

A meeting of the Downtown Park Task Force was held on Monday March 18, 2019 in room 315 at City Hall located at 211 Williams St, Royal Oak. The meeting was called to order at 6:30 p.m. by Chairperson Paruch.

	PRESENT	ABSENT
Chairperson	Paruch	
Vice-Chair	Dunstan Arvan Ciechorski Douglas Kindinger	DuBuc Mirabella

* * * * *

APPROVAL OF MINUTES

Moved by Mr. Arvan
Seconded by Mr. Ciechorski

Be it resolved, that the minutes of December 12, 2018 are hereby approved as submitted.

Adopted Unanimously

* * * * *

CITY COMMISSION COMMENTS

There were no city commission comments.

* * * * *

SELECTION CRITERIA

Mr. Rassel stated they were looking for direction regarding the selection criteria of the RFP's.

The committee members asked to see the following criteria from the firms:

- Innovation for interaction with the community
- Firms to review the community engagement that the city has already performed so that they can bring them cutting edge ideas for the park
- Explain the different members of each team and what they would be doing
- Provide a multi-tiered approach with communicating deadlines to the public
- Show the committee the parks that the firms have actually built, as well as parks that are comparable to what they are looking to build
- Show how the park would be anchored to the city as well as how it would reflect the history of the city
- Hear comments from the design lead
- Clarity of overall cost, especially with firms that have different contractors on their team

Mr. Rassel explained that construction management was part of their fee, however two firms listed that as an option, but it wasn't included in base bid. This was also the case with a water feature design – one firm included this and one referenced one, but it would be an additional cost. Three others didn't reference water feature work. He was going to make sure when they present their plans to the committee that each firm goes over each stage as to what is included in the base price and what would be an additional price.

* * * * *

DETERMINE INTERVIEW SCHEDULE

The committee decided that they would like to hear from the five firms in one meeting. Mr. Rassel is going to email members dates to set the next meeting. It would be held in the city commission chambers with a 20-minute presentation from each firm and a 10-minute question and answer from the committee.

* * * * *

PUBLIC COMMENT

Mr. George Gomez, 2018 Guthrie, stated if the lot sixth and main goes away, they take away the only area that they had to hold arts beats and eats. He hoped that while the committee was thinking of design for the new park that they also consider having an area that could also be used as an area for arts beats and eats

Mr. Michael Lawrence, felt the proposals were feel good, but what were they really measuring? He thought that typically you design the park and then put it to bid. He assumed they wanted it to be an active park. Have they thought about private/public sponsorship so that the city doesn't incur all the maintenance costs?

Mr. Ron Wolf, 333 N Troy, wanted to see expansion of the library as well as a unique playground and a new rainbow LED lit central fountain attraction to have an art and cultural center for the entire city. He wanted to see more input from the DDA on ideas to fund the park to make it the best it can be.

* * * * *

ITEMS NOT ON THE AGENDA

Mayor Pro Tem Douglas asked how much the DDA was contributing to the downtown park. Vice Chair Dunstan stated that the DDA was contributing \$5 million to the park.

* * * * *

ADJOURNMENT

The meeting adjourned unanimously at 7:15 p.m.

Melanie Halas, City Clerk

