

Regular Monthly Meeting
Royal Oak Public Library Board of Trustees
Minutes of June 24, 2008

Trustees present: Christopher Ahn, Vice President; Nancy Hollyer, Secretary and Trustees Ronald Halstead, Frank Houston, Joan Koelsch and Lauren Wolfe.

Trustees Absent with Notice: President Dave Palmer, Kenneth Rosen, and Amy Schell

Also present: Director Metta T. Lansdale, Jr.

Guests Present: Lori Boden and Mary Karshner

I. Call to Order

Vice President Christopher Ahn, presiding, called the meeting to order at 7:00 p.m.

II. Announcements/Communications

[Discussion of a distributed letter from Mr. Blumke included concern voiced by R. Halstead about adequacy of Mr. Blumke's hearing before the Library Board. The President will be asked to appoint an appeals review committee to permit extended discussion on the question.](#)

III. Public Comment

There was none.

IV. Agenda Approval

A MOTION by F. Houston, Seconded by N. Hollyer, to approve the agenda as distributed was PASSED by all present.

V. Minutes Approval

A MOTION by F. Houston, Seconded by L. Wolfe, to approve the minutes as distributed was PASSED by all present.

VI. Financial Statements - April

Director M. Lansdale noted the absence of a financial report due to vacation absences in the Finance Department.

VII. Director Report

The director supplemented and highlighted the printed report with the following:

- The Library is celebrating the dedication and commitment of three long standing employees: Anna Vidal – 16 years of service last week; Lori Boden – 30 years of service this week; Matt Day – 20 years of service in September.
- Board Packets will be put on the regular patron hold shelf next month for easier pick-up accessibility.
- Strategic Planning: the focus groups are being formed and the board will have its own focus group prior to the July board meeting at 5:30. The Library Director will send the library board the dates for the other focus groups scheduled in July. The Director will send Steering Committee meeting notes to the trustees. A web site has been launched to keep the community and participants abreast of planning progress and resources.
- Filtering implementation has been smooth. The Director described the instances when the Library needed to adjust the filtering protocol to allow blocked sites or decided to allow blocked sites to remain blocked.

VIII. Committee Reports

- a) Strategic Planning – Ken Rosen being absent, the Director reported on planning.
- b) Renovation Committee – minutes are in the packet, the committee has completed its work.
- c) Acorn Foundation – the committee met, financial report is in the packet.
- d) Fundraising/Recognition – has not met
- e) Friends – J. Koelsch reported the Friends board is planning its annual meeting in September, its finances are strong, it has appointed a nominating committee.

IX. Action Items

a) Budget 2008-2009

Budget line amount discussions centered on full time vacancies, Sunday hours, continuing education and collection spending. It was MOVED by F. Houston and Seconded by J. Koelsch to approve the line item budget as distributed in the board packet. The motion PASSED Unanimously.

b) Policy Review

5.40 Internet Access Policy: It was MOVED by N. Hollyer and Seconded by F. Houston to adopt the Internet Access Policy as revised in the packet and modified in Section IV, 3rd paragraph with this addition “minors under 18 years of age are not permitted in the adult computer lab”. The motion PASSED Unanimously.

3.21 Displays and Exhibits: It was MOVED by L. Wolfe and Seconded by N. Hollyer to accept Policy 3.21 as revised in the packet distribution. After discussion of the new provision requiring a portion of the proceeds should an artist sell a work as a result of its display in the Library, it was MOVED by F. Houston and Seconded by R. Halstead to table consideration of this policy until the July meeting. The motion PASSED Unanimously.

The Director was asked to discuss at the July meeting how the policy would be implemented.

Adjournment

There being no further action and upon a MOTION by J. Koelsch and Seconded by N. Hollyer, the meeting adjourned at 9:20 PM

Nancy Hollyer, Secretary