

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY COMMISSION CHAMBERS
ROYAL OAK, MICHIGAN
www.romi.gov**

**Wednesday, January 16, 2019
Regular Meeting
4:00 P.M.**

Present

Jay Dunstan, Chairperson
Donald Johnson, City Manager
Jason Krieger
Tonya Lockwood
Lori London
Anthony Yezbick

Absent

Gary Baglio
Matt Riley
Michael Sophiea

Staff

Tim Thwing, Executive Director
Sean Kammer, Downtown Manager

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1. **Call to Order**
2. **Public Comment**
3. **Approval of Meeting Minutes from December 19, 2018**
4. **Expenses**
 - a. **Monthly Expenses**
5. **424 E 4th Street – Streetscape Reimbursement**
6. **Unity Fair Festival Agreement**
7. **Committee Updates**
 - a. **Consumer Marketing Committee – No meeting**
 - b. **Infrastructure Committee – 01/10/19 meeting**
 - c. **Business Marketing Committee – No meeting**
8. **Other Business & Reports**
 - a. **Downtown Manager**

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1. CALL TO ORDER

Chairperson Dunstan called the meeting to order at 4:05 p.m.

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2. PUBLIC COMMENT

Chairperson Dunstan opened Public Comment.
After hearing all public comments, public comment was closed.

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3. APPROVAL OF MEETING MINUTES FROM DECEMBER 19, 2018

MOVED by Director Krieger
SUPPORTED by Director Johnson

To Approve the minutes of the December 19, 2018 DDA meeting, as presented

MOTION APPROVED UNANIMOUSLY.

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4. EXPENSES

a. Monthly Expenses

The invoices received and paid for the month(s) of December 2018 were provided as information, no action is required.

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5. 424 E 4th STREET – STREETScape REIMBURSEMENT

Director Krieger indicated his firm had done work for the owner and he would recuse himself and left the table.

MOVED by Director Yezbick
SUPPORTED by Director London

Be It Resolved, the Royal Oak Downtown Development Authority hereby approves the Infrastructure Committee's recommendation and directs the Executive Director to process a check to Kinetic Creations in the amount of \$17,407.11

MOTION APPROVED.

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Director Krieger returned to the table.

6. UNITY FAIR FESTIVAL AGREEMENT

MOVED by Director Krieger
SUPPORTED by Director Johnson

Be It Resolved, the Royal Oak Downtown Development Authority hereby approves the Unity Fair Festival Agreement, as amended and authorizes the Executive Director to execute it.

MOTION APPROVED 5 yeas – 1 nay Director London.

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7. COMMITTEE UPDATES

a. Consumer Marketing Committee – No meeting

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b. Infrastructure Committee – 11/07/18 & 12/05/18 meetings
Provided as information, no action is required.

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c. Business Marketing Committee – 12/06/18 meeting

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8. OTHER BUSINESS & REPORTS

a. Downtown Manager Report
Provided as information, no action is required.

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There being no further business to bring before the Royal Oak Downtown Development Authority, the following motion was made:

MOVED by Director Krieger
SUPPORTED by Director Johnson

To Adjourn the January 16, 2019 DDA regular meeting at 4:30 p.m.

APPROVED UNANIMOUSLY.

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EXECUTIVE DIRECTOR