



Board of Trustees Meeting April 13, 2022 3:00-5:00 PM

City Hall-Conference Room 122
203 S. Troy St.
Royal Oak, MI 48067

Agenda

Opening-

1. Call to Order/Welcome Guest(s)
2. Public comment*
3. Agenda adoption
4. Consent Agenda
 - [Minutes approval](#) – March 9, 2022**
 - [Financials receive and file](#) – March 31, 2022**
 - Director's Report**
 - Payables – approval request:
 - Pass-thru: \$1,199 from ROCF unrestricted funds to the Royal Oak Mahany/Meininger Senior Center for a new keyboard

Topics and Presentations-

Unfinished business-

5. CRM software- select a vendor
6. Community needs/Foundation priorities - funding process for entities
7. Contract CPA findings
8. Five years' goals and annual calendar discussion
9. Trustee recruitment process

New business-

10. Next meeting agenda development- (May 11, 2022)

Parking Lot-

- City signage
- Soliciting donations from city vendors discussion
- Consider requiring a small admin fee from all pass-through grants
- City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- Royal Oak branded merchandise sales (define project, priority/timing)
- Funding process for entities discussion
- Additional policies to consider: Investment policy (following financial set-up completion)
- Logo use/style guide rules
- What technical assistance and services should/can we provide legacy groups?
- Royal Oak city staff interface: chart functions and additional relationship development

** Document attached to the trustee meeting packet for pre-reading

***Chair:** As per the Michigan Open Meetings Act, the board requests that members of the public attending the meeting today identify themselves and mention if they would like to speak during the public comment period. However, attendees do not need to give their name to attend this meeting. Attendees who do not wish to introduce themselves may say, "pass" during introduction period. Speaking though, is one step beyond attending and the board requires individuals to identify themselves if they wish to speak at the meeting. Thank you.