



**Board of Trustees Meeting
March 9, 2022 3:00-5:00 PM**

**City Hall-Conference Room 122
203 S. Troy St.
Royal Oak, MI 48067**

Agenda

Opening-

1. Call to Order/Welcome Guest(s)
2. Public comment*
3. Agenda adoption
4. Consent Agenda
 - [Minutes approval](#) – February 9, 2022**
 - Financials receive and file – February 28, 2022**
 - Director's Report**
 - Payables – approval request: None
 - Pass-thru: \$1,238.40 from Ovad Custom Stages to Royal Oak Parks & Recreation- memorial bench program
 - Pass-thru: \$10,000 from Beaumont Health to Farmer's Market-2021 Sights & Sounds sponsorship balance
 - Pass-thru: \$500 from Matthew & Stephanie Murphy to the Royal Oak Library

Topics and Presentations-

5. CRM Demos- Kindful (live) and Blackbaud (recorded) and next steps

Unfinished business-

6. Community needs/Foundation priorities report
7. Contract CPA findings
8. City signage ongoing status
9. Five years' goals and annual calendar discussion

New business-

10. Trustee recruitment process
11. Next meeting agenda development- (April 13, 2022)

Parking Lot-

- Soliciting donations from city vendors discussion
- Consider requiring a small admin fee from all pass-through grants
- City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- Royal Oak branded merchandise sales (define project, priority/timing)
- Funding process for entities discussion
- Additional policies to consider: Investment policy (following financial set-up completion)
- Logo use/style guide rules
- What technical assistance and services should/can we provide legacy groups?
- Royal Oak city staff interface: chart functions and additional relationship development

** Document attached to the trustee meeting packet for pre-reading

***Chair:** As per the Michigan Open Meetings Act, the board requests that members of the public attending the meeting today identify themselves and mention if they would like to speak during the public comment period. However, attendees do not need to give their name to attend this meeting. Attendees who do not wish to introduce

themselves may say, "pass" during introduction period. Speaking though, is one step beyond attending and the board requires individuals to identify themselves if they wish to speak at the meeting. Thank you.