

ROYAL OAK CIVIC FOUNDATION MEETING

The Royal Oak Civic Foundation will hold a meeting 3:00p.m. Wednesday, April 8, 2020.

On March 10, 2020, Governor Whitmer issued Executive Order 2020-04, which declared a state-wide state of emergency due to the spread of the novel coronavirus (COVID-19). COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Therefore, the April 8, 2020 Royal Oak Civic Foundation Meeting will be held electronically, in compliance with the Open Meetings Act and Executive Order 2020-15, as issued by Governor Whitmer on March 18, 2020.

Members of the public may participate in the meeting by viewing /listening:

Join the live meeting webinar at:

<https://zoom.us/j/225951222?pwd=SGU2QnFNRXJwUzR0L3k1ckljRkVsQT09> You will land in a webinar wait room until the host opens the line. **(Please log-in by 2:40 PM on April 8, 2020 to minimize meeting distractions)**

Members of the public may participate in public comment one of two ways:

1. Leave a recorded phone message* at **248-246-3411** between 12:30-2:30 PM on April 8, 2020

Members of the public can also contact the Royal Oak Civic Foundation's executive director to provide input or ask questions on any business that will come before the civic foundation at the meeting via e-mail as follows:

2. Send email comments/questions* to Julieb@romi.gov by 12:30 PM on April 8, 2020

***The chair will open the public comment portion of the meeting and your recorded phone message or email comments will be presented as part of the meeting.**

Public comment will be limited to three-minutes per person.

- **If you exceed the three-minute limit only the first three-minutes will be presented.**
- **If you call in multiple times only your first comment will be played.**

Anyone wishing to participate in the meeting who is in need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact Judy Davids, Community Engagement Specialists at 248-763-3036 by Monday April 7, 2020 at 4:30p.m. so that appropriate arrangements can be made.

Agenda
Royal Oak Civic Foundation

Wednesday, April 8, 2020

3:00p.m.-5:00p.m. Remote Meeting through Zoom Webinar*

<https://zoom.us/j/225951222?pwd=SGU2QnFNRXJwUzR0L3k1ckljRkVsQT09>

Opening-

1. Call to Order/Welcome
2. Roll call
- 3. Public comment**
4. Minutes approval – March 11, 2020
5. Financials receive and file – March 2020
6. Agenda adoption

Topics and Presentations-

7. Director's report
8. Mark Liss – Status of draft MOU between city of Royal Oak and ROCF

Unfinished business-

9. MOU-discussion
10. Review OCC students' ROCF branding samples-review 2nd set and next steps
11. Recruiting additional trustees-quick conversation

New business-

12. Develop mission and vision statement
13. Endowment management option-CFSEM (Shar)
14. Discuss kick-off event and Robertson Brothers donation
15. Catalog current fundraising happening in Royal Oak
16. Set agenda for next meeting

Parking Lot-

- Big picture visioning: (May/June meeting)
 - funding process for entities (e.g. engagement to define city/entity needs, entity interviews w/ needs assessment, a citizen vote, other, etc.)
- Insurance recommendation for ROCF
- Royal Oak city staff interface: chart functions and additional relationship development
- Create policy on acceptable donors and donations
- Royal Oak branded merchandise sales (define project, priority/timing)

The chair will open the public comment portion of the meeting and your recorded phone message or email message will be presented as part of the meeting.

Public comment will be limited to three-minutes per person. Call 248-246-3411 on Wednesday April 8th **between the hours of 12:30p.m. and 2:30p.m.**

- If you exceed the three-minute limit only the first three-minutes will be presented.
- If you call in multiple times only your first comment will be played.

Or you may email JulieB@romi.gov by 12:30p.m. on April 8, 2020