

ROYAL OAK PLANNING COMMISSION
CITY OF ROYAL OAK, MICHIGAN

Tuesday, July 11, 2023

AGENDA

Regular Meeting
7:00 p.m.

- A. Call to Order**
 - B. Approval of Minutes for June 13, 2023**
 - C. Public Comment on Non-Agenda Items**
 - D. Unfinished Business**
 - 1. Preliminary Report to Establish Vinsetta Bridges Historic District**
 - E. Other Business**
 - 1. Rules of Procedure**
 - 2. Non-Action Items**
 - a. Michigan Planner for May/June 2023
 - b. Administrative Site Plan Approvals
 - F. Adjournment of Regular Meeting**
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Master Plan Work Session
7:30 p.m.

- A. Call to Order**
 - B. Review of Draft Summary of Charrette Input**
 - C. Review of Draft Master Plan Direction**
 - D. Public Comment**
 - E. Adjournment of Master Plan Work Session**
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Regular Meeting

Present

Ann Bueche
Sharlan Douglas, City Commissioner
Jim Ellison
Clyde Esbri
Michael Fournier, Mayor
Woody Gontina
Gary Quesada, Chairperson

Absent

None

Staff

Nick Grochowski, Interim City Attorney
Joseph Murphy, Director of Planning
Tim Thwing, Director of Community Development

A. Call to Order

Chairperson Quesada called the July 11, 2023, regular meeting of the Royal Oak Planning Commission to order at 7:00 p.m.

B. Approval of Minutes for June 13, 2023

Moved by Commissioner Douglas
Seconded by Mr. Gontina

To approve the minutes of the June 13, 2023, regular meeting of the Royal Oak Planning Commission as presented.

Motion adopted unanimously.

C. Public Comment on Non-Agenda Items

Chairperson Quesada invited members of the audience to comment on any issues that were not part of the meeting's agenda. After all members of the audience came forward Chairperson Quesada closed the public comment portion of the agenda.

D. Unfinished Business

1. Preliminary Report to Establish Vinsetta Bridges Historic District

Mayor Fournier left the meeting at 7:30 p.m.

Moved by Mr. Ellison
Seconded by Commissioner Douglas

Be it resolved that the City of Royal Oak Planning Commission has no objection to the designation of the **Vinsetta Bridges Historic District** located within the **Vinsetta Boulevard right-of-way**, in Royal Oak, Michigan, as a local historic district, provided that all public and/or semi-public bodies with public utilities within the Vinsetta Boulevard right-of-way are exempted from the need to seek a certificate of appropriateness from the Royal Oak Historic District Commission for any maintenance, repair, replacement, of other work on such utilities, or for routine maintenance of trees and other plant material.

Motion adopted 5 to 1.

Yes: Ms. Bueche, Commissioner Douglas, Mr. Ellison, Mr. Gontina, Mr. Quesada.

No: Mr. Esbri.

E. Other Business

1. Rules of Procedure

Moved by Mr. Esbri
Seconded by Ms. Bueche

To adopt the proposed amendments to Section 4.13 subparagraphs (I) and (J) of the planning commission's **rules of procedure** as presented.

Motion adopted unanimously.

2. Non-Action Items

The following informational items were presented to the planning commission with no further action being taken: (a) the Michigan Associate of Planning's Michigan Planner newsletter for May and June of 2023; and (b) a list of building permit applications and site plans that were administratively approved by the planning division during the second quarter of 2023.

F. Adjournment

Moved by Mr. Ellison
Seconded by Commissioner Douglas

To adjourn the July 11, 2023, regular meeting of the Royal Oak Planning Commission at 8:07 p.m.

Motion adopted unanimously.

Master Plan Work Session

Present

Ann Bueche
Sharlan Douglas, City Commissioner
Jim Ellison
Clyde Esbri
Woody Gontina
Gary Quesada, Chairperson

Absent

Michael Fournier, Mayor

Staff

Nick Grochowski, Interim City Attorney
Joseph Murphy, Director of Planning
Tim Thwing, Director of Community Development

Also Present

Matthew Lambert, DPZ Co-Design (by remote video connection)

A. Call to Order

Chairperson Quesada called the Master Plan Work Session of the Royal Oak Planning Commission for July 11, 2023, to order at 8:16 p.m.

B. Review of Draft Summary of Charrette Input

Mr. Lambert reviewed the draft master plan summary of charrette input with the planning commission from the charrettes held on May 15 through May 20, 2023. No formal action was taken.

C. Review of Draft Master Plan Direction

Mr. Lambert reviewed the draft master plan direction with the planning commission. No formal action was taken.

D. Public Comment

Chairperson Quesada invited members of the audience to comment on any planning related issues. After all interested members of the audience came forward Chairperson Quesada closed the public comment portion of the agenda.

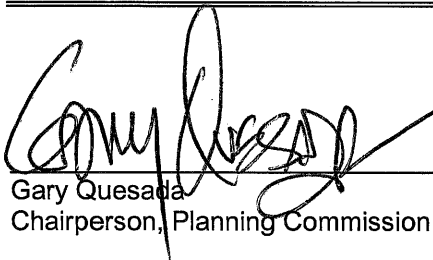
E. Adjournment

Moved by Commissioner Douglas

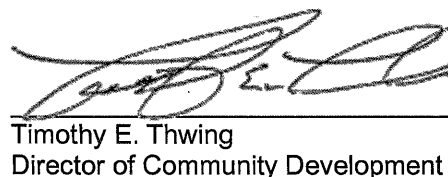
Seconded by Mr. Gontina

To **adjourn** the July 11, 2023, Master Plan Work Session of the Royal Oak Planning Commission for July 11, 2023, at 10:27 p.m.

Motion adopted unanimously.



Gary Quesada
Chairperson, Planning Commission



Timothy E. Thwing
Director of Community Development