopt-a-park program that offers a private-public partnership with residents, community organizations and businesses. The goal is to improve our parks system through beautification projects and donations for trees, benches, and park supplies.

The recreation department works with community youth athletic organizations to coordinate hundreds of games, practices and the maintenance schedules for all soccer fields (20 fields spring and fall), baseball (20), softball (12), and a football field. It also coordinates all pavilion rentals at Memorial, VFW, Starr/J.C., and Normandy Oaks parks.

The department also works with and oversees the contracts between the City of Royal Oak and Suburban Management Group at the Lindell Ice Arena, Royal Oak Golf Course, Royal Oak Golf Center, Grand Slam Batting Cages, Royal Oak Leprechauns, Total Soccer, and the Jack and Patti Salter Center.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To maintain, replace and enhance Royal Oak's parks amenities.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Tackle at least one park with drainage issues each year.*
- *Replace at least one aged-out playground's equipment each year.*

Performance Measures:

- *Ongoing - to be determined annually upon park inspections / urgency of need.*

Long-term Goal 2: Develop a formal collaborative planning process with key stakeholders to ensure fair, equitable access to city recreation assets, promote stakeholder collaborations and improve field and facility maintenance.
Strategic Plan Alignment: Welcoming, Engaging, and Livable Community.
Short-term Objectives:

- *Identify key recreation stakeholders and develop annual meeting schedule.*
- *Conduct pre- / post-season meetings with associated leagues.*

Performance Measures:

- *Ongoing*

BUDGET SUMMARY - REVENUE

Recreation Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$211,991	$477,748	$530,485	$541,000	$567,000	$210,431	$565,500
Use of Fund Balance	$0	$0	$0	$209,549	$209,549	$0	$0
Other	$25,330	$74,698	$45,281	$23,300	$37,300	$37,623	$24,500
Interest And Contributions	$568	$6,289	$6,041	$1,500	$1,500	$12	$20
TOTAL	**$237,889**	**$558,735**	**$581,807**	**$775,349**	**$815,349**	**$248,066**	**$590,020**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$596,500	$613,270	$630,540	$648,340	$666,660
Use of Fund Balance	$153,964	$0	$0	$0	$0
Other	$24,500	$24,500	$24,500	$24,500	$24,500
Interest And Contributions	$20	$20	$20	$20	$20
TOTAL	**$774,984**	**$637,790**	**$655,060**	**$672,860**	**$691,180**

BUDGET SUMMARY - EXPENDITURES

Recreation Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$88,557	$167,231	$262,159	$204,750	$244,750	$110,312	$209,342
Depreciation	$87,765	$87,765	$87,765	$87,760	$87,760	$29,255	$87,760
Debt Service	$45,347	$44,107	$42,701	$94,500	$94,500	$10,585	$42,000
Supplies	$13,853	$38,385	$30,252	$35,000	$35,000	$19,619	$35,690
OPERATIONAL TOTAL	**$235,522**	**$337,488**	**$422,876**	**$422,010**	**$462,010**	**$169,771**	**$374,792**
Personnel	$162,674	$252,669	$342,992	$353,339	$353,339	$168,890	$317,540
TOTAL	**$398,196**	**$590,157**	**$765,868**	**$775,349**	**$815,349**	**$338,661**	**$692,332**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$219,595	$229,390	$239,640	$250,370	$261,600
Depreciation	$87,800	$87,800	$87,800	$87,800	$87,800
Debt Service	$93,500	$93,500	$93,500	$93,500	$93,500
Supplies	$40,000	$41,600	$43,260	$44,990	$46,790
OPERATIONAL TOTAL	**$440,895**	**$452,290**	**$464,200**	**$476,660**	**$489,690**
Personnel	$334,089	$347,740	$361,940	$376,730	$392,130
TOTAL	**$774,984**	**$800,030**	**$826,140**	**$853,390**	**$881,820**

REVENUE IN EXCESS OF EXPENDITURES

Recreation Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$237,889	$558,735	$581,807	$775,349	$815,349	$248,066	$590,020
Expenses	$398,196	$590,157	$765,868	$775,349	$815,349	$338,661	$692,332
REVENUES LESS EXPENSES	**-$160,307**	**-$31,422**	**-$184,061**	**$0**	**$0**	**-$90,595**	**-$102,312**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$774,984	$637,790	$655,060	$672,860	$691,180
Expenses	$774,984	$800,030	$826,140	$853,390	$881,820
REVENUES LESS EXPENSES	**$0**	**-$162,240**	**-$171,080**	**-$180,530**	**-$190,640**

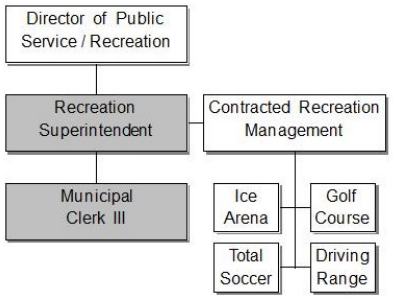
SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Overall, revenues are budgeted to increase nearly 10 percent over the fiscal year 2023-24 original budget, mostly due to continued increased outdoor facility rentals from the additional pavilions at Lawson Park and Normandy Oaks, anticipating higher youth enrichment program charges from increased rates and potentially adding a summer session, and increased gym rental rates.

- $10,000 increase in contracted worker services due to the addition of swim program instructors and rising costs.

- $5,000 increase in program supplies due to the anticipation of rising costs.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Recreation

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Recreation Coordinator	0	0	0	0	0	0	0
Superintendent - Recreation	1	1	1	1	1	1	1
Recreation - MC III	1	1	1	1	1	1	1
Recreation Director	0	0	0	0	0	0	0
AMOUNT	2	2	2	2	2	2	2

Position Detail	FY2024	FY2025
Amount		
Recreation Coordinator	0	0
Superintendent - Recreation	1	1
Recreation - MC III	1	1
Recreation Director	0	0
AMOUNT	2	2

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Royal Oak

AUTO PARKING FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the auto parking fund is to provide ample auto parking opportunity in the business and entertainment areas to support demand.

OVERVIEW

The auto parking system builds and maintains the on- and off-street paid parking throughout the business area of the city, primarily in the central business district. The system's goal is to provide ample auto parking to encourage development. Parking must be easily accessible to the city's wide range of commercial establishments like offices, retail business, restaurants and entertainment venues from morning to night. This enterprise fund charges parking fees in order to be self-supporting.

The City Commission decides rates and the number of parking spots to allow based on recommendations from the Downtown Development Authority.

There are approximately 4,300 spaces managed overall. A new parking structure was opened in 2018 and another in 2019. The city utilizes a private contractor to operate the parking structures to improve service and reduce costs.

Parking rates were increased in late 2010 and multi-rate meters were installed. Spaces are metered on the street and attended in parking decks. Monthly pass rates were increased in March 2018. Drivers can pay rates based on time spent or purchase monthly permits from the city treasury office. In the Fall of 2020, the parking structure rate methodology changed from a $5 flat rate to the first two hours free then 75 cents per hour beginning with the third hour. In 2021, the city approved a contract with Municipal Parking Services (MPS) to install new technology (most of the meters and lots) in the central business district. The police department works to coordinate with MPS to monitor parking

compliance. Implementation of parking enforcement of this new technology was completed in the Spring of 2022.

Operations have two divisions: parking operations and parking enforcement.

Parking operations
The mission of the parking operation cost center is to provide fair auto parking opportunities for visitors to the central business district.

The department of public services (DPS) parking division builds and maintains spaces and collects parking fees. DPS employs three full-time staff and various part-time staff. A parking contractor operates the four parking decks.

Parking enforcement
The mission of the parking enforcement division is to encourage auto parking opportunity in the central business district by enforcing parking regulations across all spaces, including on-street, city-owned lots and parking structures.

In the parking fund, the police department budgets for its parking enforcement division of 12 parking enforcement officers. These employees verify and issue tickets for expired meters and other parking violations. The police department works to coordinate with Municipal Parking Services (MPS) to monitor parking compliance and customer experiences.

In the general fund, the district court adjudicates the violations and collects the fines.

Construction
The mission of the auto parking construction cost center is to track and fund parking construction projects included in the capital improvement plan.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Encourage compliance with all parking regulations through enforcement and education.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:
- *Improve messaging and community education related to parking.*

Performance Measures:
- *Ongoing - Increase parking compliance to over 90%.*

Long-term Goal 2: Improve customer experience and understanding of parking regulations.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Coordinate with the 44th District Court to provide customers with alternative ways to resolve parking disputes.*

Performance Measures:

- *Ongoing - Increase technology usage of new parking system to 25%.*

Long-term Goal 3: Improve customer experience to encourage compliance and ease of use of all parking systems.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Coordinate with Municipal Parking Services (MPS) to ensure new technology is reliable, customer friendly and easy to use.*

Performance Measures:

- *Ongoing - Increase reliability of new MPS parking technology to 95% for FY 2024-2025.*

Long-term Goal 4: Promote and improve use of parking structures.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Identify deficiencies of parking structure usage and make improvements as necessary.*

Performance Measures:

- *Ongoing - Increase parking garage usage average from 60% to 70% for FY 2024-2025.*

Long-term Goal 5: Integrate new parking technology where it makes business sense.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Improve public-facing messaging regarding all parking options within the city.*

Performance Measures:

- *Ongoing - Complete implementation of changes and updates to city website by third quarter FY 2024-2025.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Auto Parking Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$2,443,559	$3,507,332	$3,704,256	$3,483,590	$4,100,140	$1,511,518	$4,215,600
Transfers	$1,446,701	$584,440	$594,548	$586,600	$4,215,050	$510,981	$5,221,380
Use of Fund Balance	$0	$0	$0	$1,649,736	$0	$0	$0
Grants	$0	$0	$1,000,000	$0	$300,000	$0	$300,000
Interest And Contributions	$38,448	$32,225	$34,145	$37,680	$37,680	$16,450	$33,100
Other	-$890,928	$10,760	$11,125	$0	$0	$11,541	$20,000
TOTAL	**$3,037,780**	**$4,134,757**	**$5,344,073**	**$5,757,606**	**$8,652,870**	**$2,050,490**	**$9,790,080**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$4,916,400	$5,161,890	$5,419,640	$5,690,300	$5,974,470
Transfers	$1,086,000	$586,000	$586,000	$586,000	$586,000
Use of Fund Balance	$0	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0
Interest And Contributions	$34,100	$34,100	$34,100	$34,100	$34,100
Other	$20,600	$20,600	$20,600	$20,600	$20,600
TOTAL	**$6,057,100**	**$5,802,590**	**$6,060,340**	**$6,331,000**	**$6,615,170**

BUDGET SUMMARY - EXPENDITURES

Auto Parking Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$1,199,756	$1,533,732	$2,089,571	$2,179,310	$3,079,310	$789,865	$3,008,858
Depreciation	$1,240,496	$1,236,158	$1,236,158	$1,240,000	$1,240,000	$413,017	$1,239,055
Debt Service	$1,124,551	$1,040,270	$951,100	$918,700	$918,700	$231,866	$887,100
Capital	$59,416	$0	$0	$600,000	$600,000	$17,240	$250,000
Supplies	$57,910	$71,439	$61,613	$89,200	$89,200	$38,019	$103,450
Transfers-Out	$24,120	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$3,706,247**	**$3,881,600**	**$4,338,443**	**$5,027,210**	**$5,927,210**	**$1,490,007**	**$5,488,463**
Personnel	$530,608	$372,322	$619,060	$730,396	$730,396	$345,234	$712,984
Increase in Fund Balance	$0	$0	$0	$0	$1,995,264	$0	$0
TOTAL	**$4,236,855**	**$4,253,922**	**$4,957,503**	**$5,757,606**	**$8,652,870**	**$1,835,241**	**$6,201,447**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$2,963,887	$3,094,600	$3,231,710	$3,375,520	$3,526,400
Depreciation	$1,240,000	$1,240,000	$1,240,000	$1,240,000	$1,240,000
Debt Service	$808,300	$808,300	$808,300	$808,300	$808,300
Capital	$25,000	$700,000	$700,000	$700,000	$700,000
Supplies	$96,950	$101,700	$106,730	$112,060	$117,730
Transfers-Out	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$5,134,137**	**$5,944,600**	**$6,086,740**	**$6,235,880**	**$6,392,430**
Personnel	$744,798	$774,720	$805,870	$838,260	$871,990
Increase in Fund Balance	$178,165	$0	$0	$0	$0
TOTAL	**$6,057,100**	**$6,719,320**	**$6,892,610**	**$7,074,140**	**$7,264,420**

REVENUE IN EXCESS OF EXPENDITURES

Auto Parking Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$3,037,780	$4,134,757	$5,344,073	$5,757,606	$8,652,870	$2,050,490	$9,790,080
Expenses	$4,236,855	$4,253,922	$4,957,503	$5,757,606	$8,652,870	$1,835,241	$6,201,447
REVENUES LESS EXPENSES	**-$1,199,075**	**-$119,164**	**$386,571**	**$0**	**$0**	**$215,249**	**$3,588,633**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$6,057,100	$5,802,590	$6,060,340	$6,331,000	$6,615,170
Expenses	$6,057,100	$6,719,320	$6,892,610	$7,074,140	$7,264,420
REVENUES LESS EXPENSES	**$0**	**-$916,730**	**-$832,270**	**-$743,140**	**-$649,250**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Projected year-end revenue in fiscal year 2023-24 includes transfers-in of $4 million for the parking fund debt elimination plan: $1,000,000 that is ARPA-funded, $1,000,000 from the DDA TIFA fund, and $500,000 from the general fund.

- The transfer from the DDA TIFA fund is budgeted at $586,600 to fund 50 percent of the Center Street debt payment.

- Personnel costs are budgeted to increase for cost of living and merit increases.

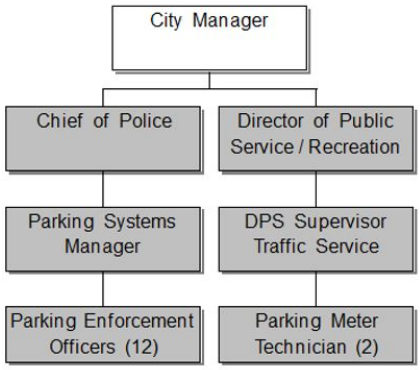
- $945,424 increase in miscellaneous contracted services (516.316) due to estimated parking revenue share agreement cost for the parking technology company (MPS) for 50 percent share of meter and parking lot revenue where the company's technology is installed.

- $31,900 increase in electricity costs is budgeted due to rising rates and for power distribution units.

- $77,500 decrease in miscellaneous building repair and maintenance services due to parking structure repairs that were undertaken during fiscal year 2023-24. The fiscal year 2024-25 budget includes $32,500 for the roof mainteance contract and sprinkler testing for all of the city's parking structures.

- The following project was included in the annual Capital Improvement Plan (CIP) and has been budgeted in the parking operations cost center (516.570) of this fund for fiscal year 2024-25:
  - $25,000 - elevator upgrades

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Auto Parking

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Parking Meter Technician	2	2	2	2	2	2	2
Traffic Service Supervisor	1	1	1	1	1	1	1
AMOUNT	**3**	**3**	**3**	**3**	**3**	**3**	**3**

Position Detail	FY2024	FY2025
Amount		
Parking Meter Technician	2	2
Traffic Service Supervisor	1	1
AMOUNT	**3**	**3**

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

FARMERS' MARKET FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Royal Oak Farmers' Market is to create a facility that reflects the needs and interests of the community and to provide an exciting centerpiece for local downtown economic activity that attracts local merchants, shoppers and public and private rental events.

OVERVIEW

The Royal Oak Farmers' Market sells locally grown produce and wares in a family-oriented venue. The Farmers' Market is located in the civic center campus at the corner of 11 Mile Rd. and Troy St., across from the library and adjacent to the 44th District Court.

The Farmers' Market is one of southeast Michigan's premium farm market venues. Farm producers sell on Friday during the farm season (May through Thanksgiving) and Saturday all year round. During the growing season farmers are only allowed to sell what they grow.

Residents of the City of Royal Oak and surrounding communities are attracted downtown to a first-class venue with ample parking. In addition to its well-rounded Farmers' Market, offering the best of the state's harvest, the building hosts a weekly, highly rated, long-running antiques and collectibles show every Sunday all year round.

The enclosed building provides a great gathering place, in any weather conditions, for large group events such as the Memorial Day pancake breakfast and the city's holiday tree lighting ceremony.

The activity of the Farmers' Market is accounted for in a self-sustaining enterprise fund. Market funds necessary to operate the Farmers' Market are

derived solely from revenues collected. Operation of the market does not put any burden on the general fund.

The Farmers' Market is run by a contracted market management company, under direction of the director of recreation and public services.

Its operating costs include limited DPS personnel costs, depreciation for the building and equipment, advertising, general administration, utilities, supplies, repairs, and maintenance. Personnel costs are allocated percentages only. No staff are permanently assigned to this fund.

A concessionaire leases the kitchen, eliminating the concession cost center.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Increase Farmers' Market and antique market awareness to bring in more diversity of vendors to reach a wider range of customers.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:

- *Promote a large social media campaign to reach customers and vendors with more specific information on how to support their local farmers/specialty food and antique vendors.*

Performance Measures:

- *Ongoing - gradually increased farm and antiques market attendance year-round during FY 2023-24.*

Long-term Goal 2: Create new and improve upon existing market community events to encourage higher attendance.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:

- *Expand in-house special events programming outreach by exploring use of the Centennial Commons and broaden the vendor and customer base.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Farmers' Market Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$226,345	$327,381	$314,894	$313,500	$313,500	$183,992	$304,500
Other	$63,275	$209,253	$245,352	$206,000	$206,000	$156,525	$227,500
Use of Fund Balance	$0	$0	$0	$107,178	$107,178	$0	$0
Transfers	$0	$0	$0	$0	$0	$0	$0
Interest And Contributions	$957	$900	$11,743	$8,360	$8,360	$7,010	$20,230
Grants	$0	$0	$0	$750	$750	$1,635	$0
TOTAL	**$290,577**	**$537,534**	**$571,990**	**$635,788**	**$635,788**	**$349,162**	**$552,230**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$306,500	$315,700	$325,170	$334,920	$344,970
Other	$226,000	$232,600	$239,400	$246,400	$253,610
Use of Fund Balance	$41,720	$0	$0	$0	$0
Transfers	$200,000	$0	$0	$0	$0
Interest And Contributions	$19,215	$19,410	$19,600	$19,800	$20,000
Grants	$0	$0	$0	$0	$0
TOTAL	**$793,435**	**$567,710**	**$584,170**	**$601,120**	**$618,580**

BUDGET SUMMARY - EXPENDITURES

Farmers' Market Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$409,163	$479,279	$491,984	$449,140	$449,140	$238,595	$447,930
Depreciation	$68,852	$58,743	$58,743	$58,750	$58,750	$19,581	$58,750
Capital	$0	$8,210	$24,410	$99,500	$99,500	$27,729	$0
Supplies	$13,868	$22,326	$23,279	$20,500	$20,500	$9,026	$18,725
OPERATIONAL TOTAL	**$491,883**	**$568,558**	**$598,416**	**$627,890**	**$627,890**	**$294,931**	**$525,405**
Personnel	$2,339	$6,038	$6,983	$7,898	$7,898	$3,548	$7,092
TOTAL	**$494,222**	**$574,597**	**$605,400**	**$635,788**	**$635,788**	**$298,479**	**$532,497**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$463,430	$482,520	$502,520	$523,480	$545,420
Depreciation	$58,800	$58,800	$58,800	$58,800	$58,800
Capital	$243,500	$48,500	$28,000	$0	$0
Supplies	$20,000	$20,790	$21,610	$22,460	$23,340
OPERATIONAL TOTAL	**$785,730**	**$610,610**	**$610,930**	**$604,740**	**$627,560**
Personnel	$7,705	$8,020	$8,340	$8,680	$9,030
TOTAL	**$793,435**	**$618,630**	**$619,270**	**$613,420**	**$636,590**

REVENUE IN EXCESS OF EXPENDITURES

Farmers' Market Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$290,577	$537,534	$571,990	$635,788	$635,788	$349,162	$552,230
Expenses	$494,222	$574,597	$605,400	$635,788	$635,788	$298,479	$532,497
REVENUES LESS EXPENSES	**-$203,645**	**-$37,063**	**-$33,410**	**$0**	**$0**	**$50,683**	**$19,733**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$793,435	$567,710	$584,170	$601,120	$618,580
Expenses	$793,435	$618,630	$619,270	$613,420	$636,590
REVENUES LESS EXPENSES	**$0**	**-$50,920**	**-$35,100**	**-$12,300**	**-$18,010**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- $20,000 increase in revenue from facility rentals.
- $200,000 transfer-in from the ARPA-Enabled Capital Projects fund to cover the generator budgeted in capital outlay in fiscal year 2024-25.
- $5,000 increase in revenue from daily/weekly flea market rentals.

- $10,000 increase in contracted worker services to accommodate cost of management contract.

- The following projects, totaling $243,500, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this fund for fiscal year 2024-25:
  - $200,000 market generator (ARPA-funded)
  - $28,500 market electrical upgrade
  - $15,000 audio system

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

WATER AND SEWER FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the water and sewer fund is to provide City of Royal Oak residents and businesses with water supply and sewage disposal services that support a high quality of life.

OVERVIEW

The City of Royal Oak purchases water from the Southeastern Oakland County Water Authority (SOCWA) and pays the Oakland County Water Resources Commission for the treatment of sewage. Both in turn contract with the Great Lakes Water Authority (GLWA), which first provides treated water from the Great Lakes and later treats the City's sewerage before returning it downstream.

The water and sewer fund uses numerous cost centers to categorize its activities: engineering, administration, water billing, water maintenance, meter services, sewer maintenance and construction.

Most of the revenues for these operations are generated based upon the amount of water used by Royal Oak's residential and commercial/industrial customers. The majority of the revenue is generated through two-tiered user charges. The water/sewer combined commodity rate is budgeted to increase by 7.4%. The SOCWA-GLWA has tentatively proposed an increase to the water rate to the city of 4.5%. Oakland County Water Resources Commission is increasing its sanitary/sewer rates (combined) by 3.0%. The flat billing rate is budgeted to remain at $16.00 per quarter for the purpose of recouping the city's water billing costs. This is moving the cost recovery from the commodity rate to the flat rate.

The City currently has three chapter 20 qualifying debt issuances for which we levy a small amount of tax. Of the current chapter 20 issuances, the last will mature in April of 2029.

Engineering

The purpose of the engineering cost center of the water and sewer fund is to provide for engineering services that are related to water and sewer projects.

The engineering division evaluates water main and sewer conditions and coordinates rehabilitation or replacements where needed, or where street repairs are planned. Costs for street repairs are usually charged to specific projects and capitalized. Additionally, green infrastructure projects are often funded by the water and sewer fund. Any non-project costs for engineering services are charged here. These would include asset management plans, ordinance review and updates, stormwater analysis and attending meetings and training that are not project-specific. Personnel costs are allocated percentages only. No staff are permanently assigned to this cost center.

The engineering division often utilizes consultants to assist with the engineering activities described.

Administration

The function of the administration cost center of the water and sewer fund is to pay all administrative costs including debt service.

The administration budget pays a portion of personnel services for the DPS director and the front office staff, debt service and related administrative expenses.

Debt service is a large component of the budget. Depreciation expense must provide sufficient cash flow to pay debt principal. Other costs include general administration, information service, insurance and auditing cost.

Water Billing

The water billing function is housed in the treasury department in city hall. This assists customers when they personally pay bills by keeping the collection point in one place.

Billing staff solve water and sewer problems for customers by answering their questions and taking customer requests for service. They work daily with the department of public works (DPS) staff at the public service building to resolve these issues.

The treasury billing staff is the primary answer point to deal with setting up new accounts, meter reading, billing and collecting process, setting up “final” meter

reads and preparing courtesy bills, and investigating water leaks and basement backups.

Utility accounts are billed four times annually. There are 13 billing cycles, and 1,500 to 2,000 bills are mailed out weekly. Payment on bills is typically due on Monday, three weeks after the bills are mailed.

Water Maintenance

The water maintenance division is responsible for the maintenance of approximately 220 miles of water main throughout the community. There are many water conveyances it must maintain. This cost center also records the purchases of potable water.

Water mains are the pressurized pipes that transmit water to the user. They are made of several materials, the most common being cast iron. They are subject to leaks and breaks due to stress, corrosion, and changes in water pressure because of seasonal demand.

These breaks and leaks must be pinpointed, dug up, and repaired. A new material, ductile iron, shows great promise in eliminating such problems.

Valves (or gates) are strategically located in various points throughout the transmission system. Usually spaced one or two blocks apart, they are used to isolate certain areas for repair or construction. These are subject to corrosion of bolts and packing and must be periodically dug up and repaired.

Royal Oak has over 2,100 hydrants of different ages and brands located strategically throughout the city. These suffer from vandalism, automobile accidents, and aging and must be repaired or dug up and replaced. The fire department also monitors their condition, and reports malfunctions to the water maintenance division.

Potable water is the City's largest single water expense. The city is a member of SOCWA, the Southeast Oakland County Water Authority. SOCWA is the regional intergovernmental agency that transports clean water from the Great Lakes Water Authority system to its member cities.

Meter Service

The meter service division maintains the water connection between the city’s water main and water customers’ meters and is responsible for the reading of water meters for billing, performing investigations on high water bills, 24-hour emergency call-out for leaking water meters, installing new water meters, investigating possible water service leaks, and cross connection inspections.

There are approximately 24,500 water meters within the Royal Oak water system for which this division is responsible for.

Water services are the private lines that supply water from the city's water main to a house or business. Service lines also are made of different materials with copper being far superior. Copper services require little, if any, maintenance. Galvanized iron services eventually rust out and must be replaced. Services made of lead are a health hazard and should be replaced.

The meter service division also has a meter testing and replacement program. The division is presently in the process of installing radio reading devices where possible. There is no additional direct cost to the homeowner for the installation of these meters.

The meter service division is also presently converting older style remote readers over to a newer type and the city's residential and commercial cross connection control programs are also included in this cost center.

Sewer Maintenance

The sewer maintenance division of the department of public service is responsible for the maintenance of approximately 360 miles of sewers throughout the City of Royal Oak. The city has a combined sanitary and storm system.

More than 85 percent of the amounts budgeted here are for contractual sewage disposal charges from the Oakland County Water Resources Commissioner. Our sewage passes through the George W. Kuhn Sewage Disposal System (GWKSDS). Next it gets transported by the City of Detroit system, then treated and returned to the Great Lakes system. The other 15 percent of costs are local costs.

Sanitary sewer cleaning is designed to clean all sanitary sewers within the City by sewer jetting and eliminating most of the sewer back-up problems in the City's lines. The City provides 24 hours a day, seven days a week, response to any basement water calls.

Maintenance and normal repairs are scheduled starting in the Spring on catch basins, manholes and any sewer lines that have had problems. This work continues if weather permits. During the winter, the sewer personnel clean the tops of catch basins and inspect all the sewer structures for repair. From this program, a repair list is made up for the construction repair season.

During severe snowstorms, the sewer division supports the highway division with equipment and manpower for the plowing of city streets. Also, during the winter months, the sewer division uses a power-rodding machine to rod or clean city sewer lines that have root growth problems. This power rod is in operation until our construction season begins.

The sewer division also handles all Miss Dig requests. This is a program set up by all utilities for the staking of utility lines before any digging occurs. This division stakes or paints all City of Royal Oak sewer mains and laterals, water mains, sewer service tie-in locations and water curb shut offs.

Construction
The function of the water and sewer construction cost center is to track and fund water- and sewer-related projects.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: (Engineering) Update water asset management plan for the Michigan Department of Environmental, Great Lakes and Energy (EGLE) meeting of exceeding industry standards.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Program funding to hire a consultant in 2024 for plan updates to be completed by Fall 2025.*
- *Program water main improvements in the Capital Improvement Plan (CIP) that align with asset management plan.*

Performance Measures:
- *Water plan was last updated in 2020.*

Long-term Goal 2: (Engineering) Evaluate which streets have high ponding potential for appropriate green infrastructure installations.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Use the list of streets with high ponding potential to program green infrastructure opportunities in future years.*

Performance Measures:
- *Completed- Ponding analysis was completed in summer 2024 and a few locations have been identified for potential future projects.*

Long-term Goal 3: (Engineering) Create Geographic Information Systems (GIS) map of sewer system and maintenance activities.
Strategic Plan Alignment: Reliable Infrastructure

Short-term Objectives:

- *Use map to analyze future sewer televising and sewer lining projects.*

Performance Measures:

- *Ongoing - worked with GIS consultant to develop webmap so staff can enter all relavant information to GIS at the end of 2023.Staff enters data aa time allows, but currently only has about 10 percent of the historical data mapped. Staff is also adding year of construction for each sewer (when known) to assist with future asset management plan analysis.*

Long-term Goal 4: (Construction) Program American Rescue Plan Act of 2021 (ARPA) funds for green infrastructure improvements in 2022-2026.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Include items in the Capital Improvement Plan (CIP) for green infrastructure construction.*

Performance Measures:

- *Ongoing - projects have been programmed for 2024.*
- *Completed - installed three rain gardens along Rochester Road in 2023.*

Long-term Goal 5: (Construction) Upgrade water mains throughout the city to improve fire flow and reliability.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Include items in the Capital Improvement Plan (CIP) for water main upgrades.*

Performance Measures:

- *Ongoing - projects have been programmed for 2024 through 2029.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Water & Sewer Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$28,850,624	$27,942,488	$30,703,776	$33,070,000	$33,070,000	$18,452,206	$32,932,051
Taxes	$2,809,547	$2,437,221	$1,968,053	$1,925,000	$1,925,000	$2,021,097	$2,068,000
Transfers	$113,232	$29,670	$14,114	$15,000	$3,361,162	$0	$3,365,763
Use of Fund Balance	$0	$0	$0	$1,270,636	$69,136	$0	$0
Grants	$75,953	$79,615	$319,237	$81,400	$81,400	$11,763	$19,965
Interest And Contributions	$40,265	$21,998	$27,908	$43,370	$43,370	$19,136	$28,370
Other	$71,187	$70,717	$16,594	$20,000	$20,000	$8,264	$20,000
TOTAL	**$31,960,808**	**$30,581,710**	**$33,049,683**	**$36,425,406**	**$38,570,068**	**$20,512,466**	**$38,434,149**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$34,720,200	$36,456,210	$38,279,020	$40,192,970	$42,202,630
Taxes	$203,000	$211,120	$219,560	$228,340	$237,470
Transfers	$4,438,000	$15,000	$15,000	$15,000	$15,000
Use of Fund Balance	$0	$0	$0	$0	$0
Grants	$76,000	$78,280	$80,630	$83,050	$85,540
Interest And Contributions	$26,950	$27,220	$27,490	$27,760	$28,040
Other	$20,000	$20,000	$20,000	$20,000	$20,000
TOTAL	**$39,484,150**	**$36,807,830**	**$38,641,700**	**$40,567,120**	**$42,588,680**

BUDGET SUMMARY - EXPENDITURES

Water and Sewer Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$20,451,331	$21,523,925	$22,406,031	$21,776,510	$23,918,672	$13,184,319	$22,327,953
Capital	$0	$0	$0	$6,686,250	$6,686,250	$0	$6,450,000
Depreciation	$3,203,103	$3,275,696	$3,437,465	$3,472,000	$3,472,000	$1,099,706	$3,527,250
Debt Service	$736,904	$656,755	$577,336	$1,008,100	$1,008,100	$134,300	$505,145
Supplies	$524,178	$543,166	$610,378	$521,600	$521,600	$459,122	$646,550
Transfers-Out	$3,000	$81,500	$134,250	$5,000	$7,500	$0	$7,000
OPERATIONAL TOTAL	**$24,918,515**	**$26,081,042**	**$27,165,460**	**$33,469,460**	**$35,614,122**	**$14,877,447**	**$33,463,898**
Personnel	$2,317,377	$1,743,923	$2,537,049	$2,955,946	$2,955,946	$1,281,932	$2,609,569
TOTAL	**$27,235,892**	**$27,824,965**	**$29,702,509**	**$36,425,406**	**$38,570,068**	**$16,159,379**	**$36,073,467**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$25,104,280	$26,221,010	$27,391,860	$28,619,460	$29,906,550
Capital	$6,381,000	$5,312,663	$5,312,660	$5,312,660	$5,312,660
Depreciation	$3,593,300	$3,593,300	$3,593,300	$3,593,300	$3,593,300
Debt Service	$958,100	$958,100	$958,100	$958,100	$958,100
Supplies	$517,950	$566,660	$620,110	$678,800	$743,200
Transfers-Out	$7,000	$7,500	$7,500	$7,500	$7,500
OPERATIONAL TOTAL	**$36,561,630**	**$36,659,233**	**$37,883,530**	**$39,169,820**	**$40,521,310**
Personnel	$2,922,520	$3,042,990	$3,168,530	$3,299,310	$3,435,610
TOTAL	**$39,484,150**	**$39,702,223**	**$41,052,060**	**$42,469,130**	**$43,956,920**

REVENUE IN EXCESS OF EXPENDITURES

Water & Sewer Fund - Revenue > Expenditures

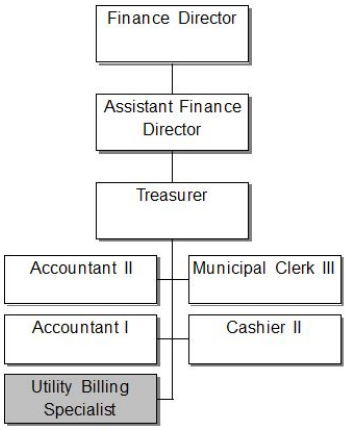
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$31,960,808	$30,581,710	$33,049,683	$36,425,406	$38,570,068	$20,512,466	$38,434,149
Expenses	$27,235,892	$27,824,965	$29,702,509	$36,425,406	$38,570,068	$16,159,379	$36,073,467
REVENUES LESS EXPENSES	**$4,724,916**	**$2,756,745**	**$3,347,174**	**$0**	**$0**	**$4,353,087**	**$2,360,682**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$39,484,150	$36,807,830	$38,641,700	$40,567,120	$42,588,680
Expenses	$39,484,150	$39,702,223	$41,052,060	$42,469,130	$43,956,920
REVENUES LESS EXPENSES	**$0**	**-$2,894,393**	**-$2,410,360**	**-$1,902,010**	**-$1,368,240**

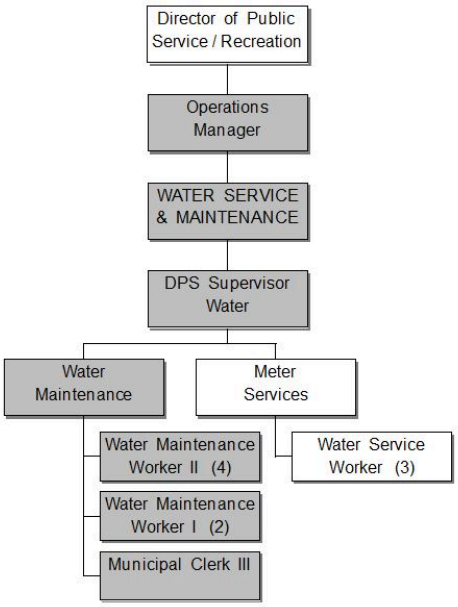
FOR DETAILED COSTS AND SIGNIFICANT ITEMS BY DIVISION, PLEASE FOLLOW THIS LINK.

DEPARTMENTAL ORGANIZATIONAL CHARTS:

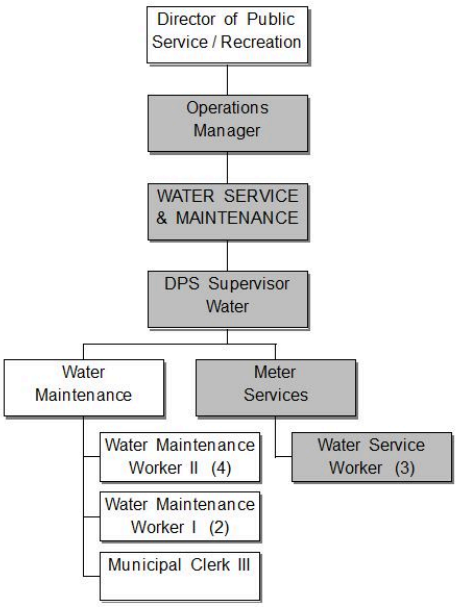
UTILITY BILLING



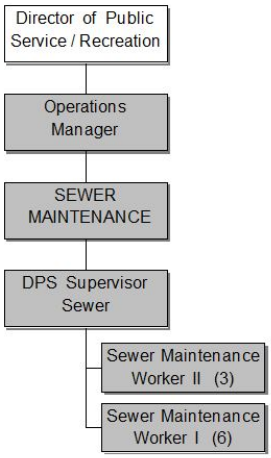
WATER MAINTENANCE



METER SERVICES



SEWER MAINTENANCE



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Water Billing

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Utility Billing Specialist	0	0	1	1	1	1	1
Water Service – MC III	1	1	0	0	0	0	0.5
Water Billing - MC II	0	0	1	0	0	0	0
AMOUNT	**1**	**1**	**2**	**1**	**1**	**1**	**1.5**

Position Detail	FY2024	FY2025
Amount		
Utility Billing Specialist	1	1
Water Service – MC III	0.5	0.5
Water Billing - MC II	0	0
AMOUNT	**1.5**	**1.5**

Water Maintenance

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Water Maintenance Worker	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Water Service - MC III	1	1	1	1	1	1	1
Water Maintenance Worker II	4	4	4	4	4	4	4
AMOUNT	**7.5**	**7.5**	**7.5**	**7.5**	**7.5**	**7.5**	**7.5**

Position Detail	FY2024	FY2025
Amount		
Water Maintenance Worker	2.5	2.5
Water Service - MC III	1	1
Water Maintenance Worker II	4	4
AMOUNT	**7.5**	**7.5**

Meter Services

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
DPS Supervisor - Water	1	1	1	1	1	1	1
Water Service Worker	3	3	3	3	3	3	3
Superintendent - Water & Sewer	0	0	0	0	0	0	0
AMOUNT	**4**	**4**	**4**	**4**	**4**	**4**	**4**

Position Detail	FY2024	FY2025
Amount		
DPS Supervisor - Water	1	1
Water Service Worker	3	3
Superintendent - Water & Sewer	0	0
AMOUNT	**4**	**4**

Sewer Maintenance

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
DPS Supervisor – Sewer	0	0	0	0	0	1	1
Sewer Maintenance Worker II	3	3	3	3	3	3	3
Sewer Maintenance Worker	4	6	6	6	6	6	6
AMOUNT	7	9	9	9	9	10	10

Position Detail	FY2024	FY2025
Amount		
DPS Supervisor – Sewer	1	1
Sewer Maintenance Worker II	3	3
Sewer Maintenance Worker	6	6
AMOUNT	10	10

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

WATER AND SEWER FUND - BY DIVISION

FISCAL YEAR 2024-2025 ANNUAL BUDGET

OVERVIEW

The water and sewer fund uses numerous cost centers to categorize its activities: engineering, administration, water billing, water maintenance, meter services, sewer maintenance, and construction. This page shows expense information for each of those cost centers.

TO RETURN TO THE WATER & SEWER FUND SUMMARY PAGE, PLEASE CLICK HERE.

BUDGET SUMMARY BY DIVISION

Water & Sewer Administration Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$864,940	$835,008	$887,682	$882,430	$882,430	$523,085	$870,795
Debt Service	$736,904	$656,755	$577,336	$1,008,100	$1,008,100	$134,300	$505,145
Transfers-Out	$3,000	$81,500	$134,250	$5,000	$7,500	$0	$7,000
Depreciation	$3,203,103	$3,275,696	$3,437,465	$3,472,000	$3,472,000	$1,099,706	$3,527,250
OPERATIONAL TOTAL	**$4,807,947**	**$4,848,959**	**$5,036,734**	**$5,367,530**	**$5,370,030**	**$1,757,091**	**$4,910,190**
TOTAL	**$4,807,947**	**$4,848,959**	**$5,036,734**	**$5,367,530**	**$5,370,030**	**$1,757,091**	**$4,910,190**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$893,060	$923,730	$955,540	$988,550	$1,022,800
Debt Service	$958,100	$958,100	$958,100	$958,100	$958,100
Transfers-Out	$7,000	$7,500	$7,500	$7,500	$7,500
Depreciation	$3,593,300	$3,593,300	$3,593,300	$3,593,300	$3,593,300
OPERATIONAL TOTAL	**$5,451,460**	**$5,482,630**	**$5,514,440**	**$5,547,450**	**$5,581,700**
TOTAL	**$5,451,460**	**$5,482,630**	**$5,514,440**	**$5,547,450**	**$5,581,700**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

ADMINISTRATION:

- $123,000 increase in estimated depreciation charges due to increased capital projects to depreciate.
- $4,000 increase in miscellaneous expenditures to accommodate the annual fee adjustment increase for the State's Community Water Supply Program.
- $50,000 decrease in budgeted debt payments as outstanding balances decline.

Water & Sewer Engineering - Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$64,989	$59,601	$31,261	$60,893	$60,893	$25,300	$52,847
Operational							
Other Operating	$0	$269	$997	$0	$0	$218	$523
OPERATIONAL TOTAL	**$0**	**$269**	**$997**	**$0**	**$0**	**$218**	**$523**
TOTAL	**$64,989**	**$59,870**	**$32,257**	**$60,893**	**$60,893**	**$25,518**	**$53,370**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$74,050	$77,180	$80,420	$83,790	$87,310
Operational					
Other Operating	$1,000	$990	$980	$970	$960
OPERATIONAL TOTAL	**$1,000**	**$990**	**$980**	**$970**	**$960**
TOTAL	**$75,050**	**$78,170**	**$81,400**	**$84,760**	**$88,270**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

ENGINEERING:

- Personnel costs are increasing due to having a higher allocation of engineering staff budgeted to this cost center and having less allocated to project-specific construction and road fund cost centers for fiscal year 2024-25.

Water Billing Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$60,140	$67,415	$107,055	$135,539	$135,539	$64,344	$134,769
Operational							
Supplies	$0	$119	$49	$200	$200	$0	$0
Other Operating	$54,343	$60,411	$57,037	$63,000	$63,000	$17,567	$59,050
OPERATIONAL TOTAL	**$54,343**	**$60,530**	**$57,086**	**$63,200**	**$63,200**	**$17,567**	**$59,050**
TOTAL	**$114,483**	**$127,945**	**$164,141**	**$198,739**	**$198,739**	**$81,911**	**$193,819**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$148,037	$154,180	$160,560	$167,200	$174,130
Operational					
Supplies	$200	$200	$200	$200	$200
Other Operating	$60,480	$61,690	$62,920	$64,180	$65,460
OPERATIONAL TOTAL	**$60,680**	**$61,890**	**$63,120**	**$64,380**	**$65,660**
TOTAL	**$208,717**	**$216,070**	**$223,680**	**$231,580**	**$239,790**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

WATER BILLING:

- Personnel costs are increasing to potentially provide room for merit increases for those staff not currently at the top of their respective pay scale range.

- $3,500 decrease in printing and document duplication due to the assumption that volume will be less due to paperless requests while still allowing room for postage rate increases.

Water Maintenance Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$1,024,468	$574,012	$901,539	$984,820	$984,820	$400,004	$808,654
Operational							
Supplies	$138,477	$204,102	$175,561	$181,300	$181,300	$131,360	$207,500
Other Operating	$4,980,139	$5,931,752	$6,643,748	$5,590,710	$7,732,872	$2,647,689	$6,005,300
OPERATIONAL TOTAL	**$5,118,617**	**$6,135,854**	**$6,819,309**	**$5,772,010**	**$7,914,172**	**$2,779,049**	**$6,212,800**
TOTAL	**$6,143,085**	**$6,709,866**	**$7,720,848**	**$6,756,830**	**$8,898,992**	**$3,179,053**	**$7,021,454**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$1,007,406	$1,049,430	$1,093,270	$1,138,970	$1,186,640
Operational					
Supplies	$187,400	$205,250	$224,850	$246,390	$270,020
Other Operating	$7,282,680	$7,561,060	$7,851,770	$8,155,330	$8,472,330
OPERATIONAL TOTAL	**$7,470,080**	**$7,766,310**	**$8,076,620**	**$8,401,720**	**$8,742,350**
TOTAL	**$8,477,486**	**$8,815,740**	**$9,169,890**	**$9,540,690**	**$9,928,990**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

WATER MAINTENANCE:

- Rates to member communities are budgeted to increase 10 percent for fiscal year 2024-25 based on tentative rates from SOCWA.
- Personnel costs are increasing relative to the fiscal year 2023-24 original budget to potentially provide room for merit increases for those staff not currently at the top of their respective pay scale range.
- $116,270 increase in motor pool rental charges due to higher utilization hours expected in fiscal year 2024-25 and increased depreciation charges from recently replaced vehicles.
- $15,000 increase in sand, gravel and slag material purchases to better reflect history as usage fluctuates with the amount of water main breaks and service repairs during the year.
- The following projects totaling $1,735,750, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in the miscellaneous contracted services account for fiscal year 2024-25:
  - $1,290,000 lead service line replacements
  - $445,750 water service line inventory

Water & Sewer Meter Services - Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$433,946	$410,167	$603,576	$599,758	$599,758	$323,456	$658,561
Operational							
Supplies	$298,247	$244,890	$314,268	$256,150	$256,150	$187,386	$264,600
Other Operating	$158,370	$150,743	$146,535	$166,160	$166,160	$88,703	$248,605
OPERATIONAL TOTAL	**$456,617**	**$395,633**	**$460,803**	**$422,310**	**$422,310**	**$276,089**	**$513,205**
TOTAL	**$890,563**	**$805,800**	**$1,064,379**	**$1,022,068**	**$1,022,068**	**$599,545**	**$1,171,766**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$661,748	$688,730	$716,830	$746,120	$776,600
Operational					
Supplies	$259,400	$285,080	$313,310	$344,360	$378,500
Other Operating	$238,800	$249,280	$260,290	$271,870	$284,030
OPERATIONAL TOTAL	**$498,200**	**$534,360**	**$573,600**	**$616,230**	**$662,530**
TOTAL	**$1,159,948**	**$1,223,090**	**$1,290,430**	**$1,362,350**	**$1,439,130**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

METER SERVICES:

- Personnel costs are increasing due to the pace of work increasing and to potentially provide room for merit increases for those staff not currently at the top of their respective pay scale range.
- $80,180 increase in contracted worker services for the Cross Connection Control Program.
- $10,320 decrease in motor pool rental charges due to vehicles and equipment that will become fully depreciated during the year.

Sewer Maintenance Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel							
Expenditure	$676,114	$632,728	$876,359	$872,426	$872,426	$326,649	$674,955
PERSONNEL TOTAL	**$676,114**	**$632,728**	**$876,359**	**$872,426**	**$872,426**	**$326,649**	**$674,955**
Operational							
Supplies	$84,235	$93,265	$119,032	$83,950	$83,950	$75,140	$114,450
Other Operating	$14,299,651	$14,533,436	$14,632,074	$15,057,620	$15,057,620	$6,439,044	$15,123,180
OPERATIONAL TOTAL	**$14,383,886**	**$14,626,701**	**$14,751,106**	**$15,141,570**	**$15,141,570**	**$6,514,184**	**$15,237,630**
TOTAL	**$15,060,000**	**$15,259,429**	**$15,627,465**	**$16,013,996**	**$16,013,996**	**$6,840,833**	**$15,912,585**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel					
Expenditure	$811,436	$844,520	$878,970	$914,860	$952,240
PERSONNEL TOTAL	**$811,436**	**$844,520**	**$878,970**	**$914,860**	**$952,240**
Operational					
Supplies	$70,950	$76,130	$81,750	$87,850	$94,480
Other Operating	$16,606,140	$17,402,360	$18,238,680	$19,117,100	$20,039,720
OPERATIONAL TOTAL	**$16,677,090**	**$17,478,490**	**$18,320,430**	**$19,204,950**	**$20,134,200**
TOTAL	**$17,488,526**	**$18,323,010**	**$19,199,400**	**$20,119,810**	**$21,086,440**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

SEWER MAINTENANCE:

- Personnel costs are decreasing slightly due to changes in staff and retirements in the prior year. However, the fiscal year 2024-25 budget still provides room for newer employees, who are not at the top of their respective pay scales, to receive potential merit wage increases.

- Sewage disposal service costs are tentatively budgeted to increase by approximately 6 percent from the Oakland County Water Resources Commission.

- $51,740 increase in motor pool rental charges due to more utilization hours planned for this cost center in fiscal year 2024-25.

- $18,000 increase in miscellaneous contracted services due to an increase in the estimated cost of the annual sewer televising and root control program (capXX75 CIP).

- The following projects totaling $650,000, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2024-25:
  - $550,000 sewer televising and root control
  - $100,000 Royal Oak sewer asset management plan and ordinance updates.

Water & Sewer Construction - Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$57,720	$0	$17,260	$302,511	$302,511	$142,179	$279,783
Operational							
Supplies	$3,218	$790	$1,468	$0	$0	$65,236	$60,000
Other Operating	$93,887	$12,305	$37,957	$16,590	$16,590	$3,468,013	$20,500
Capital	$0	$0	$0	$6,686,250	$6,686,250	$0	$6,450,000
OPERATIONAL TOTAL	**$97,105**	**$13,095**	**$39,426**	**$6,702,840**	**$6,702,840**	**$3,533,249**	**$6,530,500**
TOTAL	**$154,826**	**$13,095**	**$56,685**	**$7,005,351**	**$7,005,351**	**$3,675,428**	**$6,810,283**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$219,843	$228,950	$238,480	$248,370	$258,690
Operational					
Supplies	$0	$0	$0	$0	$0
Other Operating	$22,120	$21,900	$21,680	$21,460	$21,250
Capital	$6,381,000	$5,312,663	$5,312,660	$5,312,660	$5,312,660
OPERATIONAL TOTAL	**$6,403,120**	**$5,334,563**	**$5,334,340**	**$5,334,120**	**$5,333,910**
TOTAL	**$6,622,963**	**$5,563,513**	**$5,572,820**	**$5,582,490**	**$5,592,600**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

CONSTRUCTION:

The following construction projects, totaling $6,381,000, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2023-24:

- CAP05TH 5th Street Plaza improvements (water main imp.) - $330,000
- CAP2407 Crooks Road resurfacing - $458,000
- CAP2410 2024 water main improvements (Northwood Blvd) - $1,883,000 (ARPA-funded)
- CAP2435 2024 road reconstruction (water main imp.) - $325,000
- CAP2440 2024 green infrastructure improvements - $600,000 (ARPA-funded)
- CAP2450 aerial flyover for impervious mapping - $80,000
- CAP2540 2025 green infrastructure improvements - $650,000 (ARPA-funded)
- CAPXX01 concrete pavement replacement and prepaid sidewalk improvements - $505,000
- CAPXX85 sewer lining improvements - $800,000
- CAPXX95 spot sewer repair improvements - $650,000 (ARPA-funded)
- CAPXX55 special assessment paving projects - $100,000

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

ICE ARENA FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the ice arena is to provide to both resident and regional skaters of all ages outstanding recreation programs on ice that are financially self-supporting.

OVERVIEW

A full menu of programs for ice skating and hockey is provided at the John Lindell Ice Arena. Beginners looking for open public skating or advanced figure skaters or hockey players, can find programs available for all ages, all year long. Skaters can enjoy open skating times, drop-in hockey, and freestyle sessions.

A skating instructor might be a current Olympic-class athlete or coach because of the strength of skating training in the Metro Detroit region.

The annual ice show is a crowd pleaser, providing friends and families a chance to see young skaters show off their skill.
Lindell Arena is the home arena for many clubs and teams:

- Royal Oak Hockey Club,
- New Edge Figure Skating Club,
- Royal Oak M1 Griffens High School Hockey,
- Bishop Foley/Shrine Knights High School Hockey,
- Berkley Royal Oak High School Figure Skating Club,
- Motown Theater on Ice,
- Royal Oak Adult Hockey League,
- TOT Women's Hockey,
- Royal Oak Senior Hockey League,
- Belle Tire AAA Hockey.

Program offerings include:

Open Public Skating: Times are available throughout the year for skaters of all ages.

Learn-To-Skate Program: The learn-to-skate program offers a wide range of classes to suit everyone's needs, from ages three to adult. The program is a place to learn basic skating skills and is a stepping-stone for hockey as well as freestyle, synchronized and recreational skating.

Freestyle Program: Skaters must be members of the New Edge Figure Skating Club or a U.S. Figure Skating member. Sessions are limited to the first 24 skaters signed in and paid.

Youth Hockey: The Royal Oak Hockey Club offers instructional and competitive hockey programs and teams at all levels for players ages 5-18. The next step into hockey for graduates of the LTS program is the ROHC 8 & under program.

Drop-In Hockey: Players are required to be at least 18 years of age and wear full equipment with a helmet.

High School Varsity Hockey: Home to two varsity hockey programs, M1 Griffens (formerly Royal Oak high School Ravens) and Bishop Foley/Shrine Catholic High School Knights. Both are pay-to-play programs.

Royal Oak Adult Hockey League: The Fall/Winter League is offered September through March and currently has 32 teams in 3 divisions and the Spring/Summer League from April through July has 18-20 teams.

Tournaments: The ice arena hosts multiple tournaments each year. The Warrior AAA tournament is in mid-October, The Bauer World Invite Girls Tier I tournament is in mid-November, and a Selects Hockey Tier I boys' tournament is held over Thanksgiving weekend. New this year are the North American Prospects Hockey League Showcase in January, and Grinder in April.

Ice Show: The annual ice show showcases the talents of New Edge Figure Skating Club skaters.

The ice arena operations are contracted out to Suburban Ice Management. The nearly $1.65 million budget also pays all operational and building maintenance costs. Most revenue to fund programs comes from rink rental fees. The bulk of the remaining revenues come from other fees: e.g., lessons, open freestyle and

open skating fees. Personnel costs are allocated percentages only. No staff are permanently assigned to this fund.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Increase public programming activity offerings and attendance by 10%.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Increase Public Skate and Drop-In Hockey offerings.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Increase public programming activity offerings and attendance by 10%.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Increase youth hockey competitive teams.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Increase public programming activity offerings and attendance by 10%.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2025: Increase adult hockey league teams in fall/winter and spring/summer.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Ice Arena Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$801,413	$1,384,484	$1,348,509	$1,379,500	$1,474,500	$850,117	$1,508,000
Use of Fund Balance	$0	$0	$0	$41,304	$344,804	$0	$0
Interest And Contributions	$8,144	$7,737	$3,992	$4,830	$4,830	$1,779	$8,300
Other	$12,839	$1,829	$264	$0	$0	$5,523	$5,530
Transfers	$25,000	$0	$0	$0	$0	$0	$0
TOTAL	**$847,396**	**$1,394,051**	**$1,352,766**	**$1,425,634**	**$1,824,134**	**$857,419**	**$1,521,830**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$1,548,000	$1,594,440	$1,642,260	$1,691,520	$1,742,250
Use of Fund Balance	$80,518	$0	$0	$0	$0
Interest And Contributions	$8,010	$8,070	$8,130	$8,190	$8,250
Other	$0	$0	$0	$0	$0
Transfers	$0	$0	$0	$0	$0
TOTAL	**$1,636,528**	**$1,602,510**	**$1,650,390**	**$1,699,710**	**$1,750,500**

BUDGET SUMMARY - EXPENDITURES

Ice Arena Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$824,463	$1,144,403	$1,283,788	$1,202,000	$1,457,000	$639,401	$1,337,275
Capital	$816,468	$21,575	$0	$10,000	$151,000	$7,070	$7,500
Depreciation	$104,832	$104,557	$104,419	$104,420	$104,420	$34,806	$104,420
Supplies	$30,966	$52,398	$65,022	$70,100	$70,100	$38,189	$69,250
Debt Service	$9,070	$8,821	$8,540	$18,700	$18,700	$2,117	$8,200
Transfers-Out	$3,000	$4,000	$3,000	$5,000	$7,500	$0	$7,000
OPERATIONAL TOTAL	**$1,788,800**	**$1,335,753**	**$1,464,769**	**$1,410,220**	**$1,808,720**	**$721,583**	**$1,533,645**
Personnel	$11,309	$13,871	$13,961	$15,414	$15,414	$6,764	$14,105
TOTAL	**$1,800,109**	**$1,349,624**	**$1,478,730**	**$1,425,634**	**$1,824,134**	**$728,347**	**$1,547,750**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$1,249,080	$1,303,430	$1,360,370	$1,420,070	$1,482,620
Capital	$172,000	$0	$0	$0	$0
Depreciation	$104,500	$104,500	$104,500	$104,500	$104,500
Supplies	$70,000	$72,790	$75,690	$78,700	$81,830
Debt Service	$18,800	$18,800	$18,800	$18,800	$18,800
Transfers-Out	$7,000	$7,500	$7,500	$7,500	$7,500
OPERATIONAL TOTAL	**$1,621,380**	**$1,507,020**	**$1,566,860**	**$1,629,570**	**$1,695,250**
Personnel	$15,148	$15,760	$16,400	$17,050	$17,730
TOTAL	**$1,636,528**	**$1,522,780**	**$1,583,260**	**$1,646,620**	**$1,712,980**

REVENUE IN EXCESS OF EXPENDITURES

Ice Arena Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$847,396	$1,394,051	$1,352,766	$1,425,634	$1,824,134	$857,419	$1,521,830
Expenses	$1,800,109	$1,349,624	$1,478,730	$1,425,634	$1,824,134	$728,347	$1,547,750
REVENUES LESS EXPENSES	**-$952,713**	**$44,427**	**-$125,964**	**$0**	**$0**	**$129,072**	**-$25,920**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$1,636,528	$1,602,510	$1,650,390	$1,699,710	$1,750,500
Expenses	$1,636,528	$1,522,780	$1,583,260	$1,646,620	$1,712,980
REVENUES LESS EXPENSES	**$0**	**$79,730**	**$67,130**	**$53,090**	**$37,520**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Revenues during fiscal year 2024-25 have been budgeted to increase approximately 2.2 percent over the fiscal year 2023-24 year-end projections.
- $35,000 increase in contracted worker services to accommodate the added staff due to more adult and home teams being added during the year.
- $18,000 for locker room flooding repairs.
- The following are included in the annual Capital Improvement Plan (CIP) and has been budgeted in this fund for fiscal year 2024-25:
  - $140,000 Ice Arena Subfloor Replacement
  - $14,000 Boiler Replacement

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

INFORMATION TECHNOLOGY FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the information technology department is to provide computer, telecommunications, software, security and other technology tools and services in support of the city's operational goals in the most efficient manner possible.

OVERVIEW

The information technology (IT) department researches, supports and coordinates technological solutions to keep the city's information technology functioning and performing consistently at expected levels. The IT staff continually strives to meet productivity gains and address the city's technology challenges.

Technology plays a critical support role in the city's ability to provide government services. The IT department is the city's central control center where proactively securing and managing the city's technology and data is a top priority. The job gets more complicated daily as new threats to security emerge and as information technology becomes more integrated across multiple platforms and networks. The department oversees application integration between the city, county, state and federal organizations and is responsible for the infrastructure that ties it all together.

The department manages a technology budget of approximately $2.7 million and is responsible for servicing all city departments and the 44th District Court. The IT department is responsible for procurement and maintenance of more than 800 devices including networking switches and routers, servers, computers, printers, telephones, smart/cell phones, pagers, faxes, scanners, cameras and other computer equipment and communication devices. Email,

document storage and retrieval systems are maintained for more than 400 user accounts and over 120 computer software applications at 14 different municipal locations, most of which are connected via the city's wide area network. The IT staff provides daily support in the following areas: help desk, hardware and network issues, data and document management, project management, data and voice communications, and specialized application software.

In 2023, the city's website served over 1,900,000 page requests from more than 1,600,000 visits.

The most frequently accessed areas of the city's website are:
• Royal Oak Public Library
• Farmers' Market
• 44th District Court
• Animal Shelter
• Court Case Lookup
• Online Payments
• Parking in Downtown
• Water Billing
• Public Services

The top site search keywords are:
• "Parking"
• "Certificate of Birth"
• "2023 Fall Curbside Leaf Collection"
• "Birth Certificate Request 2022"
• "Trash and Recycling"
• "Parking Ticket"
• "Water"
• "Permits"
• "Water Bill"

The most utilized devices to access the city's website are desktop, mobile and then tablet.

The most utilized browsers are Safari, Chrome, Edge and Firefox.

The most common locations the site receives visitors from are: Royal Oak, Troy, Detroit, Madison Heights, Ferndale, Grand Rapids, Warren, Redford, then Southfield.

Information technology is an internal service fund that uses cost allocation to expense all computer applications, licensing, software and hardware support

and maintenance and print shop costs to each user department/cost center.

The information technology plan is designed to address the levels of technology support for city-wide efficiency and assignment of priority to the targeted projects over a three- to five-year period.

The plan needs to anticipate what new technology will be available and applicable to the city's needs, and to provide an adequate outline that presents an overview for decision making and allocation of funding for these improvements. It is important to review the plan periodically and to make it flexible enough to adapt to changes along the way.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Information Systems Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$1,720,130	$2,107,490	$2,138,100	$2,148,160	$2,148,160	$1,068,825	$2,148,160
Interest And Contributions	$8,856	$10,417	$117,783	$82,010	$82,010	$73,842	$210,230
Use of Fund Balance	$0	$0	$0	$268,469	$268,469	$0	$0
Transfers	$0	$100,000	$0	$0	$22,000	$0	$22,000
Other	$7,573	$1,097	$1,163	$0	$0	$244	$250
TOTAL	**$1,736,559**	**$2,219,004**	**$2,257,045**	**$2,498,639**	**$2,520,639**	**$1,142,911**	**$2,380,640**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$2,193,160	$2,258,950	$2,326,720	$2,396,520	$2,468,420
Interest And Contributions	$199,700	$201,700	$203,720	$205,760	$207,820
Use of Fund Balance	$340,930	$0	$0	$0	$0
Transfers	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0
TOTAL	**$2,733,790**	**$2,460,650**	**$2,530,440**	**$2,602,280**	**$2,676,240**

BUDGET SUMMARY - EXPENDITURES

Information Systems Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$696,858	$1,112,488	$720,464	$1,210,450	$1,232,450	$593,891	$1,048,230
Capital	$75,500	$78,215	$73,237	$256,000	$256,000	$0	$382,860
Supplies	$76,946	$91,170	$146,869	$186,200	$186,200	$118,086	$161,200
Depreciation	$72,918	$70,697	$215,459	$75,000	$75,000	$66,785	$200,360
Debt Service	$36,279	$35,285	$34,160	$76,300	$76,300	$8,468	$33,800
OPERATIONAL TOTAL	**$958,501**	**$1,387,854**	**$1,190,189**	**$1,803,950**	**$1,825,950**	**$787,230**	**$1,826,450**
Personnel	$644,702	$435,820	$504,681	$694,689	$694,689	$233,671	$484,460
TOTAL	**$1,603,202**	**$1,823,674**	**$1,694,871**	**$2,498,639**	**$2,520,639**	**$1,020,901**	**$2,310,910**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$1,267,400	$1,323,950	$1,383,130	$1,445,060	$1,509,890
Capital	$244,300	$244,300	$244,300	$244,300	$244,300
Supplies	$221,200	$225,220	$229,400	$233,750	$238,280
Depreciation	$200,000	$200,000	$200,000	$200,000	$200,000
Debt Service	$74,900	$74,900	$74,900	$74,900	$74,900
OPERATIONAL TOTAL	**$2,007,800**	**$2,068,370**	**$2,131,730**	**$2,198,010**	**$2,267,370**
Personnel	$725,990	$755,210	$785,640	$817,300	$850,250
TOTAL	**$2,733,790**	**$2,823,580**	**$2,917,370**	**$3,015,310**	**$3,117,620**

REVENUE IN EXCESS OF EXPENDITURES

Information Technology Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$1,736,559	$2,219,004	$2,257,045	$2,498,639	$2,520,639	$1,142,911	$2,380,640
Expenses	$1,603,202	$1,823,674	$1,694,871	$2,498,639	$2,520,639	$1,020,901	$2,310,910
REVENUES LESS EXPENSES	**$133,356**	**$395,329**	**$562,175**	**$0**	**$0**	**$122,010**	**$69,730**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$2,733,790	$2,460,650	$2,530,440	$2,602,280	$2,676,240
Expenses	$2,733,790	$2,823,580	$2,917,370	$3,015,310	$3,117,620
REVENUES LESS EXPENSES	**$0**	**-$362,930**	**-$386,930**	**-$413,030**	**-$441,380**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Approximately 2.1% increase in the revenue collected through the allocated service charge due to an increase in projected IT expenditures during fiscal year 2023-24.

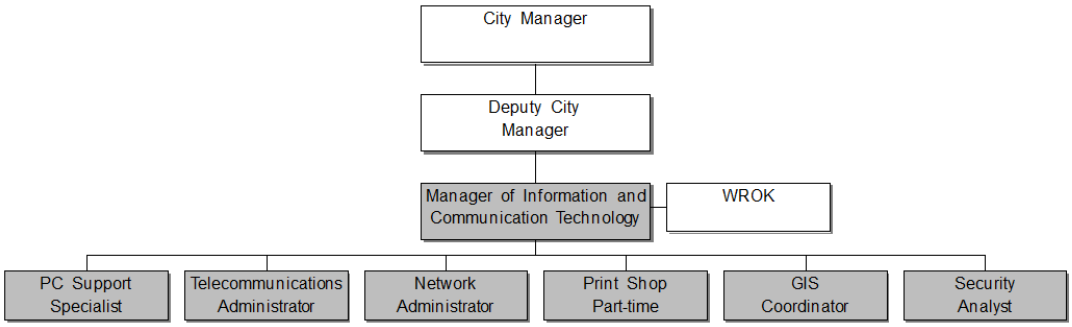
- Personnel costs are budgeted to remain relatively flat over fiscal year 2023-24. Activity during fiscal year 2023-24 is low due to having multiple vacancies during the year for the Director, GIS Coordinator, and Network Engineer positions.

- $45,000 increase in the annual computer replacement program due to more replacements and anticipated cost increases.

- $125,000 increase in budgeted depreciation charges due to recently capitalized assets during the prior two years (GovOS, OpenGov, Office365).

- The following projects, totaling $244,300, were included in the annual adopted CIP and have been budgeted in this fund for fiscal year 2024-25:
  - $70,000 disaster recovery solution
  - $63,000 GIS integration
  - $52,500 server network cabling infrastructure
  - $50,400 office software and training program
  - $8,400 mobile workforce

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Information Technology

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Network Engineer	0	0	1	0	0	0	0
GIS Coordinator	1	1	1	1	1	1	1
Security Analyst	0	0	1	1	1	1	1
Manager of Information and Communication Technology	1	1	1	1	1	1	1
PC Support Specialist	1	1	1	1	1	1	1
Telecommunications Administrator	1	1	1	1	1	1	1
Network Administrator	1	1	1	1	1	1	1
AMOUNT	**5**	**5**	**7**	**6**	**6**	**6**	**6**

Position Detail	FY2024	FY2025
Amount		
Network Engineer	0	0
GIS Coordinator	1	1
Security Analyst	1	1
Manager of Information and Communication Technology	1	1
PC Support Specialist	1	1
Telecommunications Administrator	1	1
Network Administrator	1	1
AMOUNT	**6**	**6**

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Royal Oak

MOTOR POOL FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the motor pool is to provide a central location of accountability for the acquisition and maintenance of safe and efficient machinery, equipment, and vehicles for city operations.

OVERVIEW

The motor pool division of the department of public service (DPS) is an internal citywide service unit responsible for fleet maintenance, repairs, fueling and vehicle / equipment acquisition, to keep city-wide departments operational. The motor pool division ensures the city-owned fleet of machinery, equipment and vehicles remain in a safe and proper functioning condition. Scheduled preventative maintenance is performed.

Vehicle condition and criteria for replacement are also closely monitored to optimize long-term cost. The motor pool maintains its own computerized records and inventory. Gasoline, diesel fuel, auto and truck parts are inventoried and charged to the various departments when used.

Internal city departments are charged monthly or hourly user fees that include a replacement charge, ensuring that funds will be available when replacement is due.

The motor pool manages more than $20 million in machinery, equipment, and vehicles, consisting of approximately eight fire trucks, four ambulance units, 133 cars, vans, and pickup trucks, 15 dump-trucks, 27 heavy construction vehicles and 15 trailers and specialty vehicles.

The division continually analyzes city-wide vehicle and equipment utilization; recommends, develops, and refines specifications maximizing vehicle life cycle; and analyzes fleet composition in order to “right size” the fleet with a focus on

reducing the total number of vehicles and equipment to the number that would provide the lowest overall fleet cost.

Motor pool charges include fees for the catch-up plan to collect depreciation that was not collected numerous years ago during an intentional depreciation (collection) vacation. This catch-up is intended to help to provide the proper accumulation of funds that will be sufficient for the motor pool's future replacements. Fiscal year 2024-25 is the sixth year of the 10-year catch-up plan.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Support Sustainability Climate Action Plan (S-CAP) goals by replacing gasoline- and diesel-fuel powered fleet vehicles.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Install fleet charging stations at city facilities.*
- *Replace 10-15 light-duty vehicles with electric vehicles annually.*

Performance Measures:

- *Paused - infrastructure for fleet charging is currently under review.*
- *Ongoing - annual vehicle replacement plan, per Capital Improvement Plan (CIP).*

BUDGET SUMMARY - REVENUE

Motor Pool Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$4,522,803	$4,837,503	$5,177,372	$5,076,310	$5,076,310	$2,228,977	$5,070,713
Interest And Contributions	$28,050	$28,877	$318,400	$221,500	$221,500	$197,850	$565,850
Use of Fund Balance	$0	$0	$0	$804,366	$3,049,366	$0	$0
Other	$274,067	$290,631	$195,899	$60,000	$60,000	$57,308	$169,800
Transfers	$437,545	$75,000	$166,300	$0	$0	$0	$0
TOTAL	**$5,262,465**	**$5,232,011**	**$5,857,971**	**$6,162,176**	**$8,407,176**	**$2,484,135**	**$5,806,363**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$5,588,180	$5,532,300	$5,476,980	$5,422,210	$5,367,990
Interest And Contributions	$454,070	$458,610	$463,200	$467,830	$472,510
Use of Fund Balance	$0	$0	$0	$0	$0
Other	$100,000	$105,000	$110,250	$115,760	$121,550
Transfers	$0	$0	$0	$0	$0
TOTAL	**$6,142,250**	**$6,095,910**	**$6,050,430**	**$6,005,800**	**$5,962,050**

BUDGET SUMMARY - EXPENDITURES

Motor Pool Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Depreciation	$1,285,363	$1,430,926	$1,509,781	$1,431,200	$1,431,200	$492,371	$1,452,370
Capital	$109,028	$38,027	$31,623	$1,544,670	$3,789,670	$37,188	$35,000
Supplies	$657,253	$872,413	$1,007,262	$1,000,700	$1,000,700	$471,802	$966,700
Other Operating	$494,968	$434,038	$564,111	$522,520	$522,520	$246,164	$591,805
Debt Service	$257,682	$249,922	$241,159	$515,500	$515,500	$59,131	$232,600
OPERATIONAL TOTAL	**$2,804,295**	**$3,025,326**	**$3,353,937**	**$5,014,590**	**$7,259,590**	**$1,306,656**	**$3,278,475**
Personnel	$1,001,355	$1,030,285	$1,106,084	$1,147,586	$1,147,586	$477,162	$1,064,652
TOTAL	**$3,805,649**	**$4,055,611**	**$4,460,021**	**$6,162,176**	**$8,407,176**	**$1,783,818**	**$4,343,127**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Depreciation	$1,465,000	$1,465,000	$1,465,000	$1,465,000	$1,465,000
Capital	$1,452,000	$1,960,335	$1,652,867	$2,216,787	$2,271,304
Supplies	$940,700	$986,630	$1,034,800	$1,085,340	$1,138,350
Other Operating	$622,320	$645,300	$669,210	$694,070	$719,920
Debt Service	$510,300	$510,300	$510,300	$510,300	$510,300
OPERATIONAL TOTAL	**$4,990,320**	**$5,567,565**	**$5,332,177**	**$5,971,497**	**$6,104,874**
Personnel	$1,151,930	$1,198,690	$1,247,400	$1,298,140	$1,350,990
TOTAL	**$6,142,250**	**$6,766,255**	**$6,579,577**	**$7,269,637**	**$7,455,864**

REVENUE IN EXCESS OF EXPENDITURES

Motor Pool Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$5,262,465	$5,232,011	$5,857,971	$6,162,176	$8,407,176	$2,484,135	$5,806,363
Expenses	$3,805,649	$4,055,611	$4,460,021	$6,162,176	$8,407,176	$1,783,818	$4,343,127
REVENUES LESS EXPENSES	**$1,456,816**	**$1,176,399**	**$1,397,950**	**$0**	**$0**	**$700,317**	**$1,463,236**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$6,142,250	$6,095,910	$6,050,430	$6,005,800	$5,962,050
Expenses	$6,142,250	$6,766,255	$6,579,577	$7,269,637	$7,455,864
REVENUES LESS EXPENSES	**$0**	**-$670,345**	**-$529,147**	**-$1,263,837**	**-$1,493,814**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- Revenue collected through the allocated service charge is budgeted to increase approximately 10 percent in fiscal year 2024-25 due to increases in maintenance and operating, fuel, and insurance costs.
- Revenue from interest income increased significantly during fiscal year 2023-24 due to rising interest rates. Interest has been budgeted at approximately 95% of the fiscal year 2023-24 projected year-end.
- Personnel costs are decreasing slightly over fiscal year 2023-24 due to reductions in retirement and healthcare costs from recent changes in staff

and from reducing overtime charges with the addition of a part-time employee. Fiscal year 2024-25 still provides cost-of-living adjustments and room for potential merit increases for newer staff not currently at the top of their respective pay scale ranges.

- Budgeted utilities are increasing approximately $13,000 over fiscal year 2023-24 budget, based on activity and anticipated rate increases.

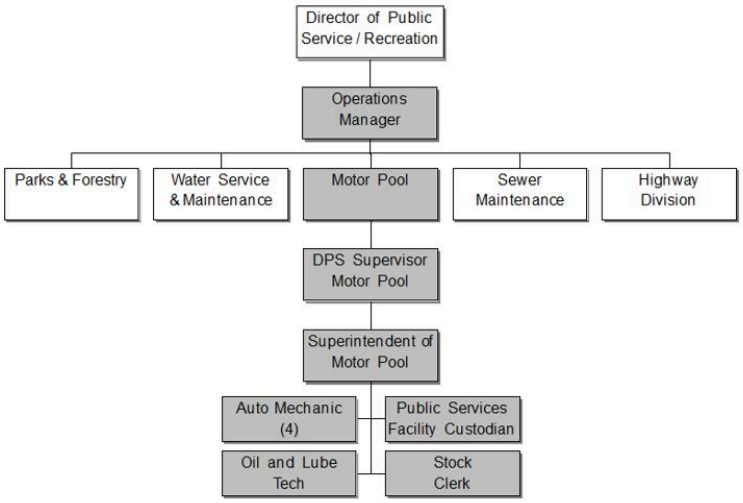
- $50,000 decrease in fuel purchases based on usage.

- $125,000 has been included for masonry repairs to the existing buildings at the DPS yard, and

- $75,000 for insulation and roof and repairs to the DPS cold storage building.

- The following projects were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this fund for fiscal year 2024-25:
  - $1,327,000 for annual motor pool vehicle replacement plan, including these vehicles:
    - $328,000 (5) Ford Explorers (Police)
    - $250,000 Elgin Sweeper (Highway Division)
    - $200,000 (5) Ford Escapes (Assessing, Bldg. Maintenance, Engineering, and Inspection)
    - $170,000 JCB 3CX-15 Backhoe (Water Maintenance)
    - $81,000 Ford F-450 (Water Maintenance)
    - $80,000 Ford F-250 (Parks & Forestry)
    - $75,000 Toro Groundsmaster328D (Parks & Forestry)
    - $55,000 Ford F-150 (Parks & Forestry)
    - $48,000 Ford Taurus (Police)
    - $40,000 Ford F-150 (Water Maintenance)

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Motor Pool

Position Detail	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Amount							
Motor Pool Supervisor	1	1	1	1	1	1	1
Communications Maintenance Tech	1	1	1	0	0	0	0
Budget Analyst	1	1	1	1	1	1	0
Stock Clerk	1	1	1	1	1	1	1
Motor Pool - MC III	0	0	0	0	0	0	0
Automotive Mechanic	4	4	4	4	4	4	4
Public Service Facility Custodian	0	0	0	1	1	1	1
Oil and Lube Tech	1	1	1	1	1	1	1
Superintendent - Motor Pool	0	0	0	0	0	0	1
AMOUNT	9	9	9	9	9	9	9

Position Detail	FY2024	FY2025
Amount		
Motor Pool Supervisor	1	1
Communications Maintenance Tech	0	0
Budget Analyst	0	0
Stock Clerk	1	1
Motor Pool - MC III	0	0
Automotive Mechanic	4	4
Public Service Facility Custodian	1	1
Oil and Lube Tech	1	1
Superintendent - Motor Pool	1	1
AMOUNT	9	9

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Royal Oak

WORKERS' COMPENSATION INSURANCE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the workers' compensation fund is to account for all costs of workers' compensation claims.

OVERVIEW

The City is responsible for paying the costs of eligible workers' compensation claims from employees. It has elected to be “self-insured,” bearing the burden of normal costs. Reinsurance is purchased to limit losses by individual case and, annually, in the aggregate.

The human resources department receives and forwards employee claims from departments to an independent claims processor for professional case management.

This fund pays the eligible costs of training, lost time, medical and indemnity, claims processor, reinsurance and legal fees, if any. Funds and departments are charged a user charge based on workers' compensation insurance principals to fund this activity.

The city currently has a self-insured specific retention of $600,000 with an employer’s limit of $1,000,000. The aggregate policy limit is $5 million.

BUDGET SUMMARY - REVENUE

Workers' Compensation Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$377,502	$400,258	$420,231	$375,920	$375,920	$190,150	$376,651
Interest And Contributions	$4,353	$4,508	$51,644	$35,880	$35,880	$31,445	$89,580
Other	$412,994	$64,900	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$111,740	$111,740	$0	$0
TOTAL	**$794,848**	**$469,667**	**$471,875**	**$523,540**	**$523,540**	**$221,595**	**$466,231**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$506,100	$516,220	$526,540	$537,070	$547,810
Interest And Contributions	$55,100	$55,650	$56,210	$56,770	$57,340
Other	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$561,200**	**$571,870**	**$582,750**	**$593,840**	**$605,150**

BUDGET SUMMARY - EXPENDITURES

Workers' Compensation Insurance Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$516,291	$327,510	$358,829	$523,540	$523,540	$209,400	$442,790
OPERATIONAL TOTAL	**$516,291**	**$327,510**	**$358,829**	**$523,540**	**$523,540**	**$209,400**	**$442,790**
TOTAL	**$516,291**	**$327,510**	**$358,829**	**$523,540**	**$523,540**	**$209,400**	**$442,790**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$561,200	$570,180	$579,360	$588,720	$598,290
OPERATIONAL TOTAL	**$561,200**	**$570,180**	**$579,360**	**$588,720**	**$598,290**
TOTAL	**$561,200**	**$570,180**	**$579,360**	**$588,720**	**$598,290**

REVENUE IN EXCESS OF EXPENDITURES

Workers' Compensation Insurance Fund - Revenue > Expendit...

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$794,848	$469,667	$471,875	$523,540	$523,540	$221,595	$466,231
Expenses	$516,291	$327,510	$358,829	$523,540	$523,540	$209,400	$442,790
REVENUES LESS EXPENSES	**$278,557**	**$142,156**	**$113,046**	**$0**	**$0**	**$12,195**	**$23,441**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$561,200	$571,870	$582,750	$593,840	$605,150
Expenses	$561,200	$570,180	$579,360	$588,720	$598,290
REVENUES LESS EXPENSES	**$0**	**$1,690**	**$3,390**	**$5,120**	**$6,860**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- The workers' compensation fund expenses are budgeted to increase in fiscal year 2024-25 based upon actual higher claim costs during 2023-24.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

HEALTH CARE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the health care fund is to account for all employee and retiree self-insured health care costs.

OVERVIEW

Effective April 2010, the City transitioned from an experienced rated contract to an administrative services contract (ASC) with Blue Cross Blue Shield (BCBS) of Michigan for health care for its employees and retirees. Under an ASC the City operates under a self-insured funded arrangement making it responsible for claims, fixed administrative fees, and stop loss insurance. The City carries (medical only) $150,000 stop loss protection, administered on a per-contract basis, rather than per family member. For certain retirees, the City continues to pay Health Alliance Plan (HAP) insurance premiums as opposed to being self-insured. Fiscal year 2019-20 was the beginning of budgeting for all full-time employees (that are not receiving a medical coverage buy-out) to contribute 10 percent of the BCBS illustrative rates into this fund, down from 20 percent in prior years. Retirees do not contribute toward the BCBS illustrative rate or HAP premium.

BUDGET SUMMARY - REVENUE

Medical Self-Insurance Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$10,729,703	$10,537,962	$10,789,008	$11,350,000	$11,350,000	$4,343,766	$8,792,800
Use of Fund Balance	$0	$0	$0	$2,212,840	$2,212,840	$0	$0
Interest And Contributions	$13,219	$13,928	$112,828	$90,060	$90,060	$42,790	$111,520
TOTAL	**$10,742,922**	**$10,551,890**	**$10,901,836**	**$13,652,900**	**$13,652,900**	**$4,386,556**	**$8,904,320**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$9,159,500	$9,850,230	$10,598,770	$11,410,340	$12,290,650
Use of Fund Balance	$1,410,060	$0	$0	$0	$0
Interest And Contributions	$105,940	$107,000	$108,070	$109,150	$110,240
TOTAL	**$10,675,500**	**$9,957,230**	**$10,706,840**	**$11,519,490**	**$12,400,890**

BUDGET SUMMARY - EXPENDITURES

Medical Self-Insurance Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Personnel	$9,869,044	$11,119,426	$11,892,336	$13,390,000	$13,390,000	$6,130,175	$8,058,000
Operational							
Other Operating	$216,355	$218,658	$238,014	$262,900	$262,900	$806,293	$1,455,900
OPERATIONAL TOTAL	**$216,355**	**$218,658**	**$238,014**	**$262,900**	**$262,900**	**$806,293**	**$1,455,900**
TOTAL	**$10,085,399**	**$11,338,084**	**$12,130,351**	**$13,652,900**	**$13,652,900**	**$6,936,468**	**$9,513,900**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Personnel	$9,188,000	$9,463,640	$9,747,550	$10,039,980	$10,341,180
Operational					
Other Operating	$1,487,500	$1,523,500	$1,560,580	$1,598,770	$1,638,110
OPERATIONAL TOTAL	**$1,487,500**	**$1,523,500**	**$1,560,580**	**$1,598,770**	**$1,638,110**
TOTAL	**$10,675,500**	**$10,987,140**	**$11,308,130**	**$11,638,750**	**$11,979,290**

REVENUE IN EXCESS OF EXPENDITURES

Medical Self-Insurance Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$10,742,922	$10,551,890	$10,901,836	$13,652,900	$13,652,900	$4,386,556	$8,904,320
Expenses	$10,085,399	$11,338,084	$12,130,351	$13,652,900	$13,652,900	$6,936,468	$9,513,900
REVENUES LESS EXPENSES	**$657,523**	**-$786,193**	**-$1,228,514**	**$0**	**$0**	**-$2,549,912**	**-$609,580**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$10,675,500	$9,957,230	$10,706,840	$11,519,490	$12,400,890
Expenses	$10,675,500	$10,987,140	$11,308,130	$11,638,750	$11,979,290
REVENUES LESS EXPENSES	**$0**	**-$1,029,910**	**-$601,290**	**-$119,260**	**$421,600**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- The HAP fully insured rate for retirees is increasing 8.0%. The BCBS stop loss rate is increasing approximately 1.09%. The BCBS administration fee is increasing approximately 6.22%.

- $285,000 is budgeted for the collaborative health center.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

GENERAL LIABILITY AND PROPERTY INSURANCE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The mission of the general liability and property insurance fund is to account for all the city's general liability and property insurance coverage activity.

OVERVIEW

In a collaborative effort, the City is a member of the Michigan Municipal Risk Management Authority (MMRMA), a pooled organization created under the laws of the State of Michigan which assists with risk management services and self-insurance protection from general liability, property coverage and crime loss.

The city has been a member of the pool since 1985. The City is bound by all the provisions of the MMRMA's joint powers agreement, coverage documents, MMRMA rules, regulations and administrative procedures.

The city currently has a self-insured retention (SIR) of $500,000 for general liability, $15,000 for vehicle damage and $250,000 for limited sewage system overflow. Vehicle physical damage and property/crime and EMS/Fire replacement have a $1,000 deductible.

The city has a stop loss of $750,000. This limits the City's payments during the year for those costs falling within its SIR. The stop loss only responds to cumulative city SIR payments, including damages, indemnification and allocated loss adjustment expenses within one year (June 1 to May 31).

Over the past seventeen years, the city has received nearly $7.5 million in net asset distributions from the MMRMA.

BUDGET SUMMARY - REVENUE

General Property & Liability Insurance Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$1,892,561	$1,168,704	$1,517,208	$1,552,900	$1,552,900	$467,912	$1,451,210
Other	$0	$347,766	$805,264	$160,000	$160,000	$76,711	$127,100
Interest And Contributions	$2,794	$2,182	$29,708	$22,280	$22,280	$27,621	$80,390
TOTAL	**$1,895,354**	**$1,518,652**	**$2,352,179**	**$1,735,180**	**$1,735,180**	**$572,244**	**$1,658,700**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$1,535,300	$1,612,070	$1,692,670	$1,777,300	$1,866,170
Other	$0	$0	$0	$0	$0
Interest And Contributions	$76,370	$77,130	$77,900	$78,680	$79,470
TOTAL	**$1,611,670**	**$1,689,200**	**$1,770,570**	**$1,855,980**	**$1,945,640**

BUDGET SUMMARY - EXPENDITURES

General Property and Liability Insurance Fund - Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational							
Other Operating	$1,833,892	$1,936,201	$776,136	$1,600,500	$1,600,500	$468,339	$1,507,110
OPERATIONAL TOTAL	**$1,833,892**	**$1,936,201**	**$776,136**	**$1,600,500**	**$1,600,500**	**$468,339**	**$1,507,110**
Increase in Fund Balance	$0	$0	$0	$134,680	$134,680	$0	$0
TOTAL	**$1,833,892**	**$1,936,201**	**$776,136**	**$1,735,180**	**$1,735,180**	**$468,339**	**$1,507,110**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational					
Other Operating	$1,611,670	$1,688,440	$1,769,040	$1,853,670	$1,942,540
OPERATIONAL TOTAL	**$1,611,670**	**$1,688,440**	**$1,769,040**	**$1,853,670**	**$1,942,540**
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$1,611,670**	**$1,688,440**	**$1,769,040**	**$1,853,670**	**$1,942,540**

REVENUE IN EXCESS OF EXPENDITURES

General Property & Liability Insurance Fund - Revenue > E...

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$1,895,354	$1,518,652	$2,352,179	$1,735,180	$1,735,180	$572,244	$1,658,700
Expenses	$1,833,892	$1,936,201	$776,136	$1,735,180	$1,735,180	$468,339	$1,507,110
REVENUES LESS EXPENSES	**$61,462**	**-$417,549**	**$1,576,043**	**$0**	**$0**	**$103,905**	**$151,590**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$1,611,670	$1,689,200	$1,770,570	$1,855,980	$1,945,640
Expenses	$1,611,670	$1,688,440	$1,769,040	$1,853,670	$1,942,540
REVENUES LESS EXPENSES	**$0**	**$760**	**$1,530**	**$2,310**	**$3,100**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- The budget assumes a $160,000 net asset distribution (NAD) from the MMRMA.

- The 2024-25 budget assumes an 8 percent premium increase and a contribution of $300,000 to the city's retention fund.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

RETIREMENT (PENSION) FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The funding objective of the retirement (pension trust) fund is to actuarially determine and receive contributions which will accumulate as assets during members' time of employment that will be sufficient to finance retirement pension benefits throughout the members' (and beneficiaries') retirement years.

OVERVIEW

In February 2017, the City closed on a $20.57 million pension bond issuance. This was intended to eliminate the general employee unfunded actuarial accrued liability (UAAL). The UAAL for police and fire was not bonded as the plan is an open plan and in accordance with Michigan legislation, an open plan cannot bond its UAAL. Then in November 2018, the retirement board modified some of the assumptions used for the annual actuarial reports. The most impactful change was the lowering of the average investment rate of return to 7.25 percent. A lower rate of return helped to cause the fund to once again have an unfunded accrued liability.

The retirement system has a ratio of more than two retirees/beneficiaries to one employee member. The complete actuarial report is on the City's website at https://www.romi.gov/981/Actuarial-Valuations

BUDGET SUMMARY - REVENUE

Retirement (Pension) Fund Revenues

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Other	$43,472,311	-$21,038,953	$14,696,172	$14,320,000	$14,320,000	$2,686,737	$14,000,000
Licenses, Charges & Fines	$9,298,832	$10,281,428	$9,572,620	$10,094,950	$10,094,950	$5,006,619	$10,135,292
Interest And Contributions	$0	$0	$2,342	$0	$0	$3,685	$17,100
TOTAL	**$52,771,142**	**-$10,757,525**	**$24,271,135**	**$24,414,950**	**$24,414,950**	**$7,697,041**	**$24,152,392**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Other	$14,000,000	$14,797,500	$15,652,820	$16,570,150	$17,553,990
Licenses, Charges & Fines	$10,843,566	$11,277,300	$11,728,390	$12,197,520	$12,685,420
Interest And Contributions	$16,245	$16,410	$16,570	$16,740	$16,910
TOTAL	**$24,859,811**	**$26,091,210**	**$27,397,780**	**$28,784,410**	**$30,256,320**

BUDGET SUMMARY - EXPENDITURES

Retirement Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023 - 24 FY25 Six Month Actuals	2023-24 Projected Activity
Operational	$20,312,588	$19,962,291	$21,257,156	$21,064,450	$21,064,450	$11,184,611	$0
Increase in Fund Balance	$0	$0	$0	$3,348,980	$3,348,980	$0	$0
Personnel	$600	$1,441	$1,441	$1,520	$1,520	$652	$0
TOTAL	**$20,313,189**	**$19,963,732**	**$21,258,597**	**$24,414,950**	**$24,414,950**	**$11,185,263**	**$0**

	2024-25 Proposed Budget
Operational	$0
Increase in Fund Balance	$0
Personnel	$0
TOTAL	**$0**

REVENUE IN EXCESS OF EXPENDITURES

Pension Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$52,771,142	-$10,757,525	$24,271,135	$24,414,950	$24,414,950	$7,697,041	$24,152,392
Expenses	$20,313,189	$19,963,732	$21,258,597	$24,414,950	$24,414,950	$11,185,263	$22,020,710
REVENUES LESS EXPENSES	**$32,457,954**	**-$30,721,257**	**$3,012,538**	**$0**	**$0**	**-$3,488,222**	**$2,131,682**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$24,859,811	$26,091,210	$27,397,780	$28,784,410	$30,256,320
Expenses	$24,859,811	$22,567,710	$23,672,120	$24,831,100	$26,047,380
REVENUES LESS EXPENSES	**$0**	**$3,523,500**	**$3,725,660**	**$3,953,310**	**$4,208,940**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- As of the last actuarial report dated June 30, 2023, the required employer contribution is $9,773,172, an increase of approximately $702,860. The full ARC contribution is budgeted as required by law.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

RETIREE HEALTH CARE FUND

FISCAL YEAR 2024-2025 ANNUAL BUDGET

MISSION STATEMENT

The funding objective of the retiree healthcare trust fund is to actuarially determine and receive contributions which will accumulate as assets during members' time of employment that will be sufficient to finance retirement healthcare benefits throughout the members' (and beneficiaries') retirement years.

OVERVIEW

The City currently is making the entire annual contribution. In February 2017, the City closed on a $106.04 million OPEB bond issuance. This was intended to eliminate the general, and police and fire employees' current unfunded actuarial accrued liability, which it temporarily eliminated. In November 2018, the board of trustees modified some of the assumptions used for the bi-annual actuarial reports. The most impactful change was the lowering of the average investment rate of return. A lower rate of return caused the fund to once again have an unfunded accrued liability.

The complete actuarial report is on the City's website at https://www.romi.gov/981/Actuarial-Valuations

BUDGET SUMMARY - REVENUE

Public Employee Health Care Fund - Revenue

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Other	$36,870,475	-$10,949,119	$12,731,952	$15,970,830	$15,970,830	$2,490,379	$12,400,000
Licenses, Charges & Fines	$962,809	$1,535,406	$1,431,059	$1,523,350	$1,523,350	$820,369	$1,547,105
Interest And Contributions	$996	$50,541	$291,825	$240,000	$240,000	$29,526	$71,140
TOTAL	**$37,834,280**	**-$9,363,173**	**$14,454,836**	**$17,734,180**	**$17,734,180**	**$3,340,274**	**$14,018,245**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Other	$12,420,000	$13,095,250	$13,819,430	$14,596,090	$15,429,040
Licenses, Charges & Fines	$1,413,186	$1,469,710	$1,528,500	$1,589,640	$1,653,230
Interest And Contributions	$67,580	$68,260	$68,940	$69,630	$70,330
TOTAL	**$13,900,766**	**$14,633,220**	**$15,416,870**	**$16,255,360**	**$17,152,600**

BUDGET SUMMARY - EXPENDITURES

Retiree Insurance Benefits Expenses

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational	$8,254,979	$8,852,983	$8,701,316	$8,413,350	$8,413,350	$3,016,902	$6,691,865
Increase in Fund Balance	$0	$0	$0	$9,284,430	$9,284,430	$0	$0
Personnel	$33,966	$35,888	$36,290	$36,400	$36,400	$24,800	$50,400
TOTAL	**$8,288,944**	**$8,888,871**	**$8,737,606**	**$17,734,180**	**$17,734,180**	**$3,041,702**	**$6,742,265**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational	$6,850,850	$7,160,570	$7,484,870	$7,824,460	$8,180,080
Increase in Fund Balance	$6,999,516	$0	$0	$0	$0
Personnel	$50,400	$50,400	$50,400	$50,400	$50,400
TOTAL	**$13,900,766**	**$7,210,970**	**$7,535,270**	**$7,874,860**	**$8,230,480**

REVENUE IN EXCESS OF EXPENDITURES

Retiree Healthcare Fund - Revenue > Expenditures

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues	$37,834,280	-$9,363,173	$14,454,836	$17,734,180	$17,734,180	$3,340,274	$14,018,245
Expenses	$8,288,944	$8,888,871	$8,737,606	$17,734,180	$17,734,180	$3,041,702	$6,742,265
REVENUES LESS EXPENSES	**$29,545,336**	**-$18,252,043**	**$5,717,230**	**$0**	**$0**	**$298,572**	**$7,275,980**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues	$13,900,766	$14,633,220	$15,416,870	$16,255,360	$17,152,600
Expenses	$13,900,766	$7,210,970	$7,535,270	$7,874,860	$8,230,480
REVENUES LESS EXPENSES	**$0**	**$7,422,250**	**$7,881,600**	**$8,380,500**	**$8,922,120**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2024-2025

- As of the last bi-annual actuarial valuation report dated June 30, 2022, the annual recommended contribution (ARC) for fiscal year beginning July 1, 2024, is $1,384,276, a decrease of approximately $135,380. The full ARC is budgeted to be contributed.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

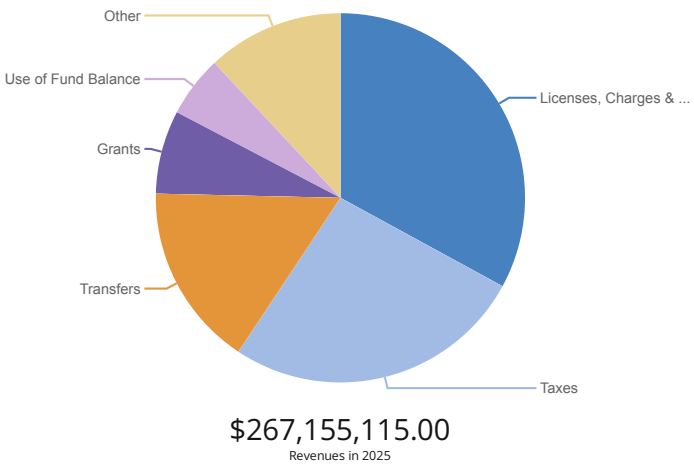
BUDGET SUMMARY

FISCAL YEAR 2024-2025 ANNUAL BUDGET

ALL FUNDS SUMMARY - **REVENUE**

ALL FUNDS - REVENUE CHART 2024-25 REVENUES

Data Updated Jul 02, 2024, 2:51 AM



$267,155,115.00

Revenues in 2025

ALL FUNDS - REVENUE CHART

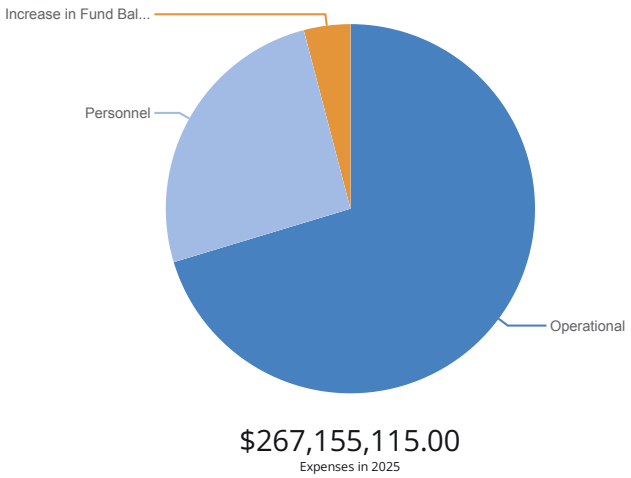
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Licenses, Charges & Fines	$73,817,071	$78,139,701	$83,598,611	$85,208,440	$87,912,595	$41,977,369	$84,541,282
Taxes	$57,352,214	$58,840,503	$63,035,387	$68,491,470	$68,573,270	$44,570,649	$68,310,340
Transfers	$24,899,175	$31,363,092	$28,973,763	$29,114,830	$63,074,482	$13,726,386	$63,151,668
Other	$80,446,888	-$29,896,015	$30,949,735	$31,708,470	$31,795,220	$6,225,543	$27,978,716
Grants	$21,589,801	$18,961,082	$35,617,189	$18,652,830	$30,470,518	$7,289,161	$29,677,431
Use of Fund Balance	$0	$0	$0	$18,581,137	$29,843,147	$0	$0
Interest And Contributions	$2,893,120	$1,234,649	$4,223,476	$3,716,570	$5,277,880	$2,243,959	$5,837,583
TOTAL	**$260,998,269**	**$158,643,012**	**$246,398,162**	**$255,473,747**	**$316,947,112**	**$116,033,067**	**$279,497,020**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Licenses, Charges & Fines	$88,018,202	$91,750,930	$95,533,620	$99,531,270	$103,756,180
Taxes	$70,463,780	$73,282,160	$76,213,300	$79,261,680	$82,431,980
Transfers	$42,850,671	$33,857,795	$34,783,085	$35,966,340	$36,157,955
Other	$27,728,140	$29,142,250	$30,738,580	$32,450,070	$34,285,080
Grants	$19,528,460	$20,197,110	$20,893,900	$21,620,080	$22,388,650
Use of Fund Balance	$14,352,044	$0	$0	$0	$0
Interest And Contributions	$4,213,818	$4,078,850	$4,119,350	$4,160,360	$4,201,870
TOTAL	**$267,155,115**	**$252,309,095**	**$262,281,835**	**$272,989,800**	**$283,221,715**

ALL FUNDS SUMMARY - **EXPENDITURES**

ALL FUNDS EXPENDITURES CHART 2024-25 EXP.

Data Updated Apr 22, 2024, 1:51 AM



ALL FUNDS EXPENDITURES CHART

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2024-25 Six Month Actuals	2023-24 Projected Y/E Bal.
Operational	$129,237,050	$139,656,107	$147,065,379	$172,645,080	$199,409,801	$79,786,296	$201,524,952
Personnel	$55,219,760	$58,431,560	$62,226,045	$69,110,109	$69,315,109	$32,003,342	$62,767,679
Increase in Fund Balance	$0	$0	$0	$13,718,558	$13,619,093	$0	$0
TOTAL	**$184,456,810**	**$198,087,668**	**$209,291,424**	**$255,473,747**	**$282,344,003**	**$111,789,638**	**$264,292,631**

	2024-25 Managers Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Operational	$187,890,193	$187,357,379	$181,189,624	$185,369,858	$191,934,546
Personnel	$68,370,450	$71,052,060	$73,841,170	$76,745,510	$79,769,830
Increase in Fund Balance	$10,894,472	$0	$0	$0	$0
TOTAL	**$267,155,115**	**$258,409,439**	**$255,030,794**	**$262,115,368**	**$271,704,376**

VIEW EXPENDITURE DETAIL BY FUND TYPE HERE

Royal Oak

BUDGET SUMMARY
REVENUE BY FUND TYPE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

GOVERNMENTAL FUND TYPES - REVENUE

GOVERNMENTAL FUND TYPES:	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
General Fund	**$ 49,520,816**	**$ 46,479,150**	**$ 49,069,910**	**$ 2,590,760**	**5.6%**
Special Revenue Funds:					
Public Safety Fund	$ 47,418,172	$ 37,708,390	$ 40,389,670	$ 2,681,280	7.1%
Major Streets	$ 7,056,421	$ 6,273,190	$ 15,170,470	$ 8,897,280	141.8%
Local Streets	$ 10,691,696	$ 10,874,230	$ 9,602,260	$ (1,271,970)	-11.7%
Solid Waste	$ 7,865,650	$ 8,315,120	$ 9,108,890	$ 793,770	9.5%
DDA Development Fund	$ 6,299,839	$ 6,940,720	$ 6,632,040	$ (308,680)	-4.4%
Library Fund	$ 3,134,993	$ 3,924,520	$ 4,579,570	$ 655,050	16.7%
State Construction Code	$ 3,760,038	$ 2,631,200	$ 2,731,840	$ 100,640	3.8%
Community Development Block Grant	$ 1,137,571	$ 1,810,760	$ 1,624,280	$ (186,480)	-10.3%
Senior Citizens Services	$ 1,239,353	$ 1,125,530	$ 1,559,392	$ 433,862	38.5%
Indigent Defense	$ 507,262	$ 703,320	$ 1,123,000	$ 419,680	59.7%
Brownfield Redevelopment Auth.	$ 427,681	$ 604,450	$ 508,350	$ (96,100)	-15.9%
Police Grants/Restricted Fund	$ 186,535	$ 136,400	$ 129,220	$ (7,180)	-5.3%
Animal Shelter	$ 183,196	$ 341,980	$ 177,829	$ (164,151)	-48.0%
DDA Operating Fund	$ 54,721	$ 56,490	$ 54,988	$ (1,502)	-2.7%
Publicity Tax	$ 65,522	$ 77,170	$ 84,900	$ 7,730	10.0%
Misc Grants/Restricted Fund	$ 1,321,828	$ 502,200	$ 50,000	$ (452,200)	-90.0%
Roots Fund	$ 56,449	$ 62,000	$ 142,410	$ 80,410	129.7%
Total Special Revenue Funds	**$ 91,406,927**	**$ 82,087,670**	**$ 93,669,109**	**$ 11,581,439**	**14.1%**
Debt Service Funds:					
ROCC Debt Service	$ 2,205,831	$ 2,209,500	$ 2,210,500	$ 1,000	0.0%
Court Debt Service Fund	$ 459,449	$ 461,070	$ -	$ (461,070)	-100.0%
General Obligation Debt	$ 10,020	$ -	$ -	$ -	0.0%
Total Debt Service Funds	**$ 2,675,300**	**$ 2,670,570**	**$ 2,210,500**	**$ (460,070)**	**-17.2%**
Capital Projects Funds:					
ROCC Capital Projects	$ 24,861	$ -	$ -	$ -	0.0%
ARPA-Enabled Capital Projects	$ -	$ -	$ -	$ -	100.0%
Parks Improvement Fund	$ 225,675	$ -	$ -	$ -	-100.0%
Total Capital Projects Funds	**$ 250,536**	**$ -**	**$ -**	**$ -**	**0.0%**
TOTAL ALL GOVERNMENTAL FUND TYPES	$ 143,853,579	$ 131,237,390	$ 144,949,519	$ 13,712,129	10.4%

PROPRIETARY FUND TYPES - SUMMARY

PROPRIETARY FUND TYPES:	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
Enterprise Funds:					
Water and Sewer	$ 33,049,682	$ 35,154,770	$ 39,484,150	$ 4,329,380	12.3%
Auto Parking	$ 5,344,073	$ 4,107,870	$ 6,057,100	$ 1,949,230	47.5%
Ice Arena	$ 1,352,766	$ 1,384,330	$ 1,556,010	$ 171,680	12.4%
Recreation	$ 581,808	$ 565,800	$ 621,020	$ 55,220	9.8%
Farmers' Market	$ 571,990	$ 528,610	$ 751,715	$ 223,105	42.2%
Arts, Beats and Eats	$ 299,907	$ 279,450	$ 339,560	$ 60,110	21.5%
Total Enterprise Funds	**$ 41,200,226**	**$ 42,020,830**	**$ 48,809,555**	**$ 6,788,725**	**16.2%**
Internal Service Funds:					
Medical Self-Insurance	$ 10,901,837	$ 11,440,060	$ 9,265,440	$ (2,174,620)	-19.0%
Motor Pool	$ 5,857,971	$ 5,357,810	$ 6,142,250	$ 784,440	14.6%
Information Systems	$ 2,257,046	$ 2,230,170	$ 2,392,860	$ 162,690	7.3%
General Liability	$ 2,352,180	$ 1,735,180	$ 1,611,670	$ (123,510)	-7.1%
Workers' Compensation	$ 471,875	$ 411,800	$ 561,200	$ 149,400	36.3%
Total Internal Service Funds	**$ 21,840,909**	**$ 21,175,020**	**$ 19,973,420**	**$ (1,201,600)**	**-5.7%**
TOTAL ALL PROPRIETARY FUND TYPES	$ 63,041,135	$ 63,195,850	$ 68,782,975	$ 5,587,125	8.8%

FIDUCIARY FUND TYPES - REVENUE SUMMARY

FIDUCIARY FUND TYPES:	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
Fiduciary Funds:					
Retirement	$ 24,271,134	$ 24,414,950	$ 24,859,811	$ 444,861	1.8%
Public Employee Health Care	$ 14,454,835	$ 17,734,180	$ 13,900,766	$ (3,833,414)	-21.6%
Total Fiduciary Funds	**$ 38,725,969**	**$ 42,149,130**	**$ 38,760,577**	**$ (3,388,553)**	**-8.0%**
TOTAL FIDUCIARY FUND TYPES	$ 38,725,969	$ 42,149,130	$ 38,760,577	$ (3,388,553)	-8.0%

TOTAL ALL FUND TYPES - REVENUE SUMMARY

	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
TOTAL ALL FUND TYPES	$ 245,620,683	$ 236,582,370	$ 252,493,071	$ 15,910,701	6.7%

VIEW ALL FUND TOTAL REVENUES HERE

Royal Oak

BUDGET SUMMARY
EXPENDITURES BY FUND TYPE

FISCAL YEAR 2024-2025 ANNUAL BUDGET

GOVERNMENTAL FUND TYPES - EXPENDITURES

GOVERNMENTAL FUND TYPES:	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
General Fund	$ 46,391,309	$ 49,341,414	$ 51,761,289	$ 2,419,875	4.9%
Special Revenue Funds:					
Public Safety Fund	$ 36,564,641	$ 38,622,388	$ 41,232,292	$ 2,609,904	6.8%
Major Streets	$ 6,406,491	$ 8,520,281	$ 15,170,470	$ 6,650,189	78.1%
Local Streets	$ 12,057,047	$ 15,282,570	$ 10,548,140	$ (4,734,430)	-31.0%
Solid Waste	$ 8,531,600	$ 8,737,021	$ 9,108,890	$ 371,869	4.3%
DDA Development Fund	$ 5,290,986	$ 7,325,657	$ 7,546,795	$ 221,138	3.0%
Library Fund	$ 3,300,049	$ 3,306,134	$ 4,662,445	$ 1,356,311	41.0%
State Construction Code	$ 1,719,100	$ 2,336,264	$ 2,437,467	$ 101,203	4.3%
Community Development Block Grant	$ 1,137,575	$ 1,810,745	$ 1,624,280	$ (186,465)	-10.3%
Senior Citizens Services	$ 1,026,673	$ 1,208,983	$ 1,481,485	$ 272,502	22.5%
Indigent Defense	$ 545,062	$ 703,320	$ 1,123,000	$ 419,680	59.7%
Brownfield Redevelopment Auth.	$ 511,705	$ 604,450	$ 508,350	$ (96,100)	-15.9%
Police Grants/Restricted Fund	$ 127,001	$ 136,400	$ 129,220	$ (7,180)	-5.3%
Animal Shelter	$ 175,384	$ 311,133	$ 177,829	$ (133,304)	-42.8%
DDA Operating Fund	$ 65,258	$ 54,706	$ 54,988	$ 282	0.5%
Publicity Tax	$ 78,218	$ 72,670	$ 84,900	$ 12,230	16.8%
Roots Fund	$ 82,637	$ 62,000	$ 179,000	$ 117,000	188.7%
Misc Grants/Restricted Fund	$ 635,003	$ 1,064,700	$ 50,000	$ (1,014,700)	-95.3%
Total Special Revenue Funds	**$ 78,254,430**	**$ 90,159,422**	**$ 96,119,551**	**$ 5,960,129**	**6.6%**
Debt Service Funds:					
ROCC Debt Service	$ 2,205,331	$ 2,209,500	$ 2,210,500	$ 1,000	0.0%
Court Debt Service Fund	$ 459,449	$ 461,070	$ -	$ (461,070)	-100.0%
General Obligation Debt	$ 8	$ -	$ -	$ -	0.0%
Total Debt Service Funds	**$ 2,664,788**	**$ 2,670,570**	**$ 2,210,500**	**$ (460,070)**	**-17.2%**
Capital Projects Funds:					
ROCC Capital Projects	$ 676,613	$ -	$ -	$ -	0.0%
ARPA-Enabled Capital Projects	$ -	$ -	$ 6,810,751	$ 6,810,751	100.0%
Parks Improvement Fund	$ 216,337	$ -	$ -	$ -	-100.0%
Total Capital Projects Funds	**$ 892,950**	**$ -**	**$ 6,810,751**	**$ 6,810,751**	**-100.0%**
TOTAL ALL GOVERNMENTAL FUND TYPES	$ 128,203,477	$ 142,171,406	$ 156,902,091	$ 14,730,685	10.4%

PROPRIETARY FUND TYPES - EXPENDITURES SUMMARY

PROPRIETARY FUND TYPES:	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
Enterprise Funds:					
Water and Sewer	$ 29,702,502	$ 36,425,408	$ 39,484,150	$ 3,058,742	8.4%
Auto Parking	$ 4,957,503	$ 5,757,605	$ 5,878,935	$ 121,330	2.1%
Ice Arena	$ 1,478,732	$ 1,425,633	$ 1,636,528	$ 210,895	14.8%
Recreation	$ 765,868	$ 775,349	$ 774,984	$ (365)	0.0%
Farmers' Market	$ 605,400	$ 635,789	$ 793,435	$ 157,646	24.8%
Arts, Beats and Eats	$ 291,826	$ 300,280	$ 339,560	$ 39,280	13.1%
Total Enterprise Funds	**$ 37,801,831**	**$ 45,320,064**	**$ 48,907,592**	**$ 3,587,528**	**7.9%**
Internal Service Funds:					
Medical Self-Insurance	$ 12,130,350	$ 13,652,900	$ 10,675,500	$ (2,977,400)	-21.8%
Motor Pool	$ 4,460,023	$ 6,162,176	$ 6,142,250	$ (19,926)	-0.3%
Information Systems	$ 1,694,873	$ 2,498,638	$ 2,733,790	$ 235,152	9.4%
General Liability	$ 776,137	$ 1,600,500	$ 1,611,670	$ 11,170	0.7%
Workers' Compensation	$ 358,829	$ 523,540	$ 561,200	$ 37,660	7.2%
Total Internal Service Funds	**$ 19,420,212**	**$ 24,437,754**	**$ 21,724,410**	**$ (2,713,344)**	**-11.1%**
TOTAL ALL PROPRIETARY FUND TYPES	$ 57,222,043	$ 69,757,818	$ 70,632,002	$ 874,184	1.3%

FIDUCIARY FUND TYPES - EXPENDITURES SUMMARY

FIDUCIARY FUND TYPES:	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
Fiduciary Funds:					
Retirement	$ 21,258,598	$ 21,065,970	$ 21,515,300	$ 449,330	2.1%
Public Employee Health Care	$ 8,737,607	$ 8,449,750	$ 6,901,250	$ (1,548,500)	-18.3%
Total Fiduciary Funds	**$ 29,996,205**	**$ 29,515,720**	**$ 28,416,550**	**$ (1,099,170)**	**-3.7%**
TOTAL FIDUCIARY FUND TYPES	$ 29,996,205	$ 29,515,720	$ 28,416,550	$ (1,099,170)	-3.7%

TOTAL ALL FUND TYPES - EXPENDITURES SUMMARY

	2022-23 Actual	2023-24 Adopted Budget	2024-25 Adopted Budget	$ Change in Budget	% Change in Budget
TOTAL ALL FUND TYPES	$ 215,421,725	$ 241,444,944	$ 255,950,643	$ 14,505,699	6.0%

VIEW ALL FUND TOTAL EXPENDITURES HERE

Royal Oak

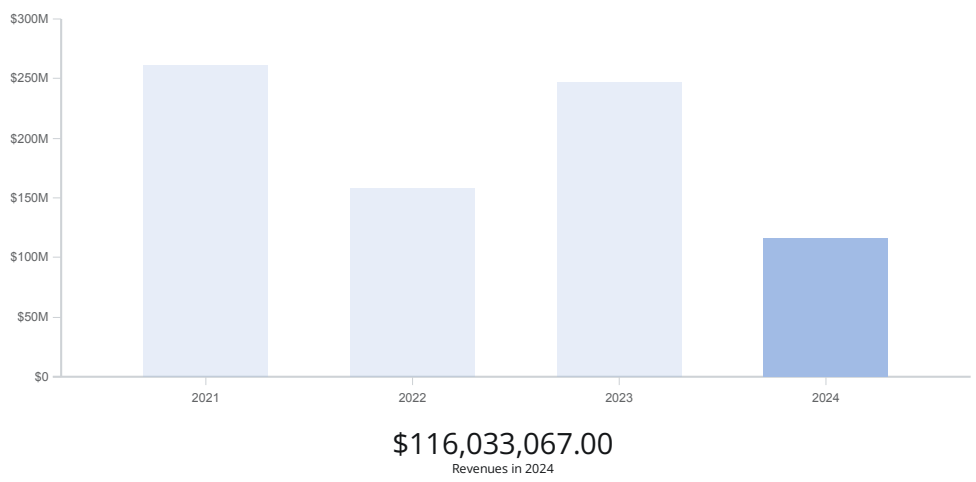
FINANCIAL SCHEDULES AND CHANGES IN FUND BALANCES

FISCAL YEAR 2024-2025 ANNUAL BUDGET

REVENUE SUMMARY BY FUND

All Funds Revenue by Fund

Data Updated Jul 02, 2024, 2:51 AM



$116,033,067.00

Revenues in 2024

Governmental Funds - Revenue by Fund

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
General Fund							
General Fund	$37,697,128	$38,648,673	$49,520,816	$49,341,419	$54,846,354	$31,736,303	$51,075,884
GENERAL FUND TOTAL	**$37,697,128**	**$38,648,673**	**$49,520,816**	**$49,341,419**	**$54,846,354**	**$31,736,303**	**$51,075,884**
Special Revenue Fund							
Major Streets	$5,673,902	$6,979,773	$7,056,420	$8,520,282	$12,937,208	$2,106,823	$7,340,001
Local Streets	$9,141,040	$9,257,555	$10,691,696	$15,282,568	$14,882,568	$1,874,084	$13,478,753
Public Safety Fund	$33,982,785	$34,892,502	$47,418,173	$38,622,388	$57,129,205	$14,315,347	$44,862,744
Publicity Tax	$61,153	$67,862	$65,522	$77,170	$89,670	$45,152	$83,118
Solid Waste	$7,552,137	$7,821,610	$7,865,649	$8,737,022	$8,927,022	$7,928,690	$8,387,275
Brownfield Redevelopment Auth	$667,114	$419,122	$427,682	$604,450	$437,960	$378,329	$513,700
DDA Development Fund	$5,038,151	$5,556,423	$6,299,839	$7,325,656	$7,417,956	$4,338,864	$6,419,990
DDA Operating Fund	$50,953	$49,697	$54,721	$56,490	$56,490	$42,393	$56,330
Indigent Defense	$540,141	$291,105	$507,262	$703,320	$1,122,770	$387,281	$921,870
Library Fund	$2,854,922	$2,957,489	$3,134,995	$3,924,520	$3,947,440	$3,704,564	$3,950,406
Community Develop Block Grant	$1,407,008	$2,403,149	$1,137,571	$1,810,760	$2,656,645	$612,536	$2,467,645
State Construction Code	$2,813,072	$2,400,807	$3,760,037	$2,631,200	$3,263,100	$1,356,712	$2,809,690
Roots Fund	$26,958	$30,252	$56,448	$62,000	$187,000	$159,306	$209,330
Senior Citizen Services	$588,533	$857,664	$1,239,353	$1,208,985	$1,760,730	$465,985	$1,679,289
Animal Shelter	$55,837	$84,705	$183,196	$341,980	$191,980	$8,699	$189,760
Police Grants/Restricted Fund	$325,121	$160,426	$186,536	$136,400	$373,200	$231,573	$284,060
Misc Grants/Restricted Fund	$104,922	$446,446	$1,321,829	$1,064,700	$502,200	$205,273	$570,990
Permanent Fund	$44	$29	$323	$240	$240	$195	$0
SPECIAL REVENUE FUND TOTAL	**$70,883,793**	**$74,676,616**	**$91,407,253**	**$91,110,130**	**$115,883,383**	**$38,161,806**	**$94,224,951**
Debt Service Fund							
General Obligation Debt	$621,511	$614,480	$10,020	$0	$0	$255	$0
Court Debt Service Fund	$464,240	$465,052	$459,449	$461,070	$461,070	$460,688	$461,070
ROCC Debt Service	$2,206,363	$2,205,831	$2,205,831	$2,209,500	$2,209,500	$661,666	$2,209,500
B.A. - Fire	$632,975	$629,300	$0	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$3,925,089**	**$3,914,664**	**$2,675,301**	**$2,670,570**	**$2,670,570**	**$1,122,609**	**$2,670,570**
ROCC Capital Projects	$25,019	$3,025,355	$24,861	$0	$628,450	$9,670	$25,000
Capital Projects	$516	$0	$0	$0	$0	$0	$0
Parks Improvement Fund	$1,191,055	$7,131	$225,675	$0	$738,520	$385,724	$723,333
TOTAL	**$113,722,599**	**$120,272,439**	**$143,853,906**	**$143,122,120**	**$174,767,278**	**$71,416,112**	**$148,719,738**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
General Fund					
General Fund	$51,761,289	$50,531,070	$52,055,300	$53,644,380	$55,300,320
GENERAL FUND TOTAL	**$51,761,289**	**$50,531,070**	**$52,055,300**	**$53,644,380**	**$55,300,320**
Special Revenue Fund					
Major Streets	$15,170,470	$15,067,910	$15,734,510	$16,431,090	$17,159,000
Local Streets	$10,548,140	$5,787,375	$6,060,125	$6,346,360	$6,646,745
Public Safety Fund	$41,232,292	$42,479,760	$43,842,600	$45,479,070	$46,140,100
Publicity Tax	$84,900	$89,370	$91,420	$93,550	$95,770
Solid Waste	$9,108,890	$9,460,310	$9,825,630	$10,205,400	$10,600,190
Brownfield Redevelopment Auth	$508,350	$527,710	$547,850	$568,780	$590,540
DDA Development Fund	$7,546,795	$6,889,680	$7,157,520	$7,435,970	$7,725,460
DDA Operating Fund	$54,988	$57,130	$59,360	$61,680	$64,090
Indigent Defense	$1,123,000	$1,111,000	$1,122,110	$1,133,330	$1,156,400
Library Fund	$4,662,445	$4,373,210	$4,535,310	$4,704,110	$4,879,840
Community Develop Block Grant	$1,624,280	$1,789,690	$1,802,050	$1,814,970	$1,828,440
State Construction Code	$2,731,840	$2,844,390	$2,962,350	$3,085,960	$3,215,520
Roots Fund	$179,000	$17,580	$17,760	$17,940	$18,120
Senior Citizen Services	$1,559,392	$1,238,580	$1,274,010	$1,310,760	$1,348,860
Animal Shelter	$177,829	$194,310	$195,640	$197,000	$198,400
Police Grants/Restricted Fund	$129,220	$130,520	$131,830	$133,160	$134,500
Misc Grants/Restricted Fund	$50,000	$0	$0	$0	$0
Permanent Fund	$0	$0	$0	$0	$0
SPECIAL REVENUE FUND TOTAL	**$96,491,831**	**$92,058,525**	**$95,360,075**	**$99,019,130**	**$101,801,975**
Debt Service Fund					

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
General Obligation Debt	$0	$0	$0	$0	$0
Court Debt Service Fund	$0	$0	$0	$0	$0
ROCC Debt Service	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
B.A. - Fire	$0	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**
ROCC Capital Projects	$0	$0	$0	$0	$0
Capital Projects	$0	$0	$0	$0	$0
Parks Improvement Fund	$0	$0	$0	$0	$0
TOTAL	**$150,463,620**	**$144,800,095**	**$149,625,875**	**$154,874,010**	**$159,312,795**

All Proprietary Funds - Revenue by Fund

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Enterprise Fund							
Arts, Beats, And Eats	$190	$320,360	$299,907	$300,280	$374,180	$359,929	$368,050
Recreation	$237,889	$558,735	$581,807	$775,349	$815,349	$248,066	$590,020
Auto Parking	$3,037,780	$4,134,757	$5,344,073	$5,757,606	$8,652,870	$2,050,490	$9,790,080
Farmers Market	$290,577	$537,534	$571,990	$635,788	$635,788	$349,162	$552,230
Water & Sewer	$31,960,808	$30,581,710	$33,049,683	$36,425,406	$38,570,068	$20,512,466	$38,434,149
Ice Arena	$847,396	$1,394,051	$1,352,766	$1,425,634	$1,824,134	$857,419	$1,521,830
ENTERPRISE FUND TOTAL	**$36,374,639**	**$37,527,146**	**$41,200,227**	**$45,320,063**	**$50,872,389**	**$24,377,532**	**$51,256,359**
Internal Service Fund							
Information Systems	$1,736,559	$2,219,004	$2,257,045	$2,498,639	$2,520,639	$1,142,911	$2,380,640
Motor Pool	$5,262,465	$5,232,011	$5,857,971	$6,162,176	$8,407,176	$2,484,135	$5,806,363
Workers Compensation	$794,848	$469,667	$471,875	$523,540	$523,540	$221,595	$466,231
Medical Self-Insurance	$10,742,922	$10,551,890	$10,901,836	$13,652,900	$13,652,900	$4,386,556	$8,904,320
General Liability	$1,895,354	$1,518,652	$2,352,179	$1,735,180	$1,735,180	$572,244	$1,658,700
INTERNAL SERVICE FUND TOTAL	**$20,432,149**	**$19,991,223**	**$21,840,907**	**$24,572,435**	**$26,839,435**	**$8,807,441**	**$19,216,254**
TOTAL	**$56,806,788**	**$57,518,369**	**$63,041,134**	**$69,892,498**	**$77,711,824**	**$33,184,973**	**$70,472,613**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Enterprise Fund					
Arts, Beats, And Eats	$339,560	$356,080	$373,420	$391,620	$410,720
Recreation	$774,984	$637,790	$655,060	$672,860	$691,180
Auto Parking	$6,057,100	$5,802,590	$6,060,340	$6,331,000	$6,615,170
Farmers Market	$793,435	$567,710	$584,170	$601,120	$618,580
Water & Sewer	$39,484,150	$36,807,830	$38,641,700	$40,567,120	$42,588,680
Ice Arena	$1,636,528	$1,602,510	$1,650,390	$1,699,710	$1,750,500
ENTERPRISE FUND TOTAL	**$49,085,757**	**$45,774,510**	**$47,965,080**	**$50,263,430**	**$52,674,830**
Internal Service Fund					
Information Systems	$2,733,790	$2,460,650	$2,530,440	$2,602,280	$2,676,240
Motor Pool	$6,142,250	$6,095,910	$6,050,430	$6,005,800	$5,962,050
Workers Compensation	$561,200	$571,870	$582,750	$593,840	$605,150
Medical Self-Insurance	$10,675,500	$9,957,230	$10,706,840	$11,519,490	$12,400,890
General Liability	$1,611,670	$1,689,200	$1,770,570	$1,855,980	$1,945,640
INTERNAL SERVICE FUND TOTAL	**$21,724,410**	**$20,774,860**	**$21,641,030**	**$22,577,390**	**$23,589,970**
TOTAL	**$70,810,167**	**$66,549,370**	**$69,606,110**	**$72,840,820**	**$76,264,800**

All Fiduciary Funds - Revenue by Fund

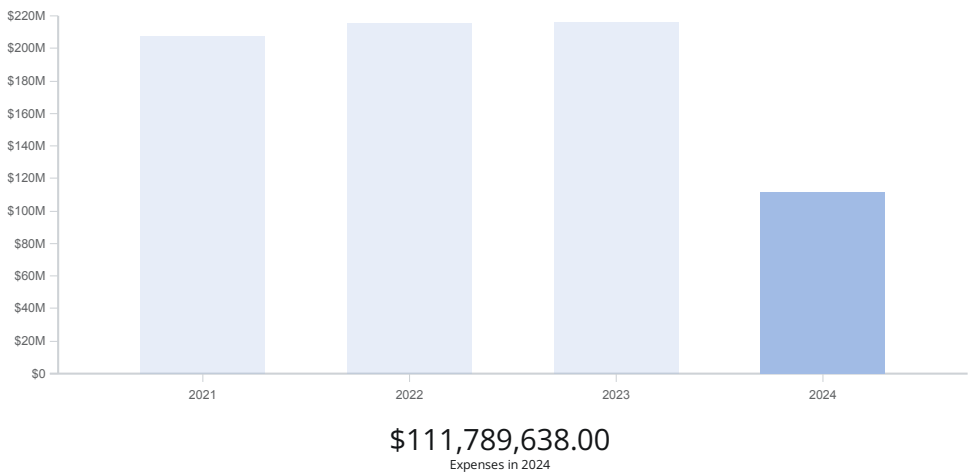
	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Retirement	$52,771,142	-$10,757,525	$24,271,135	$24,414,950	$24,414,950	$7,697,041	$24,152,392
Public Employee Health Care	$37,834,280	-$9,363,173	$14,454,836	$17,734,180	$17,734,180	$3,340,274	$14,018,245
TOTAL	**$90,605,422**	**-$20,120,698**	**$38,725,971**	**$42,149,130**	**$42,149,130**	**$11,037,315**	**$38,170,637**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Retirement	$24,859,811	$26,091,210	$27,397,780	$28,784,410	$30,256,320
Public Employee Health Care	$13,900,766	$14,633,220	$15,416,870	$16,255,360	$17,152,600
TOTAL	**$38,760,577**	**$40,724,430**	**$42,814,650**	**$45,039,770**	**$47,408,920**

EXPENDITURE SUMMARY BY FUND

All Funds Expenditures by Fund

Data Updated Jul 02, 2024, 2:51 AM



$111,789,638.00

Expenses in 2024

All Governmental Funds - Expenditures by Fund

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
General Fund							
General Fund	$36,406,688	$44,399,677	$46,391,298	$49,341,419	$54,846,354	$23,506,331	$52,943,852
GENERAL FUND TOTAL	**$36,406,688**	**$44,399,677**	**$46,391,298**	**$49,341,419**	**$54,846,354**	**$23,506,331**	**$52,943,852**
Special Revenue Fund							
Major Streets	$4,425,650	$5,757,649	$6,406,493	$8,520,282	$12,937,208	$4,554,103	$12,790,560
Local Streets	$10,431,998	$9,210,274	$12,057,052	$15,282,568	$14,882,568	$6,658,217	$11,198,957
Public Safety Fund	$33,091,028	$35,435,673	$36,564,636	$38,622,388	$57,129,205	$19,921,215	$56,599,029
Publicity Tax	$57,449	$69,365	$78,217	$77,170	$89,670	$39,717	$81,720
Solid Waste	$8,016,905	$9,133,225	$8,531,597	$8,737,022	$8,927,022	$4,358,337	$8,812,302
Brownfield Redevelopment Auth	$553,576	$433,817	$511,704	$604,450	$437,960	$5,969	$481,350
DDA Development Fund	$8,207,960	$7,232,241	$5,290,987	$7,325,656	$7,417,956	$2,474,883	$6,671,674
DDA Operating Fund	$49,831	$41,761	$65,257	$56,490	$56,490	$23,818	$53,584
Indigent Defense	$486,445	$598,406	$545,062	$703,320	$1,122,770	$324,909	$839,300
Library Fund	$3,353,622	$3,115,189	$3,300,047	$3,924,520	$3,947,440	$1,630,916	$3,264,092
Community Develop Block Grant	$1,407,008	$2,403,149	$1,137,571	$1,810,760	$2,656,645	$726,366	$1,803,525
State Construction Code	$1,535,665	$1,747,069	$1,719,099	$2,631,200	$3,263,100	$981,398	$2,014,716
Roots Fund	$46,803	$27,457	$82,636	$62,000	$187,000	$21,728	$209,330
Senior Citizen Services	$991,360	$853,655	$1,026,675	$1,208,985	$1,760,730	$560,345	$1,713,228
Animal Shelter	$78,399	$79,271	$175,385	$341,980	$191,980	$90,207	$147,850
Police Grants/Restricted Fund	$314,796	$222,481	$127,001	$136,400	$373,200	$74,838	$124,710
Misc Grants/Restricted Fund	$103,945	$420,331	$635,004	$1,064,700	$502,200	$70,052	$0
Permanent Fund	$6	$8	$6	$240	$240	$3	$0
SPECIAL REVENUE FUND TOTAL	**$73,152,445**	**$76,781,021**	**$78,254,430**	**$91,110,130**	**$115,883,383**	**$42,517,021**	**$106,805,927**
Debt Service Fund							
General Obligation Debt	$632,982	$629,303	$8	$0	$0	$4	$0
Court Debt Service Fund	$464,240	$465,052	$459,449	$461,070	$461,070	$460,688	$461,070
ROCC Debt Service	$2,206,631	$2,205,831	$2,205,331	$2,209,500	$2,209,500	$661,666	$2,209,500
B.A. - Fire	$632,975	$629,300	$0	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$3,936,828**	**$3,929,486**	**$2,664,788**	**$2,670,570**	**$2,670,570**	**$1,122,358**	**$2,670,570**
ROCC Capital Projects	$10,729,009	$6,149,356	$676,612	$0	$628,450	$207	$635,279
Capital Projects	$287,181	$0	$0	$0	$0	$0	$0
Parks Improvement Fund	$2,733,533	$353,091	$216,337	$0	$738,520	$507,417	$687,113
TOTAL	**$127,245,685**	**$131,612,630**	**$128,203,465**	**$143,122,120**	**$174,767,278**	**$67,653,334**	**$163,742,741**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
General Fund					

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
General Fund	$51,761,289	$53,225,470	$54,795,890	$56,651,520	$57,543,710
GENERAL FUND TOTAL	**$51,761,289**	**$53,225,470**	**$54,795,890**	**$56,651,520**	**$57,543,710**
Special Revenue Fund					
Major Streets	$15,170,470	$12,823,894	$11,799,363	$13,382,100	$15,238,895
Local Streets	$10,548,140	$6,503,180	$6,752,110	$5,936,630	$4,967,520
Public Safety Fund	$41,232,292	$43,140,340	$43,966,460	$45,400,900	$46,976,440
Publicity Tax	$84,900	$87,120	$89,380	$91,700	$94,100
Solid Waste	$9,108,890	$9,474,360	$9,873,120	$10,291,620	$10,730,760
Brownfield Redevelopment Auth	$508,350	$527,710	$547,850	$568,780	$590,540
DDA Development Fund	$7,546,795	$5,991,550	$6,132,380	$6,129,070	$6,281,840
DDA Operating Fund	$54,988	$57,130	$59,360	$61,680	$64,090
Indigent Defense	$1,123,000	$1,134,230	$1,145,570	$1,157,020	$1,168,590
Library Fund	$4,662,445	$3,908,270	$5,199,144	$4,246,301	$4,457,897
Community Develop Block Grant	$1,624,280	$1,789,690	$1,802,050	$1,814,970	$1,828,440
State Construction Code	$2,731,840	$2,531,600	$2,629,190	$2,730,900	$2,836,930
Roots Fund	$179,000	$54,000	$54,000	$54,000	$54,000
Senior Citizen Services	$1,559,392	$1,145,030	$1,184,630	$1,225,830	$1,268,660
Animal Shelter	$177,829	$185,160	$192,830	$200,810	$209,110
Police Grants/Restricted Fund	$129,220	$133,740	$138,430	$143,310	$148,360
Misc Grants/Restricted Fund	$50,000	$0	$0	$0	$0
Permanent Fund	$0	$0	$0	$0	$0
SPECIAL REVENUE FUND TOTAL	**$96,491,831**	**$89,487,004**	**$91,565,867**	**$93,435,621**	**$96,916,172**
Debt Service Fund					
General Obligation Debt	$0	$0	$0	$0	$0
Court Debt Service Fund	$0	$0	$0	$0	$0
ROCC Debt Service	$2,210,500	$2,210,500	$2,210,500	$2,210,500	$2,210,500
B.A. - Fire	$0	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**	**$2,210,500**
ROCC Capital Projects	$0	$0	$0	$0	$0
Capital Projects	$0	$0	$0	$0	$0
Parks Improvement Fund	$0	$0	$0	$0	$0
TOTAL	**$150,463,620**	**$144,922,974**	**$148,572,257**	**$152,297,641**	**$156,670,382**

All Proprietary Funds - Expenditures by Fund

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Enterprise Fund							
Arts, Beats, And Eats	$2,045	$233,729	$291,826	$300,280	$374,180	$130,060	$304,080
Recreation	$398,196	$590,157	$765,868	$775,349	$815,349	$338,661	$692,332
Auto Parking	$4,236,855	$4,253,922	$4,957,503	$5,757,606	$8,652,870	$1,835,241	$6,201,447
Farmers Market	$494,222	$574,597	$605,400	$635,788	$635,788	$298,479	$532,497
Water & Sewer	$27,235,892	$27,824,965	$29,702,509	$36,425,406	$38,570,068	$16,159,379	$36,073,467
Ice Arena	$1,800,109	$1,349,624	$1,478,730	$1,425,634	$1,824,134	$728,347	$1,547,750
ENTERPRISE FUND TOTAL	**$34,167,319**	**$34,826,994**	**$37,801,835**	**$45,320,063**	**$50,872,389**	**$19,490,167**	**$45,351,573**
Internal Service Fund							
Information Systems	$1,603,202	$1,823,674	$1,694,871	$2,498,639	$2,520,639	$1,020,901	$2,310,910
Motor Pool	$3,805,649	$4,055,611	$4,460,021	$6,162,176	$8,407,176	$1,783,818	$4,343,127
Workers Compensation	$516,291	$327,510	$358,829	$523,540	$523,540	$209,400	$442,790
Medical Self-Insurance	$10,085,399	$11,338,084	$12,130,351	$13,652,900	$13,652,900	$6,936,468	$9,513,900
General Liability	$1,833,892	$1,936,201	$776,136	$1,735,180	$1,735,180	$468,339	$1,507,110
INTERNAL SERVICE FUND TOTAL	**$17,844,435**	**$19,481,081**	**$19,420,208**	**$24,572,435**	**$26,839,435**	**$10,418,926**	**$18,117,837**
TOTAL	**$52,011,754**	**$54,308,074**	**$57,222,043**	**$69,892,498**	**$77,711,824**	**$29,909,093**	**$63,469,410**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Enterprise Fund					
Arts, Beats, And Eats	$339,560	$363,270	$387,340	$411,780	$436,600
Recreation	$774,984	$800,030	$826,140	$853,390	$881,820
Auto Parking	$6,057,100	$6,719,320	$6,892,610	$7,074,140	$7,264,420
Farmers Market	$793,435	$618,630	$619,270	$613,420	$636,590
Water & Sewer	$39,484,150	$39,702,223	$41,052,060	$42,469,130	$43,956,920
Ice Arena	$1,636,528	$1,522,780	$1,583,260	$1,646,620	$1,712,980
ENTERPRISE FUND TOTAL	**$49,085,757**	**$49,726,253**	**$51,360,680**	**$53,068,480**	**$54,889,330**
Internal Service Fund					
Information Systems	$2,733,790	$2,823,580	$2,917,370	$3,015,310	$3,117,620
Motor Pool	$6,142,250	$6,766,255	$6,579,577	$7,269,637	$7,455,864
Workers Compensation	$561,200	$570,180	$579,360	$588,720	$598,290
Medical Self-Insurance	$10,675,500	$10,987,140	$11,308,130	$11,638,750	$11,979,290
General Liability	$1,611,670	$1,688,440	$1,769,040	$1,853,670	$1,942,540
INTERNAL SERVICE FUND TOTAL	**$21,724,410**	**$22,835,595**	**$23,153,477**	**$24,366,087**	**$25,093,604**
TOTAL	**$70,810,167**	**$72,561,848**	**$74,514,157**	**$77,434,567**	**$79,982,934**

All Fiduciary Funds - Expenditures by Fund

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Retirement	$20,313,189	$19,963,732	$21,258,597	$24,414,950	$24,414,950	$11,185,263	$22,020,710
Public Employee Health Care	$8,288,944	$8,888,871	$8,737,606	$17,734,180	$17,734,180	$3,041,702	$6,742,265
TOTAL	**$28,602,133**	**$28,852,603**	**$29,996,202**	**$42,149,130**	**$42,149,130**	**$14,226,965**	**$28,762,975**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Retirement	$24,859,811	$22,567,710	$23,672,120	$24,831,100	$26,047,380
Public Employee Health Care	$13,900,766	$7,210,970	$7,535,270	$7,874,860	$8,230,480
TOTAL	**$38,760,577**	**$29,778,680**	**$31,207,390**	**$32,705,960**	**$34,277,860**

GENERAL FUND - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

FUND NO.							
101	**General Fund Summary**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Fund Balance	**13,905,845**	**12,037,877**	**9,346,498**	**6,652,098**	**3,911,508**	**904,368**
	Revenues and transfers from other funds	**51,075,884**	**49,069,910**	**50,531,070**	**52,055,300**	**53,644,380**	**55,300,320**
dept no.	Expenditures and transfers to other funds by department:						
101	Mayor / Commission	54,230	61,225	63,110	65,060	67,060	69,120
136	District Court	4,104,374	4,564,161	4,740,640	4,924,340	5,115,600	5,314,730
172	City Manager	1,002,973	1,033,830	1,075,460	1,118,770	1,163,860	1,210,790
191	Elections	684,732	836,443	868,880	902,610	937,720	974,270
201	Finance	1,159,893	1,228,930	1,279,090	1,331,340	1,385,740	1,442,400
209	Assessing	753,560	880,513	914,770	950,460	987,650	1,026,380
210	City Attorney	761,020	848,037	880,230	913,680	948,410	984,500
215	City Clerk	514,254	608,740	633,280	658,860	685,510	713,350
226	Human Resources	724,980	847,014	879,870	914,170	949,960	987,310
248	Administration	4,954,189	5,006,835	5,114,950	5,227,930	5,346,020	5,469,450
253	Treasury	518,682	562,187	583,870	606,390	629,850	654,260
265	City Office Building	351,051	361,084	374,010	387,420	401,420	415,950
267	Building Maintenance	324,985	396,780	411,840	427,560	444,000	461,180
747	Community Engagement	346,800	440,510	457,050	474,350	492,460	511,400
	General Government Total:	**16,255,723**	**17,676,289**	**18,277,050**	**18,902,940**	**19,555,260**	**20,235,090**
400	Planning and Zoning	561,747	648,237	676,670	706,390	737,520	770,050
728	Economic Development	134,040	147,672	153,010	158,560	164,340	170,350
	Community and Economic Development Total:	**695,787**	**795,909**	**829,680**	**864,950**	**901,860**	**940,400**
	Health and Welfare Total:	-	-	-	-	-	-
372	Ordinance Enforcement	421,780	382,365	395,770	409,730	424,260	439,390
430	Animal Protection Services	53,430	55,030	57,780	60,670	63,700	66,890
	Public Safety Total:	**475,210**	**437,395**	**453,550**	**470,400**	**487,960**	**506,280**
443	Electrical	134,339	129,912	132,770	135,780	138,930	142,220
447	Engineering	618,022	643,968	669,850	696,820	724,920	754,180
448	Street Lighting	955,842	868,193	911,110	956,140	1,003,410	1,053,020
	Public Works Total:	**1,708,203**	**1,642,073**	**1,713,730**	**1,788,740**	**1,867,260**	**1,949,420**
266	Parks and Forestry	2,557,353	2,981,413	2,870,930	2,927,830	2,987,240	3,049,270
834	Cable Communications	151,730	159,260	163,240	167,380	171,650	176,080
835	Community Promotion	233,845	406,520	407,620	408,750	409,930	411,170
836	Woodward Dream Cruise	84,145	93,820	97,310	100,940	104,720	108,630
837	Arts, Beats, and Eats	40,810	50,310	51,860	53,460	55,140	56,870
	Recreation and Culture Total:	**3,067,883**	**3,691,323**	**3,590,960**	**3,658,360**	**3,728,680**	**3,802,020**
965	Transfers-Out	30,741,046	27,518,300	28,360,500	29,110,500	30,110,500	30,110,500
	Transfers-out Total:	**30,741,046**	**27,518,300**	**28,360,500**	**29,110,500**	**30,110,500**	**30,110,500**
	Expenditures and transfers to other funds total:	**52,943,852**	**51,761,289**	**53,225,470**	**54,795,890**	**56,651,520**	**57,543,710**
	Net change in fund balance	**(1,867,968)**	**(2,691,379)**	**(2,694,400)**	**(2,740,590)**	**(3,007,140)**	**(2,243,390)**
	Ending Total Fund Balance	**12,037,877**	**9,346,498**	**6,652,098**	**3,911,508**	**904,368**	**(1,339,022)**

GENERAL FUND - UNASSIGNED FUND BALANCE ANALYSIS

GENERAL FUND - FUND BALANCE COMPONENTS:						
Non-spendable Fund Balance (assume no change	124,527	124,527	124,527	124,527	124,527	124,527
Restricted Fund Balance (assume no change)	882,192	882,192	882,192	882,192	882,192	882,192
Assigned Fund Balance (assume no change)	526,231	526,231	526,231	526,231	526,231	526,231
UNASSIGNED FUND BALANCE	**10,504,927**	**7,813,548**	**5,119,148**	**2,378,558**	**(628,582)**	**(2,871,972)**
Ending Total Fund Balance	12,037,877	9,346,498	6,652,098	3,911,508	904,368	(1,339,022)
UNASSIGNED FUND BALANCE AS A PERCENTAGE OF BUDGETED EXPENDITURES	**19.8%**	**15.1%**	**9.6%**	**4.3%**	**-1.1%**	**-5.0%**
ALTERNATIVE STATISTIC:						
GENERAL FUND - UNASSIGNED FUND BALANCE WITH $0 CAPITAL OUTLAY ASSUMPTION						
UNASSIGNED FUND BALANCE	10,504,927	7,813,548	5,119,148	2,378,558	(628,582)	(2,871,972)
CAPITAL OUTLAY ASSUMED IN FORECAST	769,230	1,165,000	1,000,000	1,000,000	1,000,000	1,000,000
ADJUSTED UNASSIGNED FUND BALANCE, EXCLUDING CAPITAL OUTLAY IMPACT	11,274,157	9,747,778	8,053,378	6,312,788	4,305,648	3,062,258
ADJUSTED UNASSIGNED FUND BALANCE AS A PERCENTAGE OF BUDGETED EXPENDITURES, EXCLUDING CAPITAL OUTLAY	**21.6%**	**19.3%**	**15.4%**	**11.7%**	**7.7%**	**5.4%**

COMBINED GENERAL FUND AND **PUBLIC SAFETY** FUND - FUND BALANCE ANALYSIS

GENERAL FUND AND PUBLIC SAFETY FUND COMBINED							
FUND NO.							
101 & 207	**General Fund and Public Safety Fund Combined - Summary**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	FUND						
	Total Combined Revenue	**72,938,628**	**64,959,580**	**67,010,830**	**69,147,900**	**71,373,450**	**73,690,420**
	Total Combined Expenditures	**86,542,881**	**68,493,581**	**70,365,810**	**72,012,350**	**74,302,420**	**76,770,150**
	Net combined change in fund balance	**(13,604,253)**	**(3,534,001)**	**(3,354,980)**	**(2,864,450)**	**(2,928,970)**	**(3,079,730)**
	Total combined fund balance	**11,582,274**	**8,048,273**	**4,693,293**	**1,828,843**	**(1,100,127)**	**(4,179,857)**
	Combined fund balance as a percentage of expenditures	**13.4%**	**11.8%**	**6.7%**	**2.5%**	**-1.5%**	**-5.4%**
	ALTERNATIVE STATISTIC:						
	Adjusted combined fund balance, excluding General Fund capital outlay	12,351,504	9,982,503	7,627,523	5,763,073	3,834,103	1,754,373
	Adjusted combined fund balance, excluding General Fund capital outlay, as a percentage of expenditures	**14.4%**	**14.8%**	**11.0%**	**8.1%**	**5.2%**	**2.3%**

SPECIAL REVENUE FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

SPECIAL REVENUE FUNDS

FUND NO.

202	Major Streets Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	7,474,329	2,023,770	2,023,770	4,267,786	8,202,933	11,251,923
	Revenues and transfers from other funds	7,340,001	15,170,470	15,067,910	15,734,510	16,431,090	17,159,000
	Expenditures and transfers to other funds	12,790,560	15,170,470	12,823,894	11,799,363	13,382,100	15,238,895
	Net change in fund balance	(5,450,559)	-	2,244,016	3,935,147	3,048,990	1,920,105
	Ending Fund Balance	2,023,770	2,023,770	4,267,786	8,202,933	11,251,923	13,172,028

203	Local Streets Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	3,839,988	6,119,784	5,173,904	4,458,099	3,766,114	4,175,844
	Revenues and transfers from other funds	13,478,753	9,602,260	5,787,375	6,060,125	6,346,360	6,646,745
	Expenditures and transfers to other funds	11,198,957	10,548,140	6,503,180	6,752,110	5,936,630	4,967,520
	Net change in fund balance	2,279,796	(945,880)	(715,805)	(691,985)	409,730	1,679,225
	Ending Fund Balance	6,119,784	5,173,904	4,458,099	3,766,114	4,175,844	5,855,069

207	Public Safety Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	12,813,632	1,077,347	234,725	(425,855)	(549,715)	(471,545)
	Revenues and transfers from other funds	44,862,744	40,389,670	42,479,760	43,842,600	45,479,070	46,140,100
	Expenditures and transfers to other funds	56,599,029	41,232,292	43,140,340	43,966,460	45,400,900	46,976,440
	Net change in fund balance	(11,736,285)	(842,622)	(660,580)	(123,860)	78,170	(836,340)
	Ending Fund Balance	1,077,347	234,725	(425,855)	(549,715)	(471,545)	(943,091)

211	Publicity Tax Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	4,264	5,662	5,662	7,912	9,952	11,802
	Revenues and transfers from other funds	83,118	84,900	89,370	91,420	93,550	95,770
	Expenditures and transfers to other funds	81,720	84,900	87,120	89,380	91,700	94,100
	Net change in fund balance	1,398	-	2,250	2,040	1,850	1,670
	Ending Fund Balance	5,662	5,662	7,912	9,952	11,802	13,472

226	Solid Waste Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	3,145,816	2,720,789	2,720,789	2,706,739	2,659,249	2,573,029
	Revenues and transfers from other funds	8,387,275	9,108,890	9,460,310	9,825,630	10,205,400	10,600,190
	Expenditures and transfers to other funds	8,812,302	9,108,890	9,474,360	9,873,120	10,291,620	10,730,760
	Net change in fund balance	(425,027)	-	(14,050)	(47,490)	(86,220)	(130,570)
	Ending Fund Balance	2,720,789	2,720,789	2,706,739	2,659,249	2,573,029	2,442,459

260	Indigent Defense Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	-	82,570	82,570	59,340	35,880	12,190
	Revenues and transfers from other funds	921,870	1,123,000	1,111,000	1,122,110	1,133,330	1,156,400
	Expenditures and transfers to other funds	839,300	1,123,000	1,134,230	1,145,570	1,157,020	1,168,590
	Net change in fund balance	82,570	-	(23,230)	(23,460)	(23,690)	(12,190)
	Ending Fund Balance	82,570	82,570	59,340	35,880	12,190	0

271	Library Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	657,643	1,343,957	1,261,082	1,726,022	1,062,188	1,519,997
	Revenues and transfers from other funds	3,950,406	4,579,570	4,373,210	4,535,310	4,704,110	4,879,840
	Expenditures and transfers to other funds	3,264,092	4,662,445	3,908,270	5,199,144	4,246,301	4,457,897
	Net change in fund balance	686,314	(82,875)	464,940	(663,834)	457,809	421,943
	Ending Fund Balance	1,343,957	1,261,082	1,726,022	1,062,188	1,519,997	1,941,940

274	Community Development Block Grant Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	-	-	-	-	-	-
	Revenues and transfers from other funds	1,803,525	1,624,280	1,789,690	1,802,050	1,814,970	1,828,440
	Expenditures and transfers to other funds	1,803,525	1,624,280	1,789,690	1,802,050	1,814,970	1,828,440
	Net change in fund balance	-	-	-	-	-	-
	Ending Fund Balance	-	-	-	-	-	-

282	State Construction Code Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	15,441,877	16,236,851	16,531,224	16,844,014	17,177,174	17,532,234
	Revenues and transfers from other funds	2,809,690	2,731,840	2,844,390	2,962,350	3,085,960	3,215,520
	Expenditures and transfers to other funds	2,014,716	2,437,467	2,531,600	2,629,190	2,730,900	2,836,930
	Net change in fund balance	794,974	294,373	312,790	333,160	355,060	378,590
	Ending Fund Balance	16,236,851	16,531,224	16,844,014	17,177,174	17,532,234	17,910,824
	FUND BALANCE AS A PERCENTAGE OF BUDGETED EXPENDITURES	806%	678%	665%	653%	642%	631%

295	R.O.O.T.S. Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	304,284	304,284	267,694	231,274	195,034	158,974
	Revenues and transfers from other funds	209,330	142,410	17,580	17,760	17,940	18,120
	Expenditures and transfers to other funds	209,330	179,000	54,000	54,000	54,000	54,000
	Net change in fund balance	-	(36,590)	(36,420)	(36,240)	(36,060)	(35,880)
	Ending Fund Balance	304,284	267,694	231,274	195,034	158,974	123,094

296	Senior Citizen Services Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	306,912	272,973	350,880	444,430	533,810	618,740
	Revenues and transfers from other funds	1,679,289	1,559,392	1,238,580	1,274,010	1,310,760	1,348,860
	Expenditures and transfers to other funds	1,713,228	1,481,485	1,145,030	1,184,630	1,225,830	1,268,660
	Net change in fund balance	(33,939)	77,907	93,550	89,380	84,930	80,200
	Ending Fund Balance	272,973	350,880	444,430	533,810	618,740	698,940

297	Animal Shelter Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	41,306	83,216	83,216	92,366	95,176	91,366
	Revenues and transfers from other funds	189,760	177,829	194,310	195,640	197,000	198,400
	Expenditures and transfers to other funds	147,850	177,829	185,160	192,830	200,810	209,110
	Net change in fund balance	41,910	-	9,150	2,810	(3,810)	(10,710)
	Ending Fund Balance	83,216	83,216	92,366	95,176	91,366	80,656

298	Police Grants Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	378,665	538,015	538,015	534,795	528,195	518,045
	Revenues and transfers from other funds	284,060	129,220	130,520	131,830	133,160	134,500
	Expenditures and transfers to other funds	124,710	129,220	133,740	138,430	143,310	148,360
	Net change in fund balance	159,350	-	(3,220)	(6,600)	(10,150)	(13,860)
	Ending Fund Balance	538,015	538,015	534,795	528,195	518,045	504,185

299	Miscellaneous Grants Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	783,140	1,354,130	1,354,130	1,354,130	1,354,130	1,354,130
	Revenues and transfers from other funds	570,990	50,000	-	-	-	-
	Expenditures and transfers to other funds	-	50,000	-	-	-	-
	Net change in fund balance	570,990	-	-	-	-	-
	Ending Fund Balance	1,354,130	1,354,130	1,354,130	1,354,130	1,354,130	1,354,130

SPECIAL REVENUE - COMPONENT UNIT FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

SPECIAL REVENUE FUNDS - COMPONENT UNITS

FUND NO.	Brownfield Redevelopment Authority Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
243 component unit	Beginning Fund Balance	392,565	424,915	424,915	424,915	424,915	424,915
	Revenues and transfers from other funds	513,700	508,350	527,710	547,850	568,780	590,540
	Expenditures and transfers to other funds	481,350	508,350	527,710	547,850	568,780	590,540
	Net change in fund balance	32,350	-	-	-	-	-
	Ending Fund Balance	424,915	424,915	424,915	424,915	424,915	424,915

	DDA Development Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
247 component unit	Beginning Fund Balance	2,935,648	2,683,964	1,769,209	2,667,339	3,692,479	4,999,379
	Revenues and transfers from other funds	6,419,990	6,632,040	6,889,680	7,157,520	7,435,970	7,725,460
	Expenditures and transfers to other funds	6,671,674	7,546,795	5,991,550	6,132,380	6,129,070	6,281,840
	Net change in fund balance	(251,684)	(914,755)	898,130	1,025,140	1,306,900	1,443,620
	Ending Fund Balance	2,683,964	1,769,209	2,667,339	3,692,479	4,999,379	6,442,999

248	DDA Operating Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
component unit	Beginning Fund Balance	119,418	122,164	122,164	122,164	122,164	122,164
	Revenues and transfers from other funds	56,330	54,988	57,130	59,360	61,680	64,090
	Expenditures and transfers to other funds	53,584	54,988	57,130	59,360	61,680	64,090
	Net change in fund balance	2,746	-	-	-	-	-
	Ending Fund Balance	122,164	122,164	122,164	122,164	122,164	122,164

DEBT SERVICE FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

DEBT SERVICE FUNDS

FUND NO.	General Obligation Debt Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
301	Beginning Fund Balance	16,092	16,092	16,092	16,092	16,092	16,092
	Revenues and transfers from other funds	-	-	-	-	-	-
	Expenditures and transfers to other funds	-	-	-	-	-	-
	Net change in fund balance	-	-	-	-	-	-
	Ending Fund Balance	16,092	16,092	16,092	16,092	16,092	16,092

303	Court Debt Service Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	-	-	-	-	-	-
	Revenues and transfers from other funds	461,070	-	-	-	-	-
	Expenditures and transfers to other funds	461,070	-	-	-	-	-
	Net change in fund balance	-	-	-	-	-	-
	Ending Fund Balance	-	-	-	-	-	-

350	R.O.C.C. Debt Service Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	-	-	-	-	-	-
	Revenues and transfers from other funds	2,209,500	2,210,500	2,210,500	2,210,500	2,210,500	2,210,500
	Expenditures and transfers to other funds	2,209,500	2,210,500	2,210,500	2,210,500	2,210,500	2,210,500
	Net change in fund balance	-	-	-	-	-	-
	Ending Fund Balance	-	-	-	-	-	-

CAPITAL PROJECT FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

CAPITAL IMPROVEMENT FUNDS

FUND NO.

450	R.O.C.C. Capital Projects Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	610,279	-	-	-	-	-
	Revenues and transfers from other funds	25,000	-	-	-	-	-
	Expenditures and transfers to other funds	635,279	-	-	-	-	-
	Net change in fund balance	(610,279)	-	-	-	-	-
	Ending Fund Balance	-	-	-	-	-	-

460	ARPA-Enabled Capital Projects Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	-	13,816,527	7,005,776	1,405,790	-	-
	Revenues and transfers from other funds	21,729,082	-	-	-	-	-
	Expenditures and transfers to other funds	7,912,555	6,810,751	5,599,986	1,405,790	-	-
	Net change in fund balance	13,816,527	(6,810,751)	(5,599,986)	(1,405,790)	-	-
	Ending Fund Balance	13,816,527	7,005,776	1,405,790	-	-	-

499	Parks Improvement Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Beginning Fund Balance	818,674	854,894	854,894	854,894	854,894	854,894
	Revenues and transfers from other funds	723,333	-	-	-	-	-
	Expenditures and transfers to other funds	687,113	-	-	-	-	-
	Net change in fund balance	36,220	-	-	-	-	-
	Ending Fund Balance	854,894	854,894	854,894	854,894	854,894	854,894

ENTERPRISE FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

ENTERPRISE FUNDS

FUND NO.

506

Arts, Beats, and Eats Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Retained Earnings	95,425	159,395	159,395	152,205	138,285	118,125
Revenues and transfers from other funds	368,050	339,560	356,080	373,420	391,620	410,720
Expenditures and transfers to other funds	304,080	339,560	363,270	387,340	411,780	436,600
Net change in retained earnings	63,970	-	(7,190)	(13,920)	(20,160)	(25,880)
Ending Retained Earnings	159,395	159,395	152,205	138,285	118,125	92,245

508

Recreation Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Retained Earnings	1,655,624	1,553,312	1,399,348	1,237,108	1,066,028	885,498
Revenues and transfers from other funds	590,020	621,020	637,790	655,060	672,860	691,180
Expenditures and transfers to other funds	692,332	774,984	800,030	826,140	853,390	881,820
Net change in retained earnings	(102,312)	(153,964)	(162,240)	(171,080)	(180,530)	(190,640)
Ending Retained Earnings	1,553,312	1,399,348	1,237,108	1,066,028	885,498	694,858

516

Auto Parking Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Retained Earnings	18,308,931	21,897,564	22,075,729	21,158,999	20,326,729	19,583,589
Revenues and transfers from other funds	9,790,080	6,057,100	5,802,590	6,060,340	6,331,000	6,615,170
Expenditures and transfers to other funds	6,201,447	5,878,935	6,719,320	6,892,610	7,074,140	7,264,420
Net change in retained earnings	3,588,633	178,165	(916,730)	(832,270)	(743,140)	(649,250)
Ending Retained Earnings	21,897,564	22,075,729	21,158,999	20,326,729	19,583,589	18,934,339

551

Farmers Market Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Retained Earnings	1,472,687	1,492,420	1,450,700	1,399,780	1,364,680	1,352,380
Revenues and transfers from other funds	552,230	751,715	567,710	584,170	601,120	618,580
Expenditures and transfers to other funds	532,497	793,435	618,630	619,270	613,420	636,590
Net change in retained earnings	19,733	(41,720)	(50,920)	(35,100)	(12,300)	(18,010)
Ending Retained Earnings	1,492,420	1,450,700	1,399,780	1,364,680	1,352,380	1,334,370

592

Water & Sewer Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Retained Earnings	89,054,145	91,414,827	91,414,827	88,520,434	86,110,074	84,208,064
Revenues and transfers from other funds	38,434,149	39,484,150	36,807,830	38,641,700	40,567,120	42,588,680
Expenditures and transfers to other funds	36,073,467	39,484,150	39,702,223	41,052,060	42,469,130	43,956,920
Net change in retained earnings	2,360,682	-	(2,894,393)	(2,410,360)	(1,902,010)	(1,368,240)
Ending Retained Earnings	91,414,827	91,414,827	88,520,434	86,110,074	84,208,064	82,839,824

598

Ice Arena Fund Summary	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Retained Earnings	1,231,087	1,205,167	1,124,649	1,204,379	1,271,509	1,324,599
Revenues and transfers from other funds	1,521,830	1,556,010	1,602,510	1,650,390	1,699,710	1,750,500
Expenditures and transfers to other funds	1,547,750	1,636,528	1,522,780	1,583,260	1,646,620	1,712,980
Net change in retained earnings	(25,920)	(80,518)	79,730	67,130	53,090	37,520
Ending Retained Earnings	1,205,167	1,124,649	1,204,379	1,271,509	1,324,599	1,362,119

INTERNAL SERVICE FUNDS - COMBINED REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

INTERNAL SERVICE FUNDS

FUND NO.							
636	**Information Systems Fund Summary**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Retained Earnings	3,703,124	3,772,854	3,431,924	3,068,994	2,682,064	2,269,034
	Revenues and transfers from other funds	2,380,640	2,392,860	2,460,650	2,530,440	2,602,280	2,676,240
	Expenditures and transfers to other funds	2,310,910	2,733,790	2,823,580	2,917,370	3,015,310	3,117,620
	Net change in retained earnings	69,730	(340,930)	(362,930)	(386,930)	(413,030)	(441,380)
	Ending Retained Earnings	3,772,854	3,431,924	3,068,994	2,682,064	2,269,034	1,827,654

661	**Motor Pool Fund Summary**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Retained Earnings	14,560,057	16,023,293	16,023,293	15,352,948	14,823,801	13,559,964
	Revenues and transfers from other funds	5,806,363	6,142,250	6,095,910	6,050,430	6,005,800	5,962,050
	Expenditures and transfers to other funds	4,343,127	6,142,250	6,766,255	6,579,577	7,269,637	7,455,864
	Net change in retained earnings	1,463,236	-	(670,345)	(529,147)	(1,263,837)	(1,493,814)
	Ending Retained Earnings	16,023,293	16,023,293	15,352,948	14,823,801	13,559,964	12,066,150

677	**Workers' Compensation Fund Summary**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Retained Earnings	1,834,207	1,857,648	1,857,648	1,859,338	1,862,728	1,867,848
	Revenues and transfers from other funds	466,231	561,200	571,870	582,750	593,840	605,150
	Expenditures and transfers to other funds	442,790	561,200	570,180	579,360	588,720	598,290
	Net change in retained earnings	23,441	-	1,690	3,390	5,120	6,860
	Ending Retained Earnings	1,857,648	1,857,648	1,859,338	1,862,728	1,867,848	1,874,708

678	**Medical Self-Insurance Fund Summary**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Retained Earnings	4,908,577	4,298,997	2,888,937	1,859,027	1,257,737	1,138,477
	Revenues and transfers from other funds	8,904,320	9,265,440	9,957,230	10,706,840	11,519,490	12,400,890
	Expenditures and transfers to other funds	9,513,900	10,675,500	10,987,140	11,308,130	11,638,750	11,979,290
	Net change in retained earnings	(609,580)	(1,410,060)	(1,029,910)	(601,290)	(119,260)	421,600
	Ending Retained Earnings	4,298,997	2,888,937	1,859,027	1,257,737	1,138,477	1,560,077

679	**General Liability Fund Summary**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Retained Earnings	1,957,475	2,109,065	2,109,065	2,109,825	2,111,355	2,113,665
	Revenues and transfers from other funds	1,658,700	1,611,670	1,689,200	1,770,570	1,855,980	1,945,640
	Expenditures and transfers to other funds	1,507,110	1,611,670	1,688,440	1,769,040	1,853,670	1,942,540
	Net change in retained earnings	151,590	-	760	1,530	2,310	3,100
	Ending Retained Earnings	2,109,065	2,109,065	2,109,825	2,111,355	2,113,665	2,116,765

FIDUCIARY FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

FIDUCIARY FUNDS

FUND NO.							
731	**Retirement (Pension) Fund**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Retained Earnings	154,693,172	156,824,854	160,169,365	163,692,865	167,418,525	171,371,835
	Revenues and transfers from other funds	24,152,392	24,859,811	26,091,210	27,397,780	28,784,410	30,256,320
	Expenditures and transfers to other funds	22,020,710	21,515,300	22,567,710	23,672,120	24,831,100	26,047,380
	Net change in retained earnings	2,131,682	3,344,511	3,523,500	3,725,660	3,953,310	4,208,940
	Ending Retained Earnings	156,824,854	160,169,365	163,692,865	167,418,525	171,371,835	175,580,775

736	**Retiree Health Care Fund**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**
	Beginning Retained Earnings	144,239,399	151,515,379	158,514,895	165,937,145	173,818,745	182,199,245
	Revenues and transfers from other funds	14,018,245	13,900,766	14,633,220	15,416,870	16,255,360	17,152,600
	Expenditures and transfers to other funds	6,742,265	6,901,250	7,210,970	7,535,270	7,874,860	8,230,480
	Net change in retained earnings	7,275,980	6,999,516	7,422,250	7,881,600	8,380,500	8,922,120
	Ending Retained Earnings	151,515,379	158,514,895	165,937,145	173,818,745	182,199,245	191,121,365

RETURN TO OPERATING BUDGETS SUMMARY PAGE

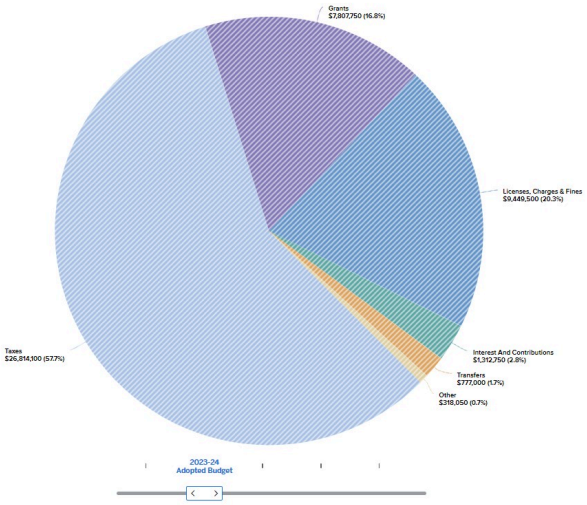
Royal Oak

BUDGET HIGHLIGHTS

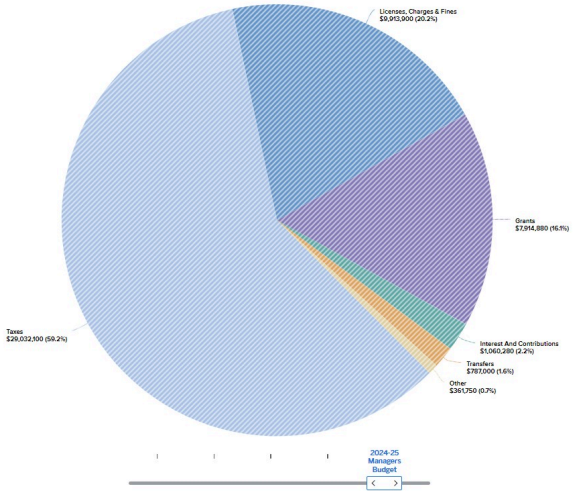
FISCAL YEAR 2024-2025 ANNUAL BUDGET

GENERAL FUND REVENUE BUDGET BY FUNCTION - FY 2024 COMPARED TO FY 2025

2023-24 ADOPTED BUDGET = $46,479,150

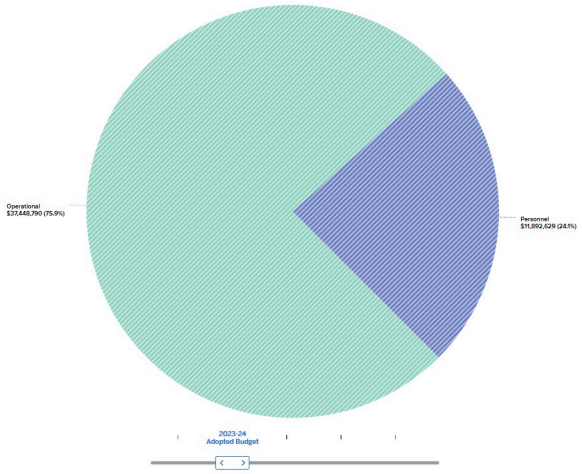


2024-25 ADOPTED BUDGET = $49,069,910

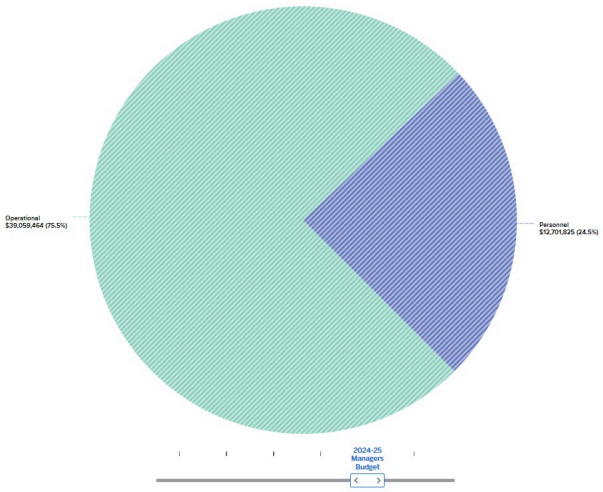


GENERAL FUND EXPENDITURES BUDGET BY FUNCTION - FY 2024 COMPARED TO FY 2025

2023-24 ADOPTED BUDGET = $49,341,419



2024-25 ADOPTED BUDGET = $51,761,289



INTERACTIVE CHARTS

Please explore the City's general fund revenue and expenditure activity using the interactive graphs below. Click on a section of the graph to see more detail. Slide the control bar at the bottom to the left or right to change the fiscal year shown. To reset the graph to the original view, click the "Reset" button in the upper left.

Help Share

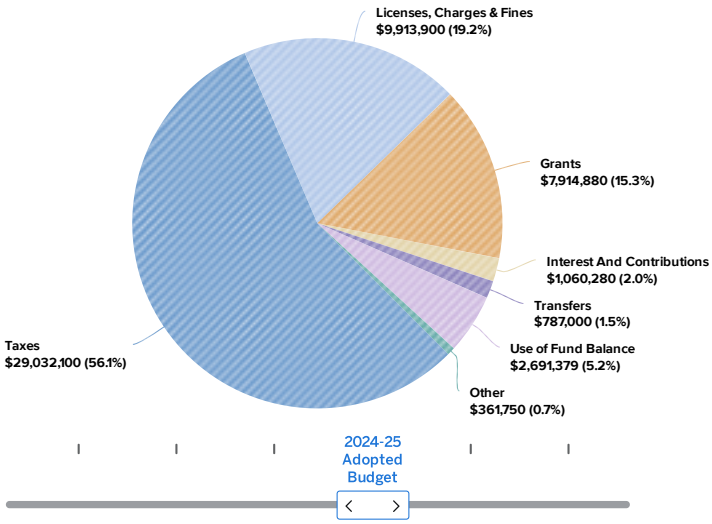
Updated On 2 Jul, 2024

Back History Reset

Broken down by

Revenues General Fund

Visualization



Sort Large to Small

- Taxes
- Licenses, Charges & Fines
- Grants
- Interest And Contributions
- Transfers
- Use of Fund Balance
- Other

Help Share

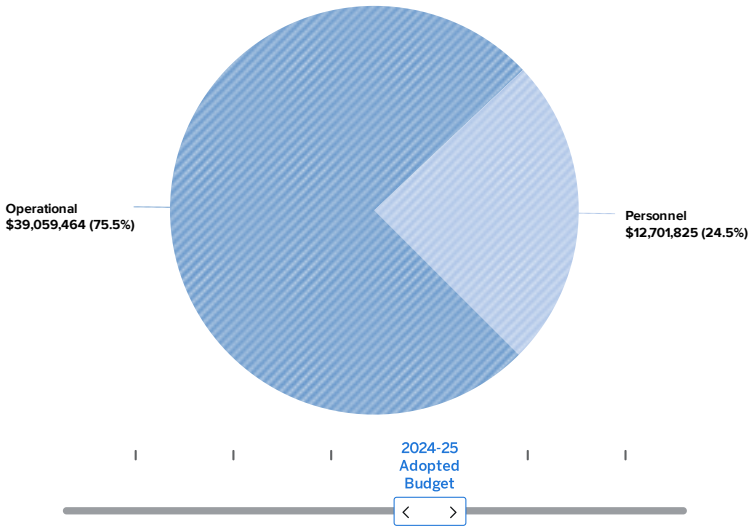
Updated On 2 Jul, 2024

Back History Reset

Broken down by

Expenses General Fund

Visualization



Sort Large to Small

- Operational
- Personnel

EXECUTIVE SUMMARY

In March of 2022, the City Commission conducted a long-range strategic budget planning session. This planning session established the goals and objectives for the fiscal year budgets for 2022 through 2025 and these are summarized in the budget transmittal letter. These goals and objectives provide the framework and guidance for building the fiscal year 2024-25 recommended budgets.

The City Commission has held a series of early input budget work sessions in January, February and May. The city advertised a public hearing for May 20, 2024, prior to City Commission considering adoption of the fiscal year 2024-25 budget. The adopted budget attempts to provide for the resources that are needed to help accomplish the City Commission's goals and objectives that are relayed in this budget document.

Millage rates - The adopted budget proposes a total City millage rate of 17.2497 (excluding the DDA levy on the central business district area), an decrease of 0.0395 mill mostly due to reductions in the Chapter 20 drain millage rate, offset by the addition of voter-approved millages for the library, senior services, and parks, recreation, and animal shelter operations. In 2024-25, the Headlee Act reduction factor is 0.9968 for the year. The inflation rate multiplier used in the Headlee Act millage reduction fraction formula for fiscal year 2024-25 is 5.1 percent. This total reduced millage rate includes levying less than the full charter-allowed solid waste millage at the Headlee Act maximum allowable rate for a sixth year. The proposed charter solid waste rate is 0.4148 mill below the maximum allowable rate, lower than prior years' levies. The total combined City millage rate of 17.2497 mills will place the city rate below the average rate of 18.1757 mills and near the median millage rate of Oakland County cities. This rate places the city below eight bordering cities with higher millage rates and above three bordering cities with lower millage rates. Follow this link for additional millage rate details.

Taxable Value - Total City taxable value increase is 5.7 percent. Residential values increase is 7.4 percent, commercial increase is 3.7 percent, industrial increase is 4.9 percent, while the personal property decrease is 7.2 percent. The loss spread between 2024 state equalized/assessed value and taxable value is $892 million, a $73 million loss increase from the prior year.

Across all funds, the city is budgeted to receive $70.46 million in tax-related revenue for fiscal year 2024-25, an increase of 3.2 percent relative to fiscal year 2023-24 projected tax revenue. Click here to explore the all-funds summary page. The increase is due to the net effect of an increase in taxable value, a

Headlee Act reduction to the city tax rates, approval of a new road millage, and lowering the Chapter 20 drain millage.

Grants - Total grant revenue is budgeted at $19.65 million across all funds, a 4.7 percent increase over the 2023-24 budget. The impact of American Rescue Plan Act (ARPA) funds has been felt throughout the City budget the past three years and the newly created ARPA Enabled Capital Project fund is being used to track additional projects obligated and scheduled through 2026.

Licenses, charges, and fines - Total licenses, charges and fines are increasing by 4.1 percent relative to projected fiscal year 2023-24 revenue. These numerous revenues are specified in the significant notes for each fund in this document.

Interest revenue - Interest rates have increased significantly over the past several months and this trend is budgeted to continue. The City-wide interest revenue, budgeted at $3,270,280 for 2023-24 is projected to end the fiscal year at just over $4.9 million. This is a return to a recent high of $3.6 million in fiscal year 2018-19. The budget for 2024-25 assumes continued strength in interest rates will generate $3.64 million in revenue. It is important to note this valued source of revenue will only continue if fund balances remain stable. Declines in the invested principal (primarily cash reserves) will decrease the City's ability to generate interest earnings. Caution should be exercised in relying upon this as a significant resource to help offset City operating costs. Click here to learn more about the City's interest revenue history.

Personnel - Personnel costs are budgeted to increase to $68.37 million, an increase of 8.9 percent relative to the fiscal year 2023-24 projected year-end costs, mostly due to increasing wages and filling numerous vacancies. Additionally, defined contribution retirement plan contributions and other wage-based benefit increases contribute to the increase. Total full-time employees are budgeted to decrease from 370 (the current funded staffing) to 369 positions, due to a planned retirement. The total full-time number of budgeted positions is down by 39 positions relative to a peak in fiscal year 2003-04. Click here to explore the position summary for a seven-year history.

Defined benefit retirement contributions- The budget provides for the annual required/recommended contributions of the normal and the amortized unfunded actuarial accrued liability (UAAL) to the general, police/fire pension and other post-employment benefits (OPEB) retirement trusts. $9.80 million is budgeted to be contributed to the pension trust and $1.40 million is budgeted to be contributed to the OPEB trust. A graph in the "Financial Trends" section illustrates the level of the combined pension /OPEB contributions and pension/OPEB bonds debt service relative to the general fund tax revenue. The

required contributions made toward paying the current year obligations no longer exceed the general fund's millage revenue mostly due to bonding the unfunded retiree healthcare liability and the general employees unfunded pension liability, however the contributions have been increasing slightly since bonding. The forecast in the budget provides for the continuation of the current trends in normal costs and the amortized UAAL contribution for general, police and fire member's pension. However, an additional increase in contribution could occur in the event of an equity market correction or significant downturn in investment earnings.

Supplies – Total supplies budget is increasing 1.6 percent relative to fiscal year 2023-24 projected costs and are described in each of the funds/cost centers significant notes section.

Capital Improvements - The budget includes $20.7 million for capital improvements. The first year of the recently adopted capital improvement plan (CIP) has been updated to reflect projects funded by this adopted budget. Other comments relative to the CIP are noted in the significant notes area within each fund/cost center. A complete listing of the capital improvement projects for fiscal years 2024-25 through 2029-30 can be viewed at this link.

Debt - This budget does not call for new debt issuances for the city as budgeted capital projects are accomplished with cash accumulated in funds and current revenues. Click here for future debt payment graphs and summary tables.

Water and sewage disposal rates - The city's combined water/sewer commodity rate is budgeted to increase 7.4 percent. SOCWA's water rate is tentatively reported to increase 4.5% percent and the Oakland County Water Resources Commission is increasing the combined sewer (sanitary/storm) disposal rates by 3.0 percent. The city's quarterly billing flat fee, to recoup billing costs, is budgeted to remain flat at $16. The billing costs were formerly recouped in the commodity rates.

Fund balance - The unassigned (combined) fund balance of the general and public safety funds is budgeted to increase to 16.9 percent relative to the current year's projected 13.4 percent of expenditures. These two funds' fund balances are viewed as combined since the public safety function continues to be a significant expenditure of the general fund due to the sizeable annual transfer ($24.5 million) made to the public safety fund. By fiscal year 2028-29, the last year of the forecast, the required annual transfer rises to $27.75 million and the combined fund balance is projected to be 1.1 percent and continue to decline each year thereafter. When all planned capital outlay over the forecast period is excluded, the combined fund balance at the end of fiscal year 2028-29

would be 8.8 percent. However, these projections assume no changes in operations or funding sources. Further, as budgets that include negative fund balances are not authorized to be adopted, it is clear administration and the City Commission will make adjustments in future years to avoid this outcome, as it has done in the past. Each City fund has an estimated/forecasted fund balance through fiscal year 2028-29 in the budget summary tables throughout the document. Future estimated fund balances for each fund are available at this link.

Future years - The forecasts of future years revenues/expenditures/fund balances are based on a series of assumptions of financial trends. These forecasts assume certain inflationary increases, contractual obligations, debt service requirements and expected funding availability for capital outlay. The assumptions used in creating these forecasts is reviewed and revised each year to reflect current economic conditions. Changes in these assumptions would change the outcome of these forecasts. It is important to note that these forecasts provide a scenario snapshot and are most useful in spotting trends that may have a negative outcome in the future, allowing policy decisions to be made today that will have a positive future impact. Therefore, these forecasts should be viewed as a planning tool, not necessarily as a concrete expectation of future outcomes.

POSITION SUMMARY

City-wide staffing changes and authorizations from fiscal year 2019-20 to fiscal year 2024-25 are shown in the following tables. Total full-time employees are budgeted to decrease from 370 (the current funded staffing) to 369 positions, due to a planned retirement.

POSITIONS BY COST CENTER

All Cost Centers 2019-2025

Cost Center Name	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Amount							
Information Technology	7	6	6	6	6	6	6
City Clerk	5	5	6	6	6	6	6
Animal Shelter	0	0	0	0	1	1	1
Treasury	4	5	5	5	4.5	4.5	4.5
City Office Building	1	1	1	1	1	1	1
Solid Waste	15	15	15	15	15	15.5	15.5
Sewer Maintenance	9	9	9	10	10	10	10
Motor Pool	9	9	9	9	9	9	9
Auto Parking	3	3	3	3	3	3	3
Building Maintenance	2	2	2	3	3	3	3
Electrical	1	1	1	1	1	1	1
Water Maintenance	7.5	7.5	7.5	7.5	7.5	7.5	7.5
Highway	2.5	2.5	2.5	2.5	2.5	3	3
Code Enforcement	5	5	5	5	5	5	5
Senior Services	1	1	2	2	2	2	2
Economic Development	1	1	1	1	1	1	1
Ambulance Service	1	1	1	1	1	1	1
Water Billing	2	1	1	1	1.5	1.5	1.5
Recreation	2	2	2	2	2	2	2
Human Resources	4	4	4	4	4	4	4
City Attorney	4	4	4	4	4	4	4
Engineering	12	12	12	12	12	12	12
Building	13	13	13	13	13	13	13
Parks & Forestry	7	7	8	10	10	10	10
Meter Services	4	4	4	4	4	4	4
Community Engagement	1	1	1	1	1	1	1
Fire	55	55	55	55	63	63	63
City Manager	4	4	4	5	5	6	6
Parking Enforcement	0	0	0	0	0	0	0
District Court	29	30	30	30	34	36	36
Elections	0	0	0	0	0	1	1
Finance	7	7	8	8	8	8	8
Library	9	9	9	13	15	17	17
Housing Assistance	1	1	1	1	1	1	0
Planning	5	4	4	4	4	4	4
Police	98	98	98	98	98	99	99
Assessing	4	4	5	4	4	4	4
AMOUNT	**335**	**334**	**339**	**347**	**362**	**370**	**369**

THE ABOVE REPORT IS BASED ON HOME-BASE ALLOCATIONS, NOT FTE FUNDING ALLOCATIONS.

POSITIONS BY FUNCTIONAL GROUPS

44th District Court Function

Cost Center Name	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Amount							
District Court	29	30	30	30	34	36	36
AMOUNT	**29**	**30**	**30**	**30**	**34**	**36**	**36**

Administrative Services Function

Cost Center Name	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Amount							
Information Technology	7	6	6	6	6	6	6
City Clerk	5	5	6	6	6	6	6
Treasury	4	5	5	5	4.5	4.5	4.5
City Office Building	1	1	1	1	1	1	1
Code Enforcement	5	5	5	5	5	5	5
Economic Development	1	1	1	1	1	1	1
Water Billing	2	1	1	1	1.5	1.5	1.5
Human Resources	4	4	4	4	4	4	4
City Attorney	4	4	4	4	4	4	4
Engineering	12	12	12	12	12	12	12
Building	13	13	13	13	13	13	13
Community Engagement	1	1	1	1	1	1	1
City Manager	4	4	4	5	5	6	6
Elections	0	0	0	0	0	1	1
Finance	7	7	8	8	8	8	8
Housing Assistance	1	1	1	1	1	1	0
Planning	5	4	4	4	4	4	4
Assessing	4	4	5	4	4	4	4
AMOUNT	**80**	**78**	**81**	**81**	**81**	**83**	**82**

Library Function

Cost Center Name	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Amount							
Library	9	9	9	13	15	17	17
AMOUNT	**9**	**9**	**9**	**13**	**15**	**17**	**17**

Public Safety Functions

Cost Center Name	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Amount							
Police	98	98	98	98	98	99	99
Fire	55	55	55	55	63	63	63
Ambulance Service	1	1	1	1	1	1	1
AMOUNT	**154**	**154**	**154**	**154**	**162**	**163**	**163**

Public Services Functions

Cost Center Name	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Amount							
Solid Waste	15	15	15	15	15	15.5	15.5
Sewer Maintenance	9	9	9	10	10	10	10
Motor Pool	9	9	9	9	9	9	9
Building Maintenance	2	2	2	3	3	3	3
Electrical	1	1	1	1	1	1	1
Water Maintenance	7.5	7.5	7.5	7.5	7.5	7.5	7.5
Highway	2.5	2.5	2.5	2.5	2.5	3	3
Parks & Forestry	7	7	8	10	10	10	10
Meter Services	4	4	4	4	4	4	4
AMOUNT	**57**	**57**	**58**	**62**	**62**	**63**	**63**

Recreation and Other Service Functions

Cost Center Name	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Amount							
Parking Enforcement	0	0	0	0	0	0	0
Animal Shelter	0	0	0	0	1	1	1
Senior Services	1	1	2	2	2	2	2
Auto Parking	3	3	3	3	3	3	3
Recreation	2	2	2	2	2	2	2
AMOUNT	**6**	**6**	**7**	**7**	**8**	**8**	**8**

Royal Oak

BUDGET AND FINANCIAL TRENDS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

INTERACTIVE CHARTS

Please explore the City's general fund revenue and expenditure activity using the interactive graphs below. Move your cursor over a section to highlight additional data. Click on a section of the graph to see more detail. To reset the graph to the original view, click the "Reset" button in the upper left.

REVENUE ESTIMATES

Revenue estimates are developed with a conservative and practical approach based on general economic conditions, historic experience and expected changes in activities and services. Assumptions used throughout this budget and forecast can be found at this link. Links to changes in the major revenue categories are provided below:

GENERAL FUND REVENUE - TREND DATA

Updated On 2 Jul, 2024

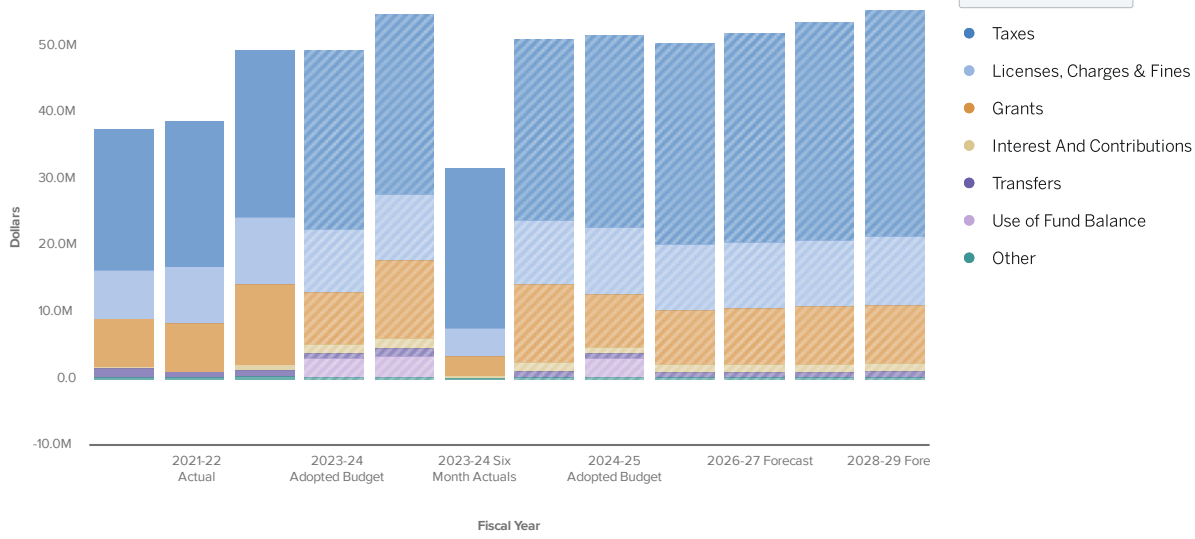
Back History Reset

Broken down by

Revenues

General Fund

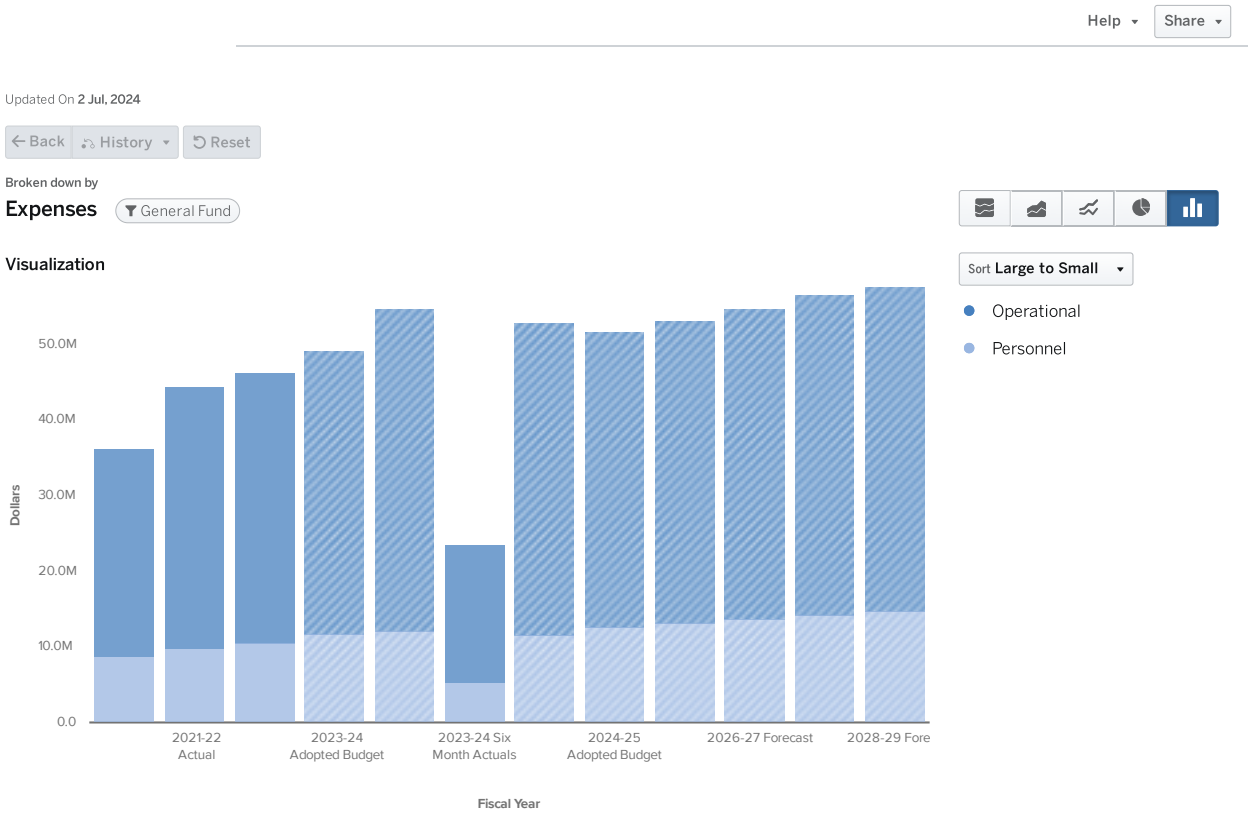
Visualization



Sort Large to Small

- Taxes
- Licenses, Charges & Fines
- Grants
- Interest And Contributions
- Transfers
- Use of Fund Balance
- Other

GENERAL FUND EXPENDITURES - TREND DATA



MAJOR REVENUE CATEGORIES:

Taxes - *Additional property tax trend data is linked here.*

Grants - *Additional state shared revenue trend data is linked here.*

Licenses, Charges and Fines - *No significant changes are anticipated, unless noted in the individual fund summaries. The administrative fees are reviewed and approved by City Commission annually.*

Interest and Contributions - *Additional interest revenue trend data is linked here.*

Other - *No significant changes are anticipated, unless noted in the individual fund summaries.*

Transfers - *See individual fund sections for the details of all transfers. Transfers are made based on specific funding agreements or to supplement the available resources for the receiving fund.*

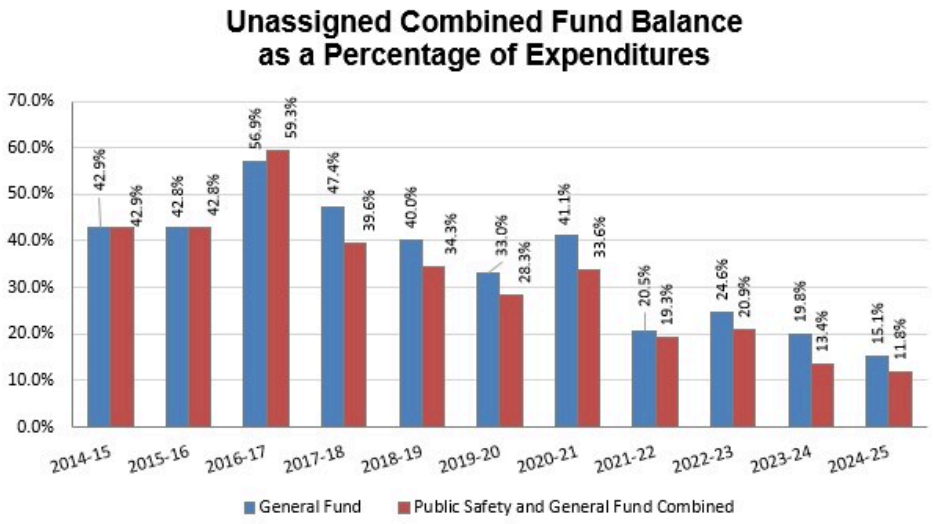
GENERAL FUND UNASSIGNED FUND BALANCE AS A PERCENTAGE OF EXPENDITURES

FISCAL YEAR 2014-15 TO 2024-25

The Royal Oak City Commission has set the goal for the General Fund to maintain unassigned fund balance of not less than 10 percent and not more than 25 percent of expenditures. The Public Safety fund is combined with the General Fund unassigned fund balance in the red bar graph below, since the General Fund significantly funds police, fire and EMS operations. The budgeted unassigned *combined* fund balance for fiscal year 2024-25 is estimated at $8.05 million or 11.8 percent. The General Fund fund balance is estimated to be at $7.81 million or 15.1 percent.

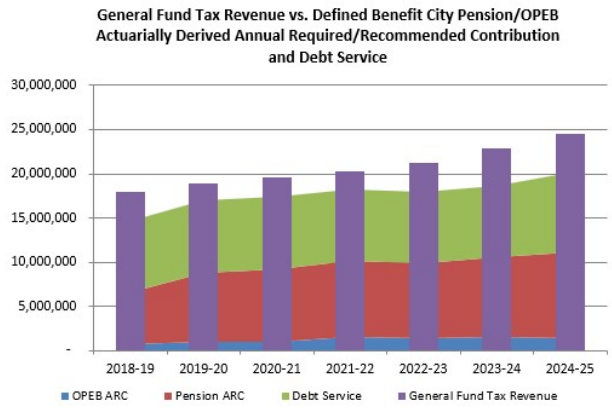
General Fund Unassigned Fund Balance as a Percentage of Expenditures Fiscal Year 2014-15 to 2024-25

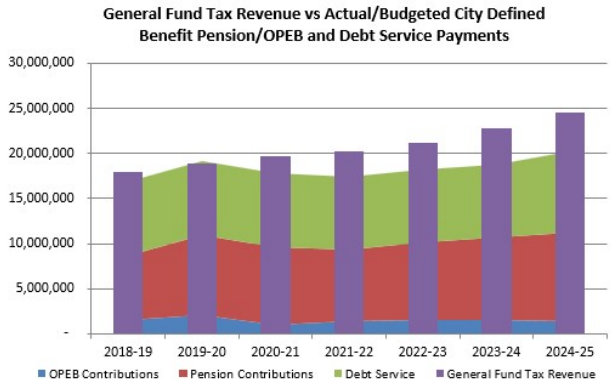
Fiscal Year		Expenditures	Unassigned Fund Balance	Percent
2014-15		30,512,890	13,085,091	42.9%
2015-16		33,808,180	14,481,359	42.8%
2016-17		37,462,010	21,321,516	56.9%
2017-18		41,062,550	19,445,520	47.4%
2018-19		41,281,710	16,974,638	41.1%
2019-20		41,229,390	13,625,862	33.0%
2020-21		36,406,650	14,969,214	41.1%
2021-22		44,399,670	9,082,144	20.5%
2022-23		46,300,340	11,400,424	24.6%
2023-24	Estimated	52,943,850	10,504,927	19.8%
2024-25	Estimated	51,761,290	7,813,548	15.1%



GENERAL FUND TAX REVENUE COMPARED TO DEFINED BENEFIT PLAN OBLIGATION REQUIREMENTS

The graphs below illustrate that the actuarially derived annual required contribution (ARC) and related debt service payments for the City's combined defined benefit plan obligations are now less than the general fund millage revenue. The defined benefit plans include both pension and other post-employment benefits/retiree healthcare (OPEB). In accordance with state requirements the City has consistently contributed the full pension ARC; however, the City has not contributed the full OPEB ARC every year. Unlike pensions, annual contribution of the OPEB ARC is not required by statute. For fiscal year 2024-25, the city is budgeting to contribute the full pension and OPEB ARCs and pension/OPEB debt service in the amount of $20,150,940. Since bonding for OPEBs unfunded liability and general unfunded pension liability in 2017, the annual contributions have been below the general fund tax revenue each year.





Royal Oak

PROPERTY TAX REVENUE TRENDS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

PROPERTY TAXES

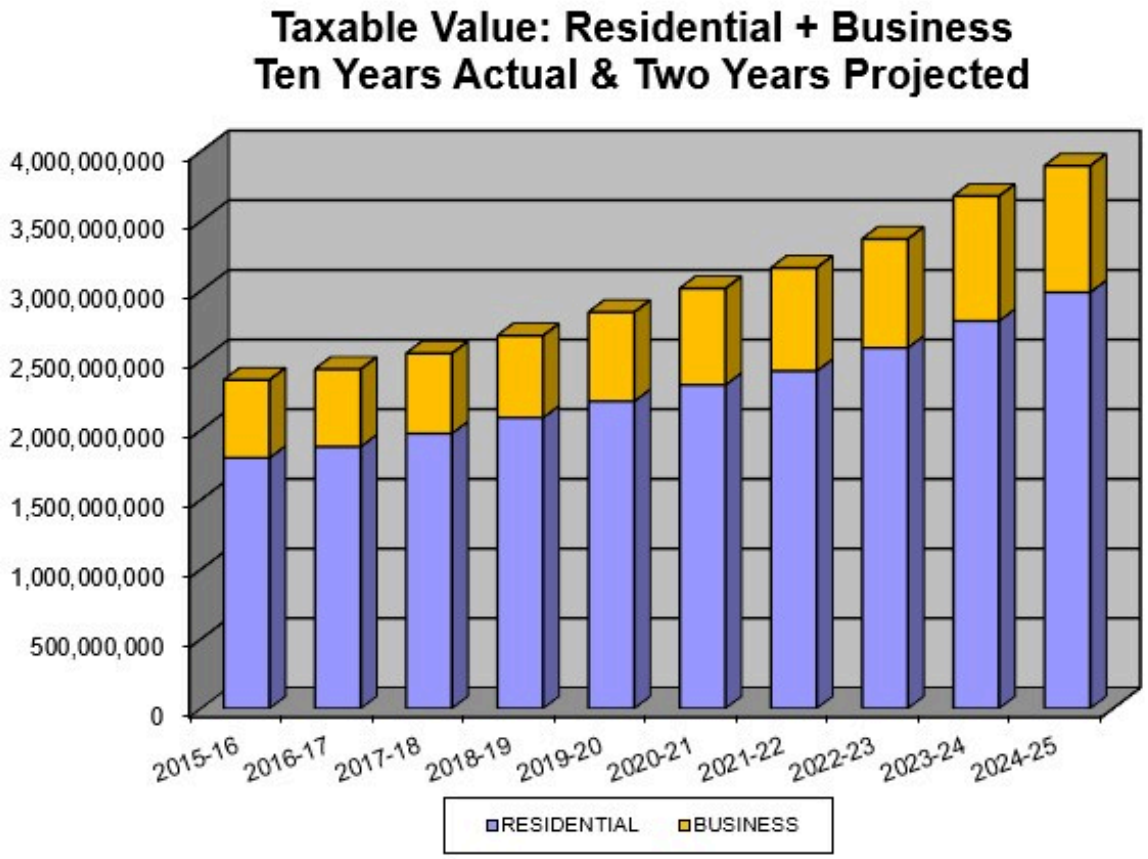
Property tax rates are expressed in terms of millage with one mill being equal to $1.00 per thousand dollars of taxable value.

PROPOSAL A

Assessing records maintain two values for each property in the City. Prior to Proposal A all property was taxed based on the State Equalized Value (SEV), which represents 50 percent of true cash value. In 1994, the State of Michigan legislature adopted Proposal A as the new standard for how property values may be increased and made subject to local taxes. Proposal A limits the increase in value attributed to market change to the lower of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception is for properties changing ownership, which brings the taxable value back up to the SEV.

Proposal A of 1994 amended the state constitution, changing the property taxation base from state equalized value (SEV) to taxable value (TV). The annual increase in taxable value to each parcel is limited by the parcel's SEV or to the rate of inflation (CPI) or 5 percent whichever is less. The city’s allowable inflation rate multiplier for fiscal year 2024-25 is 5 percent. The chart and graph show the general widening result of this through 2005 when the gap reached a high of $715 million. After 2005, the trend reversed, and the gap began to close until 2013. In 2013, the loss gap had begun to widen again until 2018. However, in 2019, the loss gap returned and continues to expand significantly, reaching a new high of $883 million in 2024.

The following shows recent history of taxable values and percentage change from prior year:

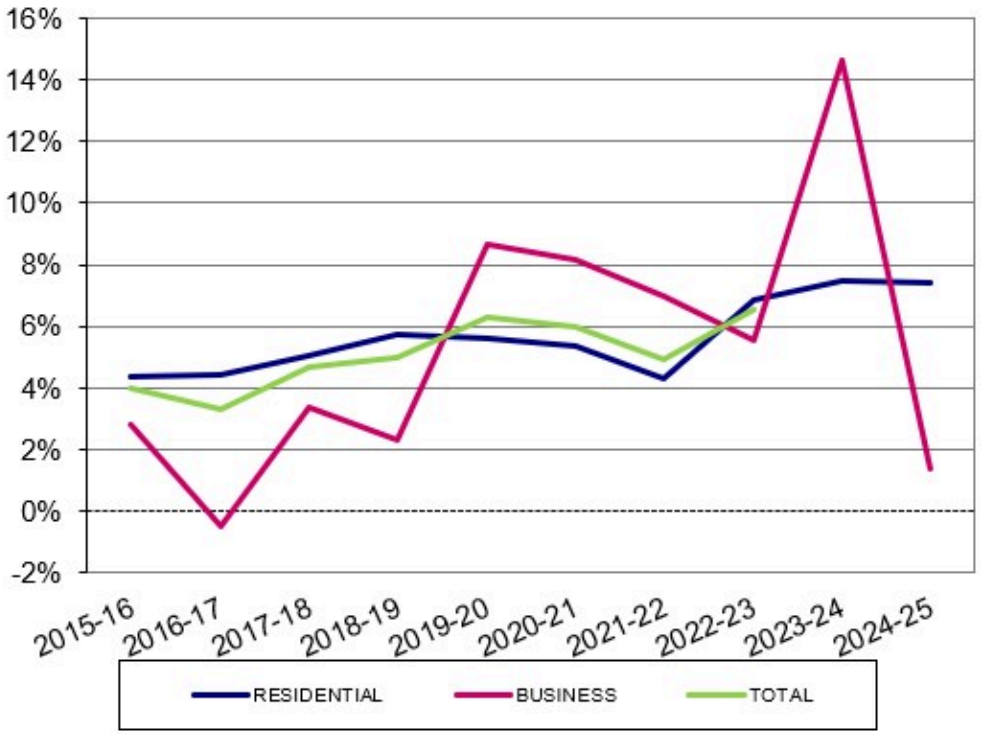


Taxable value, the basis for tax revenue, increased 5.9 percent based on valuations after the March board of review process. All property tax classes increased. For the estimated forecast years in the budget, Royal Oak's revenues are assumed to increase an average of 4.0 percent each year. This revenue assumption is the net effect of taxable value increases and Headlee reductions to maximum authorized millage rate.

By Class

Fiscal	RESIDENTIAL		COMMERCIAL		INDUSTRIAL		PERSONAL		TOTAL	
Year	$	%	$	%	$	%	$	%	$	%
2015-16	1,799,260,920	4.3%	378,983,060	1.0%	37,730,500	2.2%	142,368,610	8.4%	2,358,343,090	4.0%
2016-17	1,879,373,700	4.5%	393,810,370	3.9%	39,070,030	3.6%	123,548,190	-13.2%	2,435,802,290	3.3%
2017-18	1,974,284,140	5.1%	405,165,090	2.9%	38,888,620	-0.5%	131,044,220	6.1%	2,549,382,070	4.7%
2018-19	2,087,920,010	5.8%	423,697,010	4.6%	39,757,990	2.2%	125,109,600	-4.5%	2,676,484,610	5.0%
2019-20	2,205,346,400	5.6%	472,434,490	11.5%	40,962,070	3.0%	126,095,950	0.8%	2,844,838,910	6.3%
2020-21	2,323,253,670	5.3%	515,657,620	9.1%	41,963,590	2.4%	134,178,890	6.4%	3,015,053,770	6.0%
2021-22	2,422,933,940	4.3%	553,148,620	7.3%	43,098,150	2.7%	143,987,440	7.3%	3,163,168,150	4.9%
2022-23	2,589,361,430	6.9%	589,231,180	6.5%	45,131,290	4.7%	146,976,640	2.1%	3,370,700,540	6.6%
2023-24	2,782,234,510	7.4%	649,309,040	10.2%	50,127,290	11.1%	196,077,380	33.4%	3,677,748,220	9.1%
2024-25	2,987,835,530	7.4%	673,227,680	3.7%	52,588,230	4.9%	181,900,520	-7.2%	3,895,551,960	5.9%
10-year averages		*5.7%*		*6.1%*		*3.6%*		*3.9%*		*5.6%*

Taxable Value
Percent Change By Year



By Class

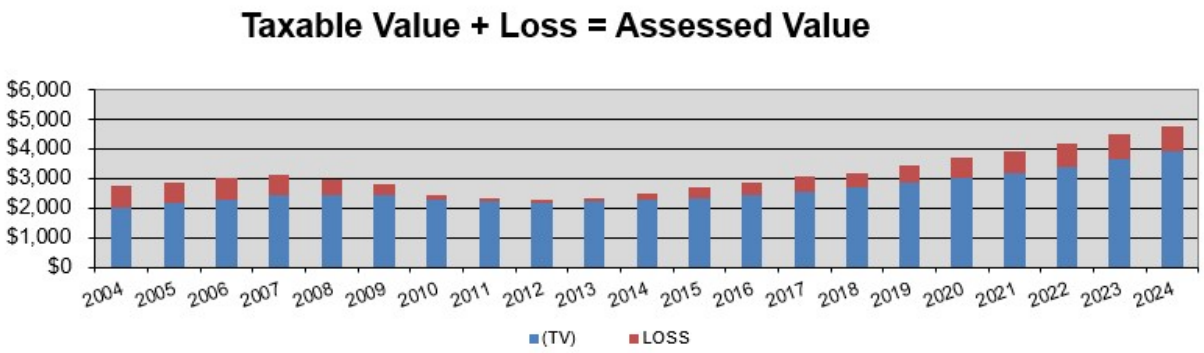
Fiscal Year	RESIDENTIAL		BUSINESS	
	$	%	$	%
2015-16	1,799,260,920	4.3%	559,082,170	2.8%
2016-17	1,879,373,700	4.5%	556,428,590	-0.5%
2017-18	1,974,284,140	5.1%	575,097,930	3.4%
2018-19	2,087,920,010	5.8%	588,564,600	2.3%
2019-20	2,205,346,400	5.6%	639,492,510	8.7%
2020-21	2,323,253,670	5.3%	691,800,100	8.2%
2021-22	2,422,933,940	4.3%	740,234,210	7.0%
2022-23	2,589,361,430	6.9%	781,339,110	5.6%
2023-24	2,782,234,510	7.4%	895,513,710	14.6%
2024-25	2,987,835,530	7.4%	907,716,430	1.4%
10-year averages		***5.7%***		***5.3%***

Proposal A Effect in Royal Oak
Taxable Value v. Assessed Valuation
(Values are in Millions)

July 1	ASSESSED VALUE (SEV)	TAXABLE VALUE (TV)	LOSS	LOSS INCREASE (DECREASE
2004	2,746	**2,038**	**708**	43
2005	2,872	**2,157**	**715**	7
2006	3,013	**2,300**	**713**	-2
2007	3,114	**2,435**	**679**	-34
2008	2,986	**2,455**	**531**	-148
2009	2,808	**2,442**	**366**	-165
2010	2,462	**2,263**	**199**	-167
2011	2,335	**2,208**	**127**	-72
2012	2,279	**2,196**	**83**	-44
2013	2,320	**2,223**	**97**	14
2014	2,497	**2,268**	**229**	132
2015	2,694	**2,358**	**336**	107
2016	2,853	**2,435**	**418**	82
2017	3,082	**2,549**	**533**	115
2018	3,190	**2,676**	**514**	-19
2019	3,453	**2,854**	**599**	85
2020	3,687	**3,015**	**672**	73
2021	3,912	**3,163**	**749**	77
2022	4,181	**3,370**	**811**	62
2023	4,488	**3,678**	**810**	-1
2024	4,779	**3,896**	**883**	73

Proposal A of 1994 amended the state constitution changing the property taxation base from state equalized value (SEV) to taxable value (TV). The annual increase in taxable value to each parcel is limited by the parcel's SEV or to the rate of inflation (CPI) or 5 percent, whichever is less. The city's allowable inflation rate multiplier for fiscal year 2023-24 is 5 percent.

The chart and graph show the general widening result of this through 2005 when the gap reached a high of $715 million. After 2005, the trend reversed, and the gap began to close until 2013. In 2013, the loss gap had begun to widen again until 2018. However, one year later in 2019, the loss gap returned and continues to expand significantly, reaching a new high of $883 million in 2024.



HEADLEE AMENDMENT IMPACT ON TAX RATES

The Headlee amendment of the state constitution can reduce the amount of operating millages allowed by City Charter. This amendment limits the growth in property tax revenue from existing property to the rate of inflation. It accomplishes this by reducing millages proportionally by the amount that market changes exceed the state's inflation rate multiplier. The table on this page shows the millages, revenues, remaining capacities and the proportion of each fund's property tax revenue.

CITY CHARTER RATES - HEADLEE MAXIMUM RATES AND 2024 TAX LEVY

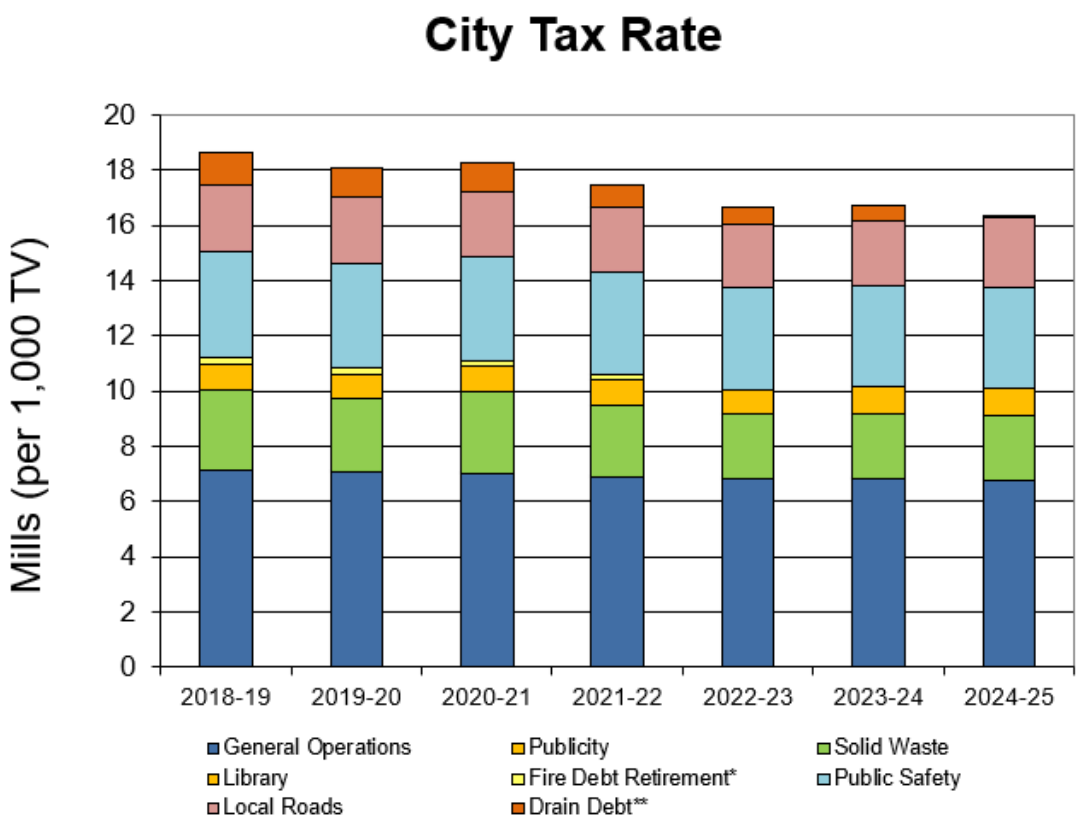
	Source/ Authority	Expiration Date	Original Authorized Maximum	Adjusted Maximum HEADLEE LIMITS 2023	Adjusted Maximum HEADLEE LIMITS 2024	2024 Levy	Remaining Capacity
DEBT:							
DRAIN BONDS - GWK	Act 40 of 1956	N/A	As needed	N/A	N/A	0.0520	-
OPERATING:							
GENERAL OPERATING	Charter	N/A	11.0000	6.8118	6.7900	6.7900	-
REFUSE	State Law	N/A	3.0000	1.8571	1.8511	1.8511	-
REFUSE	Voted	12/31/2026	1.0000	0.9177	0.9148	0.5000	0.4148
PUBLICITY **	Act 359 of 1925	N/A	4.0000	2.4765	2.4686	0.0128	Limited**
LIBRARY	Voted	12/31/2032	1.0000	1.0000	0.9968	0.9968	-
POLICE, FIRE, EMS	Voted	12/31/2026	3.9750	3.6615	3.6497	3.6497	-
ROADS	Voted	12/31/2023	2.5000	2.3026	-	-	-
ROADS	Voted	12/31/2033	2.5000	-	2.4920	2.4920	-
SENIOR SERVICES	Voted	12/31/2026	0.2000	0.2000	0.1993	0.1993	-
PARKS, RECREATION & ANIMAL SHELTER	Voted	12/31/2026	0.7000	0.7000	0.6977	0.6977	-
						17.2414	0.4148
DDA	Act 197	N/A	2.0000	1.6003	1.6003	1.6003	-
Total						18.8417	0.4148

***Per Public Act 359 of 1925, limited to lesser of 4 mills or $50,000 total levy*

Note: No Headlee rollback for the 2023 tax year.

	MILLAGE RATE			TOTAL TAXABLE VALUE		
	2023	2024	Change	$ 3,886,682,320	Revenue (before TIF captures)	Remaining Capacity
DEBT:						
DRAIN BONDS - GWK	0.5723	0.0520	(0.5203)		$ 202,107	$ -
OPERATING:						
GENERAL OPERATING	6.8118	6.7900	(0.0218)		$ 26,390,582	$ -
REFUSE	1.8571	1.8511	(0.0060)		$ 7,194,638	$ -
REFUSE	0.5000	0.5000	-		$ 1,943,341	$ 1,612,053
PUBLICITY **	0.0134	0.0128	(0.0006)		$ 49,750	$ -
LIBRARY	1.0000	0.9968	(0.0032)		$ 3,874,245	$ -
POLICE, FIRE, EMS	3.6615	3.6497	(0.0118)		$ 14,185,224	$ -
ROADS	2.3026	2.4920	0.1894		$ 9,685,612	$ -
SENIOR SERVICES	0.2000	0.1993	(0.0007)		$ 774,616	$ -
PARKS, RECREATION & ANIMAL SHELTER	0.7000	0.6977	(0.0023)		$ 2,711,738	$ -
	17.6187	17.2414	(0.3773)		67,011,853	$ 1,612,053
				TOTAL TAXABLE VALUE - DDA MILLAGE ONLY		
DDA	1.6003	1.6003	-	$ 287,710,650	460,423	$ -
	19.219	18.8417	(0.3773)		67,472,277	$ 1,612,053

TAX RATE HISTORY



Millage Rate	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
General Operations	7.1389	7.0625	6.9890	6.9058	6.8118	6.8118	6.7900
Publicity	0.0180	0.0169	0.0160	0.0154	0.0145	0.0149	0.0128
Solid Waste	2.9084	2.6272	2.9950	2.5768	2.3571	2.3571	2.3511
Library	0.9263	0.9163	0.9067	0.8959	0.8837	1.0000	0.9968
Fire Debt Retirement*	0.2450	0.2270	0.2175	0.2056	0.0000	0.0000	0.0000
Public Safety	3.8374	3.7963	3.7568	3.7120	3.6615	3.6615	3.6497
Local Roads	2.4134	2.3875	2.3626	2.3344	2.3026	2.3026	2.4920
Drain Debt**	1.1360	1.0850	1.0015	0.8220	0.6268	0.5723	0.0520
Parks, Forestry and Animal Shelter	0.0000	0.0000	0.0000	0.0000	0.7000	0.7000	0.6977
Senior Services	0.0000	0.0000	0.0000	0.0000	0.2000	0.2000	0.1993
TOTAL	**18.6234**	**18.1187**	**18.2451**	**17.4679**	**17.5780**	**17.6202**	**17.2414**

**fire debt retirement ended during fiscal year 2021-22*

***formerly charged in sewage disposal rate*

Downtown Development Authority - Specific Tax Rate – Operations

DDA Operating Levy	1.6146	1.6022	1.6021	1.6021	1.6003	1.6003	1.6003
TOTAL City & DDA Operations	**20.2380**	**19.7209**	**19.8472**	**19.0700**	**19.1783**	**19.2205**	**18.8417**

TAX LEVY AUTHORITY

General operating levy

Authorized by: City charter amendment 04/01/1957.

Up to 11.0000 mills is authorized by the charter however, now limited to 6.7900 mills for fiscal year 2024-25 due to Headlee reductions, for any governmental purpose.

The Headlee millage limitation and the levy for fiscal year 2024-25 is 6.7900 mills.

Publicity levy

Authorized by: Public Act 359 of 1925 - MCL 123.881 Publicity tax; limit. Sec. 1. [Excerpt]

- *The common council of any city ... in this state, shall have the power to levy a special tax not to exceed in any one year 4 mills on the dollar of the assessed valuation of all taxable property within the said city or village, to be used for advertising, exploiting and making known the industrial, commercial, educational or recreational advantages of the said city ..., and to establish recreational and educational projects for the purpose of encouraging immigration to, and increasing the trade, business and industries of the said city or village: Provided, however, that such tax levy shall not exceed 50,000 dollars in any 1 year.*

The Headlee millage limitation and the levy for fiscal year 2024-25 is 0.0128 mills.

Refuse levy

Authorized by: Public Act 298 of 1917 as amended-MCL 123.261 Garbage disposal plants or systems in cities [Excerpt]

- *Sec. 1. (1) The city council of a city, whether organized under the general law or special charter, ... may establish and maintain garbage systems or plants for the collection and disposal of garbage in the city or village, and may levy a tax not to exceed 3 mills on the taxable value of all taxable property in the city or village according to the valuation of the property, as made for the purpose of state and county taxation by the last assessment in the city or village for these purposes ... (2) As used in this act, "garbage" means any putrescible and non-putrescible solid wastes, except body wastes, and includes ashes, incinerator ash, incinerator residue, street cleanings, solid market wastes, solid industrial wastes, and also rubbish including such items as paper, cardboard, tin cans, yard clippings, wood, glass, bedding, crockery, and litter of any kind.*

The Headlee millage limitation and the levy for fiscal year 2024-25 is 1.8511 mills.

Refuse levy

Authorized by: City charter amendment 08/02/2016.

As authorized in a city charter amendment, this millage was first levied in the summer of 2007. Therefore, it expired after the 2011 levy. It was renewed in November 2011, August 2016, and November 2021, for five years. The renewal allows the city to levy up to 1.000 mill reduced by Headlee factors, to defray the costs of refuse collection, disposal and curbside recycling.

The Headlee millage limitation is 0.9148 mills, however, this millage is budgeted for 0.5000 in fiscal year 2024-25, well below the maximum allowable levy.

Library operations levy

Authorized by: Voter approved millage 11/04/2003.

Public Act 164 of 1877 as amended-MCL 297.210a Free public library in the city. Up to 1.0000 mill is authorized for reconstructing, furnishing, equipping, and operating the city's existing library for 20 years. This millage expired after 2022 levy. It was renewed by voters in August 2022, for 10 years. The renewal allows the city to levy up to 1.000 mill reduced by Headlee factors, for the purpose of operating, maintaining and equipping the Royal Oak Public Library and for all other library purposes authorized by law.

The Headlee millage limitation and the levy for fiscal year 2024-25 is 0.9968 mills.

Public safety levy

Authorized by: City charter amendment 11/08/2016.

Authorized in chapter 8, section 11 (as amended) in the city charter, this language allows the city to levy a millage for a period not to exceed five (5) years of up to 3.9750 mills, to defray the costs for police, fire, and emergency medical services. On Nov. 8, 2016, a year prior to expiration and in November 2021; the voters of Royal Oak approved the renewal of this millage, and it is charged on the winter tax bill. Fiscal year 2024-25 is the third year of the latest five (5) year renewal.

The Headlee millage limitation and the levy for fiscal year 2024-25 is 3.6497 mills.

City of Royal Oak Downtown Development Authority

Authorized by: DDA general operations levy Public Act 57 of 2018 DDA Act-MCL 125.1662 Ad valorem tax--Commission adopted 11/02/1976.

- *Sec. 12. (1) An authority with the approval of the municipal governing body may levy an ad valorem tax .... in the downtown district. The tax shall be .... not more than two mills if the downtown district is in a municipality having a population of less than 1,000,000. This is only for the purposes provided by*

Act 57 beginning with the duty to correct and prevent deterioration in business districts.

The Headlee millage limitation and the levy for fiscal year 2024-25 is 1.6003 mills.

Road levy

Authorized by: City charter amendment 11/04/2014.

As authorized in a city charter amendment this millage was first levied in the winter of 2014, this language allows the City to levy up to 2.5000 mills for a period not to exceed ten (10) years beginning on Dec. 1, 2014, to defray costs for maintaining, repairing, and reconstructing roads and right of ways in the City of Royal Oak. Voters approved this millage on Nov. 4, 2014, and it was immediately placed on the winter tax bill in the amount of 2.5000 mills. This millage expired after the 2023 levy. It was renewed by voters in November 2023, for another 10 years. The renewal allows the city to levy the full millage rate of 2.5000 mills with a primary focus on major roads and funding will be set aside each year to continue maintenance work on local roads and sidewalks.

The Headlee millage limitation and the levy for fiscal year 2024-25 is 2.4920 mills.

Parks, Recreation & Animal Shelter levy

Authorized by: City charter amendment 7/11/2022.

As authorized in a city charter amendment this millage was first levied in the winter of 2022, this language allows the city to levy up to 0.7000 mills for a period not to exceed five (5) years beginning on Dec. 1, 2022, to defray general expenses and liabilities of the City for parks, forestry, recreation and playgrounds including animal shelter purposes in the City of Royal Oak. Voters approved this millage on Nov. 8, 2022, and it was immediately placed on the winter tax bill in the amount of 0.7000 mills.

The Headlee millage limitation and the levy for fiscal year 2024-25 is 0.6977 mills.

Senior Services levy

Authorized by: Voter approved millage 11/08/2022.

Public Act 39 of 1976 - MCL 400.576 - Activities or Services for Older Persons

As authorized by Act 39 of PA 1976, specifically MCL 400.576, this millage was first levied in the Winter of 2022. This language allows the city to levy up to 0.2000 mills for a period not to exceed five (5) years beginning on Dec. 1, 2022, to provide fundings for services, activities and program for “older persons” in the City of Royal Oak. Voters approved this millage on Nov. 8, 2022, and it was immediately placed on the Winter tax bill in the amount of 0.2000 mills.

The Headlee millage limitation and the levy for fiscal year 2024-25 of 0.1993 mills.

Drain levy

Authorized by: Public Act 40 of 1956 MCL 280.475 Statutory or charter tax limitations inapplicable; rate or amount of taxes.

- *Taxes levied by a public corporation for the payment of assessments hereunder shall not be deemed to be within any statutory or charter tax limitation. A public corporation may impose taxes without limitation as to a rate or amount for the payment of assessments in anticipation of which bonds are issued…*

The fiscal year 2024-25 budget provides for a levy of 0.0520 mills. Fiscal year 2024-25 will be the seventh year of this millage as this revenue was collected to pay drain debt services by way of sewage disposal fees in prior year.

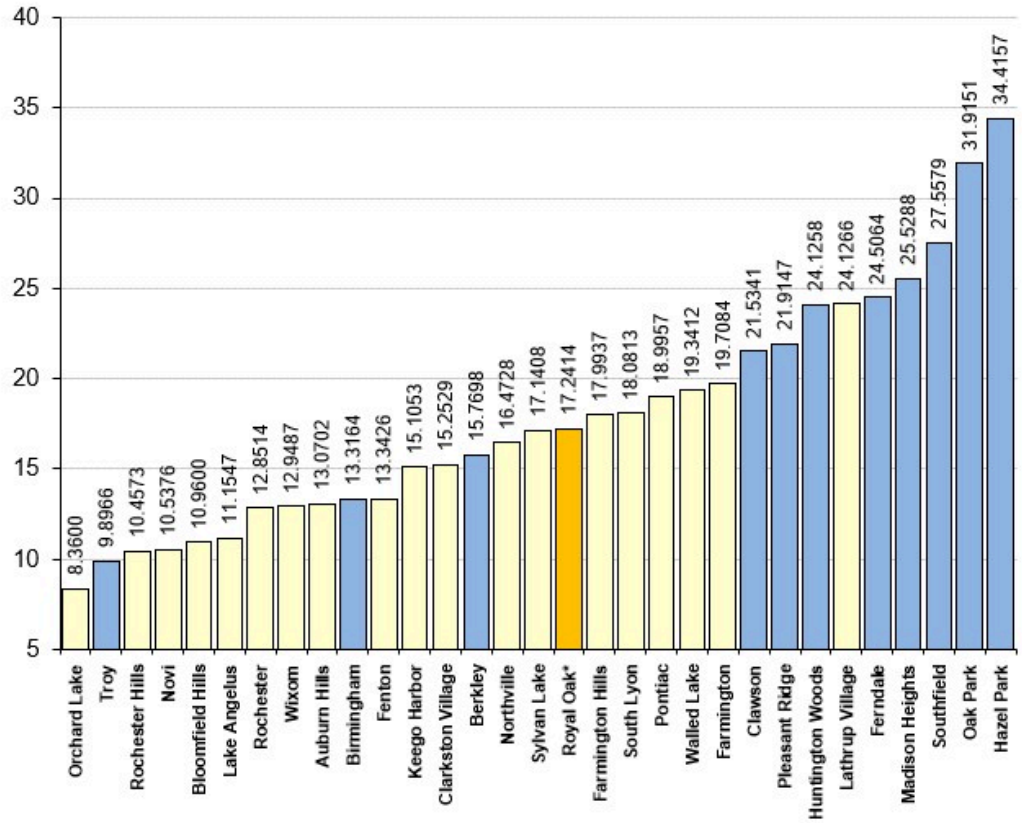
MILLAGE RATE COMPARISON

The graph below compares the millage rates levied by various Oakland County communities. The city of Royal Oak's millage rate is the budgeted rate for fiscal year 2024-25, however the rest of the communities' rates are from 2023-24 as they were not available for the upcoming fiscal year as of the date of this publication.

MILLAGE RATE COMPARISON - OAKLAND COUNTY CITIES

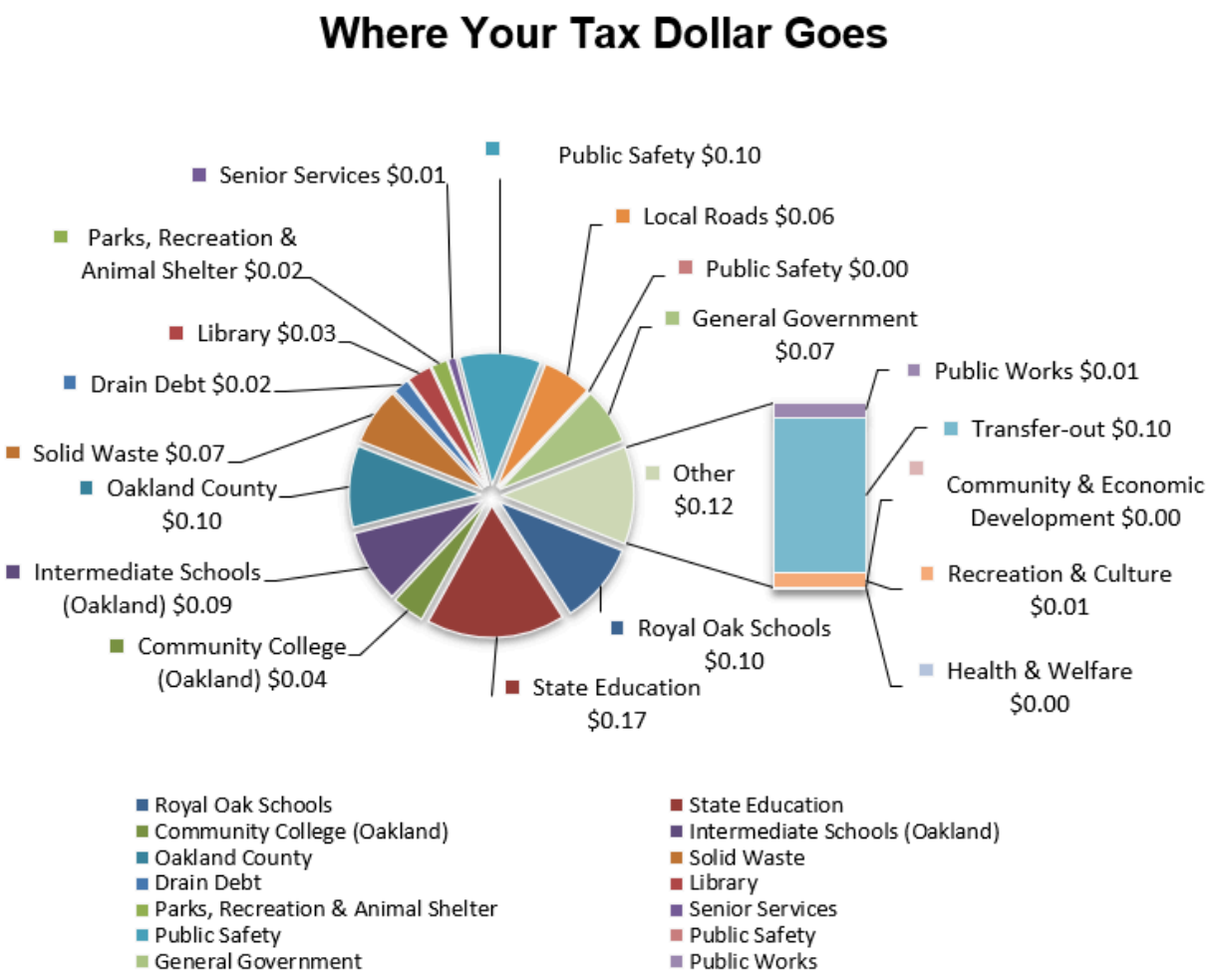
AVERAGE MILLAGE RATE = 18.1755

(BLUE BAR REPRESENTS A BORDERING NEIGHBOR)



WHERE YOUR TAX DOLLARS GO

49 percent of local taxes support City services in Royal Oak; 51 percent of real tax revenue supports the county and schools.



Royal Oak

STATE SHARED REVENUE AND INTEREST INCOME TRENDS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

STATE SHARED REVENUE

A major source of revenue for the City's General Fund is state-shared revenue. State-shared revenue distributes sales tax collected by the State of Michigan to local governments as unrestricted revenues. The distribution of funds is authorized by the State Revenue Sharing Act, Public Act 140 of 1971, as amended. Funding State-Shared revenue consists of two parts:

Constitutional - Based on 15 percent of the 4 percent portion of Michigan's 6 percent state sales tax collections and distributed to all Michigan cities, villages, and townships based on the population of the municipality.

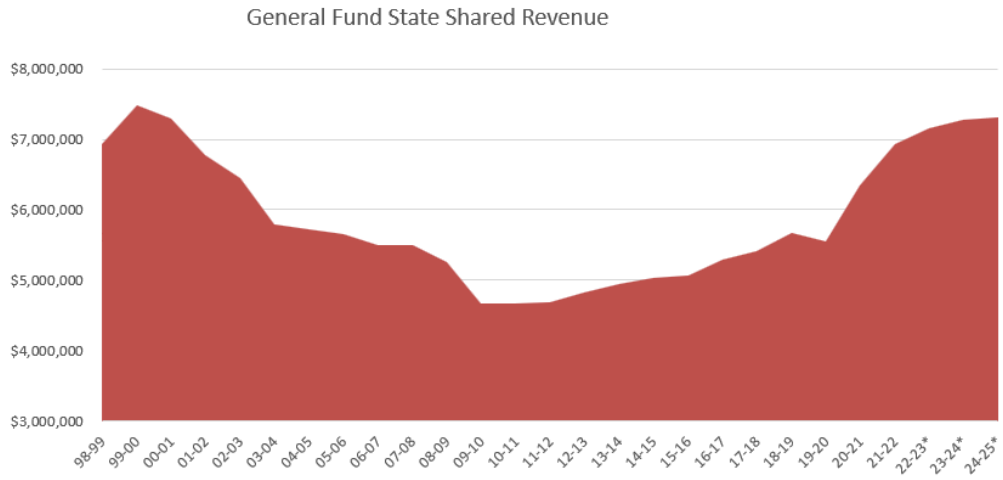
Statutory - 21.3 percent of the 4 percent gross collections of the state sales tax and distributed based on four factors. *This form of revenue sharing ended in Fiscal Year 2011 and was replaced by the CVTRS program.*

CVTRS (City, Village and Township Revenue-Sharing Program)- The State of Michigan program states: Each city, village or township that received a FY 2022 CVTRS payment is eligible to receive a payment equal to 106% of the local unit's total eligible FY 2022 payment amount.

- The City will receive 100% of the maximum amount for fulfilling all of the specific requirements for Accountability and Transparency.
- The City must submit the certification form and required documents for the category to qualify for payment.

Visit the Department of Treasury website for more information about state-shared revenue calculations.

The chart below shows the City's historical experience with state-shared revenue.



Historically, the Michigan legislature dramatically reduced distributions of state-shared revenue of sales tax receipts beginning with fiscal year 1999-2000. The formula was fully funded in 2001 but population dropped in the 2010 census. While the constitutional formula is set by the voters and cannot be affected by the legislature, the amounts available to fund the payments has wavered. Statutory/CVTRS payments to the City have been lower each year than its peak since 2000. Over the past 20 years, local governments have had to contend with drastically reduced state-shared revenue funding. As the graph illustrates, funding is down nearly $1.07 million since the high in 1999-2000 (not adjusted for inflation). This has left the local unit of government in the position of having to either reduce services or find some way to raise new revenue. The ability to raise new revenue has been further restricted by the state legislature, first by the Headlee tax rate limits, and then by Proposal A limits to taxable values.

Based upon the most recent State of Michigan projection, $7,319,500 is budgeted for state-shared revenue for the fiscal year 2024-25.

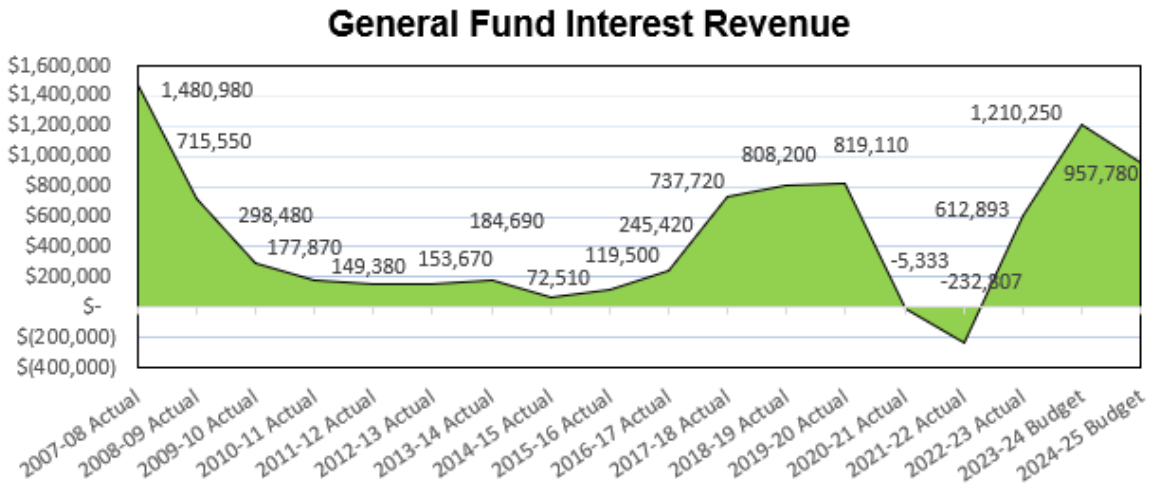
State Shared Revenue

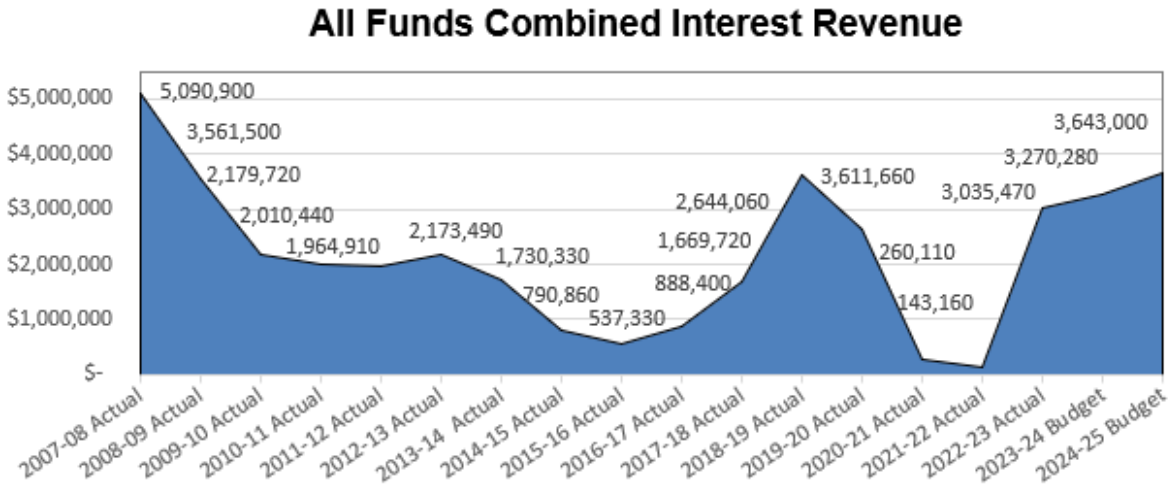
	Fiscal Year	Constitutional	Statutory	Actual	
	1998	3,978,040	2,874,568	6,852,608	
	98-99	4,094,535	2,831,659	6,926,194	
	99-00	4,433,959	3,046,331	7,480,290	Formula revised
	00-01	3,897,555	3,393,244	7,290,799	
	01-02	3,937,256	2,838,283	6,775,539	Uses 2000 census; fully funded
	02-03	4,003,913	2,436,424	6,440,337	Reductions begin anew
	03-04	3,960,423	1,827,848	5,788,271	
	04-05	4,054,936	1,670,243	5,725,179	
	05-06	4,123,971	1,537,506	5,661,477	
	06-07	4,038,279	1,456,481	5,494,760	
	07-08	4,173,107	1,319,767	5,492,874	
	08-09	3,935,742	1,319,775	5,255,517	
	09-10	3,815,174	859,079	4,674,253	
	10-11	3,861,430	812,823	4,674,253	
	11-12	4,110,082	582,777	4,692,859	EVIP Implemented
	12-13	4,195,175	624,402	4,819,577	
	13-14	4,293,557	654,486	4,948,043	
	14-15	4,416,029	612,393	5,028,420	CVTRS Implemented
	15-16	4,369,203	674,467	5,073,238	
	16-17	4,607,911	674,467	5,282,378	
	17-18	4,729,610	674,467	5,404,077	
	18-19	4,990,540	674,460	5,665,000	
	19-20	4,940,510	614,400	5,554,910	
	20-21	5,602,000	737,290	6,339,290	
	21-22	6,177,503	752,032	6,929,535	
	22-23*	6,356,343	797,153	7,153,496	
Projected	23-24*	6,424,800	844,908	7,269,708	*Revised*
Projected	24-25*	6,407,489	912,026	7,319,515	

**Does not include projected personal property tax reimbursement.*

INTEREST REVENUE

Historically, cities were able to significantly supplement operations with interest income earned on cash balances. Unfortunately, since 2008, interest rates have dropped significantly, and the interest income earned on the City's idle cash fell drastically. In addition, with the fall in taxable values caused by the housing crisis that began in that same year, the levels of cash available to invest also dropped. In fiscal year 2007-08, the General Fund earned nearly $1.5 million to help offset its operating expenditures. Fiscal year 2017-18 interest income began to significantly rise again until the third quarter of fiscal year 2019-20, when interest rates plummeted during the beginning of the COVID-19 pandemic. The General Fund fiscal year 2024-25 interest income is budgeted at $957,780. This is approximately $523,200 less income than the peak in fiscal year 2007-08. The all-funds interest revenue (below) includes trust and agency funds.





Royal Oak

OPERATING INDICATORS AND PERFORMANCE TRENDS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

OPERATING INDICATORS AND PERFORMANCE TRENDS

The City of Royal Oak tracks a variety of operating indicators that provide a snapshot to track significant services offered, statistical data, and performance trends over time. By monitoring these indicators on a long-term basis, the City can identify emerging community demographics, service delivery needs, and other operating trends that may require a shift in financial resources.

fund	dept name	kpi description	Actual FY 21-22	Actual FY 22-23	Projected FY 23-24	Projected FY 24-25	Projected FY 25-26
101	Treasury	Tax bills generated	61,253	61,833	62,369	62,430	62,530
101	Treasury	Water bills generated	99,441	95,386	99,100	99,160	99,210
101	Treasury	Invoices billed	530	585	400	400	400
101	Treasury	Interactive Phone payments	2,397	2,242	2,030	2,132	2,350
101	Treasury	Electronic funds payment	24,132	26,992	32,525	34,151	37,652
101	Treasury	Online Bill Direct payments	6,856	6,470	6,100	6,405	7,062
101	Treasury	Participation in Electronic	20.71%	22.63%	25.12%	26.35%	29.03%
101	Treasury	Special assessments billed	5,343	5,562	5,516	4,964	4,021
101	Human Resources	Labor Contracts Negotiated	6	8	9	9	6
101	Human Resources	% of Labor Contracts Settled	66.7	100	100	100	66.7
101	Human Resources	Employees Hired (FT/PT)	75	94	100	95	95
101	Human Resources	Applications Processed (FT/PT)	1,232	1,472	1,500	1,500	1,500
101	Human Resources	Promotions/Transfers/ Terminations Processed	97	108	105	105	105
101	Human Resources	Worker's Comp Claims Processed	42	48	45	45	45
101	Human Resources	Administration/Processing of Benefits for Insurance Enrollees	821	846	845	845	845
101	Human Resources	FT HR Staff to FT Workforce Ratio	1:500	1:174	1:110	1:112	1:112
101	City Manager's Office	The City of Royal Oak's overall "American Customer Satisfaction Index" Rating (scale 1-100)	N/A	N/A	N/A	N/A	N/A
101	Elections	Elections	3	2	2	2	1
101	Elections	Number of Registered Voters	52,017	51,737	52,000	52,000	52,000
101	Elections	Registration Applications	12,135	6,444	8,000	8,500	9,000
101	Elections	New Valid Registrations	3,951	4,171	4,200	4,500	5,000
101	Elections	Active Voters Cancelled	4,167	3,527	3,600	3,800	4,000

fund	dept name	kpi description	Actual FY 21-22	Actual FY 22-23	Projected FY 23-24	Projected FY 24-25	Projected FY 25-26
101	City Clerk	Birth Certificates*	6,881	5,555	6,000	6,200	6,400
101	City Clerk	Death Certificates*	1,839	1,591	1,600	1,700	1,800
101	City Clerk	Dog Licenses	1,521	1,653	1,700	1,700	1,750
101	City Clerk	Dog Park Passes	243	535	550	575	600
101	City Clerk	Freedom of Information Act	65	164	100	120	130
101	City Clerk	Liquor License Renewals	52	65	65	65	68
101	City Clerk	Miscellaneous Business Licenses	30	44	45	50	50
101	City Clerk	Peddler Permits	1	38	40	45	50
101	City Clerk	SDD/SDM Renewals	38	45	45	45	50
101	City Clerk	Solicitation Permits	3	11	15	15	20
101	City Clerk	Special Event Permits	9	50	50	55	55
101	City Clerk	Woodward Dream Cruise Permits	-	38	40	45	45

NOTE: City Clerk's department performance measures are reported on a **calendar year** basis as opposed to a fiscal year basis.
*Birth / Death certificate revenue do not necessarily correlate to birth/death certificates processed.

101	Assessing	Assessment Notices Processed	27,864	27,797	28,000	28,000	28,000
101	Assessing	Residential Property Appraisals	2,263	2,493	2,600	2,600	2,600
101	Assessing	Commercial/Industrial Appraisals	216	173	150	150	150
101	Assessing	Small Claims Tribunal Appeals	10	4	10	10	10
101	Assessing	Full Tax Tribunal Appeals	10	10	20	20	20
101	Assessing	Homestead Affidavits Processed	12,626	1,361	1,500	1,600	1,700
101	Assessing	Transfer Affidavits Processed	2,760	2,142	2,200	2,300	2,400
101	Assessing	Board of Review Appeals	207	165	125	125	125
101	Assessing	Board of Review Adjustments	-$6,639,230	-$12,891,160	-$48,000,000	-$4,000,000	-$4,000,000
101	Assessing	Tax Tribunal Decisions	20	2	6	15	15
101	Assessing	Tax Tribunal Adjustments	-1,935,110	-$228,710	-$1,270,000	-$2,000,000	-$2,000,000
101	Assessing	Property Sales Reviewed	2,436	1,419	1,400	1,500	1,600
101	Assessing	Property Transfers Uncapped	1,979	1,422	1,400	1,500	1,600
101	Assessing	Equalization Factor	1.0000	1.0000	1.0000	1.0000	1.0000
101	Assessing	Lot Splits/Combinations	16	12	8	10	10
101	Finance	Bank Statements Reconciled	216	204	204	204	204
101	Finance	Accounts Payable Invoices Processed	17,257	16,868	17,500	17,500	17,500
101	Finance	General Payroll Checks/NODs Generated	19,257	20,144	20,000	20,000	20,000
101	Finance	Estimate/Final Pension	25 / 10	38/16	35/20	35/15	35/15
101	Finance	GFOA Distinguished Budget Awarded	yes	yes	yes	yes	yes
101	Finance	GFOA CAFR Awarded	yes	yes	yes	yes	yes
101	Finance	Bids Prepared	21	20	35	40	45
101	Finance	General Liability Incidents/ Claims Processed	216 / 88	214/85	n/a	n/a	n/a
101	Ordinance Enforcement	Percent of Non-Homestead Properties Reviewed for Unlicensed Rental Activity	15%	15%	15%	15%	15%
101	Ordinance Enforcement	Percent of Complaints Responded to Within One Business Day	95%	95%	95%	95%	95%
101	Ordinance Enforcement	Percent of Questions Responded to Within Two Business Days	95%	95%	95%	95%	95%
101	Ordinance Enforcement	Rental Licenses Issued	1,732	1,580	1,800	1,600	1,800
101	Ordinance Enforcement	Responses to Complaints	7,124	5,176	6,000	6,000	6,000
101	Ordinance Enforcement	Scheduled Inspections Conducted	16,873	13,547	13,000	13,000	13,000

fund	dept name	kpi description	Actual FY 21-22	Actual FY 22-23	Projected FY 23-24	Projected FY 24-25	Projected FY 25-26
207	Fire	Structure Fires	58	47	50	50	50
207	Fire	Vehicle Fires	23	28	30	30	30
207	Fire	Other Fires	51	49	50	50	50
207	Fire	Total Fires	132	124	130	130	130
207	Fire	Total EMS Incidents	4,839	5,227	5,400	5,500	5,600
207	Fire	False Alarms Including Detector Activations	341	344	295	285	285
207	Fire	Hazardous Conditions	468	557	500	500	500
207	Fire	Public Service Calls	531	549	550	560	560
207	Fire	Good Intent including Smoke Scares	543	501	525	525	525
207	Fire	Other Alarms	39	33	35	35	35
207	Fire	Station #1	2,858	3,124	3,000	3,050	3,075
207	Fire	Station #2	2,877	2,882	3,000	3,010	3,075
207	Fire	Station #3	1,158	1,328	1,435	1,440	1,450
207	Fire	Total Incidents	6,893	7,334	7,435	7,500	7,600
207	Fire	ISO Rating	3	3	3	3	3
207	Fire	Average Turn out time for all calls	1:53	1:51	1:50	1:50	1:50
207	Fire	# of Businesses Available to	2,600	2,600	2,600	2,600	2,600
207	Fire	# of Fire Prevention Inspections Annually	819	1,774	3,200	3,300	3,150
207	Fire	# of those Re-Inspected Due to Violations	302	657	1000	900	850
207	Fire	% of Businesses Requiring Re-Inspection	37%	37%	35%	34%	33%
207	Fire	# of Plan Reviews Conducted Annually	115	121	125	125	125
207	Fire	% of Businesses Inspected Annually	32%	47%	70%	75%	80%
207	Ambulance Service	Total EMS Runs	4,839	5,227	5,400	5,550	5,600
207	Ambulance Service	Average EMS Turnout Time	1:36	1:36	1:35	1:33	1:30
207	Ambulance Service	Customer Satisfaction Score	97.96	97.14	97.75	98	98
207	Ambulance Service	National Average Customer Satisfaction Score	93.08	92.95	93.6	93.6	93.8
207	Police	Calls for Service	41,686	40,324	43,000	45,000	48,000
207	Police	CID Cases Assigned	1,212	1,277	1,300	1,350	1,400
207	Police	Warrants Obtained	779	1,013	1,025	1,050	1,075
207	Police	Traffic Violations Issued	9,680	9,166	10,000	10,250	10,500
207	Police	Accidents reported-Non-Injury	1,642	1,460	1,500	1,550	1,600
207	Police	Accidents- Injury	220	144	150	160	170
207	Police	Accidents- Fatal	2	1	2	2	2
207	Police	Part A Crimes	1,580	1,785	1,900	2,000	2,000
207	Police	Part B Crimes	990	1,119	1,150	1,175	1,200
		*Note: Police performance indicators are reported on a **calendar year** basis as opposed to a fiscal year basis.*					
516	Parking Enforcement	Violations Issued	33,114	143,768	145,000	147,000	148,000

fund	dept name	kpi description	Actual FY 21-22	Actual FY 22-23	Projected FY 23-24	Projected FY 24-25	Projected FY 25-26
226	Solid Waste	Tons of Yard Waste Diverted from Landfill	10,892	12,657	13,000	13,000	13,000
226	Solid Waste	Recycle Tons	5,423	4,947	5,100	5,100	5,200
271	Library	Registered Card Holders	24,644	28,074	30,000	31,000	32,000
271	Library	Annual Library Visitors	107,144**	155,456	170,000	172,000	173,000
271	Library	Collection Size	143,433	134,605	130,000	130,000	130,000
271	Library	E-Titles	1,016,273	1,133,136	1,990,000	1,990,000	1,990,000
271	Library	Lending Transactions	425,404	572,264	510,000	520,000	530,000
271	Library	Database Use	38,756	27,672	25,000	23,000	22,000
271	Library	Reference Question Responses	15,294	20,386	17,000	17,000	17,000
271	Library	Programs Offered	369	434	430	430	430
271	Library	Program Attendance	12,777	11,629	11,000	11,000	11,000
271	Library	Summer Youth Reading	515	515	620	625	630
							***Note: Visitors down significantly due to COVID-19*
274	CDBG	Loan Applications Received	17	22	25	25	25
274	CDBG	Loan Applicants on Waiting List	0	0	0	0	0
274	CDBG	Number of Loans Approved	17	17	15	20	20
274	CDBG	Funds Available for Loans	$456K	$410k	$423k	$400k	$400k
274	CDBG	Amount of Loans Approved	$258K	$410k	$423k	n/a	n/a
274	CDBG	Homes with Hazards Identified	5	6	12	17	17
274	CDBG	Homes with Hazards Addressed	3	1	1	3	4
274	CDBG	Repairs Made on Eligible	17	17	15	20	20
282	State Construction Code	Percent of Required Code Training Received	100	100	100	100	100
282	State Construction Code	Percent of Inspections Performed Within the Next Business Day	95	95	95	95	95
282	State Construction Code	Percent of Plans Reviewed for Permit Within 14 Business Days	85	85	85	85	85
282	State Construction Code	Building	2,551	2,509	2,400	2,400	2,400
282	State Construction Code	Electrical	2,240	2,533	2,600	2,600	2,600
282	State Construction Code	Mechanical	2,104	1,901	2,000	2,000	2,000
282	State Construction Code	Plumbing Sewer	1,520	1,648	2,000	2,000	2,000
282	State Construction Code	Construction Value (in 1000's)	$91,000	$200,430	$80,000	$80,000	$80,000
636	Information Technology	Building Locations	13	13	14	14	14
636	Information Technology	PC's	485	423	450	450	450
636	Information Technology	LAN Services	14	14	14	14	14
636	Information Technology	User Accounts	518	526	530	530	530
636	Information Technology	Group Accounts	91	91	95	95	95
636	Information Technology	Social Media Accounts	17	17	17	17	17
636	Information Technology	PC's	165	135	150	150	150
636	Information Technology	Printers	5	5	20	5	5
636	Information Technology	Other	20	25	25	25	25
636	Information Technology	Telephone extensions – VOiP	406	455	455	455	455
636	Information Technology	SIP/Channels	55	55	55	55	55
636	Information Technology	TDM Pri/Channels	1/23	1/23	1/23	1/23	1/23
636	Information Technology	Point to Point T1's/Channels	0	0	0	0	0
636	Information Technology	Adds, Moves, Changes	165	145	150	150	150
636	Information Technology	Voicemail Accounts	353	315	325	325	325
636	Information Technology	Cell Phone Accounts	169	169	176	180	180
636	Information Technology	# of PC Virus Outbreaks	0	0	0	0	0

fund	dept name	kpi description	Actual FY 21-22	Actual FY 22-23	Projected FY 23-24	Projected FY 24-25	Projected FY 25-26
101	Parks & Forestry	Hours Ball Diamonds Maintained	2,362	2,265	2,100	2,100	2,100
101	Parks & Forestry	Hours Soccer / Football Fields Maintained/Lined	957	979	1,000	1,000	1,000
101	Parks & Forestry	Trees Planted	313	1,014	801	600	600
203	Local Streets	Boulevards Mowed (hours)	1,650	1,282	1,300	1,300	1,300
203	Local Streets	Street Tree Work Requests	1,203	915	1,000	1,000	1,000
296	Senior Services	Congregate Meals Served	370	5,168	7,000	8,500	9,000
296	Senior Services	Information & Referral	20,000	12,289	13,000	14,000	15,000
296	Senior Services	R.O.S.E.S. Jobs	75	565	750	800	850
296	Senior Services	Senior Bus Rides	10,280	11,358	12,500	13,000	14,000
296	Senior Services	Outreach Assessments	240	80	150	200	250
296	Senior Services	Programs Offered	42	1326	1500	1700	1800
296	Senior Services	Sessions Held	2,011	2,654	3,000	3,200	3,500
296	Senior Services	Participants	8,265	8,748	9,100	9,500	10,000
508	Recreation	Preschool – Senior Center	72	72	72	72	72
508	Recreation	Youth Sports & Enrichment	1,245	809	1078	1200	1200
508	Recreation	*Summer Day Camp	0	93	98	98	98
508	Recreation	Adult Sports Leagues	3,520	2,800	2,800	2,800	2,800
508	Recreation	Adult Enrichment	132	218	200	200	200
508	Recreation	Adult Fitness	753	1,043	1,000	1,000	1,000
508	Recreation	Cultural Events - Artists	55	65	70	70	70
508	Recreation	Softball	110	75	80	80	80
508	Recreation	Soccer - Women	12	14	14	14	14
508	Recreation	Volleyball	16	26	26	26	26
508	Recreation	Pickle Ball Registrations	3,500	3,500	4,000	4,000	4,000
508	Recreation	Soccer Fields (spring & fall)	20	20	20	20	20
508	Recreation	Baseball Fields	20	20	20	20	20
508	Recreation	Softball Fields	12	12	12	12	12
508	Recreation	Football Fields	1	1	1	1	1
508	Recreation	Indoor Rentals (in hours)	573	361	575	575	575
508	Recreation	Outdoor Field Rentals	973	1229	1000	1000	1000
508	Recreation	Pavilion Rentals – VFW, Starr/JC Parks, and Normandy Oaks	866	812	900	900	900
551	Farmers' Market	Customer Attendance Rate *Saturday and Sunday Combined*	2,500	4,200	4,500	4,800	5,000
551	Farmers' Market	Facility Rentals	105	158	165	170	175
551	Farmers' Market	Saturday Farm Market	95%	97%	98%	99%	100%
551	Farmers' Market	Average Sunday Antique Market	95%	97%	98%	98%	98%
598	Ice Arena	Learn to Skate Participants	1,073	1,321	1274	1225	1225
598	Ice Arena	Number of Scheduled Hours Used Weekly (September – March)	250	238	238	238	238

*Summer Camp Numbers are measured by unique participants

Royal Oak

BUDGET IN BRIEF

FISCAL YEAR 2024-2025 ANNUAL BUDGET

WHAT IS A "BUDGET IN BRIEF"

The Budget in Brief is an easy-to-read resident's guide to the City's annual budget. This budget supplement will provide a high-level summary of the finances for the coming year and the value added for residents. The Budget in Brief document is available by clicking here or clicking the image below.



RETURN TO OPERATING BUDGETS SUMMARY PAGE



Royal Oak

CAPITAL PROJECTS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

CAPITAL IMPROVEMENT PLAN OVERVIEW

The City of Royal Oak's Capital Improvement Program (CIP) is a planning tool, with a goal to identify and schedule capital improvements for fiscal years ending 2025-2030. The CIP is incorporated within the City's budget document for fiscal year 2024-2025, along with specific recommendations for funding of these projects.

The CIP is an opportunity to formulate strategic long-term policy decisions that extend beyond the 2024-2025 fiscal year. Each year, the City of Royal Oak invests significant time and resources to design, construct, and maintain the infrastructure and facilities needed to deliver municipal services to residents and businesses. Because of the high costs associated with building and maintaining capital assets, the City must carefully balance the need for such assets with the requirements to sustain a strong financial position.

Capital improvement planning is a year-round process, with City departments continually re-evaluating and prioritizing their capital needs. Collaboration between the City Manager's office and all of the City departments is critical to the successful creation of the CIP. Capital projects originate in the operating departments where subject matter experts identify needs based on master planning documents and other technical criteria. While most project recommendations originate from the Engineering Division and Departments of Public Services, Information Technology and Public Safety, every City department participates in the process.

The Finance Department compiles and coordinates the annual update of the CIP as part of the annual budget process. Finance Department staff also forecast revenues for the various funds used to finance capital projects and set the financial parameters for the development of the CIP. Once compiled, all requests are submitted, along with a preliminary evaluation of the established financial parameters, for a public hearing and plan review by the Planning

Commission. The City's Planning Commission approves the recommended CIP prior to it being included in the City Manager's annual budget which is ultimately presented and considered by the City Commission.

MORE ABOUT THE CIP

To view the Recommended Capital Improvement Plan please click here or the image to the right.



Please click the link below to view the approved funding plan:
2024-2025 FISCAL YEAR BUDGET - Approved Funding Plan

CIP SUMMARY

Please follow this link to view the detailed CIP Program listing of each project by CIP category, as recommended for funding. It provides a CIP project number, brief description of each project, the funding source, estimated City cost and the year each project is scheduled to be funded.

CAPITAL PROJECT FUNDS

Most capital purchases are paid for using existing cash accumulated in a given fund. Those purchases and the related expenditures are accounted for with the requesting department or fund.

For more significant projects, particularly those funded by issuing bonded debt or with specific restrictions, spending may be separately recorded in a capital project fund. This allows for tracking of the dedicated funding source (such as bond proceeds) as well as the related costs. The City currently has two active capital project funds--the ARPA Enabled Capital Project Fund and the Parks Improvement Fund. The ROCC Capital Project Fund has now been fully expended and was formally closed out at the end of the 2022-23 fiscal year.

BUDGET SUMMARY - ALL CAPITAL PROJECT FUNDS - COMBINED

NOTE: UNDER THE CITY'S BUDGET PROCEDURES, THESE FUNDS ARE NOT REQUIRED TO BE LEGALLY APPROPRIATED; HOWEVER, THEY ARE AUDITED.

Capital Projects Funds ALL Combined - Expanded Revenue & ...

	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Actual	2023 - 24 Adopted Budget	2023 - 24 Current Budget	2023-24 Six Month Actuals	2023-24 Projected Y/E Bal.
Revenues							
Transfers	$0	$3,023,460	$204,522	$0	$22,695,571	$322,920	$22,415,775
Use of Fund Balance	$0	$0	$0	$0	$628,450	$0	$0
Other	$193,770	$386,037	$805,900	$300,000	$300,000	$470,988	$394,950
Interest And Contributions	$1,088,543	$51,696	$99,625	$10,000	$39,000	-$3,847	$71,640
Grants	$175,524	$0	$0	$0	$22,830	$0	$0
Licenses, Charges & Fines	$14,641	$10,461	$836	$0	$0	$0	$0
REVENUES TOTAL	**$1,472,477**	**$3,471,654**	**$1,110,883**	**$310,000**	**$23,685,851**	**$790,061**	**$22,882,365**
Expenses							
Operational							
Transfers-Out	$1,135,602	$432,113	$989,593	$309,800	$8,627,260	$131	$8,428,741
Capital	$12,855,976	$6,499,966	$635,508	$0	$686,690	$0	$686,613
Other Operating	$6,684	$2,723	$257,837	$200	$800	$507,739	$524,543
OPERATIONAL TOTAL	**$13,998,263**	**$6,934,803**	**$1,882,938**	**$310,000**	**$9,314,750**	**$507,870**	**$9,639,897**
Increase in Fund Balance	$0	$0	$0	$0	$14,371,101	$0	$0
Personnel	$121	$0	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$13,998,384**	**$6,934,803**	**$1,882,938**	**$310,000**	**$23,685,851**	**$507,870**	**$9,639,897**
REVENUES LESS EXPENSES	**-$12,525,907**	**-$3,463,149**	**-$772,055**	**$0**	**$0**	**$282,191**	**$13,242,468**

	2024-25 Adopted Budget	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast	2028-29 Forecast
Revenues					
Transfers	$0	$0	$0	$0	$0
Use of Fund Balance	$6,810,751	$0	$0	$0	$0
Other	$300,000	$225,100	$225,000	$224,900	$224,800
Interest And Contributions	$10,000	$10,100	$10,200	$10,300	$10,400
Grants	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$0	$0	$0	$0	$0
REVENUES TOTAL	**$7,120,751**	**$235,200**	**$235,200**	**$235,200**	**$235,200**
Expenses					
Operational					
Transfers-Out	$5,899,781	$235,000	$235,000	$235,000	$235,000
Capital	$0	$0	$0	$0	$0
Other Operating	$1,220,970	$5,600,186	$1,405,990	$200	$200
OPERATIONAL TOTAL	**$7,120,751**	**$5,835,186**	**$1,640,990**	**$235,200**	**$235,200**
Increase in Fund Balance	$0	$0	$0	$0	$0
Personnel	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$7,120,751**	**$5,835,186**	**$1,640,990**	**$235,200**	**$235,200**
REVENUES LESS EXPENSES	**$0**	**-$5,599,986**	**-$1,405,790**	**$0**	**$0**

PLEASE CLICK HERE TO VIEW FINANCIAL INFORMATION FOR THE INDIVIDUAL CAPITAL PROJECT FUNDS IN MORE DETAIL.

Royal Oak

DEBT INFORMATION

FISCAL YEAR 2024-2025 ANNUAL BUDGET

INTRODUCTION

As of June 30, 2023, the last audited fiscal year, the City of Royal Oak had 20 outstanding bond debt issues and contracts totaling $160.8 million.

The City currently has a strong AA bond rating. This indicator of financial strength allows the City to obtain more favorable rates when issuing debt and through refinancing – by lowering interest expenditures and paying off debt sooner than anticipated.

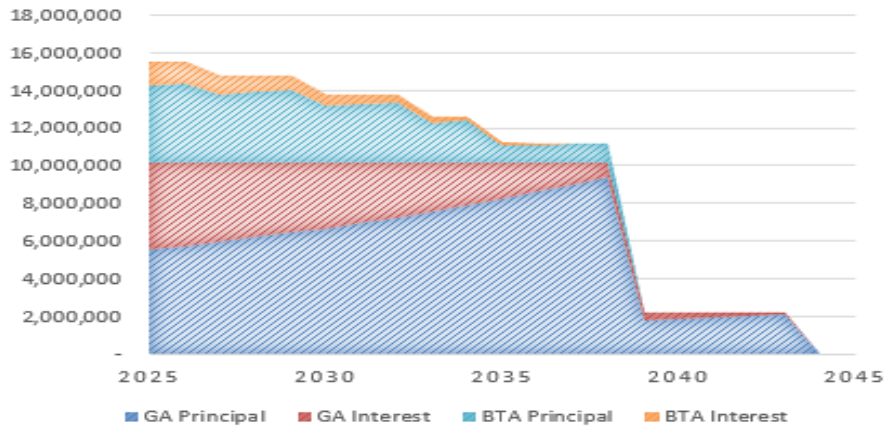
Michigan statute limits general obligation debt to 10 percent ($418,124,029) of state equalized value and a five percent limit for capital improvement bonds. Our exempt debt of $24,503,727 leaves approximately $279 million of additional bond debt that can be incurred. Click here for more information on the City's legal debt margin.

The City's outstanding debt service requirements are summarized below.

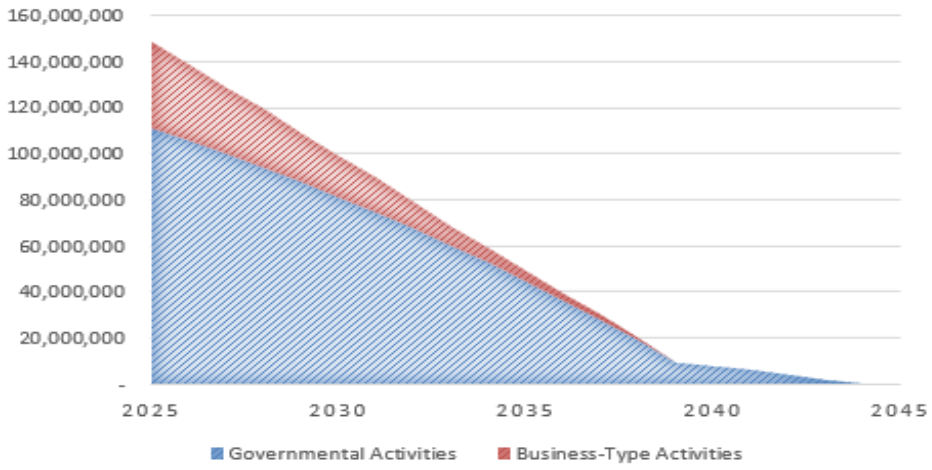
DEBT SERVICE REQUIREMENTS

	Governmental Activities			Business-Type Activities			City-Wide Total		
Fiscal Year	Principal	Interest	Debt Service	Principal	Interest	Debt Service	Principal	Interest	Debt Service
2025	5,530,912	4,648,342	10,179,254	4,081,427	1,292,015	5,373,442	9,612,339	5,940,357	15,552,696
2026	5,737,716	4,442,657	10,180,373	4,189,428	1,154,910	5,344,338	9,927,144	5,597,567	15,524,711
2027	5,958,806	4,222,601	10,181,407	3,595,888	1,023,304	4,619,192	9,554,694	5,245,905	14,800,599
2028	6,192,293	3,989,524	10,181,817	3,720,342	897,588	4,617,930	9,912,635	4,887,112	14,799,747
2029	6,439,777	3,739,856	10,179,633	3,821,391	766,430	4,587,821	10,261,168	4,506,286	14,767,454
2030	6,660,559	3,473,014	10,133,573	3,014,441	642,049	3,656,490	9,675,000	4,115,063	13,790,063
2031	6,940,883	3,190,112	10,130,995	3,124,117	528,003	3,652,120	10,065,000	3,718,115	13,783,115
2032	7,243,131	2,889,130	10,132,261	3,246,869	408,840	3,655,709	10,490,000	3,297,970	13,787,970
2033	7,559,365	2,570,505	10,129,870	2,165,635	306,735	2,472,370	9,725,000	2,877,240	12,602,240
2034	7,895,968	2,239,262	10,135,230	2,249,032	221,377	2,470,409	10,145,000	2,460,639	12,605,639
2035	8,255,543	1,882,739	10,138,282	914,457	156,508	1,070,965	9,170,000	2,039,247	11,209,247
2036	8,619,105	1,515,629	10,134,734	955,895	114,201	1,070,096	9,575,000	1,629,830	11,204,830
2037	9,005,098	1,126,396	10,131,494	999,902	69,961	1,069,863	10,005,000	1,196,357	11,201,357
2038	9,413,521	719,622	10,133,143	1,046,479	23,671	1,070,150	10,460,000	743,293	11,203,293
2039	1,730,000	477,750	2,207,750	-	-	-	1,730,000	477,750	2,207,750
2040	1,815,000	391,250	2,206,250	-	-	-	1,815,000	391,250	2,206,250
2041	1,905,000	300,500	2,205,500	-	-	-	1,905,000	300,500	2,205,500
2042	2,000,000	205,250	2,205,250	-	-	-	2,000,000	205,250	2,205,250
2043	2,105,000	105,250	2,210,250	-	-	-	2,105,000	105,250	2,210,250
2044	-	-	-	-	-	-	-	-	-
2045	-	-	-	-	-	-	-	-	-
Total	**111,007,677**	**42,129,389**	**153,137,066**	**37,125,303**	**7,605,592**	**44,730,895**	**148,132,980**	**49,734,981**	**197,867,961**

ANNUAL DEBT SERVICE



PRINCIPAL OUTSTANDING



ADDITIONAL INFORMATION ON DEBT ISSUANCES

Please visit the Debt Summary page for more detail on the City's outstanding debt.

Royal Oak

DEBT SUMMARY

FISCAL YEAR 2024-2025 ANNUAL BUDGET

SUMMARY OF OUTSTANDING DEBT

Issue	Funding Source	Funding Source	Amount Issued	Issuance Date	Maturity Date	Interest Rate	June 30, 2024 Balance	Budgeted Principal
Governmental Activies - Bonds Payable								
* 2016 CIB Refunding - Motor Pool (2008)	Motor Pool	Internal Charges	432,933	03/30/16	10/01/28	1.00-3.00%	222,772	41,511
2017A OPEB Bonds	See table below	All Funds	95,290,341	02/21/17	10/01/37	1.16-4.52%	71,139,757	3,895,545
2017B Pension Bonds	See table below	All Funds	18,484,744	02/21/17	10/01/37	1.16-4.52%	12,135,151	663,857
2018 LTGO - ROCC	General Fund	General Fund	32,465,000	05/23/18	04/01/43	3.63-5.00%	27,510,000	930,000
Business-Type Activies - Bonds Payable								
* 2016 CIB Refunding - Parking (2006B)	Auto Parking	Parking Revenue	3,941,422	03/30/16	10/01/25	1.00-3.00%	830,000	420,000
* 2016 CIB Refunding - Parking (2008)	Auto Parking	Parking Revenue	4,926,471	03/30/16	10/01/28	1.00-3.00%	2,523,948	476,297
* 2016 CIB Refunding - Water & Sewer (2008)	Water & Sewer	Water & Sewer Rates	2,225,596	03/30/16	10/01/28	1.00-3.00%	1,143,281	217,192
* 2016 CIB Refunding - Water & Sewer (2006A)	Water & Sewer	Water & Sewer Rates	2,510,000	03/30/16	10/01/25	1.00-3.00%	565,000	280,000
2016 Parking System Revenue Bonds	50% AP / 50% DDA	Parking Revenue	13,500,000	12/22/16	10/01/31	3.700%	8,170,000	885,000
2017A OPEB Bonds	See table below	All Funds	10,749,659	02/21/17	10/01/37	1.16-4.52%	8,025,243	439,455
2017B Pension Bonds	See table below	All Funds	2,085,254	02/21/17	10/01/37	1.16-4.52%	3,219,849	176,143
2018 Parking System Revenue Bonds	Auto Parking	Parking Revenue	16,325,000	05/23/18	10/01/33	3.700%	11,805,000	1,005,000
Business-Type Activies - Contractual Obligations								
2000F GWK Drainage District	Water & Sewer	Ch. 20 Drain Debt Levy	397,150	09/22/05	04/01/26	1.630%	51,861	24,998
2007G GWK Drainage District	Water & Sewer	Ch. 20 Drain Debt Levy	519,080	09/22/07	04/01/28	1.630%	117,632	29,410
2008H GWK Drainage District	Water & Sewer	Ch. 20 Drain Debt Levy	2,260,136	09/22/08	04/01/29	2.500%	673,486	127,932
Total - All Outstanding Bonds and Contractual Obligations			**206,112,786**				**148,132,980**	**9,612,340**

* The 2016 CIB Refunding issuance refunded multiple debt issuances. The 2016 CIB Refunding issuance allocation is illustrated above.

RETURN TO DEBT INFORMATION HOME PAGE

Royal Oak

LEGAL DEBT MARGIN

FISCAL YEAR 2024-2025 ANNUAL BUDGET

CITY OF ROYAL OAK - LEGAL DEBT LIMIT

Section 21 of Article VII of the Michigan Constitution authorizes the enactment of laws for the incorporation of cities and grants cities the power to levy taxes for public purposes, subject to statutory and constitutional limitation:

"The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their range of ad valorem property taxation for municipal purposes and restrict the powers of cities and villages to borrow money and contract debts. Each city and village are granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by the constitution or by law."

In accordance with the foregoing, the Home Rule City Act. Act 279, Michigan Public Acts, 1909, as amended, limits the amount of debt a home rule city may have outstanding at any time. Section 4-a of the Home Rule City Act provides, in pertinent part:

"Notwithstanding a charter provision to the contrary the net indebtedness incurred for all public purposes shall not exceed the greater of the following:
(a) 10 percent of the assessed value of all the real and personal property in the city.
(b) 15 percent of the assessed value of all the real and personal property in the city if that portion of the total amount of indebtedness incurred which exceeds 10 percent is or has been used solely for the construction or renovation of hospital facilities."

The provision of the Home Rule City Act cited above overrides the City's charter provision which limits the City indebtedness to five percent of the "assessed valuation" (SEV) of all real and personal property in the city. However, other limitations may apply if specifically set forth in a statute authorizing a particular kind of borrowing.

Certain types of indebtedness are not subject to the 10 percent limitation of the Home Rule City Act, including:

- Special Assessment bonds;
- Michigan transportation fund bonds;
- Revenue bonds, whether secured by a mortgage or not;
- Bonds issued or contract obligations or assessment incurred to comply with an order of the Water Resource Commission of the state or a court of competent jurisdiction;
- Obligations incurred for water supply, sewage, drainage or refuse disposal or resource recovery projects necessary to protect the public health by abating pollution; and bonds issued for construction, improvements and replacement of a combined sewer overflow abatement facility.
- The resources of a sinking fund pledged for the retirements of outstanding bonds shall also be excluded in compounding debt limitation.

Pursuant to the statutory and constitutional debt provisions set forth above, the following table reflects the amount of additional debt the city may legally incur as of June 2023:

Fiscal Year	Debt Limit	Total Debt Applicable to Limit	Legal Debt Margin	Applicable Debt as a Percentage of Debt Limit
2014	232,997,479	24,678,007	208,319,472	10.59%
2015	250,560,454	22,465,203	228,095,251	8.97%
2016	269,372,205	23,028,165	246,344,040	8.55%
2017	285,381,183	150,358,106	135,023,077	52.69%
2018	308,189,108	186,109,785	122,079,323	60.39%
2019	318,981,624	176,758,445	142,223,179	55.41%
2020	345,302,291	167,353,302	177,948,989	48.47%
2021	368,689,550	157,763,586	210,925,964	42.79%
2022	391,257,349	148,143,163	243,114,186	37.86%
2023	418,124,029	139,057,157	279,066,872	33.26%
2024	448,773,844	129,833,926	318,939,918	28.93%

	10% SEV	5% SEV*
FY 2024 State Equalized Value (SEV)	$ 4,487,738,440	$ 4,487,738,440
Legal debt limit (10% of SEV)	448,773,844	224,386,922
Debt outstanding	150,651,905	150,651,905
Less: exempt obligations	(20,817,979)	(115,217,650)
Debt subject to SEV limitation	129,833,926	35,434,255
Legal Debt Margin	318,939,918	188,952,667
Applicable debt outstanding as a percentage of SEV	2.89%	4.21%

* *In accordance with the Revised Municipal Finance Act*

Royal Oak

OTHER INFORMATION OVERVIEW

FISCAL YEAR 2024-2025 ANNUAL BUDGET

This section of the City of Royal Oak's budget provides additional policy summaries, budget adoption resolutions, a glossary of terms used within this document, along with recognition from the Government Finance Officers' Association of the quality of information provided in the annual budget.

OTHER INFORMATION LINKS

- Financial Management Policies
- Fund Balance Policy
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Royal Oak

FINANCIAL MANAGEMENT POLICIES

FISCAL YEAR 2024-2025 ANNUAL BUDGET

The City of Royal Oak has an important responsibility to its citizens to plan for the future and manage public funds with accuracy and integrity. Planning has been an important focus of the City of Royal Oak, as we constantly adapt and change to meet the needs of our community. City Commission, along with City staff, have created and implemented many financial policies to demonstrate our commitment to sound financial management.

Policy Goals:

Our policies address many issues such as staff attrition, asset management, debt management, investment management, retirement (pension) contributions and other planning concepts, in order to:

- Demonstrate to the citizens of the City of Royal Oak, the investment community and the bond rating agencies that we are committed to being a fiscally strong organization.
- Make goals and policies clear so new Commission members or staff will be able to continue with our current policies and change them as the needs of the community change.
- Continue to conform to Generally Accepted Accounting Principles (GAAP) as well as Governmental Accounting Standards Board (GASB) regulations.
- Insulate from financial crisis.
- Plan projects to spread the costs of larger projects over a longer period of time.
- Maintain the City's bond rating.

ATTRITION POLICY

Purpose:
The City of Royal Oak may at times face revenues that are not sufficient to necessarily meet operating and capital needs. For that reason, each position vacancy should be reviewed to ensure a balanced budget can be maintained, prior to seeking to fill the position.

Policy:
All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City Commission. Such approval shall only be granted when it can be clearly established that the position is necessary for the efficient delivery of government services and the cost to fill the position will not create a negative financial impact.

[Adopted 06/02/2008]
[Amended 05/20/2024]

CAPITAL ASSET POLICY

Policy:
Capital assets are assets with an initial individual cost of more than $10,000 and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized.

Major outlays for capital assets and improvements are capitalized once projects are placed in service. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Years
Improvements	10 to 20
Infrastructure	15 to 50
Vehicles	5 to 8
Equipment	5 to 15
Intangibles	10
Buildings and renovations	25 to 50

[Adopted 04/06/2009]
[Reaffirmed 05/20/2024]

CAPITAL IMPROVEMENT PROJECT POLICY

Capital Improvement Project Definition:
Capital improvement projects include any project or physical improvement that results in a permanent addition to the City's capital assets or a revitalization/improvement that extends a capital asset's useful life or increases its usefulness or capacity. Qualifying projects must have an estimated cost of $10,000 or more and an estimated useful life in excess of three years. Examples include:

1. New and expanded physical facilities for the community
2. Renovation, reconstruction, repair or major maintenance to existing facilities
3. Equipment for any public facility or improvement when first erected or acquired
4. Major landscape improvement
5. Utility modification
6. New construction project
7. Public improvement projects (road and park improvements, curbs and gutters, drainage improvements, sidewalks/ bikeway / path projects, etc.)

A capital improvement is not a recurring capital outlay item (such as a motor vehicle) or a maintenance expense (such as fixing a leaking roof or painting park benches). Acquisition of equipment is not a capital project unless it is an integral part of the capital project.

EXPLANATIONS OF THE *TYPE OF PROJECT* OPTIONS ARE AS FOLLOWS:

Replacement: Existing improvements that are deteriorated and need to be replaced and/or upgraded to continue to provide service and to meet current codes and regulations.
Expansion: New improvements that are growth-related and/or based on projected development.
Economic vitality and diversity: Construction of improvements for promotion of economic vitality and diversity and to eliminate and prevent the spread of blight and deterioration in the city.

EXPLANATION OF THE *PROJECT PRIORITY* OPTIONS ARE AS FOLLOWS:

Emergency: The project is urgent and must be completed as soon as possible. This could be a temporary or permanent repair to major equipment, facilities or infrastructure. The project must be complete to protect the health, safety or welfare of the community.

Regulatory requirement: The project is required by new legislation, federal guidelines, codes or regulations. The city may be fined if the project is not implemented.

Correct existing deficiencies: The project corrects an existing structural deficiency in the facilities or infrastructure from becoming an emergency situation. If the project is not implemented, the health, safety and welfare of the community may be endangered in the near future.

Near-term capacity need: The project expands the capacity of equipment, facilities or infrastructure to accommodate increasing demand. Failure to address the project may create public inconvenience or an emergency situation.

Long-term capacity need/master plan: The project is identified in the City's master plan(s).

Availability of funds: The project is addressed if there is enough outside funding.

[Adopted 04/06/2009]
[Reaffirmed 05/20/2024]

DEBT MANAGEMENT

Background:
Debt management policies are written guidelines and restrictions that affect the amount and type of debt issued, the issuance process and the management of the City's debt portfolio. A debt management policy improves the quality of decisions, provides justification for the structure of debt issuance, identifies policy goals and demonstrates a commitment to long-term financial planning, including a multi-year capital plan. Adherence to a debt management policy signals to rating agencies and the capital markets that a government is well-managed and should meet its obligations in a timely manner.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. An effective debt management policy provides guidelines to manage its debt program in line with those resources.

Objective:
To manage the debt portfolio to finance all necessary capital improvements while being fiscally responsible with the taxpayers' money in a conservative and prudent manner.

Debt manager and disclosure agent:
The Director of Finance is the debt manager for all items involving debt management. The debt manager is the disclosure agent responsible for developing and conducting an investor relations program and is the person authorized to speak externally on behalf of the city concerning debt. His/her duties include the filing of all public records to meet federal and state legislation. He or she may appoint staff or a consultant to assist in carrying out this mission.
The debt manager shall review this policy at least annually and recommend revisions as necessary.

Policy:
1. The City shall exhibit purposeful restraint in incurring debt.
2. The City shall refrain from issuing short-term debt which requires repeated annual appropriation.
3. Long-term debt will not be used for operations with the exception of legacy costs.
4. Long-term debt will be confined to capital improvements and legacy costs that cannot be financed from current revenue.

5. The payback period of the debt will not exceed the expected useful life of the project.
6. Total City debt, including loans and contractual obligations (e.g., George W. Kuhn Drain debt), will not exceed 10 percent of the total taxable valuation of taxable property.
7. The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and bond prospectus.
8. The City will strive to have a minimum bond rating of AA-, or the equivalent, with at least two qualified bond rating agencies.

[Adopted 06/02/2008]
[Reaffirmed 05/20/2024]

INVESTMENT POLICY

Policy:
It is the policy of the City of Royal Oak to invest its funds in a manner that will provide the highest investment return with maximum security while meeting the daily cash flow needs of the City and complying with all state statutes governing the investment of public funds.

Scope:
This investment policy applies to all financial assets of the City of Royal Oak, except the financial assets of the retirement funds. The City's financial assets are accounted in the City's annual report and include:

- General Fund
- Special Revenue funds
- Debt Service funds
- Capital Project funds
- Enterprise funds
- Internal Service funds
- Agency funds
- any new fund type established by the City, unless specifically exempted by the legislative body.

This investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

Objectives:
The primary objectives of the City's investment activities, in priority order, are:

Safety—Ensuring the safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio and will employ mechanisms to control risks and diversify investments regarding specific types of individual financial institutions.

Liquidity—The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Investment maturities shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll, accounts payable, etc.).

Return on investment—The investment portfolio shall be designed with the objective of attaining a market rate of return commensurate with the portfolio's level of investment risk and cash flow characteristics.

Diversification—The investment portfolio will be diversified by security type and institution so that potential losses on individual securities do not exceed the gains generated from the remainder of the portfolio.

Delegation of authority to make investments:
Authority to manage the City's investment program is granted to the City's Director of Finance, hereinafter referred to as the investment officer. This authority is derived from City Charter Chapter Three, Sec. 24. No person may engage in an investment transaction except as provided under the terms of this policy and any procedures established by the investment officer. The investment officer may designate an employee to be responsible for the day-to-day management of the portfolio, under the leadership of the investment officer, and to act on the investment officer's behalf in the absence of the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of any subordinate official.

Authorized investments: The City of Royal Oak, as a public corporation operating under the laws of the State of Michigan, is limited to investments authorized by Act 20 of the Public Acts of 1943, as amended (MCL 129.91 to 129.96). The City has approved investment in the following authorized investment instruments:

- Bonds, securities and other obligations of the United States or an agency or instrumentality of the United States.
- Certificates of deposit, savings accounts, deposit accounts or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a rule or law of this state or the United States.
- Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- Repurchase agreements consisting of bonds, securities and other obligations of the United States or an agency or instrumentality of the United States.
- Bankers' acceptances of United States banks.
- Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- Mutual funds registered under the Investment Company Act of 1940, Title I of Chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. This mutual fund authorization is limited

to securities whose intention is to maintain a net asset value of $1.00 per share. A mutual fund is not disqualified as a permissible investment solely by reason of any of the following:

- The purchase of securities on a when-issued or delayed-delivery basis.
- The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100 percent of the value of the securities loaned.
- The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary and emergency purposes.
- Obligations described in subsections 5.1 through 5.7 if purchased through an inter-local agreement under the Urban Cooperation Act, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- Investment pools organized under the Surplus Funds Investment Pool Act, 1982 PA 367, MCL 129.111 to 129.118.
- The investment pools organized under the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to 129.150.

It is further understood that investments of certain bond proceeds may be restricted by covenants in the bond ordinances.

Authorized financial institutions and broker/dealers:
Investments shall be made only through approved financial institutions and approved security broker/dealers and shall be selected to attain a market rate of return commensurate with the portfolio's level of investment risk and cash flow characteristics. The investment officer, or his/her delegate, shall be responsible for reviewing financial institutions' and broker/dealers' qualifications and deciding who is approved to conduct investment business with the city. The investment officer, or his/her delegate, shall maintain a list of the approved financial institutions and broker/dealers. All financial institutions and broker/dealers who desire to obtain approval for conducting investment business with the city must provide the investment officer or his/her delegate, with evidence of their creditworthiness and qualifications for doing business in this state. This evidence includes audited financial statements, proof of National Association of Securities Dealers (NASD) certification (if applicable), proof of qualifications for doing business in Michigan, a signed agreement to comply with this investment policy (see Attachment A), and any other documents required by the investment officer or his/her delegate.

The investment officer or his/her delegate shall conduct an annual review of the financial condition and qualifications of approved financial institutions and broker/dealers to determine if they should remain on the aforementioned list of approved institutions. Financial institutions and broker/dealers shall provide the investment officer or his/her delegate with documents necessary for the review.

The City of Royal Oak seeks to support local businesses and encourages the investment officer to consider financial institutions within the city for the investment of excess funds as part of the overall investment portfolio.

Safekeeping and custody:
All trades, where applicable, will be executed on a cash basis or a delivery vs. payment (DVP) basis, as determined by the investment officer or his/her delegate. It shall be the responsibility of the investment officer, or his/her delegate to determine which securities a third-party custodian shall hold. A safekeeping receipt must evidence any securities held in safekeeping by a third-party custodian.

All securities shall be properly designated as assets of the City of Royal Oak. Securities shall be in the name of the City of Royal Oak and shall name the specific fund from which the instrument was purchased.

Prudence:
In keeping with the investment officer's and his/her delegate's fiduciary responsibilities, investments shall be made with judgment and care, under circumstances then prevailing, in a manner consistent with that which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Investments shall be made for investment purposes, not for speculative purposes, considering the probable safety of the capital as well as the probable income to be derived.

The investment officer or his/her delegate, acting in accordance with this policy and written procedures and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

Ethics and conflicts of interest:
Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair their abilities to make impartial investment decisions.

Officials and employees involved in the investment process shall disclose to the City Manager, or confirm the absence thereof, any material financial interests in financial institutions or broker/dealers that conduct business within this jurisdiction. They shall further disclose, or confirm the absence thereof, any large personal financial/investment positions that could be related to the

performance of this jurisdiction's portfolio. Officials and employees shall subordinate their personal investment interests to those of this City.

Internal controls:
The investment officer or his/her delegate shall establish and maintain written procedures and internal controls for the operation of the investment program that are consistent with this investment policy. The internal control structure shall be designed to provide reasonable assurance that public funds are protected from loss, theft or misuse and that the City complies with laws governing investment of public funds. These internal controls shall be reviewed annually by the independent auditor.

Reporting:
The investment officer or his/her delegate shall prepare a monthly report of investment activity. The report shall be designed to provide a clear picture of the status of the current investment portfolio and to allow the City to ascertain if the investment activities during the reporting period conform to this investment policy. The monthly reports shall be maintained in the finance department and shall be available for review by the general public or by City officials. On an annual basis, the investment officer or his/her delegate shall provide an annual report of investment activity to the City Commission.

[Adopted 11/16/1998]
[Amended 05/20/2024]

RETIREMENT (PENSION) CONTRIBUTIONS POLICY

Be it resolved, the City of Royal Oak shall make pension contributions to the City of Royal Oak retirement system or its successor in accordance with the recommendation of an independent actuarial valuation which shall be conducted on an annual basis.

Be it further resolved, should the weighted average percentage contribution for unfunded actuarial accrued liability recommended by the actuary fall below two percent, the amortization period shall be reduced, and the contribution recalculated until a further reduction would result in a percentage in excess of two percent or until the amortization period is reduced to 20 years. This reduction in the amortization period shall be permanent.

Be it further resolved, should the unfunded actuarial accrued liability fall below zero, the overfunding credit shall be calculated using an amortization period of not less than 30 years.

[Adopted 04/07/2008]
[Reaffirmed 05/20/2024]

FUND SELF-SUPPORTING POLICY

Purpose:
To acknowledge and document the expectation of which funds are sole supportive and which funds will accept and/or give fiscal transfers (gifts).

Policy:
Based on the type of fund and expectations, the following list provides whether a City fund can accept or provide a fiscal transfer (gifts) between funds.

• General Fund	• receive / provide
• Major Road Fund	• receive / provide
• Local Road Fund	• receive
• Public Safety Fund	• receive
• Publicity Fund	• receive
• Solid Waste Fund	• self-supporting
• Indigent Defense Fund	• receive
• Library Fund	• receive
• CDBG Fund	• self-supporting
• State Construction Fund	• self-supporting
• ROOTS Fund	• receive / provide
• Animal Shelter Fund	• receive
• Police Grants Fund	• self-supporting
• Miscellaneous Grants Fund	• self-supporting
• Brownfield Fund	• self-supporting
• DDA funds	• provide

[Adopted 06/2014]
[Reaffirmed 05/20/2024]

FUND BALANCE POLICIES

FUND BALANCE POLICY – GENERAL FUND

Purpose:
To ensure proper stewardship of the City of Royal Oak's financial resources, by maintaining the City's ability to:

1. Meet liquidity requirements for current and long-term obligations by considering economic cycles of municipal revenues/expenditures and the estimated budget forecasts.
2. Manage unexpected revenue shortfalls.
3. Accept reasonable uninsured risks, where advantageous.
4. Provide for unanticipated contingencies and emergencies.
5. Provide for long-term budget and tax stabilization.
6. Borrow funds at reasonable interest rates when needed.

Policy:
Be it resolved, that it shall be the policy of the City of Royal Oak to maintain an unassigned fund balance in the General Fund at least equal to 10 percent of budgeted expenditures but not more than 25 percent of budgeted expenditures.

[Adopted 02/06/2006]
[Amended 06/13/2022]
[Reaffirmed 05/20/2024]

Be it resolved, that it shall be the policy of the City of Royal Oak that any amendment to the City's current fund balance policy for the general fund shall require the affirmative vote of two-thirds of the members of the City Commission.

[Adopted 03/06/2006]

[Reaffirmed 05/20/2024]

FUND BALANCE POLICY – NON-MAJOR ENTERPRISE FUNDS

Purpose:
Any transfers from any of the City's non-major enterprise funds (Farmers' Market, Ice Arena, and Recreation Administration) to the City's general fund be limited so as not to reduce the net non-capital assets of the non-major enterprise funds by more than 20 percent in any given fiscal year.

Policy:
Be it resolved, that it shall be the policy of the City of Royal Oak that any amendment to the City's current fund balance policy for the non-major enterprise funds shall require the affirmative vote of two-thirds of the members of the City Commission.

[Adopted 03/06/2006]
[Reaffirmed 05/20/2024]

FUND BALANCE POLICY – AUTO PARKING ENTERPRISE FUND

Purpose:
Whereas, on Feb. 6, 2006, in order to ensure proper stewardship of the City's financial resources, the City Commission unanimously established a policy regarding the maintenance of a minimum unassigned fund balance in the General Fund;

Whereas, after additional consideration, the City Commission has determined that in order to further ensure proper stewardship of the City's financial resources, a policy should also be established to restrict the level of transfers from the City's parking fund to the City's general fund in any given fiscal year. Such a policy will ensure that the City will be able to properly maintain the assets associated with the parking fund without having to draw upon the City's General Fund.

Policy:
Therefore, be it resolved, that it shall be the policy of the City of Royal Oak that any transfers from the City's parking fund to the City's general fund be limited so as not to reduce the net non-capital assets of the parking fund by more than 20 percent in any given fiscal year.

[Adopted 12/04/2006]

[Reaffirmed 05/20/2024]

FUND BALANCE POLICY – STATE CONSTRUCTION CODE FUND

Purpose:
To help ensure the proper stewardship of the City of Royal Oak's financial resources and in an effort to stabilize the volatility of State Construction Code Fund (as it is a public safety function) through economic downturns and to ensure that the services paid for are completed, a fund balance policy has been established.

Policy:
That it shall be the policy of the City of Royal Oak to maintain an unassigned fund balance in the State Construction Code Fund not less than 50 percent of budgeted expenditures.

That it shall be the policy of the City of Royal Oak that any amendment to the City's current fund balance policy for the State Construction Code Fund shall require the affirmative vote of two-thirds of the members of the City Commission.

[Adopted 06/02/2013]
[Amended 06/10/2019]
[Reaffirmed 05/20/2024]

Royal Oak

GFOA DISTINGUISHED BUDGET PRESENTATION AWARD

FISCAL YEAR 2024-2025 ANNUAL BUDGET

The City of Royal Oak is proud to have received the GFOA Distinguished Budget Presentation Award for the past 16 years. The most recent award was received for the fiscal year 2023-2024 budget. The budget for the fiscal year 2024-2025 has been designed to once again meet and exceed the high standards of this award program. The City will apply for the award once again. Applications for the award are submitted within 90 days after the budget adoption.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Royal Oak
Michigan

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morrill

Executive Director

Royal Oak

BUDGET RESOLUTIONS

FISCAL YEAR 2024-2025 ANNUAL BUDGET

The following resolutions will be considered for approval by City Commission on May 20,2024:

GENERAL APPROPRIATIONS ACT

Be it resolved, this and the following nine resolutions constitute the City of Royal Oak's General Appropriations Act for the fiscal year beginning on July 1, 2024, and ending on June 30, 2025.

RESOLUTION ONE: BUDGET RESOLUTION

Be it resolved, the 2024-25 City of Royal Oak budget for each fund is hereby appropriated as follows:

General Fund	
General government	17,676,289
Community and economic development	795,909
Health and welfare	-0-
Public safety	437,395
Public works	1,642,073
Recreation and culture	3,691,323
Transfers out	27,518,300
Expenditures total	51,761,289
Taxes	29,032,100
Licenses, charges, and fines	9,913,900
Grants	7,914,880
Interest and contributions	1,060,280
Other revenues	361,750
Transfers in	787,000
Sources of funds	49,069,910
Use of fund balance	2,691,379
Revenues, transfers, and use of fund balance total	51,761,289

Major Streets Fund	
Maintenance, traffic control and signal services	1,950,181
Administration	7.392,785
Construction	5,827,504
Expenditures total	15,170,470
Taxes	8,000,000
Licenses, charges, and fines	269,500
Grants	6,068,180
Interest and contributions	62,290
Other revenues	10,000
Transfers in	760,500
Sources of funds	15,170,470
Use of fund balance	-0-
Revenues, transfers, and use of fund balance total	15,170,470
Local Streets Fund	
Maintenance, traffic control and signal services	3,080,084
Administration	509,205
Construction	6,958,851
Expenditures total	10,548,140
Taxes	-0-
Licenses, charges, and fines	-0-
Grants	2,240,570
Interest and contributions	52,800
Other revenues	-0-
Transfers in	7,308,890
Sources of funds	9,602,260
Use of fund balance	945,880
Revenues, transfers, and use of fund balance total	10,548,140
Public Safety Fund	
Expenditures total	41,232,292
Sources of funds	40,389,670
Use of fund balance	842,622
Revenues, transfers, and use of fund balance	41,232,292
Publicity Tax Fund	
Expenditures total	84,900
Sources of funds	84,900
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	84,900
Solid Waste Fund	
Expenditures total	9,108,890
Sources of funds	9,108,890
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	9,108,890

Brownfield Redevelopment Authority Fund	
Expenditures total	508,350
Sources of funds	508,350
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	508,350
DDA – Tax Incremental Fund	
Expenditures total	7,546,795
Sources of funds	6,632,040
Use of fund balance	914,755
Revenues, transfers, and use of fund balance	7,546,795
DDA - Operating Fund	
Expenditures total	54,988
Sources of funds	54,988
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	54,988
Indigent Defense Fund	
Expenditures total	1,123,000
Sources of funds	1,123,000
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	1,123,000
Library Millage Fund	
Expenditures total	4,662,445
Sources of funds	4,579,570
Use of fund balance	82,875
Revenues, transfers, and use of fund balance	4,662,445
CDBG Fund	
Expenditures total	1,624,280
Sources of funds	1,624,280
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	1,624,280

State Construction Code Fund	
Expenditures total	2,437,467
Sources of funds	2,731,840
Use of fund balance	0
Revenues, transfers, and use of fund balance	2,731,840
ROOTS Fund	
Expenditures total	179,000
Sources of funds	142,410
Use of fund balance	36,590
Revenues, transfers, and use of fund balance	179,000
Senior Citizen Services Fund	
Expenditures total	1,481,485
Sources of funds	1,559,392
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	1,559,392
Animal Shelter Fund	
Expenditures total	177,829
Sources of funds	177,829
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	177,829
Police Grants Fund	
Expenditures total	129,220
Sources of funds	129,220
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	129,220
Miscellaneous Grants Fund	
Expenditures total	50,000
Sources of funds	50,000
Use of fund balance	-0-
Revenues, transfers, and use of fund balance	50,000

RESOLUTION TWO: SET TAX RATES

Resolved, the general operating levy for the 2024-25 fiscal year for operations is established at 6.7900 mills, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the publicity tax is established at 0.0128 mill, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the library operations is established at 0.9968 mill, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the solid waste disposal operation is established at 2.3511 mills, which consists of 1.8511 mills authorized by state law and 0.5000 mill authorized by the voters of the City of Royal Oak, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the road millage is established at 2.4920 mills and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the public safety operations is established at 3.6497 mills and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the Parks, Forestry, Recreation, Playgrounds and Animal Shelter is established at 0.6977 mill and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the senior services operations is established at 0.1993 mills and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the chapter 20 drain debt is established at 0.0520 mill, and

Be it further resolved, the property tax rate for the 2024-25 budget by the Downtown Development Authority for the area designated by ordinance as the downtown district is established at 1.6003 mills, and

Be it further resolved, the 1.6003 mills levy for the downtown district is in addition to the millage applicable to properties outside of the downtown district and

Be it finally resolved, the following millages are to be levied on the winter tax bill:

- public safety millage;
- road millage;
- parks, forestry, recreation, playgrounds and animal shelter millage;
- senior services millage.

RESOLUTION THREE: AUTHORIZE TAX ADMINISTRATION FEE

Be it resolved, the City of Royal Oak approves the imposition of a one percent administration fee on property tax levied in 2024, and

Be it further resolved, the City of Royal Oak approves the imposition of late interest penalty charges as follows: On summer taxes at the rate of one-half of one percent per month, or fraction thereof, after July 31 until Feb. 28; on December taxes at the rate of three percent after Feb. 14 until Feb. 28, 2025.

RESOLUTION FOUR: WATER AND SEWAGE DISPOSAL RATES

Be it resolved that the water and sewage disposal rates for the City of Royal Oak as of July 1, 2024, are established as follows:

- Billing administrative flat fee $16.00 per billing period
- Water and sewer commodity charge $141.50 per mcf for first 2 mcf per billing period and $162.80 for additional mcf per billing period
- Outside city water only commodity charge $73.95 per mcf for the first 2 mcf per billing period and $85.04 for additional mcf per billing period
- Sewer only charge $318.09 per quarter

Be it further resolved, industrial surcharge and industrial waste control charges will be charged to customers as a pass-through of rates provided by the Great Lakes Water Authority.

RESOLUTION FIVE: PURCHASES

Whereas the City of Royal Oak finds it necessary to incur utility, postage and other expenses provided by natural or regulated monopolies, and other sole source providers in order to operate the City, and

Whereas it is impossible to estimate the charges to be incurred for each succeeding month, and

Whereas these charges can and do exceed $1,000 for each billing period;

Now, therefore, be it resolved, the City administration is authorized to place orders for and make payment of these expenses, and such authorization forgoes the requirement of presenting these bills to the commission prior to authorization for purchase and/or payment;

Be it further resolved, this resolution shall apply to electric, telephone, water, natural gas utility, postage charges and other goods/services provided by natural or regulated monopolies or sole-source providers.

RESOLUTION SIX: PURCHASING

Whereas, pursuant to Chapter three, section 34 of the Royal Oak City Charter, the City Commission shall set a purchasing limitation by resolution, adopted at the same time the annual City budget is approved.

Now, therefore, be it resolved; the City establishes that no purchase in excess of $25,000 be made without the approval of the City Commission and pursuant to Chapter 14, section two. Public work or improvement costing more than $35,000 and executed by contract, shall be awarded to a responsible bidder in competition for fiscal year 2024-25.

RESOLUTION SEVEN: TRANSFERS

Now, therefore, be it resolved; the Finance Director is hereby authorized to transfer up to 25 percent of the major street fund monies to the local street fund during the 2024-25 fiscal year. The finance director is also authorized to make administrative transfers within appropriation centers. All other transfers between funds may be made only by further action by the city commission.

RESOLUTION EIGHT: PEG FEES

Now, therefore, be it resolved; the City Commission hereby grants Community Media Network one half of the one percent P.E.G. fee received during the 2024-25 fiscal year.

RESOLUTION NINE: FINANCIAL POLICIES

Whereas, the City of Royal Oak has established a set of financial policies; and

Whereas, it is prudent to regularly review and update those policies and to add new policies as needed.

Now, therefore, be it resolved, the city reaffirms its existing financial policies on retirement contributions, debt management, capital assets and capital improvements projects, fund self-supporting and fund balance policies and affirms amendments to the attrition and investment policies.

Royal Oak

GLOSSARY

FISCAL YEAR 2024-2025 ANNUAL BUDGET

THE FOLLOWING DEFINITIONS OF TERMS ARE PROVIDED TO AID IN UNDERSTANDING THE TERMINOLOGY EMPLOYED IN THE TEXT OF THE BUDGET AND OTHER FINANCIAL DOCUMENTS.

Accrual basis: Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period.

Activity: Specific and distinguishable service performed by one or more organizational components of the City to accomplish a function for which the City is responsible.

Adjacent Generational Exchange (A.G.E.): The A.G.E. budget, using a Beaumont Hospital grant, funds a Volunteer Coordinator to recruit, train and place volunteers to serve senior citizen needs. The volunteers assist City staff with programming at both Community Centers. In the community, volunteers provide senior citizens with meals, assistance and transportation.

Americans with Disabilities Act (ADA): A law to provide a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities, to ensure the facilities, policies and programs of public entities and their accommodations are equally accessible to the disabled.

Agency fund: A fund used to account for assets held by the city as an agent for individuals, private organizations, other governments and/or other funds.

Appropriation: An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

Appropriation budget: The official resolution by the City Commission establishing the legal authority for the City to incur obligations and to expend public funds for a stated purpose.

Annual Required Contribution (ARC): Term used in connection with defined benefit pension and other postemployment benefit plans to describe the amount an independent actuary has determined the employer should contribute in a given year.

Assessed Value (AV): The basic value of property assigned by an assessor. It is used for an individual parcel and in the aggregate for the city as whole. Pursuant to Michigan's laws and regulations, assessed value is 50% of market value at Dec. 31st.

Balanced budget: A budget in which estimated revenues, transfers-in and use of fund balance are equal to or greater than estimated expenditures and transfers-out.

Bargaining Units for Full-Time Employees:

- *Executive Department Heads* (city assessor, city treasurer, city clerk, police chief, fire chief, plus directors of finance, recreation and public service, human resource, and arena operations) are not represented.
- *The Department Head and Deputy Department Head Association* is the local bargaining association including department heads not included above deputy department heads, managers and superintendents. *The Professional and Technical Employees Association (Pro-Tech)* is the local bargaining association representing certain professional, specialist and supervisory employees.
- *The American Federation of State, County and Municipal Employees (AFSCME) Local #2396 of Michigan Council #25* is the union representing certain inspectors, officers, librarians, and all clerical employees except confidential secretaries.
- *The Professional Fire Fighters Local #431, affiliated with the Michigan Professional Firefighters Union and the International Association of Fire Fighters AFL-CIO*, includes all uniformed firefighting and fire prevention personnel.
- *The Royal Oak Police Command Officers Association (ROCOA)* is the local bargaining association, represented by the Police Officers' Labor Council, including sergeant and lieutenant ranks.
- *The Royal Oak Police Officers Association (ROPOA)* is the local bargaining association representing police officers, police service aides and part-time parking enforcement officers.

- *The Royal Oak Detectives' Association, represented by the Labor Council Michigan Fraternal Order of Police*, includes all employees with the rank of detective. *The Foreman and Supervisors' Association* is the local bargain association representing public works supervisors.
- *The Service Employees' International Union AFL-CIO Local 517M (SEIU)* is the union representing hourly employees of the department of recreation and public service.

Brownfield: The site(s) or legally defined area(s) meeting the eligibility requirements of the Brownfield Development Act as environmentally contaminated, functionally obsolete, or blighted areas.

Brownfield Development Authority (BRA): The board which investigates potential brownfield sites and plans and finances their redevelopment. BRAs may use tax increment financing (TIF), per Public Act 381 of 196 as amended, to capture local property taxes and school taxes if approved.

Business-type activity: Business-type activities are financed in whole or in part by fees charged to external parties for goods and services. These activities are usually reported in enterprise funds which follow essentially the same accounting rules as a private enterprise.

Capital assets: Capital assets are tangible and intangible assets that will be of use for three or more years and have a cost greater than $10,000. Typical examples are land, buildings, building improvements, streets, water and sewer lines, vehicles, machinery, equipment and easements.

Capital projects fund: A fund to account for the development of municipal capital facilities.

Capital improvement budget: A capital improvement budget plans and prioritizes acquisition of or major repair to long-lived assets, such as infrastructure. This budget typically has a long-term outlook where a project can span a several-year period. (see Operating Budget)

Community Development Block Grant (CDBG): This is a federally funded program to assist communities in the expansion and improvement of community services, to develop and improve neighborhoods, and to restore and preserve property values. In Royal Oak, CDBG money pays for most of the senior citizen programs.

Contingency: An estimated amount of funds needed for contingent or emergency purposes.

Debt service fund: A fund to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

Defeasance: In financial reporting, the netting of outstanding liabilities and related assets on the statement of position. Defeased debt is no longer reported as a liability on the face of the statement of position. Most refundings result in the defeasance of the refunded debt.

Deficit: An excess of liabilities and reserves of a fund over its assets.

Depreciation: Depreciation is the accrual accounting concept using various methods to expense the capitalized cost of an asset over its estimated useful life.

Downtown Development Authority (DDA): The City Commission created the Downtown Development District and the DDA board (also the Authority) to administer it on Nov. 1, 1976. The DDA Act (P.A. 57 of 2018, as amended) is designed to resist blight and be a catalyst in the development of a downtown. DDAs have a variety of funding options. Royal Oak's DDA primarily uses development bonds and tax increment financing (TIF) to fund its development plan. It levies a district tax millage for its staffing operations. Projects to date include downtown marketing, streetscape improvements, public parking, the district court building and other public infrastructure improvements.

Downtown Development District (DDD): The legal area created on Nov. 1, 1976 by the city commission, originally bounded by 11 Mile Rd. and Troy, Lincoln and West Streets. The district has been amended three times.

Emergency Medical Service (EMS): The fire department provides advanced and basic emergency medical services typically with a rescue unit or ambulance.

Enterprise fund: A fund established to account for operations that are financed and operated in a manner similar to a private business, i.e., the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Water & sewer is an example of an enterprise fund.

Expenditure: The cost of goods delivered, and services rendered whether paid or unpaid.

Expenditure object: An expenditure object is a specific classification of expenditure accounts which includes a number of related accounts determined

by the type of goods and services to be purchased. For example, the personnel services expenditure object includes the wages account as well as all fringe benefit accounts. Expenditure objects include personnel services, supplies, other charges, capital outlays, debt service and transfers out.

Final Average Compensation (FAC): An average of an employee's annual wages used in the calculation of their retirement benefit.

Fiscal Year (FY): The 12-month period, July 1 to June 30, to which the annual operating budget applies and, at the end of which, financial position and the results of operations are determined.

Full-Time Equivalent (FTE): A method to convert part-time hours worked to that of a full-time worker in a like position based on 2080 hours per year.

Function: Groups of related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Fund: Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions, activities or objectives with special regulations, restrictions, or limitations. (e.g., Major Street Fund). A fund is a self-balancing set of accounts recording financial resources with all related liabilities resulting in equities or balances. The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations.

Fund balance: The difference between assets and liabilities reported in a governmental fund.

Generally Accepted Accounting Principles (GAAP): Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

General fund: The City's major operating fund to account for all financial resources except those accounted for in another fund.

Government-type activities: Activities typically supported by taxes, intergovernmental revenues, or other non-exchange revenue. The general, special revenue, debt service, capital project, internal service and permanent funds are governmental activities.

Government Finance Officers' Association (GFOA): The GFOA of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for public benefit.

Headlee Amendment: The Headlee amendment of the state constitution can reduce the amount of operating millages allowed by City Charter. This amendment limits the growth in property tax revenue from existing property to the rate of inflation. It accomplishes this by reducing millages proportionally by the amount that market changes exceed the state's inflation rate multiplier. The table on this page shows the millages, revenues, remaining capacities and the proportion of each fund's property tax revenue.

Industrial Facilities Tax (IFT): An exemption from property tax allowed to eligible industrial facilities in Michigan.

Infrastructure: Long-lived capital assets that normally are stationary in nature and normally can be preserved for significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems and lighting systems.

Interfund transfers: Flows of assets (such as cash or goods) between funds and blended components of the primary government without equivalent flows of assets in return or without a requirement for payment.

Internal service funds: Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting. Included in this category are the information technology, motor pool and workers' compensation funds.

Industrial Waste Charge (IWC): A surcharge placed by the City of Detroit on certain non-residential sewer accounts to pay to remove the level of waste (e.g., grease from restaurants) above normal residential use.

Line-item budget: A budget which emphasizes allocations of resources to given organizational units for expenditures, such as salaries, supplies services, and equipment. Line-item budgets may be organized to provide accountability at varying levels, such as on department, division, or agency levels. The City of Royal Oak adopts budgets on a "function" level.

Modified accrual accounting: This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred.

Michigan Municipal Risk Management Authority (MMRMA): A risk pool program providing a risk-sharing management program for local units of government in Michigan. Member premiums are used to purchase excess property/casualty insurance coverage and to establish a member's loss fund. The loss fund is used to pay self-insured retention portion of the member's claims.

Net assets: The difference between assets and liabilities of assets and liabilities of proprietary funds. Net assets may be further divided into unrestricted and restricted amounts like constraints of legislation or external parties, trust amounts for pensions or pools, or other purposes like invested in capital assets, net of related debt.

Object (of expenditure): In the context of the classification of expenditures, the article purchased, or the service obtained, rather than the purpose for which the article or service was purchased or obtained (e.g., personal services, contractual services, materials, and supplies).

Operating budget: The operating budget is the authorized revenues and expenditures for ongoing municipal services and is the primary means by which government is controlled. The lifespan of an operating budget typically is one year. Personnel costs, supplies, and other charges are found in an operating budget. A capital budget typically has a long-term outlook where a project can span a several-year period.

Occupational Safety and Health Administration (OSHA): The agencies in state and federal government that oversee the workplace environment to ensure it is safe for workers.

Other Postemployment Benefits (OPEB): Other postemployment benefits (OPEB) include postemployment benefits provided separately from a pension plan, especially retiree healthcare benefits.

Other charges: An expenditure object within an activity such as; professional services, utilities, rents, and training.

Personnel services: An expenditure object within an activity which includes payroll and all fringe benefits.

Revenue: The income of the City used to fund operations. Typical revenue examples are taxation, licenses, and permits, inter-governmental (e.g., state grants), charges for goods and services, fines and forfeitures, contributions and donations, reimbursements, interest and rents, and gains on the sale of investments or disposal of capital assets.

Refunding: Issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advance refunding).

Royal Oak Civic Center Project (ROCC): A new development project to build a new city hall, police station and downtown park. The project will transform the downtown area to a gathering place for the entire city as well as provide necessary updates to building designed more than 60 years ago.

Royal Oak Opportunity to Serve (R.O.O.T.S): A city committee formed to receive any money or property deemed by donor for city use.

Royal Oak Senior Essential Services (R.O.S.E.S.): R.O.S.E.S. is a local program providing contract workers to provide home chores, minor home repairs and personal care to senior citizens, age 60 and over, and permanently handicapped adults. Low-income senior citizens may be able to qualify for a CDBG subsidy. Administrative fees from clients, donations and CDBG grants pay for R.O.S.E.S. aides.

State Equalized Value (SEV): It is the function of the Michigan State Tax Commission to establish and maintain uniformity between counties by establishing the value of the total of each classification in each county. The State Equalized Valuation of an individual parcel of real property is that parcel's final value in the assessment process. Normally SEV equals Assessed Value (AV) when measurement and professional standards are properly applied. (see AV, TV)

Southeastern Oakland County Resource Recovery Authority (SOCRRA): The intergovernmental organization, serving 12 municipalities in the southeastern region of Oakland County, that provides for collection and disposal of solid waste as well as the handling of yard waste and compost and recyclables.

Southeastern Oakland County Water Authority (SOCWA): The intergovernmental organization, serving 11 communities in the southeastern region of Oakland County, that purchases water from the Detroit Water and Sewerage Department and stores and/or pumps it to each member unit.

Special assessment: Amounts levied against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special revenue fund: A fund to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The library fund, the major street fund and the local street fund are examples of special revenue funds.

Supplies: An expenditure object within an activity which includes all goods that have a useful life of less than three years and cost less than $2,500.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

Transmittal letter: A concise written policy and financial overview of the City as usually presented by the City Manager. It notes the major changes in priorities or service levels from the current year and the factors leading to those changes. It articulates the priorities and key issues for the new budget period. It identifies and summarizes major financial factors and trends affecting the budget, such as economic factors; long-range outlook; significant changes in revenue collections, tax rates, or other changes; current and future debt obligations; and significant use of or increase in fund balance or retained earnings.

Transfers in/out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

Trust and agency fund: Trust and agency funds are used to account for assets held by the city in a trustee capacity or as an agent for individuals, organizations, other governments, or other funds. These include the Employees' Retirement System and the agency funds.

Tax Increment Financing (TIF): Financing secured by the anticipated incremental increase in tax revenue, resulting from the redevelopment of an area, or the funding on a current basis of pay-as-you-go improvements or operations. The TIF Authority (TIFA) board creates the TIF plan, carries out the projects and collects the incremental taxes to pay its costs. TIFAs may capture local taxes but not school taxes.

Tax millage rate: Tax millage rates are expressed in dollars per thousand dollars of taxable value. A tax rate of 10 mills means $10/1,000 or $0.010 x Taxable Value. (see TV)

Taxable Value (TV): Taxable Value is the base for calculating a taxable parcel's property tax in Michigan. Property tax equals Taxable Value multiplied by the tax millage rate. Taxable Value is calculated to limit growth in property taxes to a parcel's State Equalized Value or to five percent a year or less depending on inflation. Michigan's 1994 Proposal A Constitutional amendment and related legislation govern its application. (see AV and SEV)

Unassigned fund balance: The balance of net financial resources that is spendable or available for appropriation, or the portion of funds balance that is not legally restricted.

Water and sewer fund: This enterprise fund accounts for the operation of a combined water and sewer system. The revenues consist of charges for services from city businesses and residences which are used to pay for all water and sewer-related expenses.



Royal Oak

APPENDIX A

Royal Oak

RECOMMENDED CAPITAL IMPROVEMENT PLAN, AS APPROVED BY PLANNING COMMISSION

FISCAL YEAR 2024-2025 ANNUAL BUDGET

RECOMMENDED FIVE-YEAR CAPITAL IMPROVEMENT PLAN

With the following motion, which was adopted unanimously, the Planning Commission recommended the document included in this Appendix:

- *"Be it resolved that the planning commission approves the capital improvement program for the 2024-2025 fiscal year as presented and recommends its adoption by the city commission as part of the 2024-2025 fiscal year budget".*

CITY OF ROYAL OAK, MICHIGAN

RECOMMENDED CAPITAL IMPROVEMENT PLAN

FY 2024-2025 TO FY 2029-2030



Royal Oak
Life Now Playing

Finance Department
203 South Troy Street
Royal Oak, MI 48067

January 26, 2024

Dear Planning Commission Members:

The enclosed Capital Improvement Program (CIP) serves as the City's multi-year planning instrument used to identify needs and potential financing sources for public infrastructure improvements and capital purchases. The purpose of a CIP is to facilitate the orderly planning of infrastructure improvements; to maintain, preserve, and protect the City's existing infrastructure system; and to provide for the acquisition or scheduled replacement of equipment to help to ensure the efficient delivery of services that the community desires. The goal is to use the CIP as a tool to implement the city's various master plans, goals, objectives, policies and to assist with the City's financial planning.

The CIP plays an important role by providing the link between planning and budgeting for capital and non-routine operating expenditures. The CIP process occurs prior to the operating budget process as the CIP will be used to develop the capital portion of the budget. Approval of the CIP by the Planning Commission does not signify final approval or funding of any project contained within the plan. Rather, by approving a CIP, the Planning Commission acknowledges that they agree that the projects present a reasonable interpretation of the upcoming needs / wants for the city and comply with the City's master plan. Generally, the projects contained in the first year of the plan will be requested in next year's department requested budget and potentially advance to the manager's recommended and/or city commission's approved budget should funding be available.

Last year, the CIP document was expanded to provide a more in-depth explanation of the process, project categories, and funding sources. The document also added primary strategic goal alignment for each project and additional charts and graphs to add context and enhance the sharing of information. A table of contents was also added for easy navigation of the document.

The Finance Department has continued to enhance the CIP process by implementing a database driven budget solution that provides a more comprehensive and interactive online CIP book. This database solution has allowed for a greater level of information to be collected from the department with each request that is made. More in depth data is collected on strategic alignment, planning context, coordination with other projects, project priority, fuel sources, funding options, budget impact, and supporting documentation. Beginning on page 96, we have provided screenshots of the new data collection template, along with an actual project submission to show the added depth of data used throughout the CIP process. While this information is voluminous for a printed document, we are exploring options to make these project submissions available through an online platform. We are enthusiastic about the progress that has been made and continue to add points of reference for more robust planning as we move forward. As always, we will welcome feedback from the Planning Commission on this process.

Your participation in the CIP process and thoughtful consideration of the project recommendations contained herein is greatly appreciated.

Respectfully Submitted,

Debra A. Lichtenberg

Debra Peck Lichtenberg, CPA
Director of Finance

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Capital Improvement Program

Introduction

The City of Royal Oak's Capital Improvement Program (CIP) is a planning tool, with a goal to identify and schedule capital improvements for fiscal years ending 2025-2030. The CIP will also be summarized within the City's upcoming proposed budget document for fiscal year 2024-2025.

However, the CIP is an opportunity to formulate strategic long-term policy decisions that extend beyond the 2024-2025 fiscal year. Each year, the City of Royal Oak invests significant time and resources to design, construct, and maintain the infrastructure and facilities needed to deliver municipal services to residents and businesses. Because of the high costs associated with building and maintaining capital assets, the City must carefully balance the need for such assets with our requirements to sustain a strong financial position.

Royal Oak's CIP addresses projects that are needed, or will be needed, across a broad spectrum of areas. Annually, a significant amount of effort is expounded to update the CIP to ensure not only critical needs are being met, but also that the cost, scope, and timing of all projects are coordinated throughout the planning horizon. Coordinating the timing of different projects in the same location is particularly important since it helps us to minimize service disruptions.

The CIP allows for responsible and thoughtful planning of future major expenditures that are not necessarily financed or automatically included in the annual budgeting process. That said, the CIP is not always an exhaustive list of all projects that will be completed in any given year.

Specifically, the purpose of the CIP is to:

- Identify and evaluate the needs for public infrastructure and facilities.
- Determine cost estimates for each capital project submitted.
- Determine if there will be future operating costs for such projects.
- Determine potential sources of funding for such projects.
- Adopt policies for implementing capital improvement construction.
- Anticipate and pre-plan projects with an emphasis on seizing opportunities for partnerships and alternative funding.

The projects identified in the CIP represent the City of Royal Oak's plan to serve residents and anticipate the needs of an evolving and dynamic community. The following documents were considered in preparation of the CIP:

- Master Plan for Land Use
- Strategic Plan
- Water System Master Plan
- Results of Sewer Televising Studies
- Parks and Recreation 5-year Master Plan
- Pathway and Sidewalk Prioritization Analysis and Process

- Non-Motorized Master Plan · Parking Lot Inventory and Maintenance Plan
- ADA Compliance and Transition Plan for City Owned Pathways
- ADA Compliance Transition Plan for City Owned Facilities
- Royal Oak Transportation Improvement Plan—TAMC
- Sustainability and Climate Action Plan—S-CAP

Definition of a Capital Improvement

A capital improvement is defined as any new equipment, construction, acquisition or improvement to public lands, buildings, or structures more than $10,000 on an individual basis with a minimum life expectancy of three years. Maintenance-oriented, operational, or continuous expenditures are not considered to be capital improvements.

Impact of Capital Budget on the Operating Budget

As new policies and programs are approved, both the operating and capital budgets are impacted. For example, an increase in service levels approved as part of the operating budget would have long-term effects on funding available for the Capital Improvements Program. Similarly, a restrictive change to the use of long-term debt would likely slow capital programs. Regardless of the difference between the operating and capital budgets, the two are interdependent. Budgetary policy states that all foreseeable operating costs related to capital projects be estimated and provided for as part of the review process associated with the Capital Improvements Program. In addition, departments are requested to estimate costs associated with operating and maintaining capital projects that are proposed for the upcoming year.

Legal Basis of the Capital Improvements Program

The Capital Improvements Program has been authorized by the Michigan Planning Enabling Act (Public Act 33 of 2008). This mandate gives responsibility for recommending a CIP to local Planning Commission bodies, and reads as follows:

> ***125.3865 Capital improvements program of public structures and improvements; preparation; basis.***
>
> ***Section. 65:***
>
> *"(1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital*

order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements."

Planning and Benefits of the Capital Improvements Program

The CIP is first and foremost, a planning tool. It can be quite useful as a primary guide in implementing the Master Plan for Land Use. With thoughtful foresight and review resulting from a CIP, the many outstanding capital projects that communities are faced with implementing every year, can be viewed as one package, rather than as small, fragmented groups or lists, with no unified sense of focus and direction. When capital improvements begin with careful planning and study, the City of Royal Oak's chances for receiving State and Federal grants are greatly enhanced. Some grants require the inclusion of a CIP with their application. Formulation of a CIP assists those involved to look at alternative funding mechanisms that might not have been considered before. Instead of relying on local revenue sources alone, the CIP allows the City to think more creatively to fulfill Master Plan for Land Use goals and policies. The CIP often avoids reactive planning, and instead replaces it with balanced growth initiatives.

CIP Development Process

Capital improvement planning is a year-round process, with City departments continually re-evaluating and prioritizing their capital needs. However, the process is most involved from July through February. It is during this period that City staff implement approved construction activities, identify and prioritize projects, estimate and bid out project costs, determine available resources, and balance project requests within the available resources.

Collaboration between the City Manager's office and all of the City departments is critical to the successful creation of the CIP. Capital projects originate in the operating departments where subject matter experts identify needs based on master planning documents and other technical criteria. While most project recommendations originate from the Engineering Division and Departments of Public Services, Information Technology, and Public Safety, every city department participates in the process. The Finance Department compiles and coordinates the annual update of the CIP as part of the annual budget process. Finance Department staff also forecast revenues for the various funds used to finance capital projects and set the financial parameters for the development of the CIP. Once compiled, all requests are submitted, along with a preliminary evaluation of the established financial parameters, for a public hearing and plan review by the Planning Commission. The City's Planning Commission approves the recommended CIP prior to it being included in the City Manager's annual budget which is ultimately presented and considered by the City Commission.

The following timeline is an overview of the CIP development process:

July – November: Operating departments identify projects, define project scopes, prepare cost estimates, and prioritize projects based on direction received from the City Manager. Capital project requests are submitted to the Planning and/or Engineering Divisions, Public Services Department or other coordinating departments for review and feedback. Department Directors review project requests before final submittal.

December: Capital project requests are submitted to and reviewed by the Finance Department and compiled into the CIP documents.

January: The CIP is presented to the City Manager's office for evaluation and consideration, making necessary adjustments, as needed.

February: A public hearing takes place during a Planning Commission meeting. Following the public hearing, the Commission approves the Recommended Capital Improvement Program. City Administration finalizes the recommended CIP for the consideration of the City Commission during the financial budget process.

March/April: The CIP is incorporated into the City Manager's proposed budget which is presented to the City Commission.

How Capital Affects the Current and Future Operating Budget

The Capital Improvement Program has direct and sometimes significant impacts on Royal Oak's operating budget. Upon their completion, most capital projects require ongoing costs for operation and maintenance. For example, new buildings require electricity, water/sewer service, and maintenance. New roads require regular sweeping as well as periodic crack filling and sealing, patching, milling, minor resurfacing, and replacement of stripes and markings. New parks and landscaped rights-of-way (such as medians and streets shoulders) require irrigation, fertilizing, mowing, and trimming. Some projects could also require additional employees for staffing programs, operation, and maintenance.

Departments submitting capital projects are requested to estimate the operations and maintenance costs of each project based on cost guidelines that are updated each year. The departments also consider any additional revenues or savings the City can reasonably expect to recognize upon completion of the project. For example, membership fees from a new recreation center would help to offset the operating costs. The net operating costs are included not only in the project request, but also in the long-range forecasts of the respective funds to ensure that we properly account for operating budget impacts of all capital projects.

CIP Funding

There are multiple methods available to local governments for financing capital improvement projects. Since capital improvements require large outlays of capital for any given project, it is often necessary to pursue multiple creative solutions for financing projects.

General Obligation (G.O.) Bonds

These types of bonds are especially useful for financing large municipal projects such as infrastructure improvements. They require voter approval and usually are used for projects that will benefit the residents of the entire community. When the City sells G.O. Bonds, the purchaser is basically lending money to the city. The amount of the bond, plus interest is repaid through property taxes that the City, as the issuing authority, has the power to levy at the level necessary and within State guidelines to retire the debt. A variation of the G.O. Bonds is the G.O. Limited Tax Bonds which can be repaid through tax millage. The interest rate for this type of issue is slightly higher than for the G.O. Bonds, and though voter approval is not required, a referendum period is afforded to the citizenry to challenge the proposed bond resolution.

Revenue Bonds

These bonds are generally sold as a means for constructing revenue-producing facilities such as water and sewer systems, and other such facilities that produce tolls, fees, rental charges, etc. (i.e., parking structures). Security for and payment of revenue bonds are typically based upon the revenue-producing facility or activity rather than the economic or taxpaying base.

Federal Grants

Funding is made available to cities through Federal grants and programs. Grants are usually subject-specific and require application by the local government for consideration. Amounts of grants vary and are determined by the grantor through criteria-based processes. The availability of grants is usually a competitive process, so creative and effective grant writing is crucial to receiving funding for capital improvement projects.

Enterprise Funds

Enterprise funds are typically established for services such as Water, Sewer, Recreation, Auto Parking, Farmers' Market, Ice Arena, and special events. Revenues are generated primarily through user charges and connection fees from those who benefit from the improvements.

Developer Contributions

Developers, as part of site planning requirements or development agreements, may provide infrastructure, open space, and recreational facilities. Developers may contribute a share of funds to the government entity, or install the facilities themselves as local need arises, and/or during the construction process. Once completed, the local government entity may agree to maintain the facilities.

Special Assessments

Special assessment financing allows local government to collect special taxes from owners of property directly benefiting from capital improvements. These types of improvements often include streets and sidewalks, sanitary sewer, storm drainage, and water distribution systems.

Gas and Weight Tax

The City of Royal Oak receives a formula-rated share of motor fuel and highway usage taxes from the State of Michigan to be utilized for transportation and maintenance-related projects.

Millage

Property taxes are based upon the local millage rate. Revenue received from property taxes may be used for capital improvements as part of the General Fund, but such improvements are usually smaller scale and less expensive.

General Fund

The General Fund for the City of Royal Oak may be used for capital improvements; however, it is not the intent of the CIP to earmark these funds for projects. Instead, smaller scale, less expensive capital projects with a high priority could be funded as line-items.

State Shared Revenue

In addition to the Gas and Weight Taxes above which are shared revenue, the City receives its share of various taxes and fees from programs and requirements by the State of Michigan.

Public/Private Partnership ("P3")

This type of financing has become increasingly popular in areas where creative financing is fostered. In many communities the local revenue share may not support some types of public improvements. In contrast, private developers may avoid taking on a project where the infrastructure cost far exceeds profitability. This method of funding brings both the public sector and private contributor together to share in the costs of a project, or a part of a project, which inevitably lessens the overall financial burden falling onto a single source.

Miscellaneous Funding

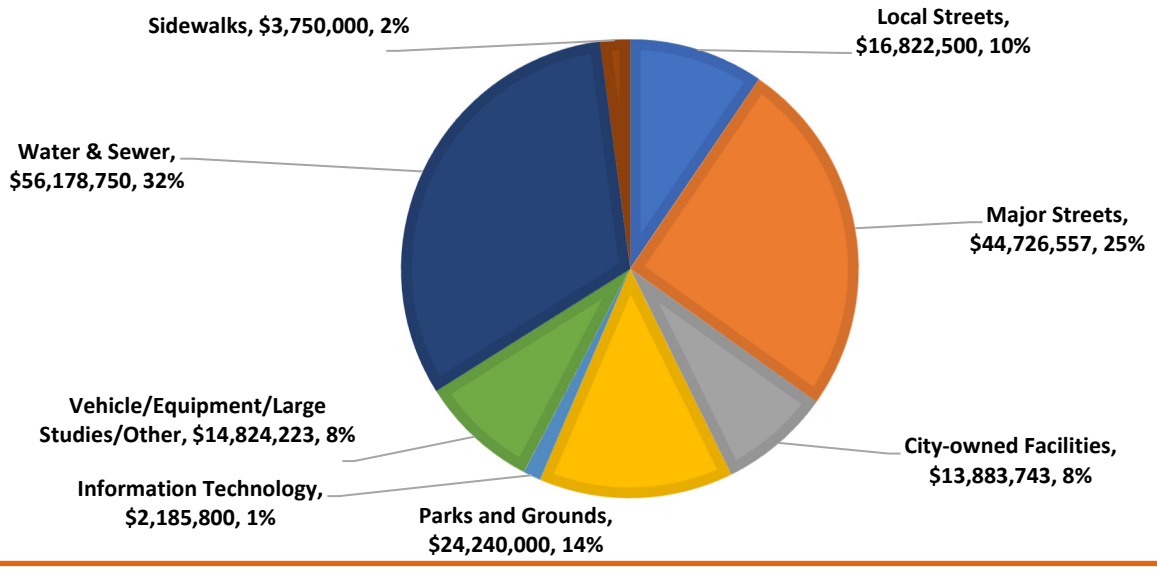
There are additional methods that are suitable for funding capital improvements. Examples of alternative funding methods are Tax Increment Financing (TIF), impact fees, facility user fees, etc. Current State legislation does not permit some of these funding methods, which have been used successfully in other states. Changes in legislation could see these and other innovative methods permitted in the future.

CIP Expenditures by Category

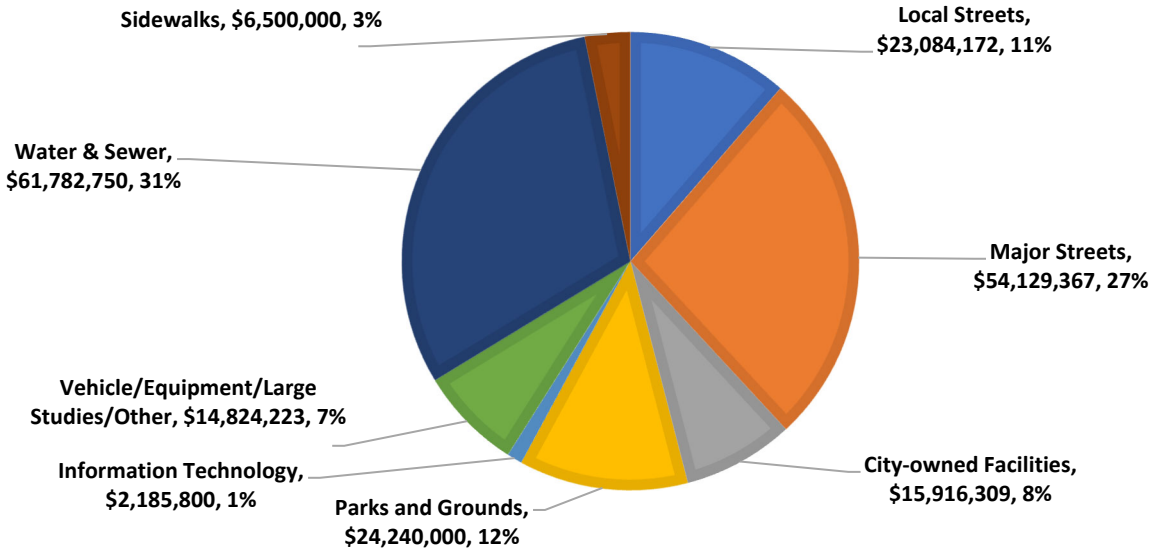
The following is a table that summarizes the City's anticipated expenditures/expenses for all CIP projects by CIP category. This table does not include "Projects Under Review". The CIP categories mentioned in this table are defined on the following pages and include graphs to help illustrate the total dollar amount budgeted within each category over the next six years.

	Budget	Forecast					
	Fiscal Year 2024-25	Fiscal Year 2025-26	Fiscal Year 2026-27	Fiscal Year 2027-28	Fiscal Year 2028-29	Fiscal Year 2029-30	Total
Water & Sewer	$15,252,750	$9,887,000	$7,610,000	$7,055,000	$7,390,000	$8,984,000	$56,178,750
Sidewalks	$100,000	$100,000	$550,000	$1,000,000	$1,000,000	$1,000,000	$3,750,000
Local Streets	$6,619,000	$2,882,500	$3,035,000	$2,118,000	$1,042,000	$1,126,000	$16,822,500
Major Streets	$7,965,000	$7,132,779	$5,846,778	$7,153,500	$8,719,000	$7,909,500	$44,726,557
City-owned Facilities	$6,347,635	$2,718,500	$3,424,524	$323,391	$383,417	$686,276	$13,883,743
Parks and Grounds	$3,645,000	$4,595,000	$4,905,000	$5,655,000	$5,260,000	$180,000	$24,240,000
Information Technology	$364,300	$364,300	$364,300	$364,300	$364,300	$364,300	$2,185,800
Vehicle/Equipment /Lg. Studies/Other	$2,385,317	$2,718,335	$2,060,867	$2,624,787	$2,679,304	$2,355,613	$14,824,223
Total	**$42,679,002**	**$30,398,414**	**$27,796,469**	**$26,293,978**	**$26,838,021**	**$22,605,689**	**$176,611,573**

CITY PROJECT COSTS BY CATEGORY - FY 2024-25 TO FY 2029-30
TOTAL = $176,611,573



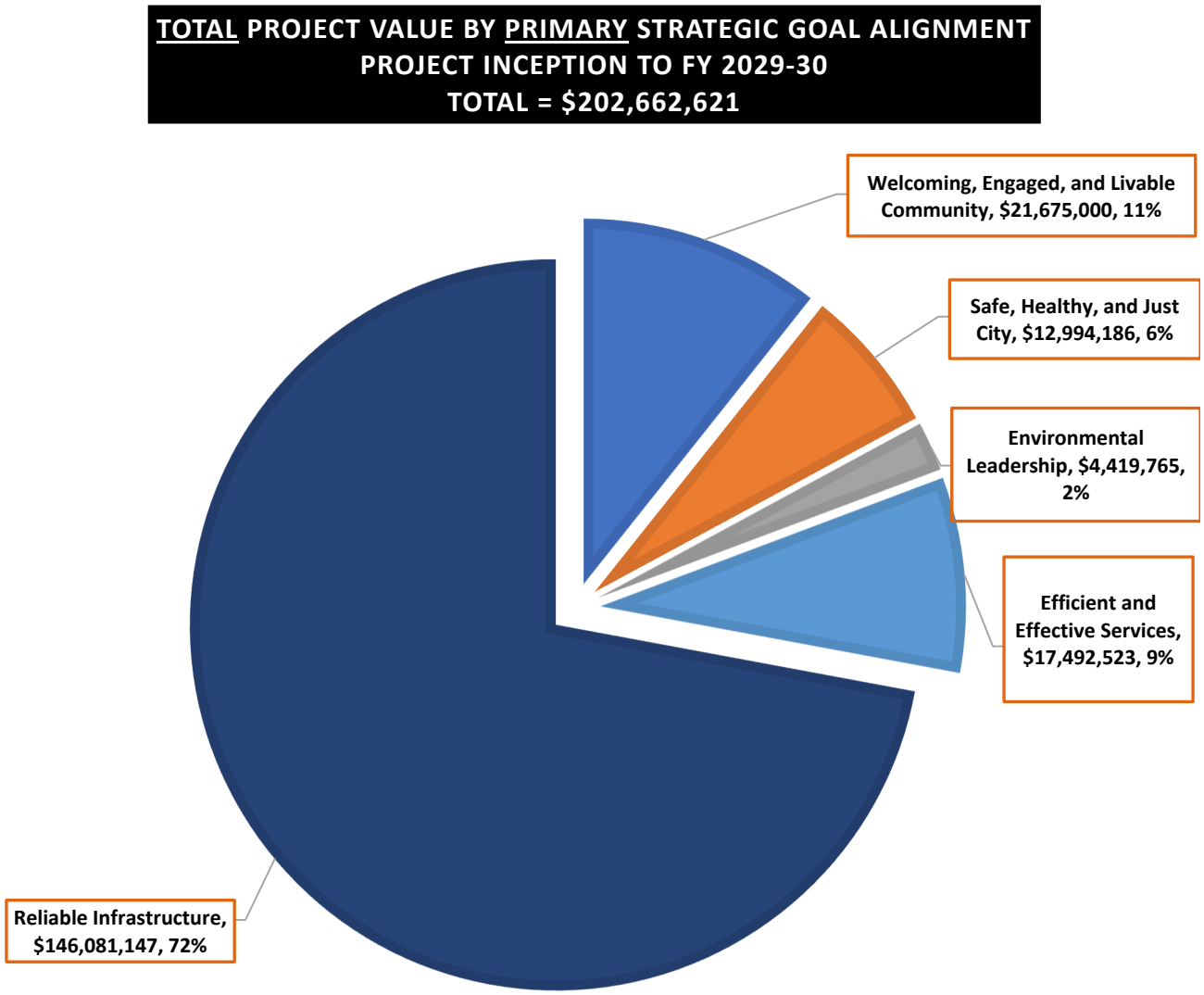
TOTAL PROJECT VALUE BY CATEGORY, INCLUDING NON-CITY COSTS
PROJECT INCEPTION TO FY 2029-30
TOTAL = $202,662,621



LOWER CHART INCLUDES: NON-CITY COST SHARING = $12,291,576
CITY SPENDING IN PRIOR FISCAL YEARS FOR ONGOING PROJECTS = $13,759,472

Strategic Plan Alignment

As mentioned previously, many studies and planning documents generated by the City have been used to inform the CIP process and ensure the proposed projects align with long-term planning goals. The chart below represents the project value, by primary goal, as defined in the City of Royal Oak Strategic Plan for 2022-2025.



While the strategic goals of "vibrant local economy" and "long-term fiscal health" were not listed as the primary goal of any of the projects included in the CIP, these projects will most certainly contribute to the successful progress toward these goals.

Water and Sewer System Infrastructure

The City of Royal Oak operates a water and sewer system which includes the functions of water distribution, sanitary sewer disposal, and storm sewer and drainage. Each of those functions is described below:

Water Distribution

The City of Royal Oak purchases its drinking water from the Southeast Oakland County Water Authority (SOCWA) which purchases water wholesale from the Great Lakes Water Authority (GLWA) and distributes it to SOCWA's 11 member communities. GLWA operates the largest water system in the State of Michigan and supplies water to roughly four million people. Rate increases are primarily due to new and rehabilitative projects that are completed under the GLWA Capital Improvement Programs. GLWA rates reflect energy costs to maintain water pumps, water mains, and storage tanks necessary to transport water to our community.

Water production is costly. Aging water and wastewater treatment systems must be maintained and replaced to ensure reliable service. The City of Royal Oak owns and maintains approximately 220 miles of water mains and approximately 2,200 fire hydrants.

Water projects are flexible, allowing for the addition of different improvements to address specific needs without deferring other projects along the way. Projects included in this category are funded by the City's Water and Sewer Fund, which is financed through user rates and connection fees.

Sanitary Sewer

The City of Royal Oak purchases sewage disposal services from Oakland County Water Resources Commission (OCWRC), and in turn, contracts with GLWA for the treatment of sewage. The City sewage passes through the George W. Kuhn Sewage Disposal System. The City of Royal Oak Water & Sewer Fund and the Oakland County Water Resources Commission are both not "for profit" entities and therefore rates are intended and required to only cover costs.

The development of the proposed sanitary sewer projects was based upon system deficiencies and needs obtained from area residents, business owners, and City staff. These projects are coordinated with storm water management, roadway, and pathway improvements to maximize cost savings through economies of scale, resulting in a more effective and efficient process to implement the construction projects.

The proposed sanitary sewer projects are flexible, allowing for the addition of improvements to address specific needs without deferring other projects along the way. Studies and analysis of the existing system is an on-going program that, coupled with new technologies, provides for improved system capabilities and reliability.

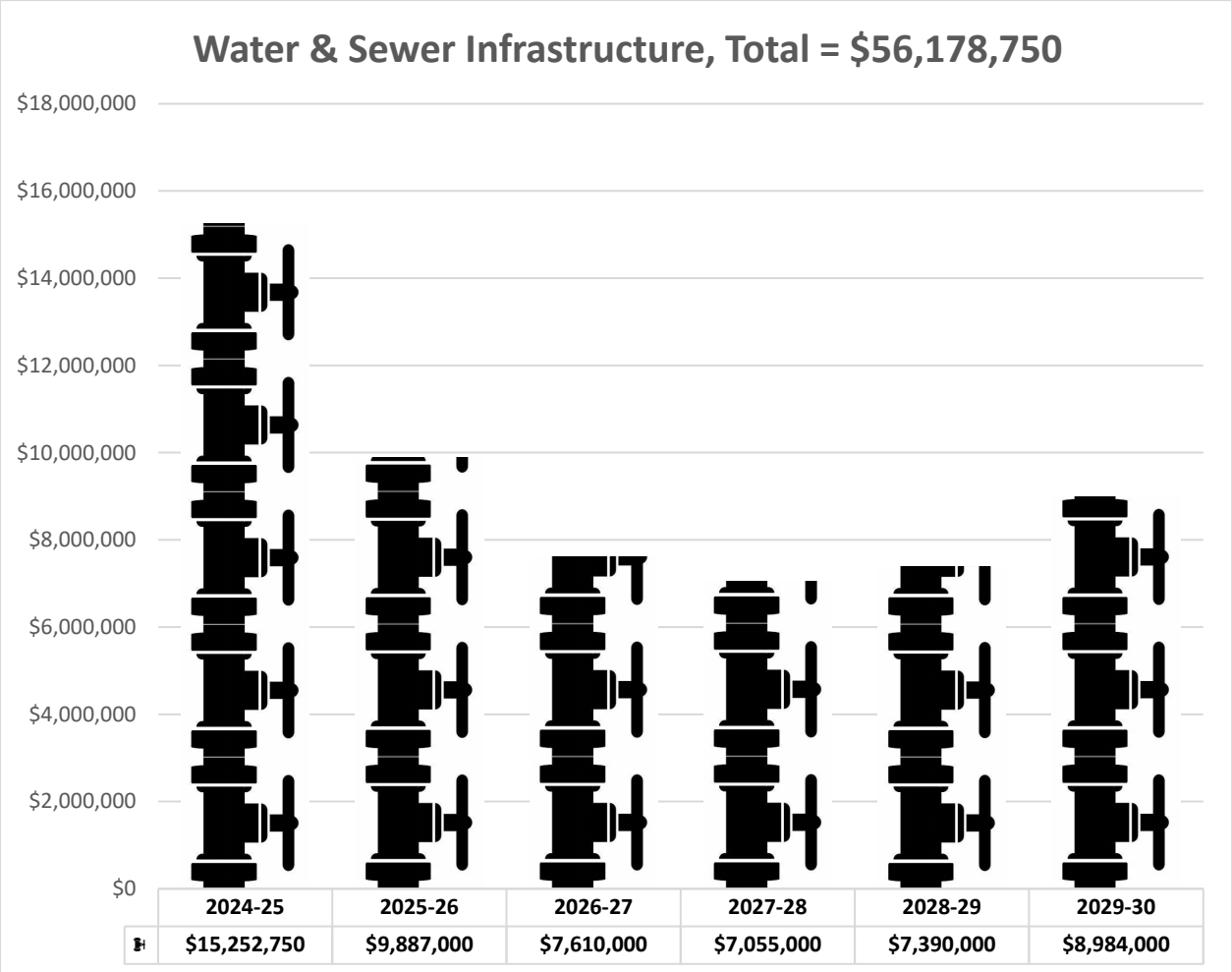
Sanitary sewer projects identified as urgent are not subject to the rating/weighting scale required of the standard capital improvement process. Projects included in this category are funded by the City's Water and Sewer Fund, which is financed through user rates and connection fees.

Storm Sewer & Drainage

The City of Royal Oak is located within the Clinton River Watershed. Royal Oak is committed to protecting the water courses downstream of the community.

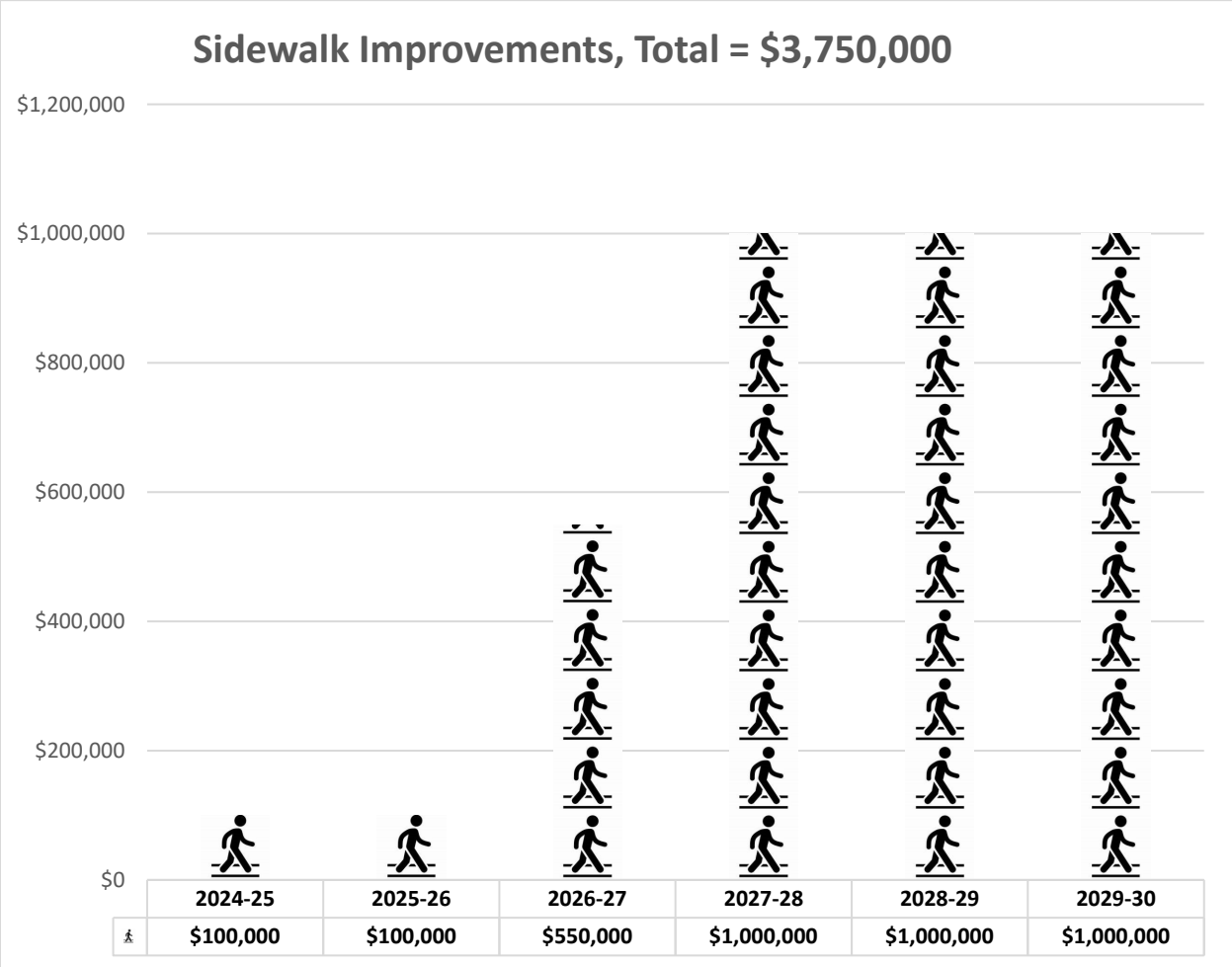
As development occurs, the additional impervious surface area impacts the effective drainage of these flows, driving the need for drainage infrastructure. The City partners with the development community to ensure that onsite drainage issues are addressed through stormwater detention during the development process.

The City's Capital Improvement Program addresses regional drainage issues through the drainage projects contained herein. Drainage projects are funded by user fees, Act 51 road funding and other sources for constructing, improving, and maintaining drain, storm water, and flood control systems in the City of Royal Oak.



Sidewalk and Pathways

The City of Royal Oak is committed to providing non-motorized sidewalks and pathways to provide alternative modes of transportation for citizens and stakeholders alike. In this effort the City Commission adopted a Non-Motorized Master Plan. It includes recommendations for pedestrian amenities and safer crossings, and also discusses best practices for bicycle routes and wayfinding to enhance non-motorized travel . The City of Royal Oak has had a long-standing interest in providing pathways and sidewalks to connect neighborhoods with destinations throughout the City and Region. The Capital Improvement Plan incorporates plans, efforts, and preferences of the Non-Motorized Plan. The City's Engineering Division assesses, analyzes, and makes recommendations to fill the non-motorized gaps throughout the City. A portion of the City's road millage goes toward financing sidewalk and pedestrian safety projects in the City of Royal Oak.

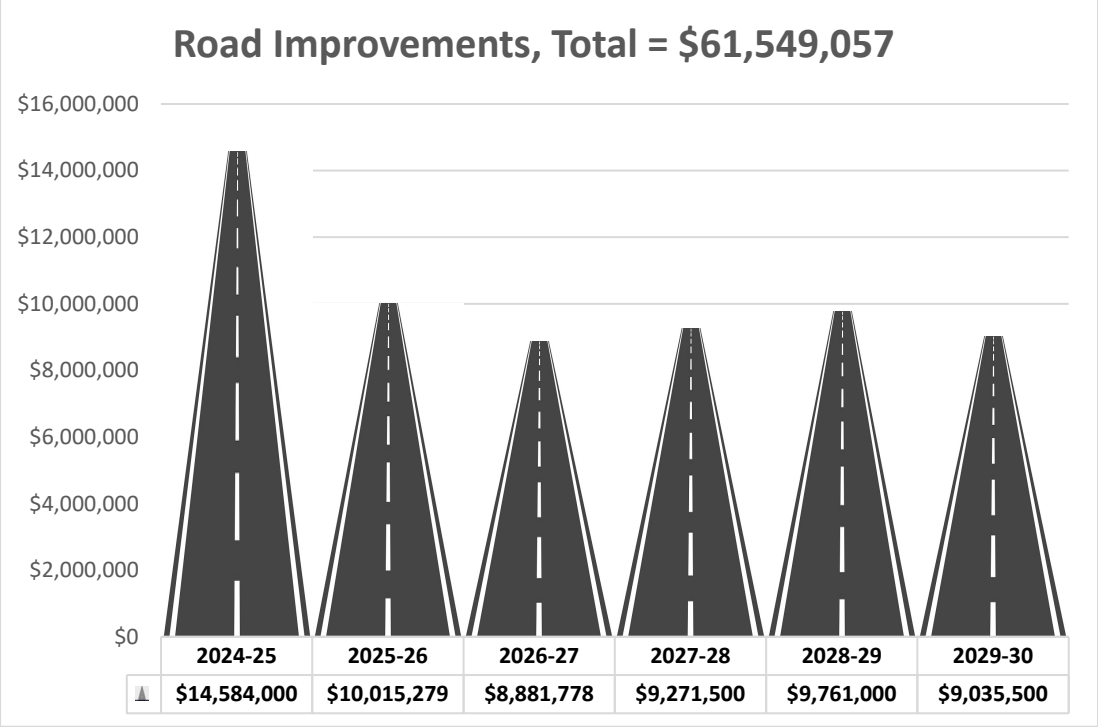


Roads

Transportation related issues are a high priority for the City of Royal Oak. The Capital Improvement Program addresses road conditions by improving roadway pavements, performing traffic studies, implementing lane conversions where appropriate, and replacing outdated traffic signal infrastructure.

The maintenance and preservation of roadways is an important component of the program and provides the necessary resources for scheduled pavement maintenance applications throughout the City. Roads within the City of Royal Oak are primarily under the City's jurisdiction, except for some roadway sections (I-75, I-696, Woodward Avenue, 10 Mile Road, 12 Mile Road, 14 Mile Road) which are under the jurisdiction of the Michigan Department of Transportation (MDOT) or the Road Commission of Oakland County (RCOC). The roads owned by the City are further categorized as Local Streets or Major Streets according to guidelines established by Act 51. Private roads are owned and operated by private developments and homeowner groups.

The City has a formal asset management program that categorizes roads based on their Pavement Surface Evaluation and Rating (PASER). Roads in poor condition would be candidates for reconstruction or rehabilitation. Those in fair condition would receive capital preventive maintenance, while roads in good condition would be candidates for routine maintenance work. Pavement management best practices include a mix of fixes to keep fair and good roads from declining, while also correcting poor roads as needed. Road projects in the City's CIP plan are funded, in part, from a dedicated 2.5 mills road millage that was approved by voters, generating approximately $8 million dollars per year. The millage was renewed for another 10 years (2025-2034) in November 2023.



City-Owned Facilities

City-owned facilities include all structures and land improvements (not included in other categories) used to provide services to the community. For the purposes of this analysis, these facilities can be broadly grouped as buildings and property and parking lots.

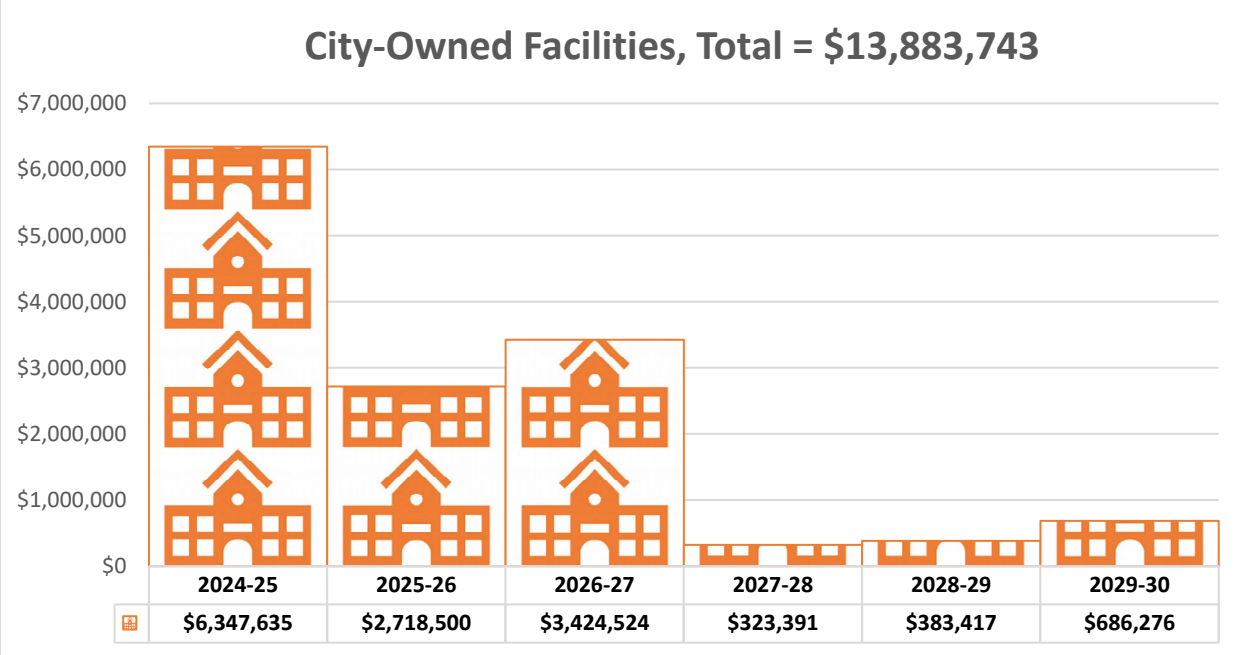
Buildings and Property

Operational facilities are the "bricks and mortar" from which the City of Royal Oak provides services to its residents and businesses. Increasingly, operational facilities also include the systems that facilitate service delivery in the information age. Projects include the construction of new facilities, as well as the maintenance, rehabilitation, renovation, and expansion of existing facilities.

Operational facilities projects are funded from a variety of different sources, depending on the use of the facility. Sources mainly are tied to the General Fund and leveraged funds.

Parking Lots

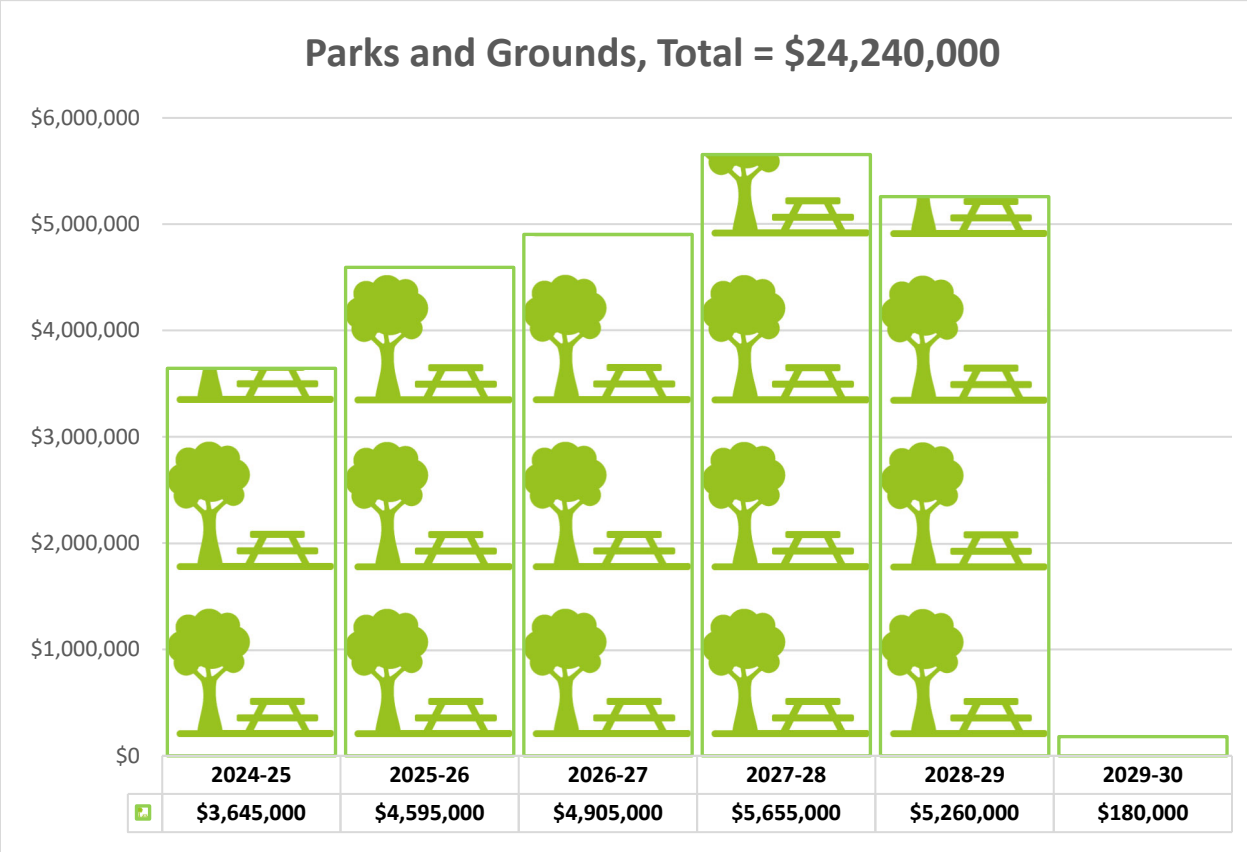
In addition to the "bricks and mortar" at the various operating facilities within the City of Royal Oak, there are a substantial number of parking lots. The City maintains the lots through annual budget appropriations but replacement and/or improvement of the lots fall under the capital improvement program. The parking lots include all those at public services facilities, police and fire stations, senior housing, ice arena and the civic center (parking lots for parks are included in the Parks, Forestry and Recreation category.)



Parks and Grounds

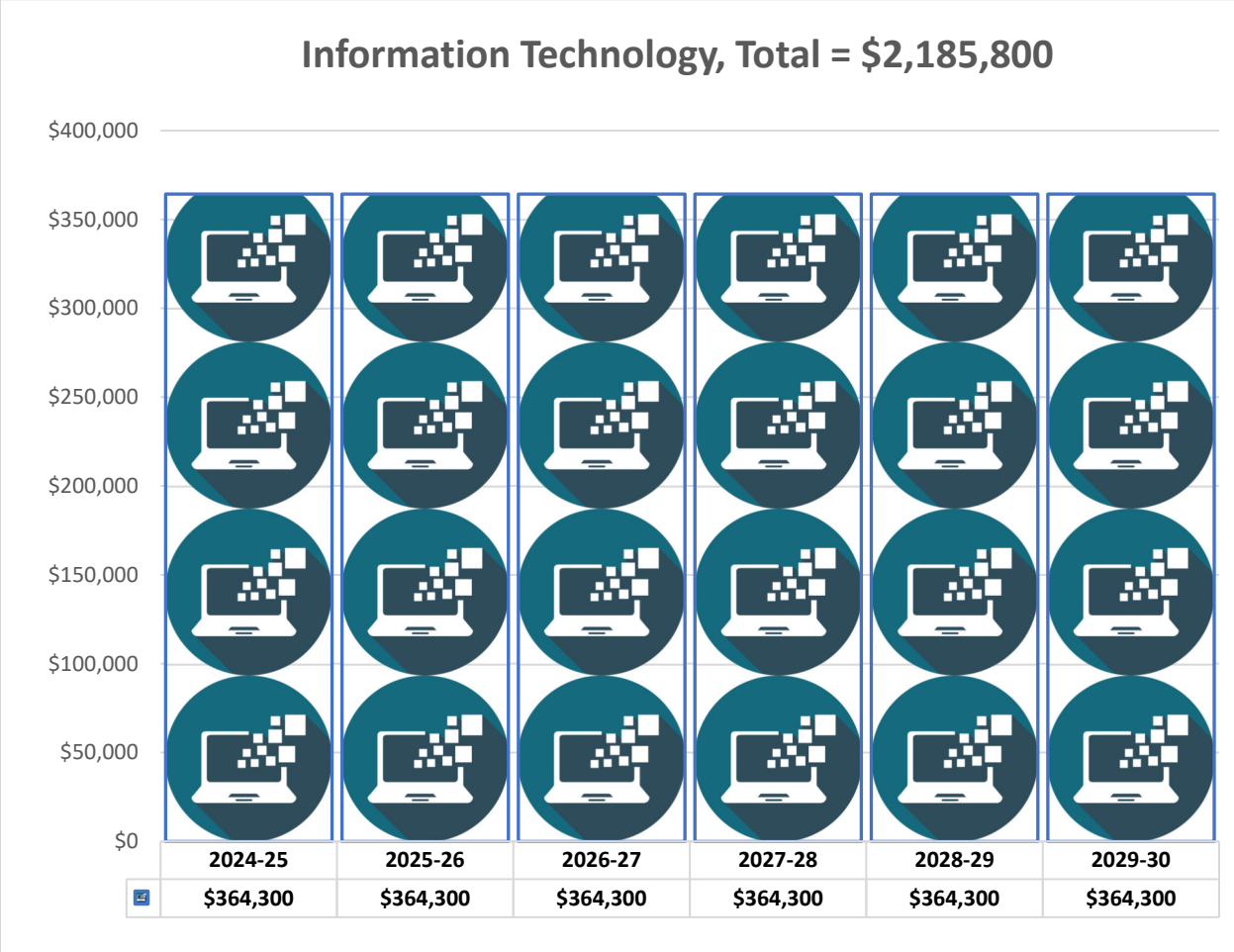
Quality of life initiatives, such as those represented by parks, open space, and trails projects, are an important component of the Capital Improvement Program. The City of Royal Oak Divisions of Parks, Forestry and Recreation offers lighted ball fields, extensive picnic grounds, shaded playgrounds, and much, much more. Neighborhood parks provide recreational amenities close to home, while the city's ever-growing network of trails accommodates walkers, joggers, strollers, and bicyclists. Recent and ongoing tree replacement programs improve and enhance the city's canopy providing a wide array of community benefits.

Funding for parks and forestry is primarily from the Parks, Forestry, Recreation, Playgrounds & Animal Shelter dedicated millage that was established in 2022 for improvements at parks and facilities, as informed by the recently adopted 5-year Parks and Recreation Master Plan. This earmarks at least $500,000 annually to be dedicated to making improvements to existing playscapes, athletic fields, landscaping, and sustainability features in addition the millage will be used to assist with the operations and staffing needs of the Royal Oak Animal Shelter. The dedicated millage is expected to generate approximately $2.175 million annually for a period of 5 years through 2026.



Information Technology

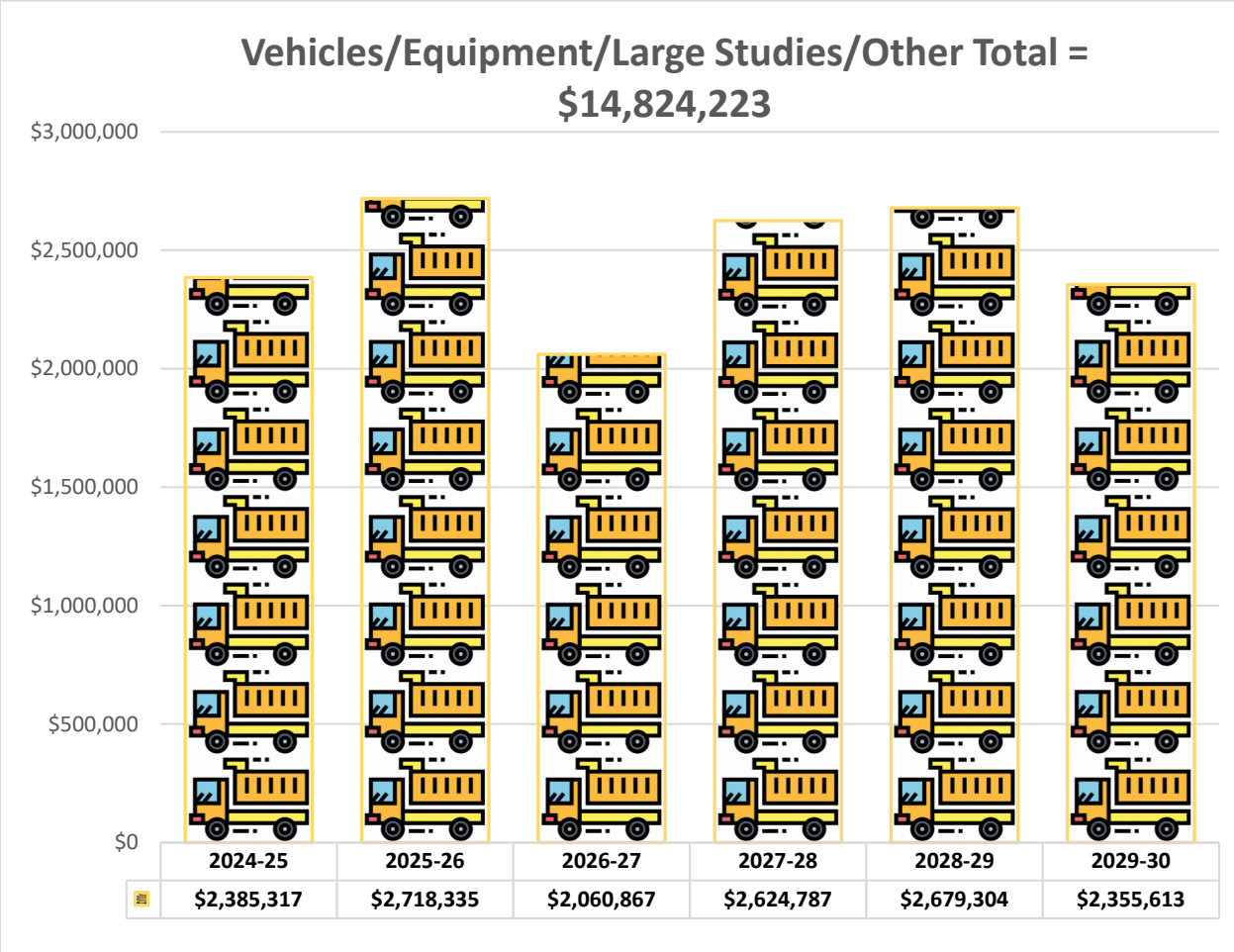
The City of Royal Oak continues to provide its customers and employees with the latest technology to support outstanding customer services. Technology includes items such as servers, storage and scanners for employees as well as items like security cameras, water and sewer flow monitors and alarms to ensure our customers are safe and have uninterrupted services.



Vehicles/Equipment/Large Studies/Other

Royal Oak employees require dependable equipment to allow and assist them to do their jobs day in and day out. The equipment comes in many forms: plow trucks, generators, fire apparatus, passenger vehicles, etc. This is the equipment that literally keeps the City of Royal Oak moving. Royal Oak City Commission has established the precedent over the years in providing Royal Oak employees with the tools necessary to do their job and provide the best level of service to the community. A number of varied funding sources can be used to finance the equipment necessary to efficiently deliver service: General, Public Safety and Water and Sewer funds to name a few.

This category also includes large studies that will be undertaken, generally through contracted professional services, to help guide City leaders in future decision making and project development. An example included in the current CIP is an update to the City's Master Plan.



Projects Under Review

The "Projects Under Review" section serves as a holding place for major projects that have been suggested but will likely either occur after the period of time covered by this CIP document or will require significant additional funding outside of the currently existing financing framework. These items are included to keep the projects under consideration if future opportunities for partnerships or funding become available.

Projects currently in this holding category include a new recreation center, a skatepark and a renovation of DPS facilities.



CIP Summary

On the following pages is the summary of the CIP Program which lists each project by CIP category. It provides a CIP project number, a brief description of each project, the funding source, estimated City cost, and the year each project is scheduled to be funded.

**	Indicates an ongoing annual city project																		
	Green = Modified Project																		
	Peach = New Project																		
CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	PROJECT TYPE	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST	FISCAL YEAR 2029-30 CITY COST
Water and Sewer Improvements																			
CAP1999	Water System Analysis and Updates to Water Reliability, Asset Management, and Risk Resilience Plans	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	N/A	Study	Water & Sewer Fund / Rates	70,000	100%		70,000	-	70,000	-	70,000	-	-	-	-
CAP2450	Aerial Flyover for Impervious Mapping-was CAP2350	Reliable Infrastructure	Important	Important	N/A	Study	Water & Sewer Fund / Rates	170,000	100%		170,000	-	170,000	80,000	-	-	90,000	-	-
CAP2599	Royal Oak Sewer Asset Management Plan and Ordinance Updates-was CAP2499	Reliable Infrastructure	Desired	Desired	N/A	Study	Water & Sewer Fund / Rates	200,000	100%		200,000	-	200,000	100,000	100,000	-	-	-	-
CAP2407	Crooks Road Resurfacing (water main improvements)	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	946,000	100%		946,000	488,000	458,000	458,000	-	-	-	-	-
CAP2410	2024 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	1,952,000	100%		1,952,000	976,000	976,000	976,000	-	-	-	-	-
CAP2411	2024 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	1,814,000	100%		1,814,000	907,000	907,000	907,000	-	-	-	-	-
CAP2435	2024 Road Reconstruction (water main improvements)	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	840,000	100%		840,000	420,000	420,000	420,000	-	-	-	-	-
CAP2440	2024 Green Infrastructure Improvements	Reliable Infrastructure	Desired	Desired	N/A	Replacement	ARPA/Water & Sewer Fund / Rates	1,200,000	100%		1,200,000	600,000	600,000	600,000	-	-	-	-	-
CAP2510	2025 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	2,860,000	100%		2,860,000	-	2,860,000	1,430,000	1,430,000	-	-	-	-
CAP2511	2025 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	3,270,000	100%		3,270,000	-	3,270,000	1,635,000	1,635,000	-	-	-	-
CAP2540	2025 Green Infrastructure Improvements	Environmental Leadership	Desired	Desired	N/A	New	ARPA Water & Sewer Fund / Rates	1,300,000	100%		1,300,000	-	1,300,000	650,000	650,000	-	-	-	-
CAP2606	Rochester Road Resurfacing (water main improvements)	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	1,560,000	100%		1,560,000	-	1,560,000	-	780,000	780,000	-	-	-
CAP2607	Catalpa Drive Resurfacing (water main improvements)	Reliable Infrastructure	Important	Important	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	1,500,000	100%		1,500,000	-	1,500,000	-	750,000	750,000	-	-	-
CAP2640	2026 Green Infrastructure Improvements	Environmental Leadership	Desired	Desired	N/A	New	ARPA/Water & Sewer Fund / Rates	200,000	100%		200,000	-	200,000	-	100,000	100,000	-	-	-
CAP2708	11 Mile Road Resurfacing (water main improvements)-was CAP2808	Reliable Infrastructure	Important	Important	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	462,000	100%		462,000	-	462,000	-	-	231,000	231,000	-	-
CAP2710	2027 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	1,200,000	100%		1,200,000	-	1,200,000	-	-	600,000	600,000	-	-
CAP2711	2027 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	1,240,000	100%		1,240,000	-	1,240,000	-	-	620,000	620,000	-	-
CAP2810	2028 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Water & Sewer Fund / Rates	1,640,000	100%		1,640,000	-	1,640,000	-	-	-	820,000	820,000	-
CAP2906	E Fourth Street Resurfacing (water main improvements)	Reliable Infrastructure	Important	Important	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	3,400,000	100%		3,400,000	-	3,400,000	-	-	-	-	1,700,000	1,700,000
CAP3006	13 Mile Road Resurfacing (water main improvements)	Reliable Infrastructure	Important	Important	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	1,433,000	100%		1,433,000	-	1,433,000	-	-	-	-	-	1,433,000
CAP3007	Vinsetta Blvd Resurfacing (water main improvements)	Reliable Infrastructure	Important	Important	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	800,000	100%		800,000	-	800,000	-	-	-	-	-	800,000
CAPXX01	Concrete Pavement Replacement & Pre-paid Sidewalk Improvements	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	N/A	Replacement	Water & Sewer Fund / Rates	3,452,000	100%		3,452,000	-	3,452,000	505,000	532,000	559,000	588,000	618,000	650,000
CAPXX55	Special Assessment Paving Projects	Reliable Infrastructure	Desired	Desired	Local Roads	Replacement	Water & Sewer Fund / Rates	685,000	100%		685,000	-	685,000	100,000	105,000	111,000	117,000	123,000	129,000
CAPXX75	Sewer Televising and Root Control	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Water & Sewer Fund / Rates	5,056,000	100%		5,056,000	618,000	4,438,000	650,000	684,000	719,000	755,000	795,000	835,000
CAPXX85	Sewer Lining Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Water & Sewer Fund / Rates	7,312,000	100%		7,312,000	895,000	6,417,000	941,000	989,000	1,039,000	1,092,000	1,149,000	1,207,000
CAPXX95	Spot Sewer Repair Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Water & Sewer Fund / Rates	5,705,000	100%		5,705,000	700,000	5,005,000	735,000	772,000	811,000	852,000	895,000	940,000
2025-49	Water Service Line Inventory	Safe, Healthy, and Just City	Essential/Mandated	Essential/Mandated	N/A	Study	Water & Sewer Fund / Rates	445,750	100%		445,750	-	445,750	445,750	-	-	-	-	-
2025-50	Water Metering System Upgrade	Efficient and Effective Services	Desired	Desired	N/A	New	Water & Sewer Fund / Rates	3,000,000	100%		3,000,000	-	3,000,000	3,000,000	-	-	-	-	-
2025-51	Lead Service Line Replacements	Safe, Healthy, and Just City	Essential/Mandated	Essential/Mandated	N/A	Replacement	ARPA/Water & Sewer Fund / Rates	7,740,000	100%		7,740,000	-	7,740,000	1,290,000	1,290,000	1,290,000	1,290,000	1,290,000	1,290,000
CAP05TH	5th Street Plaza Improvements (water main improvements)	Welcoming, Engaged, and Livable Community	Desired	Value Add	N/A	New	DDA Fund	330,000	100%		330,000	-	330,000	330,000	-	-	-	-	-
	Water and Sewer and Stormwater Improvements					**Subtotal**		**61,782,750**		**-**	**61,782,750**	**5,604,000**	**56,178,750**	**15,252,750**	**9,887,000**	**7,610,000**	**7,055,000**	**7,390,000**	**8,984,000**
Sidewalk Improvements																			
CAPXX02	Sidewalk Improvement Program	Reliable Infrastructure	Important	Important	N/A	Replacement	Local Streets Fund & Direct Bills	6,500,000	58%	2,700,000	3,800,000	50,000	3,750,000	100,000	100,000	550,000	1,000,000	1,000,000	1,000,000
	Sidewalk Improvements					**Subtotal**		**6,500,000**		**2,700,000**	**3,800,000**	**50,000**	**3,750,000**	**100,000**	**100,000**	**550,000**	**1,000,000**	**1,000,000**	**1,000,000**
Local Street Improvements																			
CAP2405	2024 Concrete Street Repair Improvements-was CAPXX05	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Local Streets Fund	1,676,172	100%		1,676,172	886,172	790,000	790,000	-	-	-	-	-
CAP2410	2024 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Important	Water Project	Replacement	Local Streets Fund	2,400,000	100%		2,400,000	1,200,000	1,200,000	1,200,000	-	-	-	-	-
CAP2411	2024 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Important	Water Project	Replacement	Local Streets Fund	350,000	100%		350,000	175,000	175,000	175,000	-	-	-	-	-
CAP2415	2024 Asphalt Resurfacing Improvements-was CAPXX15	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Local Streets Fund	3,684,000	100%		3,684,000	1,842,000	1,842,000	1,842,000	-	-	-	-	-

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CAP2435	2024 Road Reconstruction Improvements	Reliable Infrastructure	Important	Important	Water Project	Replacement	Local Streets Fund	2,430,000	100%		2,430,000	1,215,000	1,215,000	1,215,000	-	-	-	-	-
CAP2436	Special Assessment Paving of Massoit Road	Reliable Infrastructure	Important	Desired	N/A	Replacement	Local Streets Fund & Special Assessments	180,000	79%	37,000	143,000	71,500	71,500	71,500	-	-	-	-	-
CAP2510	2025 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Important	Water Project	Replacement	Local Streets Fund	1,133,000	100%		1,133,000	-	1,133,000	566,500	566,500	-	-	-	-
CAP2511	2025 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Important	Water Project	Replacement	Local Streets Fund	200,000	100%		200,000	-	200,000	100,000	100,000	-	-	-	-
CAP2512	Benjamin Avenue Traffic Calming	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Local Streets Fund	100,000	100%		100,000	-	100,000	50,000	50,000	-	-	-	-
CAP2535	2025 Local Road Reconstruction Improvements	Reliable Infrastructure	Important	Desired	N/A	Rehabilitation	Local Streets Fund	850,000	100%		850,000	-	850,000	425,000	425,000	-	-	-	-
CAP2615	2026 Local Road Resurfacing Improvements	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Local Streets Fund	2,300,000	100%		2,300,000	-	2,300,000	-	1,150,000	1,150,000	-	-	-
CAP2635	2026 Local Road Reconstruction Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Local Streets Fund	800,000	100%		800,000	-	800,000	-	400,000	400,000	-	-	-
CAP2705	2027 Local Road Concrete Repairs	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Local Streets Fund	1,000,000	100%		1,000,000	-	1,000,000	-	-	500,000	500,000	-	-
CAP2710	2027 Road Improvements (due to water main construction)-was CAP2610	Reliable Infrastructure	Important	Important	Water Project	Replacement	Local Streets Fund	500,000	100%		500,000	-	500,000	-	-	250,000	250,000	-	-
CAP2711	2027 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Desired	Water Project	Replacement	Local Streets Fund	1,070,000	100%		1,070,000	-	1,070,000	-	-	535,000	535,000	-	-
CAP2810	2028 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Important	Water Project	Replacement	Local Streets Fund	1,250,000	100%		1,250,000	-	1,250,000	-	-	-	625,000	625,000	-
CAP2935	2029 Local Road Reconstruction Improvements	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Local Streets Fund	400,000	100%		400,000	-	400,000	-	-	-	-	200,000	200,000
CAP3015	2030 Local Road Resurfacing Improvements	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Local Streets Fund	500,000	100%		500,000	-	500,000	-	-	-	-	-	500,000
CAP3035	2030 Local Road Reconstruction Improvements	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Local Streets Fund	200,000	100%		200,000	-	200,000	-	-	-	-	-	200,000
CAPXX25	Joint Sealing Improvements	Reliable Infrastructure	Important	Important	Major Roads	Replacement	Local Streets Fund	691,000	100%		691,000	150,000	541,000	84,000	86,000	89,000	91,000	94,000	97,000
CAPXX55	Special Assessment Paving Projects	Reliable Infrastructure	Desired	Desired	Water Project	Replacement	Local Streets Fund & Special Assessments	1,370,000	50%	685,000	685,000	-	685,000	100,000	105,000	111,000	117,000	123,000	129,000
	Local Street Improvements						**Subtotal**	**23,084,172**		**722,000**	**22,362,172**	**5,539,672**	**16,822,500**	**6,619,000**	**2,882,500**	**3,035,000**	**2,118,000**	**1,042,000**	**1,126,000**
Major Street Improvements																			
CAP2314	2023 RCOC Traffic Signal Upgrade 13 Mile & Greenfield	Reliable Infrastructure	Important	Important	N/A	Replacement	Major Streets Fund, RCOC, Beverly Hills,Berkley, Southfield	325,000	25%	243,000	82,000	-	82,000	82,000	-	-	-	-	-
CAP2407	2024 Crooks Road Resurfacing	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Water Project	Rehabilitation	Major Streets Fund/MDOT	4,850,762	80%	983,684	3,867,078	2,015,078	1,852,000	1,852,000	-	-	-	-	-
CAP2416	Downtown Asphalt Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Major Streets Fund/DDA	821,000	100%		821,000	410,500	410,500	410,500	-	-	-	-	-
CAP2439	Main Street and 12 Mile Guardrail Replacement	Reliable Infrastructure	Important	Important	N/A	Replacement	Major Streets Fund	25,000	100%		25,000	-	25,000	25,000	-	-	-	-	-
CAP2506	2025 13 Mile Road Resurfacing (MDOT)	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	N/A	Rehabilitation	Major Streets Fund/MDOT	2,125,003	63%	783,003	1,342,000	-	1,342,000	671,000	671,000	-	-	-	-
CAP2507	Coolidge Highway Resurfacing	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	1,720,000	100%		1,720,000	-	1,720,000	860,000	860,000	-	-	-	-
CAP2508	2025 North Main Street Resurfacing	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	1,020,000	100%		1,020,000	-	1,020,000	510,000	510,000	-	-	-	-
CAP2509	2025 13 Mile Road Resurfacing (Woodward to Crooks)	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	3,200,000	100%		3,200,000	-	3,200,000	1,600,000	1,600,000	-	-	-	-
CAP2513	Audible Pedestrian Signals on 13 Mile Road	Reliable Infrastructure	Desired	Desired	N/A	Rehabilitation	Major Streets Fund	40,000	100%		40,000	-	40,000	40,000	-	-	-	-	-
CAP2514	2025 Downtown Road Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	700,000	100%		700,000	-	700,000	350,000	350,000	-	-	-	-
CAP2606	2026 Rochester Road Resurfacing (MDOT)	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Water Project	Rehabilitation	Major Streets Fund/MDOT	5,588,000	28%	4,009,443	1,578,557	-	1,578,557	-	789,279	789,278	-	-	-
CAP2607	2026 Catalpa Drive Resurfacing	Reliable Infrastructure	Important	Important	Water Project	Rehabilitation	Major Streets Fund	2,500,000	100%		2,500,000	-	2,500,000	-	1,250,000	1,250,000	-	-	-
CAP2608	2026 Gardenia Avenue Resurfacing	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	662,000	100%		662,000	-	662,000	-	331,000	331,000	-	-	-
CAP2614	2026 Downtown Road Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	1,410,000	100%		1,410,000	-	1,410,000	-	705,000	705,000	-	-	-
CAP2707	2027 11 Mile Resurfacing	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund/MDOT	3,750,402	76%	895,402	2,855,000	-	2,855,000	-	-	1,427,500	1,427,500	-	-
CAP2708	11 Mile Resurfacing-was CAP2808	Reliable Infrastructure	Important	Important	Water Project	Rehabilitation	Major Streets Fund	1,480,000	100%		1,480,000	-	1,480,000	-	-	740,000	740,000	-	-
CAP2714	2027 Downtown Road Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	1,070,000	100%		1,070,000	-	1,070,000	-	-	535,000	535,000	-	-
CAP2804	2027 North Main Street Resurfacing-was CAP2706	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	3,300,000	100%		3,300,000	-	3,300,000	-	-	-	1,650,000	1,650,000	-
CAP2806	2028 11 Mile Resurfacing (Woodward to Main)	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	4,300,000	100%		4,300,000	-	4,300,000	-	-	-	2,150,000	2,150,000	-
CAP2809	2028 Campbell Road Overlay Improvements	Reliable Infrastructure	Desired	Important	N/A	Rehabilitation	Major Streets Fund	1,160,000	100%		1,160,000	-	1,160,000	-	-	-	580,000	580,000	-
CAP2906	2029 E Fourth Street Resurfacing	Reliable Infrastructure	Important	Important	Water Project	Rehabilitation	Major Streets Fund	7,640,000	100%		7,640,000	-	7,640,000	-	-	-	-	3,820,000	3,820,000
CAP2907	2029 Normandy Road and Campbell Road Concrete Patching	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	890,000	100%		890,000	-	890,000	-	-	-	-	445,000	445,000

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CAP3006	2030 13 Mile Road Resurfacing - Greenfield to Woodward	Reliable Infrastructure	Important	Important	Water Project	Rehabilitation	Major Streets Fund	1,225,000	100%		1,225,000	-	1,225,000	-	-	-	-	-	1,225,000
CAP3007	2030 Vinsetta Blvd Resurfacing Improvements	Reliable Infrastructure	Important	Important	Water Project	Rehabilitation	Major Streets Fund	1,200,000	100%		1,200,000	-	1,200,000	-	-	-	-	-	1,200,000
CAP3008	2030 Normandy Road Resurfacing Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	892,500	100%		892,500	-	892,500	-	-	-	-	-	892,500
CAP3016	2030 Downtown Resurfacing Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Major Streets Fund	250,000	100%		250,000	-	250,000	-	-	-	-	-	250,000
CAPXX25	Joint Sealing Improvements	Reliable Infrastructure	Important	Important	Local Roads	Replacement	Major Streets Fund	417,000	100%		417,000	55,000	362,000	56,000	58,000	59,000	61,000	63,000	65,000
CAPXX60	Mast Arm Inspections	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	N/A	Study	Major Streets Fund	67,700	100%		67,700	7,700	60,000	8,500	8,500	10,000	10,000	11,000	12,000
CAP05TH	5th Street Plaza Improvements	Welcoming, Engaged, and Livable Community	Desired	Value Add	Water Project	New	DDA Fund	1,500,000	100%		1,500,000		1,500,000	1,500,000	-	-	-	-	-
	Major Street Improvements						**Subtotal**	**54,129,367**		**6,914,532**	**47,214,835**	**2,488,278**	**44,726,557**	**7,965,000**	**7,132,779**	**5,846,778**	**7,153,500**	**8,719,000**	**7,909,500**
City-Owned Facilities													-						
2024-2	South Lafayette Parking Garage Fire Protection	Reliable Infrastructure	Important	Important	N/A	New	Auto Parking Fund	100,000	100%		100,000		100,000	100,000	-	-	-	-	-
2024-6	Parking Equipment Protection	Reliable Infrastructure	Important	Important	N/A	New	Auto Parking Fund	50,000	100%		50,000		50,000	50,000	-	-	-	-	-
2024-7	Parking System Lot Repave	Reliable Infrastructure	Important	Important	N/A	New	Auto Parking Fund	500,000	100%		500,000		500,000	100,000	100,000	100,000	100,000	100,000	-
2024-9	Golf Course Maintenance Building repairs	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Golf Course Fund	35,000	100%		35,000		35,000	35,000	-	-	-	-	-
2024-10	Golf Course Cart Shed Lighting Upgrades	Reliable Infrastructure	Important	Important	N/A	New	Golf Course Fund	50,000	100%		50,000		50,000	50,000	-	-	-	-	-
2024-12	Fire Station #1 Main Entrance Remodel	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Public Safety Fund	75,000	100%		75,000		75,000	-	-	75,000	-	-	-
2024-13	Solar Panels Ice Arena & Salter	Environmental Leadership	Important	Important	N/A	New	Parks and Recreation Millage, ARPA, Grants, GF	1,000,000	100%		1,000,000		1,000,000	500,000	500,000	-	-	-	-
2024-15	Royal Oak Animal Shelter	Welcoming, Engaged, and Livable Community	Important	Important	N/A	New	ARPA/Federal Grant	2,000,000	10%	1,800,000	200,000		200,000	200,000	-	-	-	-	-
2024-16	Royal Oak Golf Course Club House	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Golf Course Fund	2,000,000	100%		2,000,000		2,000,000	-	250,000	1,750,000	-	-	-
2024-17	Farmer's Market Floor Restoration	Welcoming, Engaged, and Livable Community	Desired	Desired	2024-18	Rehabilitation	Farmers Market Fund	35,000	100%		35,000		35,000	-	35,000	-	-	-	-
2024-18	Farmers Market-Preservation and Enhancement of Interior Walls	Welcoming, Engaged, and Livable Community	Desired	Desired	2024-17	New	Farmers Market Fund	13,500	100%		13,500		13,500	-	13,500	-	-	-	-
2024-19	Farmer's Market Electrical Upgrade	Welcoming, Engaged, and Livable Community	Desired	Desired	2025-2	Rehabilitation	Farmers Market Fund	28,500	100%		28,500		28,500	28,500	-	-	-	-	-
2024-20	Farmers Market West Porch Enclosure	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	New	Farmers Market Fund	28,000	100%		28,000		28,000	-	-	28,000	-	-	-
2024-21	Salter Center Parking Lot Repaving	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	General Fund	400,000	100%		400,000		400,000	400,000	-	-	-	-	-
2024-22	Library Roof Replacement	Reliable Infrastructure	Essential/Mandated	Important	2024-27	Replacement	Library Fund	500,000	100%		500,000		500,000	500,000	-	-	-	-	-
2024-26	Senior Center Flooring	Safe, Healthy, and Just City	Important	Important	N/A	Replacement	Oakland County Grant/ARPA	95,400	50%	47,700	47,700	23,850	23,850	23,850	-	-	-	-	-
2024-27	Library Solar Roof Installation	Environmental Leadership	Important	Important	2024-22	New	ARPA Funds	304,765	100%		304,765		304,765	304,765	-	-	-	-	-
2025-1	City Facility Assessments	Reliable Infrastructure	Important	Important	N/A	Study	Multiple City Operating Funds	500,000	100%		500,000		500,000	500,000	-	-	-	-	-
2025-2	Farmer's Market Audio System	Efficient and Effective Services	Desired	Desired	2024-19	Replacement	Farmers Market Fund	15,000	100%		15,000		15,000	15,000	-	-	-	-	-
2025-3	Ice Arena Boiler Replacement	Reliable Infrastructure	Important	Important	N/A	Replacement	Ice Arena, General Fund	14,000	100%		14,000		14,000	14,000	-	-	-	-	-
2025-4	Ice Arena Sound System - West Rink	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	New	Ice Arena Fund, General Fund	10,000	100%		10,000		10,000	10,000	-	-	-	-	-
2025-5	Ice Arena Subfloor Replacement	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Ice Arena Fund	147,000	100%		147,000		147,000	147,000	-	-	-	-	-
2025-6	Ice Arena Roofing	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Ice Arena Fund	250,000	100%		250,000		250,000	250,000	-	-	-	-	-
2025-7	Library Building Signage Exterior	Reliable Infrastructure	Important	Value Add	N/A	Replacement	Library Fund	27,924	100%		27,924		27,924	-	-	-	-	27,924	-
2025-8	Library Building Signage Interior	Reliable Infrastructure	Important	Important	N/A	Replacement	Library Fund	18,900	100%		18,900		18,900	-	-	-	-	18,900	-
2025-9	Library Electrical Upgrades	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Library Fund	139,619	100%		139,619		139,619	-	-	-	139,619	-	-
2025-10	Library Fire Alarm System	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	N/A	Rehabilitation	Library Fund	10,000	100%		10,000		10,000	-	-	-	-	10,000	-
2025-11	Library Front Entry Canopy	Reliable Infrastructure	Important	Desired	N/A	Rehabilitation	Library Fund	107,972	100%		107,972		107,972	-	-	-	-	107,972	-
2025-12	Library Garage Door Replacement	Reliable Infrastructure	Important	Important	N/A	Replacement	Library Fund	24,121	100%		24,121		24,121	-	-	-	-	24,121	-
2025-13	Library Plumbing	Reliable Infrastructure	Important	Important	2025-14	Rehabilitation	Library Fund	37,232	100%		37,232		37,232	-	-	-	37,232	-	-
2025-14	Library Restroom Renovations	Reliable Infrastructure	Important	Important	2025-13	Rehabilitation	Library Fund	46,540	100%		46,540		46,540	-	-	-	46,540	-	-
2025-15	Library Stone Retaining Wall Replacement	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Library Fund	94,500	100%		94,500	-	94,500	-	-	-	-	94,500	-

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2025-16	Library Window Replacement	Reliable Infrastructure	Important	Important	N/A	Replacement	Library Fund	686,276	100%		686,276		686,276	-	-	-	-	-	686,276
2025-17	Salter Center Roof	Reliable Infrastructure	Important	Important	N/A	Replacement	General Fund	650,000	100%		650,000		650,000	650,000	-	-	-	-	-
2025-19	Senior Center Lighting Upgrades	Welcoming, Engaged, and Livable Community	Important	Important	2025-21	Replacement	Senior Center Millage	80,000	100%		80,000		80,000	80,000	-	-	-	-	-
2025-21	Senior Center Ceiling Tile Replacement	Safe, Healthy, and Just City	Important	Important	2025-19	Replacement	Senior Center Millage	50,000	100%		50,000		50,000	50,000	-	-	-	-	-
2025-22	Senior Center New Reception Workstations	Safe, Healthy, and Just City	Important	Important	N/A	Replacement	Senior Center Millage	40,000	100%		40,000		40,000	40,000	-	-	-	-	-
2025-23	Farmer's Market Bathroom Building	Welcoming, Engaged, and Livable Community	Important	Important	N/A	New	ARPA Funds	1,000,000	100%		1,000,000		1,000,000	1,000,000	-	-	-	-	-
2025-24	Senior Center Generator	Reliable Infrastructure	Important	Important	N/A	New	Parks and Recreation Millage	50,000	100%		50,000		50,000	50,000	-	-	-	-	-
2025-25	Memorial Park Facilities Improvements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	150,000	100%		150,000		150,000	150,000	-	-	-	-	-
2025-26	Fire Station #1 Fire Panel	Reliable Infrastructure	Important	Important	N/A	Replacement	Public Safety Fund	20,000	100%		20,000		20,000	20,000	-	-	-	-	-
2025-27	Fire Station #1 Training Room Remodel	Efficient and Effective Services	Important	Important	N/A	Rehabilitation	Public Safety Fund	60,000	100%		60,000		60,000	-	60,000	-	-	-	-
2025-28	Fire Station #2 Deck Replacement	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Public Safety Fund	20,000	100%		20,000		20,000	20,000	-	-	-	-	-
2025-29	Fire Station #2 Kitchen Remodel	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Public Safety Fund	60,000	100%		60,000		60,000	-	60,000	-	-	-	-
2025-30	Fire Station 2 Window Treatments	Environmental Leadership	Important	Important	N/A	New	Public Safety Fund	25,000	100%		25,000		25,000	25,000	-	-	-	-	-
2025-31	Fire Station #3 Deck Replacement	Reliable Infrastructure	Important	Important	N/A	Replacement	Public Safety Fund	20,000	100%		20,000		20,000	20,000	-	-	-	-	-
2025-32	Fire Stations floor replacements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Public Safety Fund	225,000	100%		225,000		225,000	-	225,000	-	-	-	-
2025-33	DDA Street Light Electrical Replacement	Reliable Infrastructure	Important	Important	N/A	New	DDA Fund	450,000	100%		450,000		450,000	150,000	150,000	150,000	-	-	-
2025-34	Parking Lot Lighting Improvements	Welcoming, Engaged, and Livable Community	Value Add	Desired	N/A	New	Auto Parking Fund	100,000	100%		100,000		100,000	100,000	-	-	-	-	-
2025-35	Parking Structure Facility Assessment	Reliable Infrastructure	Important	Important	N/A	Study	Auto Parking Fund	250,000	100%		250,000		250,000	250,000	-	-	-	-	-
2025-36	Parking Structure Gate Replacements	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Replacement	Auto Parking Fund	600,000	100%		600,000		600,000	-	600,000	-	-	-	-
2025-37	Elevator Upgrades	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Auto Parking/Library Fund	100,000	100%		100,000		100,000	100,000	-	-	-	-	-
2025-38	DPS Roofing	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	General Fund	600,000	100%		600,000		600,000	-	600,000	-	-	-	-
2025-41	Library Security Camera Update	Safe, Healthy, and Just City	Essential/Mandated	Important	N/A	Replacement	Library Fund	160,848	100%		160,848		160,848	160,848	-	-	-	-	-
2025-42	Automated Materials Handling	Efficient and Effective Services	Important	Value Add	N/A	New	Library Fund	125,000	100%		125,000		125,000	-	125,000	-	-	-	-
2025-44	Library HVAC Boilers & Chiller	Reliable Infrastructure	Important	Important	N/A	Replacement	Library Fund	1,321,524	100%		1,321,524		1,321,524	-	-	1,321,524	-	-	-
2024-25	Senior Center Bathroom Remodel	Safe, Healthy, and Just City	Important	Important	N/A	Rehabilitation	Oakland County Grant/ARPA	183,188	50%	91,594	91,594	45,797	45,797	45,797	-	-	-	-	-
2025-52	Farmers Market Generator	Efficient and Effective Services	Important	Important	N/A	New	ARPA Funds	200,000	100%		200,000		200,000	200,000	-	-	-	-	-
2025-53	Senior Center Furnace Replacements	Safe, Healthy, and Just City	Important	Important	N/A	Replacement	Oakland County Grant/ARPA	31,500	50%	15,750	15,750	7,875	7,875	7,875	-	-	-	-	-
	City-Owned Facilities						**Subtotal**	**15,916,309**		**1,955,044**	**13,961,265**	**77,522**	**13,883,743**	**6,347,635**	**2,718,500**	**3,424,524**	**323,391**	**383,417**	**686,276**
Parks and Grounds								-			-								
2024-28	City-wide ROW Tree Planting	Environmental Leadership	Important	Important	N/A	New	ARPA,Parks and Recreation Millage, CDBG	1,040,000	100%		1,040,000		1,040,000	165,000	165,000	175,000	175,000	180,000	180,000
2024-30	Fernwood Park Improvements	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Replacement	Parks and Recreation Millage, CDBG	500,000	100%		500,000		500,000	-	500,000	-	-	-	-
2024-32	Miller Park Improvements	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Replacement	Parks and Recreation Millage, CDBG	500,000	100%		500,000		500,000	-	-	-	-	500,000	-
2024-34	Lockman Park Upgrade	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage, CDBG	1,200,000	100%		1,200,000		1,200,000	1,200,000	-	-	-	-	-
2024-35	Tennis Court & Pickleball Court Repair/Replacements	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage, CDBG	2,000,000	100%		2,000,000		2,000,000	400,000	400,000	400,000	400,000	400,000	-
2024-36	Worden Park-Upgrade	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage, CDBG, ROFC Partnership	4,500,000	100%		4,500,000		4,500,000	-	-	-	4,500,000	-	-
2024-37	Clawson Park	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Rehabilitation	CDBG Fund	750,000	100%		750,000		750,000	-	750,000	-	-	-	-
2024-38	Elks Park Upgrade	Safe, Healthy, and Just City	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	1,800,000	100%		1,800,000		1,800,000	-	-	1,800,000	-	-	-
2024-40	Storage and Locker Rooms	Efficient and Effective Services	Important	Important	N/A	Replacement	Parks and Recreation Millage	300,000	100%		300,000		300,000	-	-	300,000	-	-	-
2024-41	ADA Grandstands/Press Box	Reliable Infrastructure	Important	Important	N/A	New	Parks and Recreation Millage	850,000	100%		850,000		850,000	850,000	-	-	-	-	-
2024-42	Park Drainage	Environmental Leadership	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	550,000	100%		550,000		550,000	110,000	110,000	110,000	110,000	110,000	-
2024-44	Quickstad Park Soccer Field Lights	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	New	Parks and Recreation Millage/ROFC Partnership	600,000	100%		600,000		600,000	-	-	600,000	-	-	-

CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	PROJECT TYPE	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST	FISCAL YEAR 2029-30 CITY COST
2024-45	Wagner Park Disc Golf Course Upgrades	Welcoming, Engaged, and Livable Community	Value Add	Value Add	N/A	New	Parks and Recreation Millage	200,000	100%		200,000		200,000	-	200,000	-	-	-	-
2024-46	Memorial Park Athletic Turf	Welcoming, Engaged, and Livable Community	Important	Important	N/A	New	Parks and Recreation Millage	600,000	100%		600,000		600,000	300,000	300,000	-	-	-	-
2024-47	Nature Areas ADA Trails	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Replacement	Parks and Recreation Millage	500,000	100%		500,000		500,000	-	250,000	250,000	-	-	-
2024-48	Gunn Dyer Park	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	500,000	100%		500,000		500,000	-	-	500,000	-	-	-
2024-49	Red Run Park Upgrades	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	1,800,000	100%		1,800,000		1,800,000	-	-	-	-	1,800,000	-
2024-50	Dickinson Park	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	700,000	100%		700,000		700,000	-	700,000	-	-	-	-
2024-51	Park Restrooms	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	New	Parks and Recreation Millage	1,000,000	100%		1,000,000		1,000,000	-	250,000	250,000	250,000	250,000	-
2024-52	Exchange Park	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	1,000,000	100%		1,000,000		1,000,000	-	-	-	-	1,000,000	-
2024-53	Memorial Park Scoreboards, Field #1 and Field #2	Efficient and Effective Services	Desired	Desired	N/A	New	Parks and Recreation Millage	50,000	100%		50,000		50,000	-	50,000	-	-	-	-
2024-54	Park Connectivity	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	New	Parks and Recreation Millage	1,000,000	100%		1,000,000		1,000,000	-	-	-	-	1,000,000	-
2024-55	Whittier and Upton Park Pickleball Courts	Reliable Infrastructure	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	800,000	100%		800,000		800,000	400,000	400,000	-	-	-	-
2024-56	Mark Twain Dog Park Shelter	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	New	Parks and Recreation Millage	200,000	100%		200,000		200,000	-	-	-	200,000	-	-
2024-57	Maudlin Park	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	500,000	100%		500,000		500,000	-	500,000	-	-	-	-
2024-58	Westwood Park	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Rehabilitation	Parks and Recreation Millage	500,000	100%		500,000		500,000	-	-	500,000	-	-	-
2025-39	Memorial Park Barrier Netting	Reliable Infrastructure	Important	Important	N/A	New	Parks and Recreation Millage	200,000	100%		200,000		200,000	200,000	-	-	-	-	-
2025-40	Park Bench/Picnic Table Replacement	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Replacement	Parks and Recreation Millage	100,000	100%		100,000		100,000	20,000	20,000	20,000	20,000	20,000	-
	Parks & Grounds						**Subtotal**	**24,240,000**		**-**	**24,240,000**	**-**	**24,240,000**	**3,645,000**	**4,595,000**	**4,905,000**	**5,655,000**	**5,260,000**	**180,000**
Information Technology																			
CAP1103	Computer Replacement Program (ongoing)	Efficient and Effective Services			N/A	Replacement	IT Fund / Internal Service Fund User Charges	720,000	100%		720,000	**	720,000	120,000	120,000	120,000	120,000	120,000	120,000
CAP1104	Office Software and Training Program	Efficient and Effective Services			N/A	Replacement	IT Fund / Internal Service Fund User Charges	302,400	100%		302,400	**	302,400	50,400	50,400	50,400	50,400	50,400	50,400
CAP1105	Server-Network-Cabling Infrastructure	Efficient and Effective Services			N/A	Replacement	IT Fund / Internal Service Fund User Charges	315,000	100%		315,000	**	315,000	52,500	52,500	52,500	52,500	52,500	52,500
CAP1302	GIS Integration	Efficient and Effective Services			N/A	New	IT Fund / Internal Service Fund User Charges	378,000	100%		378,000	**	378,000	63,000	63,000	63,000	63,000	63,000	63,000
CAP1403	Mobile Workforce	Efficient and Effective Services			N/A	New	IT Fund / Internal Service Fund User Charges	50,400	100%		50,400	**	50,400	8,400	8,400	8,400	8,400	8,400	8,400
CAP1726	Backup/Recovery Solution	Reliable Infrastructure			N/A	New	IT Fund / Internal Service Fund User Charges	420,000	100%		420,000	**	420,000	70,000	70,000	70,000	70,000	70,000	70,000
	Information Technology						**Subtotal**	**2,185,800**		**-**	**2,185,800**	**-**	**2,185,800**	**364,300**	**364,300**	**364,300**	**364,300**	**364,300**	**364,300**
Vehicles / Equipment / Large Studies / Other																			
2024-62	Convert City Owned Street Lights to LED	Reliable Infrastructure	Important	Important	N/A	Replacement	ARPA Funds	400,000	100%		400,000		400,000	400,000	-	-	-	-	-
2024-65	License Plate Recognition	Safe, Healthy, and Just City	Important	Important	N/A	New	Public Safety Fund	195,000	100%		195,000	**	195,000	32,500	32,500	32,500	32,500	32,500	32,500
2024-69	Police Technology	Safe, Healthy, and Just City	Essential/Mandated	Essential/Mandated	N/A	Replacement	Public Safety Fund	1,877,500	100%		1,877,500		1,877,500	375,500	375,500	375,500	375,500	375,500	-
2025-43	Police Property Room Audit	Safe, Healthy, and Just City	Essential/Mandated	Essential/Mandated	N/A	Study	Public Safety Fund	25,000	100%		25,000		25,000	25,000	-	-	-	-	-
2025-45	Library Strategic Planning	Efficient and Effective Services	Essential/Mandated	Important	N/A	Study	Library Fund	35,000	100%		35,000		35,000	35,000	-	-	-	-	-
2025-46	Fire Extrication Equipment	Efficient and Effective Services	Important	Important	N/A	Replacement	Public Safety Fund	111,000	100%		111,000		111,000	111,000	-	-	-	-	-
2025-47	Fire PowerPro2 Stretchers	Efficient and Effective Services	Important	Desired	N/A	New	Public Safety Fund	79,317	100%		79,317		79,317	79,317	-	-	-	-	-
2025-48	Fire SCBA Harnesses and Masks	Safe, Healthy, and Just City	Important	Desired	N/A	Replacement	Public Safety Fund	350,000	100%		350,000		350,000	-	350,000	-	-	-	-
2024-70	Motor Pool Vehicle Replacement Plan	Efficient and Effective Services	#N/A	#N/A	N/A	Replacement	Motor Pool Fund / Internal Service Fund User Charges	11,751,406	100%		11,751,406		11,751,406	1,327,000	1,960,335	1,652,867	2,216,787	2,271,304	2,323,113
	Vehicles / Equipment / Other						**Subtotal**	**14,824,223**		**-**	**14,824,223**	**-**	**14,824,223**	**2,385,317**	**2,718,335**	**2,060,867**	**2,624,787**	**2,679,304**	**2,355,613**
					GRAND TOTAL OF ALL CITY PROJECTS			**202,662,621**		**12,291,576**	**190,371,045**	**13,759,472**	**176,611,573**	**42,679,002**	**30,398,414**	**27,796,469**	**26,293,978**	**26,838,021**	**22,605,689**
Projects Under Review																			
tbd	City Recreation Center	Welcoming, Engaged, and Livable Community			N/A	New	Sponsorship, municipal bond, GF	30,000,000	100%		30,000,000		30,000,000		-	14,000,000	9,000,000	7,000,000	-
tbd	Skatepark	Welcoming, Engaged, and Livable Community			N/A	New	DNR Grants, Tony Hawk Foundation, Parks and Rec Millage	500,000	100%		500,000		500,000		500,000				
tbd	DPS Facility Renovations	Reliable Infrastructure			N/A	New	tbd	15,000,000	100%		15,000,000		15,000,000				7,500,000	7,500,000	

WATER & SEWER IMPROVEMENTS

CAP1999	Water System Analysis and Updates to Water Reliability, Asset Management, and Risk Resilience Plans		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$70,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Leads to more reliable water system, fewer breaks, fewer emergency repairs		
Description:	Water Reliability Study Update, Water Asset Management Plan Update, Water Risk Resilience Plan Preparation, Quality Control Review of Water and Sewer GIS Database.		

CAP2450	Aerial Flyover for Impervious Mapping		
Project Length:	2024-2028	**City Share:**	100%
Estimated Project Cost:	$170,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Leads to stormwater utility, a dedicated funding source for stormwater projects		
Description:	Every 3 years, hire vendor to perform aerial flyover of Royal Oak to get updated impervious areas for stormwater utility calculations. Typically, November or February is best time of year. First flyover was done February 2019; next flyover to be performed once legislation and lawsuits regarding stormwater utility are resolved.		

CAP2599	Royal Oak Sewer Asset Management Plan and Ordinance Updates		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Hire consultant to develop a sewer asset management plan for the city. Would look at: GIS data, history of televising and lining, storm sewer maintenance schedule and then make recommendations for future work/investigations/capital improvements. Also look at reliability and criticality of the sewer assets (similar to the water asset management plan). Request consultant to review and help modify detention ordinance to include green infrastructure and incorporate Oakland County's stormwater rules as appropriate.		

CAP2407	Crooks Road Resurfacing (water main improvements)		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$946,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Crooks Road Resurfacing from Main to 13 Mile Road; replace water main Webster to Royal and Lloyd to Vinsetta. Federal funding for section of Main to Webster.		

CAP2410	2024 Water Main Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,952,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new water main on Northwood Boulevard (Maplewood to Crooks) and Sycamore (Maplewood to Bonnie View). Also includes road resurfacing on Northwood from Woodward to Crooks, Sycamore and Maplewood.		

CAP2411	2024 Water Main Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,814,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new 8" water main on Forest (Main to Rosedale), Virginia (Pingree to dead end), N Alexander (13 Mile to Woodlawn), N. Blair (13 Mile to Woodlawn). Project includes concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2435	2024 Road Reconstruction (water main improvements)		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$840,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Road replacement: Albert (Greenfield to Garden) Hillside (13 Mile to Hillside Ct) Samoset (Olivia to Tonowanda) Samoset (Elmwood to Robinwood) Massoit (Cooper to Elmwood) Parkview (Sheffield to Hillside), new 8" water main Nakota (Fernlee to dead end) Nakota (Hampton to Tonawanda)Vinsetta (east of Crooks to Marais) New 8" water main Glenwood (Clawson to Elmhurst) Marais (Lexington to Thistle) - traffic calming chicanes.		

CAP2440	2024 Green Infrastructure Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	ARPA/Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Stormwater and water main improvements on Sheridan Drive and Arden Place. Partially replacing 6" water main along Sheridan Drive within vicinity of Arden Place and reconnecting water services. Eliminating a section of roadway (eastern fork) of Arden Place south of Grandview Road and replacing the area with pervious grass and rain garden to capture stormwater flow. This road sees high water ponding during heavy storms and this will give an immediate relief. Rain gardens can only hold about half of the water generated for a 2-year event, and so additional underground detention piping is also planned as part of this project. This project combines CAP2440 and CAP2441 funding to use the 2024 ARPA funding for green infrastructure ($200k + $913k).		

CAP2510	2025 Water Main Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$2,860,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Water main upgrades on: Woodward, Buckingham to Normandy; Woodward, north of Starr; Chester, Hillside to Dukeshire, Dukeshire - Chester to Normandy; Sheridan/Arden Place, Yorba Linda (Dukeshire to Woodward); Ravena (Woodward to Chester). Also includes road millage improvements on the local roads including full reconstruct of Yorba Linda.		

CAP2511	2025 Water Main Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$3,270,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Water main upgrades on: York (Huntington to city line), Oakdale (4th St to 11 Mile), Rosewold (Normandy to Massoit), Nakota (Hillscrest to Crooks), Lexington (Marais to N Washington) Also includes road millage improvements on these roads.		

CAP2540	2025 Green Infrastructure Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,300,000	**Funding Source:**	ARPA Water & Sewer Fund / Rates
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. This project is to use green space in VFW park to divert stormwater off adjacent roads as recommended in 2018 green infrastructure study.		

CAP2606	Rochester Road Resurfacing (water main improvements)		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$1,560,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing of Rochester Road from 13 Mile to 14 Mile Road. Installing Road Diet within Royal Oak portion, hopefully up to 14 Mile Road if Clawson approves. Royal Oak is replacing water main from 13 Mile to Woodside. Clawson plans to replace their water main between Chippewa and 14 Mile.		

CAP2607	Catalpa Drive Resurfacing (water main improvements)		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$1,500,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing Catalpa from Woodward to Main. Also transferring all water services from the 8" water main to the existing 16" water main and abandoning the 8".		

CAP2640	2026 Green Infrastructure Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	ARPA/Water & Sewer Fund / Rates
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. Placeholder project - green infrastructure location in the city to be determined through future study efforts.		

CAP2708	11 Mile Road Resurfacing (water main improvements)		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$462,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing 11 Mile from Campbell to Stephenson; possibly installing road diet based on master plan recommendations. Replace water main with 8" from Campbell to Kenwood.		

CAP2710	2027 Water Main Improvements		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	8" Water main upgrades on Clifton, Fern and Ardmore (12 Mile to Beaver). Includes road millage improvements from 2015-2024 millage.		

CAP2711	2027 Water Main Improvements		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,240,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Road reconstruction and water main upgrades: Delemere - 14 Mile to Torquay and Hampton - Normandy to Massoit.		

CAP2810	2028 Water Main Improvements		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$1,640,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Road reconstruction and water main replacement: Linwood - Glenwood to Elmhurst, Warick - Coolidge to Woodward, Austin - Lockwood to Hilldale, Williams Ct. - Harrison to dead end.		

CAP2906	E Fourth Street Resurfacing (water main improvements)		
Project Length:	2028-2030	**City Share:**	100%
Estimated Project Cost:	$3,400,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing E. Fourth Street from Knowles to Stephenson Highway. Needs a lot of new curbing. Also, new water main along corridor.		

CAP3006	13 Mile Road Resurfacing (water main improvements)		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$1,433,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing 13 Mile Road from Greenfield to Woodward as part of road millage renewal. Also replacing water main.		

CAP3007	Vinsetta Blvd Resurfacing (water main improvements)		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$800,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing Vinsetta Blvd. from 12 Mile to Crooks and replacing water main.		

CAPXX01	Concrete Pavement Replacement & Pre-paid Sidewalk Improvements		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$3,452,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Program to replace road panels removed for water main or sewer dig-ups by DPS, removals on local streets by private contractors who pre-pay for the road replacements, replacement of road, driveway and/or sidewalk for resident who requests and pre-pays for the work.		

CAPXX55	Special Assessment Paving Projects		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$685,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Special assessment paving of unimproved streets. Placeholder for future projects.		

CAPXX75	Sewer Televising and Root Control		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$5,056,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Televise sewers to determine condition and perform root treatment where needed; also identify locations where spot repairs or lining needs to be done.		

CAPXX85	Sewer Lining Improvements		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$7,312,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Based on results of sewer televising, line sewer with cured-in-place structural liner to reduce root intrusion, eliminate mineral deposits, improve sewer flow and extend life of the sewer.		

CAPXX95	Spot Sewer Repair Improvements		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$5,705,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Based on results of sewer televising, excavate and repair broken sections of sanitary and combined sewers in various locations city wide.		

2025-49	Water Service Line Inventory		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$445,750	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	This project involves using contractor to excavate and visually verify public side water service line materials at up to 790 locations, via hydro-vacuum methods, as part of an effort to complete the required comprehensive water system materials inventory. Materials at some locations may be characterized by other means, reducing the total number of exploratory investigations required.		

2025-50	Water Metering System Upgrade		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$3,000,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Project involves installation of a fixed-base meter reading system and city-wide meter head/body replacements as required. System would permit remote meter reads and allow for resident access to hourly water usage data and consumption alerts.		

2025-51	Lead Service Line Replacements		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$7,740,000	**Funding Source:**	ARPA/Water & Sewer Fund / Rates
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	This project is part of a state mandate to remove and replace all lead and/or galvanized steel water service lines within the city's water system by 2033. The estimated costs are based on 1086 locations that are served by water lines known to be composed in part or entirely of lead and/or galvanized steel. Additionally, there are a number of locations at which the service line material composition is unknown; separate work is ongoing to complete the record set through physical verification by a variety of means. Of those locations, staff estimates, at most, an additional 945 locations may be found to contain lead and/or galvanized steel. The estimates for the scope of this project assume a total of 2031 replacements, to be completed by no later than 2033. At an average of $4300/replacement, and a goal of 300 replacements per year, annual costs are estimated to be $1,290,000. The total number may be fewer; as verification work continues, these budget estimates will be revised accordingly.		

CAP05TH	5th Street Plaza Improvements (water main improvements)		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$330,000	**Funding Source:**	DDA Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	It is anticipate that the improvements will not reduce on-going costs. Replacement of aging infrastructure should reduce initial maintenance needs.		
Description:	The Downtown Development Authority, DDA has a contract with Fleis & Vandenbrink for professional design/engineering services. 1. Design and construction of a plaza that is pedestrian centric, aesthetically pleasing, and incorporates green infrastructure in the current closure area of West Fifth Avenue. The design must provide a driving lane for emergency service vehicles, with the ability to close the lane for pedestrian safety during nonemergency use. 2. Improvement of the pedestrian walkway on West Fifth Avenue between South Washington Avenue and South Lafayette Avenue. 3. Both segments of the Plaza designs should create continuity between the two placemaking spaces. Desirable designs may include but are not limited to: a. Decorative concrete paving b. Permeable paving or other green infrastructure c. Festoon String lights d. Decorative lighting consistent with existing sidewalk lighting e. Site furniture including tables, chairs, and any seat walls f. Space maximizing landscaping g. Opportunities for public art 4. Designs for Plaza must address alley access for all adjacent properties. 5. The proposed improvements should promote the concept of universal access and ADA accessibility. The project would also include water main replacement as described below: • Description: Installing 8” water main to replace 4” and 6” water main on Fifth Avenue between S. Lafayette Avenue and S. Center Street. • Meets strategic plan goal for Infrastructure • Meets S-CAP plan goal 4.1.3 • Cost: $330,000 • Funding Source: Water/Sewer fund (592.901.97000.00000)		

SIDEWALK IMPROVEMENTS

CAPXX02	Sidewalk Improvement Program		
Project Length:	2024-2030	**City Share:**	58%
Estimated Project Cost:	$6,500,000	**Funding Source:**	Local Streets Fund & Direct Bills
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Improve safety thus reducing liability expenses due to fewer trip and fall claims.		
Description:	City-wide sidewalk improvement program. Direct bill to residents for sidewalk work adjacent to their property. City pays for handicap ramps at property corners and sidewalk work along city properties.		

LOCAL STREET IMPROVEMENTS

CAP2405	2024 Concrete Street Repair Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,676,172	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Repairs on concrete street panels as part of the 2015-2024 road millage - sections 4, 5 and 32 of the city. Also installing speed humps on Merrill Avenue west of Coolidge Highway as approved by traffic committee and city commission.		

CAP2410	2024 Road Improvements (due to water main construction)		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$2,400,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new water main on Northwood Boulevard (Maplewood to Crooks) and Sycamore (Maplewood to Bonnie View). Also includes road resurfacing on Northwood from Woodward to Crooks, Sycamore and Maplewood.		

CAP2411	2024 Road Improvements (due to water main construction)		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$350,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new 8" water main on Forest (Main to Rosedale), Virginia (Pingree to dead end), N Alexander (13 Mile to Woodlawn), N. Blair (13 Mile to Woodlawn). Project includes concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2415	2024 Asphalt Resurfacing Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$3,684,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing local asphalt streets as part of the 2015-2024 road millage.		

CAP2435	2024 Road Reconstruction Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$2,430,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road replacement: Albert (Greenfield to Garden) Hillside (13 Mile to Hillside Ct) Samoset (Olivia to Tonowanda) Samoset (Elmwood to Robinwood) Massoit (Cooper to Elmwood) Parkview (Sheffield to Hillside), new 8" water main Nakota (Fernlee to dead end) Nakota (Hampton to Tonawanda)Vinsetta (east of Crooks to Marais) New 8" water main Glenwood (Clawson to Elmhurst) Marais (Lexington to Thistle) - traffic calming chicanes.		

CAP2436	Special Assessment Paving of Massoit Road		
Project Length:	2024-2025	**City Share:**	79%
Estimated Project Cost:	$180,000	**Funding Source:**	Local Streets Fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of Massoit Road from Tonawanda to Hampton.		

CAP2510	2025 Road Improvements (due to water main construction)		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,133,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Water main upgrades on: Woodward, Buckingham to Normandy; Woodward, north of Starr; Chester, Hillside to Dukeshire, Dukeshire - Chester to Normandy; Sheridan/Arden Place, Yorba Linda (Dukeshire to Woodward); Ravena (Woodward to Chester). Also includes road millage improvements on the local roads including full reconstruct of Yorba Linda.		

CAP2511	2025 Road Improvements (due to water main construction)		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Water main upgrades on: York (Huntington to city line), Oakdale (4th St to 11 Mile), Rosewold (Normandy to Massoit), Nakota (Hillscrest to Crooks), Lexington (Marais to N Washington) Also includes road millage improvements on these roads.		

CAP2512	Benjamin Avenue Traffic Calming		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of traffic calming chicanes or traffic circles on Benjamin Avenue between Webster and 13 Mile Road.		

CAP2535	2025 Local Road Reconstruction Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$850,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Local road reconstruction as part of road millage: Ravena (Chester Rd to dead end), Hillside Dr (Hillside Ct to Yorba Linda Blvd), Greenway (Starr Rd to north of Edgeland where concrete ends).		

CAP2615	2026 Local Road Resurfacing Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$2,300,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Placeholder to resurface local roads in need of improvement as part of road millage; will determine list of streets in 2024/25 that we can do within the budget.		

CAP2635	2026 Local Road Reconstruction Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$800,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road reconstruction of: Chester - Devon to Crooks, Maplewood - 12 Mile to Sycamore, Girard - Lauren Ct. to 410 feet east.		

CAP2705	2027 Local Road Concrete Repairs		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Placeholder for local road concrete street repairs as part of road millage.		

CAP2710	2027 Road Improvements (due to water main construction)		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	8" Water main upgrades on Clifton, Fern and Ardmore (12 Mile to Beaver). Includes road millage improvements from 2015-2024 millage.		

CAP2711	2027 Road Improvements (due to water main construction)		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,070,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road reconstruction and water main upgrades: Delemere - 14 Mile to Torquay and Hampton - Normandy to Massoit.		

CAP2810	2028 Road Improvements (due to water main construction)		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$1,250,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road reconstruction and water main replacement: Linwood - Glenwood to Elmhurst, Warick - Coolidge to Woodward, Austin - Lockwood to Hilldale, Williams Ct. - Harrison to dead end.		

CAP2935	2029 Local Road Reconstruction Improvements		
Project Length:	2028-2030	**City Share:**	100%
Estimated Project Cost:	$400,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Placeholder for reconstruction of local roads.		

CAP3015	2030 Local Road Resurfacing Improvements		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Placeholder for resurfacing of local roads. Specific streets to be determined closer to 2030.		

CAP3035	2030 Local Road Reconstruction Improvements		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Placeholder for local road reconstruction of concrete streets. Specific streets will be determined closer to 2030.		

CAPXX25	Joint Sealing Improvements		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$691,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Joint Sealing previously resurfaced local and major asphalt streets as part of the road millage. Assume slightly more local roads than major roads.		

CAPXX55	Special Assessment Paving Projects		
Project Length:	2024-2030	**City Share:**	50%
Estimated Project Cost:	$1,370,000	**Funding Source:**	Local Streets Fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of unimproved streets. Placeholder for future projects.		

MAJOR STREET IMPROVEMENTS

CAP2314	2023 RCOC Traffic Signal Upgrade 13 Mile & Greenfield		
Project Length:	2024-2025	**City Share:**	25%
Estimated Project Cost:	$325,000	**Funding Source:**	Major Streets Fund, RCOC, Beverly Hills,Berkley, Southfield
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	RCOC is replacing traffic signal at 13 Mile and Greenfield, Royal Oak's portion is 25%.		

CAP2407	2024 Crooks Road Resurfacing		
Project Length:	2024-2025	**City Share:**	80%
Estimated Project Cost:	$4,850,762	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Crooks Road Resurfacing from Main to 13 Mile Road; replace water main Webster to Royal and Lloyd to Vinsetta. Federal funding for section of Main to Webster.		

CAP2416	Downtown Asphalt Resurfacing		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$821,000	**Funding Source:**	Major Streets Fund/DDA
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing downtown streets: S Lafayette W 11 Mile Rd to W 4th St (includes a biocell at Sherman Drive), W 4th St from S Lafayette to Washington , W 6th St from S Lafayette to S Washington, W 7th St from S Lafayette to S Washington, E 2nd St from S Main to Dead End, E 5th St from S Main to Williams and E 6th St from S Main to Williams.		

CAP2439	Main Street and 12 Mile Guardrail Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$25,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace guardrail on the northwest corner of 12 Mile and Main Street to provide more shielding for building.		

CAP2506	2025 13 Mile Road Resurfacing (MDOT)		
Project Length:	2024-2026	**City Share:**	63%
Estimated Project Cost:	$2,125,003	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	13 Mile Road resurfacing from Rochester to Campbell Road; MDOT funding portion of project. Evaluate installation of dedicated right-turn lane at Campbell Road.		

CAP2507	Coolidge Highway Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,720,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Coolidge Hwy from 14 Mile to northern city limit.		

CAP2508	2025 North Main Street Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,020,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of N. Main Street from 13 Mile Road to northern city limit.		

CAP2509	2025 13 Mile Road Resurfacing (Woodward to Crooks)		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$3,200,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of 13 Mile Road from Woodward to Crooks.		

CAP2513	Audible Pedestrian Signals on 13 Mile Road		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$40,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade the pedestrian crosswalks on 13 Mile Road at the intersections of Shrine High School and Beaumont Hospital to be audible signals that assist vision-impaired individuals. This is a recommendation from the Royal Oak Traffic Committee.		

CAP2514	2025 Downtown Road Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$700,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Sixth Street (Washington to Center) and resurfacing Williams Street (Third to Seventh).		

CAP2606	2026 Rochester Road Resurfacing (MDOT)		
Project Length:	2025-2027	**City Share:**	28%
Estimated Project Cost:	$5,588,000	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of Rochester Road from 13 Mile to 14 Mile Road. Installing Road Diet within Royal Oak portion, hopefully up to 14 Mile Road if Clawson approves. Royal Oak is replacing water main from 13 Mile to Woodside. Clawson plans to replace their water main between Chippewa and 14 Mile.		

CAP2607	2026 Catalpa Drive Resurfacing		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$2,500,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Catalpa from Woodward to Main. Also transferring all water services from the 8" water main to the existing 16" water main and abandoning the 8".		

CAP2608	2026 Gardenia Avenue Resurfacing		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$662,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Gardenia from Campbell to Stephenson.		

CAP2614	2026 Downtown Road Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$1,410,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing E Third (Main to Knowles) E Fifth (Williams to Troy) S Center (Fifth to Fourth) both sides of railroad tracks.		

CAP2707	2027 11 Mile Resurfacing		
Project Length:	2026-2028	**City Share:**	76%
Estimated Project Cost:	$3,750,402	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Main Street to Campbell; possibly installing road diet. Will base work on master plan recommendations.		

CAP2708	11 Mile Resurfacing		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,480,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Campbell to Stephenson; possibly installing road diet based on master plan recommendations. Replace water main with 8" from Campbell to Kenwood.		

CAP2714	2027 Downtown Road Improvements		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,070,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing S Lafayette (Lincoln to Fourth), S Center (Fifth to Sixth), W Fifth (Washington to Center) - note this segment might get done sooner by the DDA E Sixth (Williams to Troy).		

CAP2804	2027 North Main Street Resurfacing		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$3,300,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing N. Main Street from Catalpa to 13 Mile Road.		

CAP2806	2028 11 Mile Resurfacing (Woodward to Main)		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$4,300,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Woodward to Main Street; possibly installing road diet, streetscape, lighting. Will base work on master plan recommendations.		

CAP2809	2028 Campbell Road Overlay Improvements		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$1,160,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Thin overlay of N Campbell from 13 Mile to 14 Mile - pavement is in fair condition. Only doing west half of road (Clawson owns other half).		

CAP2906	2029 E Fourth Street Resurfacing		
Project Length:	2028-2030	**City Share:**	100%
Estimated Project Cost:	$7,640,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing E. Fourth Street from Knowles to Stephenson Highway. Needs a lot of new curbing. Also, new water main along corridor.		

CAP2907	2029 Normandy Road and Campbell Road Concrete Patching		
Project Length:	2028-2030	**City Share:**	100%
Estimated Project Cost:	$890,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Patching deteriorated concrete on Normandy Road (Crooks to Quickstad) and Campbell Road (12 to 13 Mile). Campbell Road includes new curbing on west side of road and driveway approaches.		

CAP3006	2030 13 Mile Road Resurfacing - Greenfield to Woodward		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$1,225,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 13 Mile Road from Greenfield to Woodward as part of road millage renewal. Also replacing water main.		

CAP3007	2030 Vinsetta Blvd Resurfacing Improvements		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Vinsetta Blvd. from 12 Mile to Crooks and replacing water main.		

CAP3008	2030 Normandy Road Resurfacing Improvements		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$892,500	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Normandy Road from Woodward to Coolidge.		

CAP3016	2030 Downtown Resurfacing Improvements		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$250,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing downtown streets: E Fifth (Troy to Knowles), S. Center (Fourth to Fifth) - both sides of railroad tracks.		

CAPXX25	Joint Sealing Improvements		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$417,000	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Joint Sealing previously resurfaced local and major asphalt streets as part of the road millage. Assume slightly more local roads than major roads.		

CAPXX60	Mast Arm Inspections		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$67,700	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Avoids dangerous accidents from failed mast arms.		
Description:	Mast Arms need to be inspected every two years per AASHTO and MDOT.		

CAP05TH	5th Street Plaza Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,500,000	**Funding Source:**	DDA Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	It is anticipate that the improvements will not reduce on-going costs. Replacement of aging infrastructure should reduce initial maintenance needs.		
Description:	The Downtown Development Authority, DDA has a contract with Fleis & Vandenbrink for professional design/engineering services. 1. Design and construction of a plaza that is pedestrian centric, aesthetically pleasing, and incorporates green infrastructure in the current closure area of West Fifth Avenue. The design must provide a driving lane for emergency service vehicles, with the ability to close the lane for pedestrian safety during nonemergency use. 2. Improvement of the pedestrian walkway on West Fifth Avenue between South Washington Avenue and South Lafayette Avenue. 3. Both segments of the Plaza designs should create continuity between the two placemaking spaces. Desirable designs may include but are not limited to: a. Decorative concrete paving b. Permeable paving or other green infrastructure c. Festoon String lights d. Decorative lighting consistent with existing sidewalk lighting e. Site furniture including tables, chairs, and any seat walls f. Space maximizing landscaping g. Opportunities for public art 4. Designs for Plaza must address alley access for all adjacent properties. 5. The proposed improvements should promote the concept of universal access and ADA accessibility. The project would also include water main replacement as described below: • Description: Installing 8” water main to replace 4” and 6” water main on Fifth Avenue between S. Lafayette Avenue and S. Center Street. • Meets strategic plan goal for Infrastructure • Meets S-CAP plan goal 4.1.3 • Cost: $330,000 • Funding Source: Water/Sewer fund (592.901.97000.00000)		

PARKS AND FACILITIES

2024-2	South Lafayette Parking Garage Fire Protection		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the fire suppression system at the 300 S. Lafayette parking structure.		

2024-6	Parking Equipment Protection		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Build protective fencing around the HVAC and Generators at the 2nd Street parking structure and 11 Mile parking structure.		

2024-7	Parking System Lot Repave		
Project Length:	2024-2029	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Repave the city owned surface parking lots.		

2024-9	Golf Course Maintenance Building repairs		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$35,000	**Funding Source:**	Golf Course Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Fix the maintenance building at the Royal oak Golf Course. The front wall where the greens keeper's office is located is falling off the building.		

2024-10	Golf Course Cart Shed Lighting Upgrades		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Golf Course Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the existing inefficient lights with LED.		

2024-12	Fire Station #1 Main Entrance Remodel		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$75,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Remodel the main outside entrance for fire Station #1. Upgrade to be ADA. The Planter and masonry are falling apart.		

2024-13	Solar Panels Ice Arena & Salter		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Parks and Recreation Millage, ARPA, Grants, GF
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Unknown		
Description:	Install solar panels to power lobby and offices at both facilities.		

2024-15	Royal Oak Animal Shelter		
Project Length:	2024-2025	**City Share:**	10%
Estimated Project Cost:	$2,000,000	**Funding Source:**	ARPA/Federal Grant
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	The shelter will continue to pursue grants and donations via the Civic Foundation.		
Description:	Construction of a new updated animal shelter is proposed for 2005 Bellaire. The current shelter will be deeded to the owners of 2005 Bellaire in exchange for the use of half of the Bellaire site. The city will maintain an option to purchase the remaining portion of the building in the future.		

2024-16	Royal Oak Golf Course Club House		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$2,000,000	**Funding Source:**	Golf Course Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Re-construct existing outdated Royal Oak Golf Course club house.		

2024-17	Farmer's Market Floor Restoration		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$35,000	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	This project involves rehabilitation of the concrete floors throughout the farmer's market. Work would include surface repairs and prep, burnt umber staining, and new gloss surface coat.		

2024-18	Farmers Market-Preservation and Enhancement of Interior Walls		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$13,500	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Project involves installation of barn-wood interior wall coverings along the interior portion of perimeter walls.		

2024-19	Farmer's Market Electrical Upgrade		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$28,500	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	This project involves updating the dated electrical circuits in the south and east sections of the building.		

2024-20	Farmers Market West Porch Enclosure		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$28,000	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Project involves the construction of a modular/removable enclosure for the market's west porch.		

2024-21	Salter Center Parking Lot Repaving		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$400,000	**Funding Source:**	General Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Resurface/Repave Salter Center lot.		

2024-22	Library Roof Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	The potential savings would be for major roof repairs if the roof is not replaced.		
Description:	Replace both roof sections at the Royal Oak Public Library.		

2024-26	Senior Center Flooring		
Project Length:	2024-2025	**City Share:**	50%
Estimated Project Cost:	$95,400	**Funding Source:**	Oakland County Grant/ARPA
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Replace all carpeting with commercial flooring. This will allow for better sanitation of the senior center.		

2024-27	Library Solar Roof Installation		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$304,765	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	The project would reduce the library's consumption by roughly 48% and estimated savings would be $20,000 and a reduction in 124 metric tons of CO2.		
Description:	The proposed project funding will be used to install approximately 137kW of solar PV on the Royal Oak Public Library's roof. This renewable energy project will help reduce the city's greenhouse gas emissions and offers a return on investment in about 10 years. During the COVID-19 pandemic, the library remained an essential community service facility by continuing to offer residents access to informational resources and study materials. This project will further enhance the library's community benefit by allowing it to operate normally during power outages and reduce municipal energy expenses.		

2025-1	City Facility Assessments		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Multiple City Operating Funds
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Facility Assessment on: Court, Salter Center, Senior Center, Ice arena, Fire station 1, Fire station 2, Fire station 3, Farmers Market, Historical Museum and Golf Course.		

2025-2	Farmer's Market Audio System		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$15,000	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Purchase and installation of improved audio equipment for the Royal Oak Farmer's Market. Currently the market uses an outdated PA system that is limited in its inability to integrate external audio sources and other inputs, and the sound quality is poor.		

2025-3	Ice Arena Boiler Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$14,000	**Funding Source:**	Ice Arena, General Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace one boiler at the Ice Arena.		

2025-4	Ice Arena Sound System - West Rink		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$10,000	**Funding Source:**	Ice Arena Fund, General Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Install new sound system in the west rink at the Ice Arena.		

2025-5	Ice Arena Subfloor Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$147,000	**Funding Source:**	Ice Arena Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace subfloor piping under west rink at the Ice Arena to resolve glycol leak issue.		

2025-6	Ice Arena Roofing		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$250,000	**Funding Source:**	Ice Arena Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace a roof section at the Ice Arena.		

2025-7	Library Building Signage Exterior		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$27,924	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the exterior signage on the Library.		

2025-8	Library Building Signage Interior		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$18,900	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replacing the interior signage at the Library.		

2025-9	Library Electrical Upgrades		
Project Length:	2027-2028	**City Share:**	100%
Estimated Project Cost:	$139,619	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Potential to save on any future repairs needed.		
Description:	Replace the electrical panels and upgrade wiring.		

2025-10	Library Fire Alarm System		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$10,000	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Adjust and update the fire alarm system.		

2025-11	Library Front Entry Canopy		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$107,972	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Remove and replace the 11 Mile Rd front entry canopy.		

2025-12	Library Garage Door Replacement		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$24,121	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Potential to save on any future repairs needed.		
Description:	Replacing the exterior garage door.		

2025-13	Library Plumbing		
Project Length:	2027-2028	**City Share:**	100%
Estimated Project Cost:	$37,232	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the plumbing valves and unions.		

2025-14	Library Restroom Renovations		
Project Length:	2027-2028	**City Share:**	100%
Estimated Project Cost:	$46,540	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Renovation of restrooms at the Library.		

2025-15	Library Stone Retaining Wall Replacement		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$94,500	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replacing or rehabilitating the exterior stone retaining wall.		

2025-16	Library Window Replacement		
Project Length:	2029-2030	**City Share:**	100%
Estimated Project Cost:	$686,276	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Potential savings in utility costs		
Description:	Replacing all exterior windows and concrete windowsills.		

2025-17	Salter Center Roof		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$650,000	**Funding Source:**	General Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace roof rection of the Salter Center.		

2025-19	Senior Center Lighting Upgrades		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$80,000	**Funding Source:**	Senior Center Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Improve energy efficiency and reduce energy costs and reduce cost of lighting supplies.		
Description:	Replace all lighting throughout the Senior Center. Current lighting is very dim and has many areas where lights are blinking. Current lighting is not good for patrons and staff with vertigo and can cause seizures. Replacing with LED lights for brighter center and more energy efficient.		

2025-21	Senior Center Ceiling Tile Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Senior Center Millage
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Replacing the tiles at the same time as lighting will brighten the senior center tremendously and help reduce the cost of energy.		
Description:	Replace all Senior Center ceiling tiles throughout the senior center. The current tiles are old, dirty and chipping. Replacement could brighten the center and improve the lighting in the senior center.		

2025-22	Senior Center New Reception Workstations		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$40,000	**Funding Source:**	Senior Center Millage
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Replace the current reception area with new workstations provide exits on both sides of the reception area. This will create a safer exit plan for employees and volunteers that work in this area. This will also make it conducive to the work performed from this area as many of the programs require access to the hallway that is currently enclosed.		

2025-23	Farmer's Market Bathroom Building		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Build a new public restroom on the Farmers Market lot.		

2025-24	Senior Center Generator		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Install a backup generator at the Senior Center.		

2025-25	Memorial Park Facilites Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$150,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Improve the small outbuildings at memorial park. The bathrooms and concession buildings need repairs and roofing replaced.		

2025-26	Fire Station #1 Fire Panel		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$20,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the fire alarm panel at Fire Station #1.		

2025-27	Fire Station #1 Training Room Remodel		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$60,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Remodel the training room with new tables, chairs, monitors and audio equipment.		

2025-28	Fire Station #2 Deck Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$20,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the deck of Fire Station #2.		

2025-29	Fire Station #2 Kitchen Remodel		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$60,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Kitchen remodel at Fire Station #2.		

2025-30	Fire Station 2 Window Treatments		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$25,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Unknown		
Description:	Install Window tinting in the apparatus room along 13 Mile. Window tinting will help with cooling the apparatus room and help with HVAC cost.		

2025-31	Fire Station #3 Deck Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$20,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the deck at Fire Station #3.		

2025-32	Fire Stations floor replacements		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$225,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the flooring in all 3 fire stations.		

2025-33	DDA Street Light Electrical Replacement		
Project Length:	2024-2027	**City Share:**	100%
Estimated Project Cost:	$450,000	**Funding Source:**	DDA Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the underground wiring for the decorative streetlights in downtown.		

2025-34	Parking Lot Lighting Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Install lighting in parking lots that currently do not have any lighting.		

2025-35	Parking Structure Facility Assessment		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$250,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Assessment on each parking structure (5). Create a 5,10-,15- and 20-year plan for each location.		

2025-36	Parking Structure Gate Replacements		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	In theory, should make the parking structures a more welcoming option for parking in downtown Royal oak. Thus, creating more parking revenue and creating more opportunities for local businesses to increase sales.		
Description:	Replace existing gate/kiosk at each driving lane at the parking structures.		

2025-37	Elevator Upgrades		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking/Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Otis is requiring upgrades to the 4 Otis elevators we have in the city. Upgrading mechanics of the elevators because the existing ones are out of date and no longer useable.		

2025-38	DPS Roofing		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	General Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace a section of roof at the DPS Building.		

2025-41	Library Security Camera Update		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$160,848	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Replacing the Library's security camera system to align with the City's system.		

2025-42	Automated Materials Handling		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$125,000	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	An automated materials handling system, or AMH, automatically checks in materials that are returned through the book drop, and then sorts them into their collections.		

2025-44	Library HVAC Boilers & Chiller		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$1,321,524	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	The boiler and chiller at the Library will need to be replaced as they will be at the end of their useful life. The project will include replacing the fencing around the chiller and restoration of the landscaping.		

2024-25	Senior Center Bathroom Remodel		
Project Length:	2024-2025	**City Share:**	50%
Estimated Project Cost:	$183,188	**Funding Source:**	Oakland County Grant/ARPA
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Remodel to current restrooms at the Senior Center. The current restrooms are not ADA compliant. The remodel will make bathrooms larger so that we can fit and ADA stall in current bathrooms and also keep the number of bathrooms needed to meet the capacity of the Senior Center. ADA bathrooms may need to be built in another area of the Senior Center.		

2025-52	Farmers Market Generator		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Install a generator at the Farmers Market.		

2025-53	Senior Center Furnace Replacements		
Project Length:	2024-2025	**City Share:**	50%
Estimated Project Cost:	$31,500	**Funding Source:**	Oakland County Grant/ARPA
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Replace two older furnaces that need constant repair.		

2024-28	City-wide ROW Tree Planting		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$1,040,000	**Funding Source:**	ARPA,Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Unknown		
Description:	Provide ROW tree plantings at reduced or no cost to homeowners. The trees will reduce storm water run-off, reducing system flows.		

2024-30	Fernwood Park Improvements		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Replacement of play equipment and fall zone surface material and installing outdoor fitness equipment with rubber fall zone surface material.		

2024-32	Miller Park Improvements		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Replacement of Miller Park playground equipment and replacement of current fibar fall zone material with artificial turf or poured in place fall zone.		

2024-34	Lockman Park Upgrade		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	$4,000 less routine maintenance		
Description:	Upgrade Lockman Park's current playground, tennis courts, and basketball courts.		

2024-35	Tennis Court & Pickleball Court Repair/Replacements		
Project Length:	2024-2029	**City Share:**	100%
Estimated Project Cost:	$2,000,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Resurface, repair or replace current city tennis courts and pickle ball courts. Potential to convert some tennis courts to pickle ball courts.		

2024-36	Worden Park-Upgrade		
Project Length:	2027-2028	**City Share:**	100%
Estimated Project Cost:	$4,500,000	**Funding Source:**	Parks and Recreation Millage, CDBG, ROFC Partnership
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	$10,000 increase in rental fees and team fees		
Description:	Upgrades at Worden Park include "clovering" the four ball diamonds, and opening up the area for better utilization of soccer fields, lacrosse, and football fields. Connecting walking paths with fitness amenities to the arboretum trails.		

2024-37	Clawson Park		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$750,000	**Funding Source:**	CDBG Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Upgrades to Clawson Park to include new playground surfacing, swings and baseball field.		

2024-38	Elks Park Upgrade		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$1,800,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade park components at Elks Park to include: playground, basketball court, tennis court, baseball field and other amenities.		

2024-40	Storage and Locker Rooms		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$300,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Replace current storage area that has structural issues and install a 45'x100' storage facility with locker rooms at Memorial Park.		

2024-41	ADA Grandstands/Press Box		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$850,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Remove existing, non-ADA compliant bleachers at Memorial Park field #3 and replace with ADA compliant grandstands with updated press box.		

2024-42	Park Drainage		
Project Length:	2024-2029	**City Share:**	100%
Estimated Project Cost:	$550,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Unknown		
Description:	Numerous city parks have issues with drainage. The city is looking into which parks and possible solutions for the drainage issues.		

2024-44	Quickstad Park Soccer Field Lights		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Parks and Recreation Millage/ROFC Partnership
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Add lights to soccer fields at Quickstad Park.		

2024-45	Wagner Park Disc Golf Course Upgrades		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	New pads, baskets and re-design of disc golf course at Wagner Park.		

2024-46	Memorial Park Athletic Turf		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Install turf for fields 1 and 2 at Memorial Park. Improve field drainage.		

2024-47	Nature Areas ADA Trails		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Replace current trails with ADA trails in Cummingston and Tenhave Woods nature areas.		

2024-48	Gunn Dyer Park		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Renovation of Gunn Dyer Park.		

2024-49	Red Run Park Upgrades		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$1,800,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Renovate play structures, tennis courts, athletic fields, potential site for skate park or in-line roller hockey rink.		

2024-50	Dickinson Park		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$700,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Playground and athletic field improvements/renovations.		

2024-51	Park Restrooms		
Project Length:	2025-2029	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Installation of restrooms in high trafficked parks. The city is currently looking into which parks make the most sense for restroom additions.		

2024-52	Exchange Park		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Tennis court, athletic fields, playground and other park improvements/renovations.		

2024-53	Memorial Park Scoreboards, Field #1 and Field #2		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Replace existing nonfunctional scoreboards with new scoreboards.		

2024-54	Park Connectivity		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Select parks will receive Wi-Fi connectivity. Potential parks to receive: Starr Jaycee, VFW, Normandy Oaks Park.		

2024-55	Whittier and Upton Park Pickleball Courts		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$800,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Reconstruction of pickleball courts at Whittier and Upton Park. The lifespan of the courts is expiring.		

2024-56	Mark Twain Dog Park Shelter		
Project Length:	2027-2028	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Install shade shelter with benches for users of dog park.		

2024-57	Maudlin Park		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Park improvements to renovate play structure, improve accessibility score.		

2024-58	Westwood Park		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Park renovation to play structures and improve accessibility score.		

2025-39	Memorial Park Barrier Netting		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	$1,000 less materials for upkeep maintenance		
Description:	Current netting at Memorial Park Diamond #3 is not conducive for spectator protection or the protection of vehicles along Coolidge Highway. A new netting system would cover the entire seating area and extend down left field (adjacent to Coolidge Highway) for walking spectator and Coolidge Highway protection.		

2025-40	Park Bench/Picnic Table Replacement		
Project Length:	2024-2029	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	$2,000 maintenance		
Description:	Replacement of existing wooden benches/picnic tables in parks with recycled composite benches/picnic tables.		

INFORMATION TECHNOLOGY

CAP1103	Computer Replacement Program (ongoing)		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$720,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Scheduled replacement of desktop computers when they reach the end of their useful service life. Useful service life is generally four years.		

CAP1104	Office Software and Training Program		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$302,400	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade software and training programs. Office365 to replace older versions of the Microsoft Office software for all city employees. Lynda.com licensing for employee training.		

CAP1105	Server-Network-Cabling Infrastructure		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$315,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade and replace key areas of the city's network, cabling, server hardware and intrusion protection improvements when appropriate. This program is ongoing.		

CAP1302	GIS Integration		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$378,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Consulting services to integrate geographical information systems (GIS) applications and development into planning, fire, clerk, and engineering and various departments and Oakland County CAMS. This program is ongoing.		

CAP1403	Mobile Workforce		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$50,400	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	This project would address the aging laptop computers for remote and mobile workforce equipment. Consideration and utilization of other electronic devices similar to PDA/smart phones and iPads can be addressed. Accessibility of wireless access points to be implemented. This is an ongoing program.		

CAP1726	Backup/Recovery Solution		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$420,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Implement a disaster recovery solution to ensure city technology and systems can be quickly recovered in case of a disaster. This only includes the backup software and hardware. The hardware and software will be purchased with either a one year, three year or five year support, maintenance and warranty with the costs spread evenly over the appropriate number of fiscal years.		

VEHICLES, EQUIPMENT, LARGE STUDIES, AND OTHERS

2024-62	Convert City Owned Street Lights to LED		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$400,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Implement a disaster recovery solution to ensure city technology and systems can be quickly recovered in case of a disaster. This only includes the backup software and hardware. The hardware and software will be purchased with either a one year, three year or five year support, maintenance and warranty with the costs spread evenly over the appropriate number of fiscal years.		

2024-65	License Plate Recognition		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$195,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Automatic license plate recognition cameras with vehicle fingerprint technology.		

2024-69	Police Technology		
Project Length:	2024-2029	**City Share:**	100%
Estimated Project Cost:	$1,877,500	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Lease equipment and software that includes body worn cameras, stun devices, in car fleet cameras, interview room recording equipment and evidence cloud digital evidence storage and management system. This request also includes virtual reality oculus training headsets and software.		

2025-43	Police Property Room Audit		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$25,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	A comprehensive inventory of all property and evidence held by the police department must be completed by an outside firm every three years. This requirement is mandated by ROPD policy & procedures.		

2025-45	Library Strategic Planning		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$35,000	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	The Library's current strategic plan covers 2019-2024 and will need to be updated or rewritten.		

2025-46	Fire Extrication Equipment		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$111,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Replace aging extrication equipment as warranty has expired and service calls have begun to rise. Replacement to mirror existing units.		

2025-47	Fire PowerPro2 Stretchers		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$79,317	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Purchase of additional stretchers that were not purchased with new rescue units. This purchase solves two operational issues for FD: 1) Increase rescue capabilities by being able to increase staffed transport units for special events or large-scale incidents, and 2) alternative solution to purchasing a single bariatric stretcher for large patients. Integrates with the existing PowerLoad system installed on the new rescues. Change of perspective from having front-line ambulances and reserve ambulances, to having the capability to staff as many as 5 rescues at a time.		

2025-48	Fire SCBA Harnesses and Masks		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$350,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy, and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Replace current harnesses and masks. Existing equipment nearing end of life for services, vendors will stop servicing equipment this old for liability reasons.		

2024-70	Motor Pool Vehicle Replacement Plan		
Project Length:	2024-2030	**City Share:**	100%
Estimated Project Cost:	$11,751,406	**Funding Source:**	Motor Pool Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Vehicle replacement plan for fiscal years 2024-25 to 2029-30; Detailed schedules begin on the next page.		

VEHICLE REPLACEMENT
2024/2025

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		ASSESSOR	
105	15	Ford Escape	$40,000
		BUILDING MAINTENANCE	
333	15	Ford Escape	$40,000
		ENGINEERING	
637	14	Ford Escape	$40,000
		HIGHWAY	
285	17	Elgin Sweeper	$250,000
		INSPECTION	
180	16	Ford Escape	$40,000
186	16	Ford Escape	$40,000
		PARKS & FORESTRY	
701	18	Ford F-150	$55,000
714	16	Ford F-250	$80,000
GM071	07	Torro Groundsmaster 328D	$75,000
		POLICE	
807	20	Ford Explorer	$70,000
808	20	Ford Explorer	$70,000
813	20	Ford Explorer	$70,000
832	14	Ford Explorer	$70,000
858	18	Ford Taurus	$48,000
859	19	Ford Explorer	$48,000
		WATER MAINTENANCE	
401	17	Ford F-150	$40,000
471	09	JCB 3CX-15 Backhoe	$170,000
417	15	Ford F-450	$81,000
		Total	**$1,327,000**

VEHICLE REPLACEMENT
2025/2026

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		ASSESSOR	
102	17	Ford Escape	$34,100
		AUTO PARKING	
635	16	Ford F-250	$52,000
		ELECTRICAL	
331	16	Ford Transit 150	$60,000
		ENGINEERING	
103	17	Ford F-150	$55,000
107	19	Ford Escape	$34,100
630	17	Ford Explorer	$45,400
631	17	Ford Explorer	$45,400
633	16	Ford Explorer	$45,400
		FIRE	
908	16	Ford Explorer	$45,400
909	15	Ford F-350	$52,000
914	14	Ford Explorer	$45,400
		HIGHWAY	
110	16	Ford Explorer	$45,400
286	17	Elgin Sweeper	$246,000
		INSPECTION	
183	16	Ford Escape	$44,000
		PARKS & FORESTRY	
713	18	Ford F-250	$55,000
717	15	Ford F-250	$70,000
774	01	New Holland Tractor	$46,200
1762	03	Brush Bandit Chipper	$55,800
GM061	06	Torro Groundsmaster 345	$75,000
		POLICE	
804	20	Ford Explorer	$65,000
816	21	Ford Explorer	$65,000
823	13	Ford Taurus	$52,218
824	20	Ford Explorer	$65,000
826	21	Ford Explorer	$65,000
830	13	Ford Taurus	$52,218
860	20	Chevy Equinox	$47,955
863	20	Ford Edge	$45,400
		SEWER	
1461	97	Muller Mixer	$6,500
		WATER MAINTENANCE	
418	15	Ford F-450	$80,073
441	17	Freightliner Tandem	$174,371
		WATER SERVICE	
431	16	Ford Transit 150	$45,000
432	16	Ford Transit 150	$45,000
		Total	**$1,960,335**

VEHICLE REPLACEMENT
2026/2027

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		ASSESSOR	
109	17	Ford Escape	$34,100
		BUILDING MAINTENANCE	
733	17	Ford Transit 350	$45,000
		FIRE	
993	16	Ford Horton Ambulance	$308,000
907	17	Ford Explorer	$45,400
		HIGHWAY	
232	19	Ford F-250	$58,000
256	14	Freightliner 108SD	$212,971
283	02	Bobcat L 873	$78,000
		PARKS & FORESTRY	
715	17	Ford F-250	$58,227
718	17	Ford F-250	$52,799
730	17	Ford Transit 250	$45,000
		POLICE	
803	21	Ford Explorer	$65,000
811	21	Ford Explorer	$65,000
840	22	Ford Explorer	$45,400
842	22	Ford Explorer	$45,400
855	20	Chrysler Pacifica	$65,234
		SEWER	
142	18	Ford F-250	$56,000
445	17	Ford F-550	$60,492
		WATER MAINTENANCE	
411	15	Ford F-450	$80,073
442	17	Freightliner Tandem	$174,371
1481	08	Target Arrow	$6,700
1483	08	Target Arrow	$6,700
		WATER SERVICE	
433	16	Ford Transit 150	$45,000
		Total	**$1,652,867**

VEHICLE REPLACEMENT
2027/2028

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		AUTO PARKING	
636	18	Transit Connect	$45,000
		ENGINEERING	
632	21	Ford Explorer	$45,400
		FIRE	
906	20	Ford Explorer	$45,400
911	08	E-1 Pumper	$980,000
		HIGHWAY	
233	20	Ford F-250	$58,000
235	21	Ford F-250	$58,000
252	16	Freightliner 108SD	$212,971
257	19	Ford F-550	$83,842
268	19	Ford F-250	$58,000
		INSPECTION	
163	20	Ford Explorer	$44,000
164	21	Ford Escape	$44,000
182	21	Ford Escape	$44,000
188	20	Ford Explorer	$44,000
		PARKS & FORESTRY	
716	18	Ford F-250	$58,000
719	18	Ford F-250	$52,803
		POLICE	
802	22	Ford Explorer	$65,000
814	21	Chevy Tahoe	$55,171
		SEWER	
443	21	Freightliner Single	$223,200
		Total	**$2,216,787**

VEHICLE REPLACEMENT
2028/2029

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		FIRE	
08	821	E-1 Pumper	$980,000
		HIGHWAY	
253	16	Freightliner 108SD	$212,971
254	16	Freightliner 108SD	$212,971
2297	13	Falcon Hot Patch	$40,000
		INSPECTION	
165	15	Ford Escape	$44,000
181	19	Ford Escape	$44,000
184	22	Ford Escape	$44,000
185	22	Ford Escape	$44,000
		PARKS & FORESTRY	
764	18	Freightliner - Chipper	$132,965
		POLICE	
806	22	Ford Explorer	$65,000
810	22	Ford Explorer	$65,000
818	21	Chevy Tahoe	$65,000
825	18	Transit Passenger Wagon	$50,400
845	15	Ford Taurus	$45,400
		SEWER	
414	19	Ford F-450	$50,600
		WATER MAINTENANCE	
465	19	Freightliner 108SD	$174,997
		Total	**$2,271,304**

VEHICLE REPLACEMENT
2029/2030

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		FIRE	
905	20	Ford Explorer	$45,400
922	06	E-1 HP100 Aerial	$980,000
		HIGHWAY	
251	17	Freightliner 108SD	$212,971
258	17	Freightliner 108SD	$212,971
		INSPECTION	
180	16	Ford Escape	$44,000
		PARKS & FORESTRY	
762	18	Freightliner	$212,150
		POLICE	
805	24	Ford Explorer	$64,387
807	20	Ford Explorer	$65,000
808	20	Ford Explorer	$65,000
813	20	Ford Explorer	$65,000
815	24	Ford Explorer	$65,000
817	24	Ford F-150	$65,000
832	24	Ford Explorer	$65,000
841	23	Chrysler Pacifica	$65,234
858	24	Ford Taurus	$45,400
		SEWER	
415	19	Ford F450	$50,600
		Total	**$2,323,113**

Projects Under Review

Projects under review are projects that may be deemed as worthy and viable; however, they are not included as part of the active 2024-2030 Capital Improvement Plan as additional research or review is ongoing. Projects under review may require additional information, studies or city commission policies to be in place before more accurate timelines and/or funding levels can be identified. It is possible that projects under review may not fall under the city's jurisdiction and will require other agencies to move the project forward; while some projects may not fall within the 2024-2030 timeframe.

tbd	City Recreation Center		
Project Length:	2026-2029	**City Share:**	100%
Estimated Project Cost:	$30,000,000	**Funding Source:**	Sponsorship, municipal bond, GF
Impact on the Operating Budget:	Unknown		
Description:	Build a 100,000 sq. ft. multipurpose recreation facility to serve Royal Oak and its residents. Recreation center should include rooms for licensed preschool, teen center for after school programing, community room (w/potential stage), classroom/meeting spaces, dance/fitness rooms, 2 HS basketball gyms, walking track and multipurpose turf area for indoor soccer, baseball, lacrosse, football etc.		

tbd	Skatepark		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	DNR Grants, Tony Hawk Foundation, Parks and Rec Millage
Impact on the Operating Budget:	Unknown		
Description:	The City would benefit having a skatepark with artistic features to appeal to multiple demographics, through a potential partnership with the Tony Hawk Foundation.		

tbd	DPS Facility Renovations		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$15,000,000	**Funding Source:**	tbd
Impact on the Operating Budget:	Unknown		
Description:	This project involves potential renovations, reconfiguration, and new construction at the existing DPS facility to improve functionality, energy efficiency, safety, security, and accessibility.		

OPENGOV CAPITAL PROJECT PROPOSAL EXAMPLE

Construction Project Application

Project Name (required) 29 / 128

5th Street Plaza Improvements

Prepared By: 10 / 128

Tim Thwing

Program Area: (required)

Major Street Improvements

Project Type (required)

New Project

Project Classification (required)

New

Schedule

Start Date (required)

07 / 01 / 2024

Estimated Completion Date (req...

11 / 01 / 2024

Project Description

Project Description (required) 1927 / 5120

The Downtown Development Authority, DDA has a contract with Fleis & Vandenbrink for professional design/engineering services.

1. Design and construction of a plaza that is pedestrian centric, aesthetically pleasing, and incorporates green infrastructure in the current closure area of West Fifth Avenue. The design must provide a driving lane for emergency service vehicles, with the ability to close the lane for pedestrian safety during nonemergency use.
2. Improvement of the pedestrian walkway on West Fifth Avenue between South Washington Avenue and South Lafayette Avenue.
3. Both segments of the Plaza designs should create continuity between the two placemaking spaces. Desirable designs may include but are not limited to:

a. Decorative concrete paving
b. Permeable paving or other green infrastructure
c. Festoon String lights
d. Decorative lighting consistent with existing sidewalk lighting
e. Site furniture including tables, chairs, and any seat walls
f. Space maximizing landscaping
g. Opportunities for public art

Please provide a detailed description of what this project entails.

g. Opportunities for public art

4. Designs for Plaza must address alley access for all adjacent properties.
5. The proposed improvements should promote the concept of universal access and ADA accessibility.

The project would also include water main replacement as described below:

- Description: Installing 8" water main to replace 4" and 6" water main on Fifth Avenue between S. Lafayette Avenue and S. Center Street.
- Meets strategic plan goal for Infrastructure
- Meets S-CAP plan goal 4.1.3
- Cost: $330,000
- Funding Source: Water/Sewer fund (592.901.97000.00000)

Please provide a detailed description of what this project entails.

Strategic Initiative Alignment

Primary Strategic Goal Alignment (required)

Welcoming, Engaged, and Livable Community

Secondary Strategic Goal Alignment

Vibrant Local Economy

Additional Strategic Goal Alignment

Reliable Infrastructure

Please describe how this project aligns with this strategic priority: (required) 270 / 5120

The intent of the project is to enhance a currently close road segment in the downtown. Creating a place for visitors, patrons and workers to enjoy, as well as opportunities for pop-up businesses. Aging infrastructure will be replaced as part of the enhancements.

Planning Context

Is the project part of an Adopted Program, Policy, or Plan? (required)

Yes

Select Adopted Program, Policy or Plan Below (required)

Other

If other, explain below

Additional Adopted Program, Policy or Plan Below

Select...

If other, explain below

Describe how this project directly or indirectly applies to the program, plan or policy chosen above. (required) 777 / 2560

The project is consistent with the DDA's goals and objectives as follows:

1. Downtown development goal: to encourage development in downtown through economic development programs, attraction efforts, and TIF reimbursement.
2. Downtown place making goal: to create welcoming and beautiful public spaces that encourage residents and visitors to gather as a community.

Continue to complete streetscape improvements and repairs. Create an improvement program for public alleys in the downtown.
Investigate and improve streetscape design elements and components, including light fixtures, tree grates and other technology improvements.

If none, enter n/a

Planning Context

Planning Context: Is the City legally obligated to perform this project?

No

Please describe City's legal requirement: 0 / 5120

Coordination

Please identify if this project is dependent upon or should coordinate with one or more other CIP projects and please describe the relationship: 119 / 1280

This project would include coordination with a water main replacement, as part of project not separate activity.

Project Priority

Priority within Program Area (required)

Desired

Priority Citywide (required)

Value Add

Describe how priority was assigned 70 / 2560

This project is a desired enhancement to the downtown and city.

Is this project included the most recent Adopted or any prior years' budget? Has this project already been approved by any Board or Commission?

Prior Approval (required)

Yes

Prior Approval Details (required)

n/a

If part of previous approved budget, enter fiscal year 8 / 512

FY 23-24

If approved by Commission, Board or Committee, indicate date of meeting. 13 / 512

DDA 3/15/2023

If applicable, attach agenda item at the bottom of this proposal

Total Estimated Project Cost

Total Estimated Project Cost (required)

$1,830,000

Total City Cost: (required)

$1,830,000

Total Non City Cost: (required)

$0

List all funding options available for this project, include non city costs in "other":

Water Sewer Fund:

$330,000

Major Road Fund:

$

Local Road Fund:

$

DDA:

$1,500,000

MDOT:

$

ARPA (Green Infrastructure):

$

Other(specify below): 0 / 512

Recommended funding option(s) to be used or pursued, please provide specific details (required) 44 / 2000000

DDA TIF funding and water/sewer fund.

Basis of Cost Estimate

Basis of Cost Estimate (required)

Cost estimate from Engineer/Architect

Other basis of cost estimate-explain below 71 / 256

Some items included in initial estimated will be eliminated from design

Budget Impact (Costs): Estimate of all future operating costs this project will cause. Consider wages, benefits, utilities, maintenance; supplies, and other ongoing costs

Budget Impact (Costs) Details: (required) 136 / 2560

It is anticipated that the improvements will not increase on-going costs. General maintenance activities will still be necessary.

Budget Impact (Savings): Estimate of all future operating savings or other efficiencies this project will provide. Consider wages, benefits, utilities, maintenance, supplies, and other ongoing costs etc.

Budget Impact (Savings) Details: (required) 154 / 2560

It is anticipate that the improvements will not reduce on-going costs. Replacement of aging infrastructure should reduce initial maintenance needs.

If Cost Impact Exceeds Savings Impact: Please explain in detail the increased level of services that will be provided with the implementation of this project (or explain justification for project).

Cost Impact Exceeds Savings Impact (Details): 0 / 25

B I U

Supporting Documents

Support your proposal narrative with file attachments.

Supported filetypes: .pdf, .doc, .docx, .zip, .txt, .csv, .xls, .xlsx, .jpeg, .jpg, .png, .gif, .bmp

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15 of 24 - Clipbo

OPENGOV EQUIPMENT PROPOSAL EXAMPLE

Template Used: Equipment/Study/Technology/Other Application **Change**

Equipment/Study/Technology/Other Application

Project Name (required) 18 / 128

Police Technology

Date Form Prepared (required)

12 / 12 / 2023

Department (required) 6 / 128

Police

Prepared By: (required) 13 / 128

Michael Moore

CIP ID# 0 / 128

Project Type

New Project

Project Classification (required)

Replacement

Program Area: (required)

Equipment / Large Studies / Other

Anticipated Purchase Date: (requ...

11 / 01 / 2024

Project Description: Provide a brief description of this request:

Project Description (required) 288 / 5120

Lease equipment and software that includes body worn cameras, stun devices, in car fleet cameras, interview room recording equipment and evidence cloud digital evidence storage and management system. This request also includes virtual reality oculus training headsets and software.

Please provide a detailed description of what this project entails.

Strategic Initiative Alignment

Primary Strategic Goal Alignment (required)

Safe, Healthy, and Just City

Secondary Strategic Goal Alignment

Efficient and Effective Services

Additional Strategic Goal Alignment

Select...

Please describe how this project aligns with this strategic priority: (required) 518 / 5120

B I U

This equipment is necessary for transparency and agency accountability. Royal Oak is home to numerous special events, including Arts, Beats, and Eats and the Woodward Dream Cruise. These events are the largest in the region and draw over 400,000 people to the city. This equipment aligns with recommended best practices.
Although no federal or state mandate currently exists, one is forthcoming.

(This new proposal brings all existing Axon contracts together for renewal in November 2024)

Planning Context

Is the project part of an Adopted Program, Policy, or Plan? (required)

No

Select Adopted Program, Policy or Plan Below (required)

N/A

If other, explain below

Describe how this project directly or indirectly applies to the program, plan or policy chosen above. 0 / 2560

If none, enter n/a

Please describe City's legal requirement: 225 / 5120

Although no federal or state mandate for Body Worn Cameras exist, one is forthcoming.
This technology provides transparency and accountability, especially during critical incidents and large scale special events.

Project Priority

Priority within Program Area (required)

Essential/Mandated

Priority Citywide (required)

Essential/Mandated

Describe how priority was assigned 134 / 2560

Without this technology, the City of Royal Oak is exposed to greater liability after critical incidents or use of force events.

Forms of Acquisition: Please select one of the following

Form of Acquisition (required)

Rental/Lease

Number of Units Requested:

Estimated Service Life (Years):

5

Total Estimated Cost of Purchase

Purchase Price or Annual Rent / Lease (required)

$375,500

Installation or Related Charges (required)

$0

Annual Operational Costs (required)

$0

Annual Operational Savings (required)

$0

Trade-in, Salvage Value, Discount (required)

$0

Net Purchase Cost / Annual Rent (required)

$375,500

Replacement Schedule

Are you requesting this project to be on a replacement schedule? (required)

Yes

(Example: Fire Dept. needs to purchase 40 turn-out gear/suits every 7 years)

If yes, please describe the cycle: 38 / 512

This contract covers a five year span

Funding Sources (check all that apply)

Dedicated Tax Millage

☑ Yes

General Operating Funds/Fund Balance

☑ Yes

Federal Grant

☐ Yes

State of Michigan Grant

☐ Yes

Private Grant or Public-Private Partnership

☐ Yes

Shared cost agreement with another organization

☐ Yes

User fees or rates

☐ Yes

Other(specify below)

☐ Yes

Recommended funding option(s) to be used or pursued, please provide specific details

28 / 2000000

Public Safety Millage

Supporting Documents

Support your proposal narrative with file attachments.

Supported filetypes: .pdf, .doc, .docx, .zip, .txt, .csv, .xls, .xlsx, .jpeg, .jpg, .png, .gif, .bmp

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Royal Oak

APPENDIX B

Royal Oak

FUNDING SCHEDULE FOR CAPITAL IMPROVEMENT PLAN, AS APPROVED BY CITY COMMISSION

FISCAL YEAR 2024-2025 ANNUAL BUDGET

APPROVED FUNDING SCHEDULE FOR THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Within this appendix you will find the projects that have been funded within the fiscal year 2024-2025 adopted budget.

As previously mentioned, the planned date for the completion of certain projects has been shifted since the recommended version was presented to the Planning Commission. This allows for the best alignment of project timing with the available resources throughout the forecast period. All projects from the "Recommended Capital Improvement Plan" document continue to be included, although some projects are proposed to be funded in a different fiscal year than originally presented.

The schedules to follow will be the reference for projects and purchases to be completed in the 2024-2025 fiscal year.

**	Indicates an ongoing annual city project												
	Green = Modified Project												
	Peach = New Project												

**These items were submitted for funding in the 2024-25 fiscal year budget. However, due to limited funding resources, they were not included or funded in the 2024-25 budget. These projects may be submitted again in future Capital Improvement Plan (CIP) and budget cycles,which may also include modifications to the scope of the project. For that reason, no estimate has been included for the future fiscal year in which this project may be completed, and the six-year CIP schedule approved by the Planning Commission will not be modified until the next submission cycle.*

FISCAL YEAR 24-25 BUDGET

CIP #	PROJECT NAME	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2024-25 CITY COST	FULLY FUNDED	PARTIALLY FUNDED	*NOT FUNDED	
Water and Sewer Improvements													
CAP2450	Aerial Flyover for Impervious Mapping-was CAP2350	Water & Sewer Fund / Rates	170,000	100%		170,000	-	170,000	80,000	80,000	-	-	
CAP2599	Royal Oak Sewer Asset Management Plan and Ordinance Updates-was CAP2499	Water & Sewer Fund / Rates	200,000	100%		200,000	-	200,000	100,000	100,000	-	-	
CAP2407	Crooks Road Resurfacing (water main improvements)	Water & Sewer Fund / Rates	946,000	100%		946,000	488,000	458,000	458,000	458,000	-	-	
CAP2410	2024 Water Main Improvements	Water & Sewer Fund / Rates	1,952,000	100%		1,952,000	976,000	976,000	976,000	1,883,000	-	-	*cost estimate increased due to recent bid results*
CAP2411	2024 Water Main Improvements	Water & Sewer Fund / Rates	1,814,000	100%		1,814,000	907,000	907,000	907,000	-	-	907,000	
CAP2435	2024 Road Reconstruction (water main improvements)	Water & Sewer Fund / Rates	840,000	100%		840,000	420,000	420,000	420,000		325,000	95,000	
CAP2440	2024 Green Infrastructure Improvements	ARPA/Water & Sewer Fund / Rates	1,200,000	100%		1,200,000	600,000	600,000	600,000	600,000	-	-	
CAP2510	2025 Water Main Improvements	Water & Sewer Fund / Rates	2,860,000	100%		2,860,000	-	2,860,000	1,430,000	-	-	1,430,000	
CAP2511	2025 Water Main Improvements	Water & Sewer Fund / Rates	3,270,000	100%		3,270,000	-	3,270,000	1,635,000	-	-	1,635,000	
CAP2540	2025 Green Infrastructure Improvements	ARPA Water & Sewer Fund / Rates	1,300,000	100%		1,300,000	-	1,300,000	650,000	650,000	-	-	
CAPXX01	Concrete Pavement Replacement & Pre-paid Sidewalk Improvements	Water & Sewer Fund / Rates	3,452,000	100%		3,452,000	-	3,452,000	505,000	505,000	-	-	
CAPXX55	Special Assessment Paving Projects	Water & Sewer Fund / Rates	685,000	100%		685,000	-	685,000	100,000	100,000	-	-	
CAPXX75	Sewer Televising and Root Control	Water & Sewer Fund / Rates	5,056,000	100%		5,056,000	618,000	4,438,000	650,000		550,000	100,000	
CAPXX85	Sewer Lining Improvements	Water & Sewer Fund / Rates	7,312,000	100%		7,312,000	895,000	6,417,000	941,000		800,000	141,000	
CAPXX95	Spot Sewer Repair Improvements	Water & Sewer Fund / Rates	5,705,000	100%		5,705,000	700,000	5,005,000	735,000		650,000	85,000	
2025-49	Water Service Line Inventory	Water & Sewer Fund / Rates	445,750	100%		445,750	-	445,750	445,750	445,750	-	-	
2025-50	Water Metering System Upgrade	Water & Sewer Fund / Rates	3,000,000	100%		3,000,000	-	3,000,000	3,000,000	-	-	3,000,000	
2025-51	Lead Service Line Replacements	ARPA/Water & Sewer Fund / Rates	7,740,000	100%		7,740,000	-	7,740,000	1,290,000	1,290,000	-	-	
CAP05TH	5th Street Plaza Improvements (water main improvements)	DDA Fund	330,000	100%		330,000	-	330,000	330,000	330,000	-	-	
	Water and Sewer and Stormwater Improvements		**61,782,750**		**-**	**61,782,750**	**5,604,000**	**56,178,750**	**15,252,750**	**6,441,750**	**2,325,000**	**7,393,000**	
Sidewalk Improvements													
CAPXX02	Sidewalk Improvement Program	Local Streets Fund & Direct Bills	6,500,000	58%	2,700,000	3,800,000	50,000	3,750,000	100,000	100,000	-	-	
	Sidewalk Improvements		**6,500,000**		**2,700,000**	**3,800,000**	**50,000**	**3,750,000**	**100,000**	**100,000**	**-**	**-**	

**	Indicates an ongoing annual city project												
	Green = Modified Project												
	Peach = New Project												

These items were submitted for funding in the 2024-25 fiscal year budget. However, due to limited funding resources, they were not included or funded in the 2024-25 budget. These projects may be submitted again in future Capital Improvement Plan (CIP) and budget cycles,which may also include modifications to the scope of the project. For that reason, no estimate has been included for the future fiscal year in which this project may be completed, and the six-year CIP schedule approved by the Planning Commission will not be modified until the next submission cycle.

FISCAL YEAR 24-25 BUDGET

CIP #	PROJECT NAME	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2024-25 CITY COST	FULLY FUNDED	PARTIALLY FUNDED	*NOT FUNDED	
Local Street Improvements													
CAP2405	2024 Concrete Street Repair Improvements-was CAPXX05	Local Streets Fund	1,676,172	100%		1,676,172	886,172	790,000	790,000	790,000	-	-	
CAP2410	2024 Road Improvements (due to water main construction)	Local Streets Fund	2,400,000	100%		2,400,000	1,200,000	1,200,000	1,200,000	1,375,000	-	-	*cost estimate increased due to recent bid results*
CAP2411	2024 Road Improvements (due to water main construction)	Local Streets Fund	350,000	100%		350,000	175,000	175,000	175,000	-	-	175,000	
CAP2415	2024 Asphalt Resurfacing Improvements-was CAPXX15	Local Streets Fund	3,684,000	100%		3,684,000	1,842,000	1,842,000	1,842,000	1,842,000	-	-	
CAP2435	2024 Road Reconstruction Improvements	Local Streets Fund	2,430,000	100%		2,430,000	1,215,000	1,215,000	1,215,000	1,215,000	-	-	
CAP2436	Special Assessment Paving of Massoit Road	Local Streets Fund & Special Assessments	180,000	79%	37,000	143,000	71,500	71,500	71,500	71,500	-	-	
CAP2510	2025 Road Improvements (due to water main construction)	Local Streets Fund	1,133,000	100%		1,133,000	-	1,133,000	566,500	566,500	-	-	
CAP2511	2025 Road Improvements (due to water main construction)	Local Streets Fund	200,000	100%		200,000	-	200,000	100,000	-	-	100,000	
CAP2512	Benjamin Avenue Traffic Calming	Local Streets Fund	100,000	100%		100,000	-	100,000	50,000	50,000	-	-	
CAP2535	2025 Local Road Reconstruction Improvements	Local Streets Fund	850,000	100%		850,000	-	850,000	425,000	425,000	-	-	
CAPXX25	Joint Sealing Improvements	Local Streets Fund	691,000	100%		691,000	150,000	541,000	84,000	84,000	-	-	
CAPXX55	Special Assessment Paving Projects	Local Streets Fund & Special Assessments	1,370,000	50%	685,000	685,000	-	685,000	100,000	100,000	-	-	
	Local Street Improvements	**Subtotal**	**23,084,172**		**722,000**	**22,362,172**	**5,539,672**	**16,822,500**	**6,619,000**	**6,519,000**	**-**	**275,000**	
Major Street Improvements													
CAP2314	2023 RCOC Traffic Signal Upgrade 13 Mile & Greenfield	Major Streets Fund, RCOC, Beverly Hills,Berkley, Southfield	325,000	25%	243,000	82,000	-	82,000	82,000	82,000	-	-	
CAP2407	2024 Crooks Road Resurfacing	Major Streets Fund/MDOT	4,850,762	80%	983,684	3,867,078	2,015,078	1,852,000	1,852,000	1,122,747	-	729,253	
CAP2416	Downtown Asphalt Resurfacing	Major Streets Fund/DDA	821,000	100%		821,000	410,500	410,500	410,500	410,500	-	-	
CAP2439	Main Street and 12 Mile Guardrail Replacement	Major Streets Fund	25,000	100%		25,000	-	25,000	25,000	25,000	-	-	
CAP2506	2025 13 Mile Road Resurfacing (MDOT)	Major Streets Fund/MDOT	2,125,003	63%	783,003	1,342,000	-	1,342,000	671,000	671,000	-	-	
CAP2507	Coolidge Highway Resurfacing	Major Streets Fund	1,720,000	100%		1,720,000	-	1,720,000	860,000	860,000	-	-	
CAP2508	2025 North Main Street Resurfacing	Major Streets Fund	1,020,000	100%		1,020,000	-	1,020,000	510,000	510,000	-	-	
CAP2509	2025 13 Mile Road Resurfacing (Woodward to Crooks)	Major Streets Fund	3,200,000	100%		3,200,000	-	3,200,000	1,600,000	1,600,000	-	-	
CAP2513	Audible Pedestrian Signals on 13 Mile Road	Major Streets Fund	40,000	100%		40,000	-	40,000	40,000	40,000	-	-	
CAP2514	2025 Downtown Road Improvements	Major Streets Fund	700,000	100%		700,000	-	700,000	350,000	350,000	-	-	

**	Indicates an ongoing annual city project												
	Green = Modified Project												
	Peach = New Project												

**These items were submitted for funding in the 2024-25 fiscal year budget. However, due to limited funding resources, they were not included or funded in the 2024-25 budget. These projects may be submitted again in future Capital Improvement Plan (CIP) and budget cycles,which may also include modifications to the scope of the project. For that reason, no estimate has been included for the future fiscal year in which this project may be completed, and the six-year CIP schedule approved by the Planning Commission will not be modified until the next submission cycle.*

FISCAL YEAR 24-25 BUDGET

CIP #	PROJECT NAME	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2024-25 CITY COST	FULLY FUNDED	PARTIALLY FUNDED	*NOT FUNDED	
CAPXX25	Joint Sealing Improvements	Major Streets Fund	417,000	100%		417,000	55,000	362,000	56,000	56,000	-	-	
CAPXX60	Mast Arm Inspections	Major Streets Fund	67,700	100%		67,700	7,700	60,000	8,500	8,500	-	-	
CAP05TH	5th Street Plaza Improvements	DDA Fund	1,500,000	100%		1,500,000		1,500,000	1,500,000	1,500,000	-	-	
	Major Street Improvements	**Subtotal**	**54,129,367**		**6,914,532**	**47,214,835**	**2,488,278**	**44,726,557**	**7,965,000**	**7,235,747**	**-**	**729,253**	
City-Owned Facilities								-					
2024-2	South Lafayette Parking Garage Fire Protection	Auto Parking Fund	100,000	100%		100,000		100,000	100,000	-	-	100,000	
2024-6	Parking Equipment Protection	Auto Parking Fund	50,000	100%		50,000		50,000	50,000	-	-	50,000	
2024-7	Parking System Lot Repave	Auto Parking Fund	500,000	100%		500,000		500,000	100,000	-	-	100,000	
2024-9	Golf Course Maintenance Building repairs	Golf Course Fund	35,000	100%		35,000		35,000	35,000	-	-	35,000	
2024-10	Golf Course Cart Shed Lighting Upgrades	Golf Course Fund	50,000	100%		50,000		50,000	50,000	-	-	50,000	
2024-13	Solar Panels Ice Arena & Salter	Parks and Recreation Millage, Grants, GF	1,000,000	100%		1,000,000		1,000,000	500,000	-	-	500,000	
2024-15	Royal Oak Animal Shelter	ARPA/Federal Grant	2,000,000	10%	1,800,000	200,000	45,500	154,500	154,500	154,500	-	-	*timing of project has changed and the costs are being spread over two years to reflect the new timing*
2024-19	Farmer's Market Electrical Upgrade	Farmers Market Fund	28,500	100%		28,500		28,500	28,500	28,500	-	-	
2024-21	Salter Center Parking Lot Repaving	General Fund	400,000	100%		400,000		400,000	400,000	-	-	400,000	
2024-22	Library Roof Replacement	Library Fund	500,000	100%		500,000		500,000	500,000	500,000	-	-	
2024-26	Senior Center Flooring	Oakland County Grant/ARPA	95,400	100%		95,400	47,700	47,700	47,700	47,700	-	-	*increased city amount, 50% will be offset by grant revenue*
2024-27	Library Solar Roof Installation	ARPA Funds	304,765	100%		304,765		304,765	304,765	362,000	-		*cost estimate increased due to recent bid results*
2025-1	City Facility Assessments	Multiple City Operating Funds	500,000	100%		500,000		500,000	500,000	500,000	-	-	
2025-2	Farmer's Market Audio System	Farmers Market Fund	15,000	100%		15,000		15,000	15,000	15,000	-	-	
2025-3	Ice Arena Boiler Replacement	Ice Arena, General Fund	14,000	100%		14,000		14,000	14,000	14,000	-	-	
2025-4	Ice Arena Sound System - West Rink	Ice Arena Fund, General Fund	10,000	100%		10,000		10,000	10,000	-	-	10,000	
2025-5	Ice Arena Subfloor Replacement	Ice Arena Fund	147,000	100%		147,000		147,000	147,000	140,000		-	*cost estimate decreased due to recent bid results*
2025-6	Ice Arena Roofing	Ice Arena Fund	250,000	100%		250,000		250,000	250,000	-	-	250,000	
2025-17	Salter Center Roof	General Fund	650,000	100%		650,000		650,000	650,000	-	-	650,000	
2025-19	Senior Center Lighting Upgrades	Senior Center Millage	80,000	100%		80,000		80,000	80,000	80,000	-	-	

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	Peach = New Project												

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FISCAL YEAR 24-25 BUDGET

CIP #	PROJECT NAME	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2024-25 CITY COST	FULLY FUNDED	PARTIALLY FUNDED	*NOT FUNDED	
2025-21	Senior Center Ceiling Tile Replacement	Senior Center Millage	50,000	100%		50,000		50,000	50,000	50,000	-	-	
2025-22	Senior Center New Reception Workstations	Senior Center Millage	40,000	100%		40,000		40,000	40,000	40,000	-	-	
2025-23	Farmer's Market Bathroom Building	ARPA Funds	999,640	100%		999,640	33,370	966,270	966,270	966,270	-	-	*timing of project has changed and the costs are being spread over two years to reflect the new timing*
2025-24	Senior Center Generator	Parks and Recreation Millage	50,000	100%		50,000		50,000	50,000	50,000	-	-	
2025-25	Memorial Park Facilities Improvements	Parks and Recreation Millage	150,000	100%		150,000		150,000	150,000	-	-	150,000	
2025-26	Fire Station #1 Fire Panel	Public Safety Fund	20,000	100%		20,000		20,000	20,000	20,000	-	-	
2025-28	Fire Station #2 Deck Replacement	Public Safety Fund	20,000	100%		20,000		20,000	20,000	20,000	-	-	
2025-30	Fire Station 2 Window Treatments	Public Safety Fund	25,000	100%		25,000		25,000	25,000	25,000	-	-	
2025-31	Fire Station #3 Deck Replacement	Public Safety Fund	20,000	100%		20,000		20,000	20,000	20,000	-	-	
2025-33	DDA Street Light Electrical Replacement	DDA Fund	450,000	100%		450,000		450,000	150,000	150,000	-	-	
2025-34	Parking Lot Lighting Improvements	Auto Parking Fund	100,000	100%		100,000		100,000	100,000	-	-	100,000	
2025-35	Parking Structure Facility Assessment	Auto Parking Fund	250,000	100%		250,000		250,000	250,000	-	-	250,000	
2025-37	Elevator Upgrades	Auto Parking/Library Fund	100,000	100%		100,000		100,000	100,000	-	25,000	75,000	
2025-41	Library Security Camera Update	Library Fund	160,848	100%		160,848		160,848	160,848	160,848	-	-	
2024-25	Senior Center Bathroom Remodel	Oakland County Grant/ARPA	183,188	100%		183,188	91,594	91,594	91,594	91,594	-	-	*increased city amount, 50% will be offset by grant revenue*
2025-52	Farmers Market Generator	ARPA Funds	200,000	100%		200,000		200,000	200,000	200,000	-	-	
2025-53	Senior Center Furnace Replacements	Oakland County Grant/ARPA	31,500	100%	-	31,500	15,750	15,750	15,750	15,750	-	-	*increased city amount, 50% will be offset by grant revenue*
	City-Owned Facilities	**Subtotal**	**15,915,949**		**1,800,000**	**14,115,949**	**233,914**	**13,882,035**	**6,345,927**	**3,651,162**	**25,000**	**2,720,000**	
Parks and Grounds			-			-				-			
2024-28	City-wide ROW Tree Planting	ARPA,Parks and Recreation Millage, CDBG	1,040,000	100%		1,040,000		1,040,000	165,000	165,000	-	-	
2024-34	Lockman Park Upgrade	Parks and Recreation Millage, CDBG	1,200,000	100%		1,200,000	500,000	700,000	700,000	700,000	-	-	*timing of project has changed and the costs are being spread over two years to reflect the new timing*
2024-35	Tennis Court & Pickleball Court Repair/Replacements	Parks and Recreation Millage, CDBG	2,000,000	100%		2,000,000		2,000,000	400,000	-	-	400,000	
2024-41	ADA Grandstands/Press Box	Parks and Recreation Millage	850,000	100%		850,000		850,000	850,000	-	-	850,000	
2024-42	Park Drainage	Parks and Recreation Millage	550,000	100%		550,000		550,000	110,000	-	80,000	30,000	
2024-46	Memorial Park Athletic Turf	Parks and Recreation Millage	600,000	100%		600,000		600,000	300,000	-	-	300,000	

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CIP #	PROJECT NAME	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2024-25 CITY COST	FULLY FUNDED	PARTIALLY FUNDED	*NOT FUNDED	
2024-55	Whittier and Upton Park Pickleball Courts	Parks and Recreation Millage	800,000	100%		800,000		800,000	400,000	-	200,000	200,000	
2025-39	Memorial Park Barrier Netting	Parks and Recreation Millage	200,000	100%		200,000		200,000	200,000	200,000	-	-	
2025-40	Park Bench/Picnic Table Replacement	Parks and Recreation Millage	100,000	100%		100,000		100,000	20,000	20,000	-	-	
	Parks & Grounds	**Subtotal**	**24,240,000**		**-**	**24,240,000**	**500,000**	**23,740,000**	**3,145,000**	**1,085,000**	**280,000**	**1,780,000**	
Information Technology										-			
CAP1103	Computer Replacement Program (ongoing)	IT Fund / Internal Service Fund User Charges	720,000	100%		720,000	**	720,000	120,000	120,000	-	-	
CAP1104	Office Software and Training Program	IT Fund / Internal Service Fund User Charges	302,400	100%		302,400	**	302,400	50,400	50,400	-	-	
CAP1105	Server-Network-Cabling Infrastructure	IT Fund / Internal Service Fund User Charges	315,000	100%		315,000	**	315,000	52,500	52,500	-	-	
CAP1302	GIS Integration	IT Fund / Internal Service Fund User Charges	378,000	100%		378,000	**	378,000	63,000	63,000	-	-	
CAP1403	Mobile Workforce	IT Fund / Internal Service Fund User Charges	50,400	100%		50,400	**	50,400	8,400	8,400	-	-	
CAP1726	Backup/Recovery Solution	IT Fund / Internal Service Fund User Charges	420,000	100%		420,000	**	420,000	70,000	70,000	-	-	
	Information Technology	**Subtotal**	**2,185,800**		**-**	**2,185,800**	**-**	**2,185,800**	**364,300**	**364,300**	**-**	**-**	
Vehicles / Equipment / Large Studies / Other													
2024-62	Convert City Owned Street Lights to LED	ARPA Funds	400,000	100%		400,000		400,000	400,000	400,000	-	-	
2024-65	License Plate Recognition	Public Safety Fund	195,000	100%		195,000	**	195,000	32,500	32,500	-	-	
2024-69	Police Technology	Public Safety Fund	1,877,500	100%		1,877,500		1,877,500	375,500	375,500	-	-	
2025-43	Police Property Room Audit	Public Safety Fund	25,000	100%		25,000		25,000	25,000	25,000	-	-	
2025-45	Library Strategic Planning	Library Fund	35,000	100%		35,000		35,000	35,000	35,000	-	-	
2025-46	Fire Extrication Equipment	Public Safety Fund/Grant	111,000	10%	99,900	11,100		11,100	11,100	11,100	-	-	*city cost decreased due to potential grant funding*
2025-47	Fire PowerPro2 Stretchers	Public Safety Fund	79,317	100%		79,317		79,317	79,317	79,317	-	-	
2024-70	Motor Pool Vehicle Replacement Plan	Motor Pool Fund / Internal Service Fund User Charges	11,751,406	100%		11,751,406		11,751,406	1,327,000	1,327,000	-	-	
	Vehicles / Equipment / Other	**Subtotal**	**14,824,223**		**99,900**	**14,724,323**	**-**	**14,724,323**	**2,285,417**	**2,285,417**	**-**	**-**	
		GRAND TOTAL OF ALL CITY PROJECTS	**202,662,261**		**12,236,432**	**190,425,829**	**14,415,864**	**176,009,965**	**42,077,394**	**27,682,376**	**2,630,000**	**12,897,253**	