

Emergency Meeting Agenda

Friday, March 13, 2020, Friends Auditorium, 4:00 PM

The Royal Oak Public Library provides opportunities for all to learn, connect, create, and innovate.

- I. Call to Order/Roll Call
- II. Public Comment
- III. Announcements/Communications
- IV. Approval of statement explaining reason for emergency meeting
- V. Approval of the Agenda
- VI. Action Items
 - A. Decision to close library building until further notice
 - B. Revision to policies
 - C. Decision to empower the library director to make temporary, relevant policy adjustments in the interest of public health and safety for a set period of time (i.e. suspension of fines, extending due dates, adding electronic means of securing a temporary library card, etc.)
- VII. Discussion Items
 - A. Staff scheduling and compensation during closure
 - B. Library operations during closure
 - C. Public relations concerns
 - D. Updates on cleaning of building
- VIII. Adjournment

Committee Assignments (**bold** denotes committee chair)

Fundraising	Plater , Ribant Payne
Budget/Finance	Goetz , Woodward, Walton, Kolo
Strategic Planning	Woodward , Plater, Kolo, Graham
Policy Review	Walton , Macey, Kolo
Facilities/Space Utilization	Walton , Macey, Goetz, Kolo
Millage Planning	Walton , Goetz, Van Beek
Director Goals and Evaluation	Plater , Graham, Ribant Payne, Van Beek
Nominating	(set up in September, reports in October, elections January)

Liaison Opportunities

Friends of the ROPL Meetings: 3rd Monday (except July & Dec), 7-8:30, Friends auditorium

RO City Commission Meetings: 2nd & 4th Mondays, 7:30, Room 315 of City Hall

Downtown Development Authority (DDA) Meetings: 3rd Wednesday, 4 PM, City Commission chambers of city hall

Excerpt from Open Meetings Act regarding Emergency Meetings of Public Bodies:

A meeting of a public body that is recessed for more than 36 hours shall be reconvened only after public notice that is equivalent to that required under subsection (4) has been posted. If either house of the state legislature is adjourned or recessed for less than 18 hours, the notice provisions of subsection (4) are not applicable. Nothing in this section bars a public body from meeting in emergency session in the event of a severe and imminent threat to the health, safety, or welfare of the public when 2/3 of the members serving on the body decide that delay would be detrimental to efforts to lessen or respond to the threat. However, if a public body holds an emergency public meeting that does not comply with the 18-hour posted notice requirement, it shall make paper copies of the public notice for the emergency meeting available to the public at that meeting. The notice shall include an explanation of the reasons that the public body cannot comply with the 18-hour posted notice requirement. The explanation shall be specific to the circumstances that necessitated the emergency public meeting, and the use of generalized explanations such as "an imminent threat to the health of the public" or "a danger to public welfare and safety" does not meet the explanation requirements of this subsection. If the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, it shall post the public notice of the emergency meeting and its explanation on its website in the manner described for an internet posting in subsection (4). Within 48 hours after the emergency public meeting, the public body shall send official correspondence to the board of county commissioners of the county in which the public body is principally located, informing the commission that an emergency public meeting with less than 18 hours' public notice has taken place. The correspondence shall also include the public notice of the meeting with explanation and shall be sent by either the United States postal service or electronic mail. Compliance with the notice requirements for emergency meetings in this subsection does not create, and shall not be construed to create, a legal basis or defense for failure to comply with other provisions of this act and does not relieve the public body from the duty to comply with any provision of this act