



**Board of Trustees Meeting  
May 11, 2022 3:00-5:00 PM**

**City Hall-Conference Room 122  
203 S. Troy St.  
Royal Oak, MI 48067**

## **Agenda**

### **Opening-**

1. Call to Order/Welcome Guest(s)
2. Public comment\*
3. Agenda adoption
4. Consent Agenda
  - [Minutes approval](#) – April 13, 2022\*\*
  - [Financials receive and file](#) – April 30, 2022\*\*
  - Director's Report\*\*
  - Payables – approval request:
    - Pass-thru: \$5,000 from Arts, Beats, & Eats Foundation to the City of Royal Oak for the Juneteenth event donation

### **Topics and Presentations-**

5. FY22-23 Draft Budget discussion

### **Unfinished business-**

6. CRM selection
7. Community needs and funding discussion – identify process
8. CPA assistance – status
9. Five years' goals and annual calendar discussion

### **New business-**

10. Executive Director performance review
11. Next meeting agenda development- (June 8, 2022)

### **Parking Lot-**

- City signage
- Soliciting donations from city vendors discussion
- Consider requiring a small admin fee from all pass-through grants
- City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- Royal Oak branded merchandise sales (define project, priority/timing)
- Additional policies to consider: Investment policy (following financial set-up completion)
- Logo use/style guide rules
- What technical assistance and services should/can we provide legacy groups?
- Royal Oak city staff interface: chart functions and additional relationship development

\*\* Document attached to the trustee meeting packet for pre-reading

\***Chair:** As per the Michigan Open Meetings Act, the board requests that members of the public attending the meeting today identify themselves and mention if they would like to speak during the public comment period. However, attendees do not need to give their name to attend this meeting. Attendees who do not wish to introduce themselves may say, "pass" during introduction period. Speaking though, is one step beyond attending and the board requires individuals to identify themselves if they wish to speak at the meeting. Thank you.