

Minutes
Senior Services/Aging in Place Task Force www.romi.gov
Thursday, January 23, 2020

Present: Bernadette Beach, Commissioner Sharlan Douglas, Sue McKee, Joan Johnson, Paul Webb, James Krizan, Paige Gembarski

Absent/Excused Alexis Champion, Stephanie Comptois, Sarah Kindinger

1. Call to Order: 6:00 pm Sue McKee
2. Approval of agenda motion by Commissioner Sharlan Douglas and seconded by Bernadette Beach
3. Approval of minutes from December 11, 2019 meeting motion. Motion to accept minutes by Paul Webb by seconded by Joan Johnson, all approved.
4. Updates on the Conference call with AARP. Removed from agenda. Conference call is on Friday, January 25, 2020.
5. Focus Group Update:
 - a. Final counts are not available yet, but approximately 35 in attendance.
 - b. Two full pages of names that signed up for domains.
 - c. Joan noticed many sharp individuals who attended. Many with common themes.
 - d. Sue appreciated higher numbers and felt confident what she was hearing.
 - e. Alexis is still tallying Aspiration sheets.
6. Survey Update:
 - a. Joan was surprised by the age group 60-69 how tech savvy.
 - b. Digital survey has bias impact. Planners Kathleen and Sara stressed the importance of hardcopy survey.
 - c. Task Force board members will have a table with survey at the Senior Center on Wednesday, February 5 and Thursday, February 6, 2020.
 - d. Sharlan would like to have age breakouts from Alexis once survey is completed.
7. Data and initial report discussion:
 - a. Sue expressed a couple of questions. What do we do with all the information once completed? How do we want it to look for Commission?
 - b. James informed board that information should be all completed within 2 or 3 weeks after survey is over.
8. Domain Working Groups Update:
 - a. Alexis receiving updates from Departments of breakdowns in what groups to recruit in domains.
 - b. Sharlan distributed some items to think and complete: 1) identify and recruit participants, citizen and SME. Communicate using all platforms – publicity, website, Facebook, Insight, ad in RO Review, posters. 2) Analyze focus group results (Cobalt?) 3) Identify domain SME's (staff, other gov't agencies, nonprofits, etc.) to present current status of their domain to relevant work groups. Organize those presentations. 4) Set meeting schedule: a general

orientation for all work groups together, sessions for each domain and sharing sessions among all domains. Choose locations, send notices, follow up.

- c. Data dumps will help with orientation for experts and citizens. Will set the framework and priorities.
- d. The next steps moving forward will be small work groups before next meeting. Meeting will be February 12 at 6:30 pm (now changed to 7 pm for Sue).

9. Public Comment: None

10. Adjournment at 7:25 pm

Next meeting will be Thursday, March 12, 2020 at 6 pm